

# BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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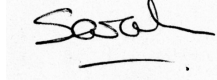
8<sup>th</sup> September 2015

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **20<sup>th</sup> October 2015 at 7.30pm at the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

## AGENDA

### PART 1 – NON CONFIDENTIAL ITEMS

- |  | <i>Report / Action Required</i>   |
|--|---|
| 1. Apologies for absence – Cllr Kath Potter  | To note   |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please Note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to<br>b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note   |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.   | To note and action  |
| 4. To approve the Minutes of the Meeting held on 15 <sup>th</sup> September 2015   | To approve  |
| 5. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -<br>"In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."  |   |
| 6. Matters Arising (actions from previous meetings): <ul style="list-style-type: none"><li>• Website</li><li>• Planning</li><li>• Suggestions from residents</li><li>• Playground and Burial Ground</li><li>• Working Parties</li><li>• Roundabouts</li><li>• 20mph Speed Limits on Residential Streets was circulated and responded to</li><li>• DALC – Clerk responded to questions asked. DALC are unable to do whole Council training under the subscription fee scheme and urges all Councillors to go on training again.</li></ul>   | Agenda Item 10<br>Agenda Item 7<br>Agenda Item 8<br>Agenda Item 9<br>Agenda Item 10<br>Clerk<br>To note<br>To note and discuss training |
| 7. Planning Applications<br>New: <ul style="list-style-type: none"><li>• NP/DDD/0915/0860 – 3 Wheatlands Lane, Baslow – Proposed vehicular/pedestrian access and driveway</li><li>• NP/DDD/0915/0880 – Wyndham, Derwent Drive, Baslow – Replacement of conservatory with a garden room</li><li>• NP/DDD/0915/0815 - Bubnell Hall, Bubnell Lane, Baslow - Change of use of outbuilding to an ancillary office</li><li>• NP/DDD/1015/0955 - 14 Eaton Drive, Baslow - Relocation of porch; rear</li></ul>   | Clerk   |

extension; roof line to be altered and re-roofed in slate; dormer window altered; velux windows added; new windows throughout house

- NP/DIS/1015/0939 - Greenhead Cottage Bar Road Baslow - Discharge of condition 2 on NP/DDD/0715/0632
- NP/DDD/0915/0884 - 8 Low Meadows, Over Lane, Baslow - Rear conservatory
- NP/DDD/0915/0824 - Redbourne Cottage, White Lodge Lane, Baslow - Two storey side extension to detached dwelling over and to the rear of existing garage
- NP/DDD/1015/0940 - One Gable, Calver Road, Baslow - Single storey rear extension, replacement garage and landscaping
- NP/DDD/0715/0704 - Robin Hood Farm, Old Brampton Road, Baslow - Use of existing single storey garage for B&B accommodation and relocation of timber shed - not validated so not on the website

Existing:

- NP/DDD/0815/0803 - Bubnell Hill, Bubnell Lane, Baslow - Proposed replacement garden room - Granted conditionally
- NP/DIS/0815/0740 - Fountain House, Hydro Close, Baslow - Discharge of Conditions 6, 8 and 9 on NP/DDD/1213/1124 - Conditions fully discharged
- NP/NMA/0715/0708 - Forge House, Nether End, Baslow - Non material amendment to application NP/DDD/0314/0296 for additional drainage installation and amendment to rain water collection. Increase the size of conservation roof lights - Amendments accepted
- NP/DDD/0715/0692 - Gorse Hill, Gorse Bank Lane, Baslow - Removal of Condition 3 of planning approval NP/DDD/0415/0344 - Refused
- Rutland Arms - pending. Peak Park has approved this but the decision has been requested to be considered for a call in.

Enforcement:

- Storage container in field

8. Suggestions from residents:

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Rubbish in bus stop</li> <li>• Public toilet smell</li> <li>• Signs within the village</li> <li>• Traffic and parking concerns - List of names for Community Speed Watch training</li> <li>• Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge</li> </ul> | <p>Clerk<br/>Clerk<br/>Agenda Item 10<br/>To discuss<br/>To discuss</p> |
|---|---|

9. Playground and Burial Ground Inspections

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>➤ Issues from latest inspections?</li> <li>➤ Playground <ul style="list-style-type: none"> <li>○ What to do with the area once Woodland Project developed?</li> </ul> </li> <li>➤ Burial Ground: <ul style="list-style-type: none"> <li>○ Tree work - Probation Service? Quotes are £240 and £400</li> <li>○ Memorial Inspection - All stones inspected on 6<sup>th</sup> October and 3 are a cause for concern one of which is unsafe.</li> </ul> </li> </ul> | <p>To discuss<br/>To discuss<br/><br/>To discuss<br/>To discuss</p> |
|---|---|

10. Working Party and General Updates:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Bench Inspection - this is carried out every 2 years. A report is attached as Appendix A</li> <li>• New Playground/Recreation Area - <ul style="list-style-type: none"> <li>○ Meeting of working party</li> <li>○ Heads of Terms agreement with the Sportsfield</li> <li>○ Lease with Chatsworth finalised!</li> <li>○ Planning</li> <li>○ Equipment update</li> <li>○ Probation Service to undertake clearance on</li> <li>○ Grants - Tesco Local Community Scheme and Awards for All</li> </ul> </li> <li>• Communication - <ul style="list-style-type: none"> <li>○ Signs Policy for Baslow</li> <li>○ Website - <ul style="list-style-type: none"> <li>▪ Clerk email address - <a href="mailto:clerkbaslowbubnell@googlemail.com">clerkbaslowbubnell@googlemail.com</a></li> </ul> </li> </ul> </li> <li>• Community Orchard - Apple Day</li> <li>• Footpaths <ul style="list-style-type: none"> <li>○ Old Ford - gate and post has been replaced by Peter Lownds</li> <li>○ Footpath behind Cavendish Hotel - sprayed by Peter Lownds - Has it worked?</li> </ul> </li> <li>• BEST - <ul style="list-style-type: none"> <li>○ Defibrillator signs - In noticeboards and public buildings. Plaques for units. Inspections</li> <li>○ Snow Warden Scheme - Clerk has signed up to again. Training on 20<sup>th</sup> November at 3pm</li> <li>○ Grit bin refilling - None needed</li> <li>○ New grit bin - location passed on</li> </ul> </li> </ul> | <p>To discuss<br/>To discuss<br/><br/>Cllr Reid Update<br/><br/>Update<br/>To note and discuss<br/><br/>To discuss<br/>To note<br/>To note<br/>To note</p> |
|--|--|

11. Finance and Administration including Working Party Update:

- Pension – Clerk not set up yet To note
- S137 Requests: To discuss
  - Christmas Switch on at Church - £500
- Accounts to 13<sup>th</sup> October 2015 – Appendix B To note
- New expenditure to approve: To approve
  - Cheque 1249 – Clerk Pay and Expenses £532.48
  - Cheque 1250 – CPRE Subs - £50
  - Cheque 1251 – Ground Maintenance - £239.30 remove £40 for tree damage at the Orchard so £199.30
  - Cheque 1252 – Website maintenance - £57.96
  - Cheque 1253 – S137 Sportsfield payment - £1,000 (approved February 2015)
  - Cheque 1254 – New website - £1,140 (VAT £190)
- Expenditure to note: To note
  - Cheque 1248 – Woodland Park rent - £50
- New income to note: To note
  - Interest - £1.60
  - Burial Fees - £101.00

12. Correspondence:

- Tesco Local Community Scheme To apply?
- Parish and Town Council Liaison Forum Monday 23 November 2015 6pm – 8pm in County Hall To attend?
- Positive Policing – Email from a resident To note
- Town/Parish Council Minor Maintenance Scheme Consultation To respond?
- First World War: Different Perspectives To apply?

13. Feedback from Meetings and Training:

- None

14. For information

- Baslow Bridge, Bubnell closed on 26<sup>th</sup> October for a bridge inspection

15. DALC Circulars:

- Circular 23 - Employment update September 2015, Beware of Bogus Self-employment - Towards a Better Understanding of Planning Process Training - Transparency Fund - CiLCA 2015 Training - DALC direct banking detail - Councillor Induction Training To note
- Circular 24 - Certificate in Local Council Administration Winter 2015

16. Reading (circulated by email):

- Friends of the Peak District Newsletter All to be read
- Peak Park Parishes Forum Newsletter
- Area Community Forum Minutes
- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network

17. Any Other Business which the Chair considers to be of urgency

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 20<sup>th</sup> October 2015 • 17<sup>th</sup> November 2015
  
- 19<sup>th</sup> January 2016 • 17<sup>th</sup> May 2016 • 20<sup>th</sup> September 2016
- 16<sup>th</sup> February 2016 • 21<sup>st</sup> June 2016 • 18<sup>th</sup> October 2016
- 15<sup>th</sup> March 2016 • 19<sup>th</sup> July 2016 • 15<sup>th</sup> November 2016
- 19<sup>th</sup> April 2016

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### MINUTES

#### For the meeting held on 15<sup>th</sup> September 2015 in The Methodist Hall, Baslow

|                             |  |  |                     |                                       |
|-----------------------------|--|--|---------------------|---------------------------------------|
| <b>Councillors present:</b> | Christopher Brown<br>David Dalrymple-Smith<br>David Dawson | Jane Buckham<br>Richard Clark<br>Joanne Keen<br>Sarah Reid | <b>Apologies:</b>   | Cllr Malcolm Roper<br>PCSO Ian Phipps |
| <b>Others:</b>              | Cllr Kath Potter<br>Cllr Susan Hobson<br>Sarah Porter      |  | <b>Not present:</b> |                                       |

#### PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action  
Required*

1. There were apologies for absence received from Cllr Malcolm Roper and PCSO Ian Phipps.
2. There was a declaration of Interests declared by Cllr Dawson for Item 13 and he will not take part in the decision making but will speak under public speaking.
3. Public speaking
  - Cllr Kath Potter –
    - Sorry couldn't attend the planning committee as she was away. Her attendance wouldn't have made a difference as it would have gone to a Chairman's decision and so carried. However there is a potential the application will be called in.
    - Peak Park Parishes Day on 3<sup>rd</sup> October 2015 – would be good to attend
  - Cllr Susan Hobson - Nothing except trying to get someone to come and inspect the toilets.
  - Cllr Dawson – Speaking on the S137 request. There is a lot of support in the village for the Christmas event and most importantly for the tree on the village green. The tree will cost £300, the hole about £400 and the lights £800 plus VAT but advised to use LED lights which would cost £1,400. To erect the lights will cost £300 and £200 to take down. Costs can be reduced through volunteer work. Therefore minimum cost will be £2,000 but could easily be £3,000. Can raise funds through the quiz night and events in the Hall. Would like the Council to contribute and perhaps ask for a loan to be paid back in future years.
  - Police – A report was emailed to the Clerk. There have been 10 calls for service in the last month:
    - 1 attempted burglary
    - 1 burglary
    - 1 re suspicious activity
    - 2 ASB
    - 5 re transport
    - 2 re parking
    - 4 re RTC
    - 1 re audible alarm
    - 3 re sheep/cows on road
    - 1 re concern for safety
    - 1 horse box fire (this just happened to be on Baslow stretch of road on way to farmers market)

PCSO Phipps has continued going around house to house with Smartwater/crime prevention stuff. This is being well received and he hopes to have it finished within the next month.

As for Community Speed Watch once there are 4/5 people who are prepared to commit to being trained he will do his best to set up another training session. The Clerk has informed him there are now 4 people willing to be trained subject to the date.
4. The Minutes of the Meeting held on 21<sup>st</sup> July 2015 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Co-Option of new Member – Jane Buckham was proposed by Cllr Brown and seconded by Cllr Reid. Unanimously approved. Cllr Buckham was welcomed to the Council.

Chairman's Signature ..... Date.....

7. Website Presentation – Simon Turton, Opera PR talked through his ideas for the website. He is proposing 6 main headings which all the other categories are filtered. Simon has looked at the Nunney site which the Parish Council like; he is concerned it doesn't fit to tablets and mobile phones. A couple of layout options were shown. After a discussion it was agreed to ask Simon to undertake the work for £1,900. This was proposed by Cllr Brown and unanimously approved. The Communications Working Group (Cllrs Dawson, Reid and Keen) will take this forward with the Clerk. The domain name was discussed. Clerk will investigate who owns the different domain names. Clerk
8. Matters Arising (actions from previous meetings):
- Vacancies – This was discussed under Item 6
  - Planning – This was discussed under Item 9
  - Suggestions from residents – This was discussed under Item 10
  - Playground and Burial Ground – This was discussed under Item 11
  - Working Parties – This was discussed under Item 12
  - Roundabouts – Clerk has spoken to Doreen Gridley about this. She is going to discuss it with the gardening group and come back with suggestions and what they can help with. There was a discussion about asking local businesses to sponsor and use for advertising. Doreen may well open it up as a bit of a competition. It was agreed to wait to hear from Doreen Gridley.
  - Cllr Longden funeral donation of £100 has been sent
  - Trees on the Green – Response from the County Council – The tree officer visited and will get the trees pollarded.
9. Planning Applications Clerk
- New:
- NP/DDD/0815/0772 – One Gable, Calver Road, Baslow – Single storey rear extension and single storey extension over the existing partially dug in garage building – No comment *NB This application is invalid and so no comments possible. The Parish Council will be re-consulted once validated.*
  - NP/DDD/0815/0803 - Bubnell Hill, Bubnell Lane, Baslow - Proposed replacement garden room – No comment
  - NP/DIS/0815/0740 - Fountain House, Hydro Close, Baslow - Discharge of Conditions 6, 8 and 9 on NP/DDD/1213/1124 – No comment
  - NP/DDD/0715/0704 - Robin Hood Farm, Old Brampton Road, Baslow - Use of existing single storey garage for B&B accommodation and relocation of timber shed – not on website – No comment on this. *NB This application is invalid and so no comments possible. The Parish Council will be re-consulted once validated.*
  - NP/NMA/0715/0708 - Forge House, Nether End, Baslow - Non material amendment to application NP/DDD/0314/0296 for additional drainage installation and amendment to rain water collection. Increase the size of conservation roof lights – Amendments accepted
  - NP/DDD/0715/0692 - Gorse Hill, Gorse Bank Lane, Baslow - Removal of Condition 3 of planning approval NP/DDD/0415/0344 – No comment – *NB Clerk could not comment on this application as the decision had already been made - Refusal*
  - NP/DDD/0715/0669 - 14 Eaton Drive, Baslow - Relocation of porch; rear extension; roof line to be altered and re-roofed in slate; dormer window altered; velux windows added; new windows throughout house; new double garage added - Refused
- Existing:
- NP/DDD/0615/0582 - Wyndham, Derwent Drive, Baslow - Rebuild front porch on existing foundations, to include pitched roof with velux roof lights, new front door and side window – Granted conditionally
  - NP/DDD/0615/0610 - Cupola Two, Sheffield Road, Baslow - Installation of sewage treatment unit to Cupola Two – Accepted conditionally
  - NP/DDD/0615/0577 - Greenhead Cottage, Bar Road, Baslow - Construction of a new stable and menage – Granted conditionally
  - NP/DDD/0715/0632 - Greenhead Cottage, Bar Road, Baslow - Rebuild barn, raise roof of one section of the cottage, and reposition entrance door - Pending
  - NP/DDD/0615/0533 – Holmcroft, Over Lane, Baslow - Replacement of 2 sheds with a traditionally built greenhouse - Granted
  - 3009008 (appeal) - Land off B6050, Eastmoor, Baslow - Change of use of agricultural land for proposed implement store, static stables and menage (appeal) - Discharged
  - Rutland Arms – pending. Has been to the Planning Committee again.
- Enforcement:
- Storage container in field
10. Suggestions from residents:
- Rubbish in bus stop – District Council trying to address this.
  - Public toilet smell – Cllr Hobson working on this
  - Signs within the village was discussed under Item 12

- Traffic and parking concerns – List of names for Community Speed Watch training
- Number of bikes in the village – an email has been received expressing concern over the number of bikes, car and lorries using the roads in the village. This feeds into the general road safety of the village.

#### 11. Playground and Burial Ground Inspections

- Issues from latest inspections?
  - Playground – the 3 tyre equipment is looking very tatty. The need to develop the new playground and close this one. Cllr Buckham will undertake in September. Cllr Buckham
  - Burial ground – nothing to report except concern raised about the cutting of the burial ground. This was noted and the contract ends in October.
- Playground Rospa report – Overall rating is Medium
  - Fencing is decaying
  - 2 Pedestrian gates – however not necessary in this area as no road nearby
  - Decay in wood of tyre bridge
  - Decay in wood on slatted bridge
  - Decay in wood on balance posts
  - Decay in wood on balance beam
- Burial Ground:
  - Tree Survey – the tree survey proposal was approved. Clerk
  - Specification for clearance work was approved. Clerk
  - Burial Ground Training – The Clerk informed the Parish Council of the findings of her training. The responsibilities document needs updating particularly with regard to memorials. There needs to be a memorial safety check every 5 to 7 years and this will be timetabled in for Spring 2016. There is also scope to look at recording burials electronically on specialist packages. Clerk

#### 12. Working Party Updates:

- New Playground/Recreation Area –
  - Lease with Chatsworth returned!
  - Heads of Terms agreement with the Sportsfield – a draft from the Sportsfield has been received. This seems to give all responsibility to the Parish Council and this needs addressing. It was proposed to ask Taylor Emmett to look at it. Clerk
  - Meeting of working party to look at equipment has happened and a draft specification written to be circulated. The bike group have some proposals to share. The school is keen to develop the nature area of the site. It has been explained that they need to be able to develop and maintain this. The main Working party now need to meet again. Clerk
- Communication –
  - Signs Policy for Baslow – This will be discussed at the Working Party meeting Clerk
  - Website –
    - Profiles for Councillors Brown, Clark, Dalrymple Smith and Reid. New one will be required for Cllr Buckham
    - New website discussed under Item 7
- Community Orchard – Nothing to report other than please come and help on Apple Day
- Footpaths – Rear of Cavendish Hotel footpath. Clerk to check as thinks asked Peter Lownds to look at this Clerk
- BEST –
  - Wasps nest in grit bin on Over Lane
  - New grit bin – exact location is required. Cllrs Reid and Dalrymple-Smith

#### 13. Finance and Administration including Working Party Update:

- Pension – Clerk not set up yet as waiting to see if can establish with 2 Parish Councils. Clerk
- S137 Requests:
  - Christmas Event – Cllr Dawson left the room during this discussion. Following a discussion it was agreed for the Parish Council to pay for the hole, to donate £500 under S137 and look into the option of providing a loan and/or buying the lights on behalf of the group. Clerk
- New expenditure approved: Clerk
  - Cheque 1242 – Clerk Pay and Expenses £299
  - Cheque 1243 – Village Hall Booking - £68
  - Cheque 1244 – Parish Council Election Recharges – 376.98
  - Cheque 1245 – Severn Trent Water (other half of original bill) £47.58
  - Cheque 1246 – Lease fees for Chatsworth £1,644
  - Cheque 1247 – Ground Maintenance including footpath work - £443.40
- Expenditure noted:
  - Cheque 1240 – Mettams £100 for Cllr Longden

- Cheque 1241 – Clerk Pay and Expenses £494
- New income noted:
  - Interest - £4 (£2.16 and £1.84)
  - Burial Fees - £101.00

14. Correspondence:

- Annual Parishes Day – 3<sup>rd</sup> October, Bakewell – No one is available to attend.
- Hydropower Potential – Noted this and decided not feasible
- Consultation on the Public Rights of Way Review – noted this
- 20mph Speed Limits on Residential Streets – It was agreed to respond to this and resend it out to the email database. Clerk
- Draft Derbyshire Cycling Plan Consultation – noted this
- Peak Park Parishes Forum AGM – 3<sup>rd</sup> October at 9.30am at Peak Park – No one is available to attend.

15. Feedback from Meetings and Training:

- Play Area Inspection Training event – 16<sup>th</sup> July – Cllr Dawson was unable to attend.

16. Dates for 2016 were approved:

- |                                  |                              |                                   |       |
|----------------------------------|------------------------------|-----------------------------------|-------|
| • 19 <sup>th</sup> January 2016  | • 17 <sup>th</sup> May 2016  | • 20 <sup>th</sup> September 2016 | Clerk |
| • 16 <sup>th</sup> February 2016 | • 21 <sup>st</sup> June 2016 | • 18 <sup>th</sup> October 2016   |       |
| • 15 <sup>th</sup> March 2016    | • 19 <sup>th</sup> July 2016 | • 15 <sup>th</sup> November 2016  |       |
| • 19 <sup>th</sup> April 2016    |                              |                                   |       |

17. For information

- None

18. DALC:

DALC should like to know the views of the Council as one of their valued Members:

- "Are we delivering - what are we doing well?" – Given advice in writing when requested. Clerk

- "What can we do for you in the future?" – Training as a whole Council to be part of subs when signed up for training too

Circulars:

- Circular 18 - Employment News - National Living Wage & Pay Rises - Council Pay Awards capped at 1% per annum - ACAS Guidelines re holiday pay - 10 easy ways for Employers to lose lots of money at employment tribunals
- Circular 19 - The Power of General Competence - Call for Executive Members - LIAS Local Associations Information Service
- Circular 20 - Transparency code for smaller authorities – NALC to lead sector-led audit team - Legal updates & guidance notes – Community control agenda charged up Parish Power - Funds to protect WW1 Memorials -Health assessing potential employees - DCCC Transport consultation
- Circular 21-2015 - Annual General Meeting - Nominations for President and Vice Presidents 2015-2016 - Motions for Debate - Vacancy at Whaley Bridge Town Council
- Circular 22 - Allotments - Finance, Basics, Budgets & Precepts - Employment of the Clerk & Council Staff & Health & Safety Legislation - Code of Conduct - The Dark Arts (minutes & procedures) - How local Councils can be more effective on line - Auto Enrolment

19. Reading (circulated by email):

- Friends of the Peak District Newsletter
- Peak Park Parishes Forum Newsletter
- Area Community Forum Minutes
- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network

20. Any Other Business which the Chair considers to be of urgency

Digital Derbyshire – One box by the builders yard and then going to be 2 by the exchange. Hoping that some of the village will go live in September, then more in December and the rest in 2016. Cllr Reid is meeting a lady from Digital Derbyshire on Thursday and will feedback to the Council. Cllr Reid

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 20<sup>th</sup> October 2015
- 17<sup>th</sup> November 2015

### Baslow and Bubnell Parish Council – Bench / Seat inspection October 2015

| <b>Seat no:</b> | <b>Location</b>  | <b>Bench/seat type</b>                     | <b>Plaques/info</b>                                   | <b>Action agreed/ Note</b>  |
|-----------------|--|--|---|---|
| 1/2             | <b>Prince of Wales triangle</b><br><i>Junction Bar Road/School Lane/Eaton Hill</i> | 2 x metal seats                            | 1 Plaque - commemorating coronation of King George VI | Both need painting<br>1 has metal strut sticking out of back and unsafe             |
| 3               | <b>School Lane/Over Road</b><br><i>By telephone exchange</i>                       | 1 wooden seat                              |   | Couldn't see it????   |
| 4/5             | <b>Goose Green</b>   | 1 wooden seat                              | 1 plaque - 'Harry Greenwood'                          | Original for Harry Greenwood seems missing<br>This is a natural wood bench and fine |
| 6               |  | 1 wooden seat                              | Plaque - 'Baslow Pottery'                             | This is a natural wood bench and fine   |
| 7               |  | 1 wooden seat                              | Plaque - 'Queen's 80 <sup>th</sup> birthday'          | Painted bench and paint is peeling  |
| 8 /9            |  | 2 x wooden semicircular seats around tree. |   | Painted bench and paint is peeling  |
| 10              | <b>Playground</b>  | 1 wooden seat                              |   | Tired   |
| 11              | <b>Bubnell Lane</b>  | 1 wooden seat                              | Plaque - 'Watson'                                     | Plaque painted over.<br>Not secure to ground and paint peeling                      |
| 12              | <b>Old Ford</b>  | 1 wooden seat                              | Plaque - 'Mac McCafferty'                             | Fine  |
| 14 /15          | <b>Church Yard vehicle entrance</b>  | 2 x wooden seats                           | 1 plaque - 'Arnold Turner'.                           | Both in need of painting and not secure to ground<br>1 with plaque in worse state   |
| 16/17           | <b>New Burial ground</b>   | 1 wooden seat next to high stone wall      |   | Not secure  |
| 18              | <b>Amenity Area</b>  | 1 wooden seat                              |   | Fine  |

*Inspected by Sarah Porter, Clerk*



**Baslow and Bubnell Parish Council**  
**Bank Rec. As at 13th October 2015**

|  | RBS<br>Current<br>£  | RBS<br>Reserve<br>£     | HSBC<br>Community<br>£  | Summary<br>£            |      |
|--|----------------------|-------------------------|-------------------------|-------------------------|------|
| Cash Book : Bal b/fwd current A/C 1st April 2014 | 500.00               | 36,411.69               | 30,331.20               | 67,242.89               |      |
| plus : receipts                                  | 17,777.98            |                         |                         | 17,777.98               |      |
| less : payments                                  | -15,458.98           |                         |                         | -15,458.98              |      |
| unpresented items                                |                      |                         |                         | 0.00                    |      |
| transferred to reserve a/c                       | -2,319.00            | 2,319.00                |                         | 0.00                    |      |
|  | <u>500.00</u>        | <u>38,730.69</u>        | <u>30,331.20</u>        | <u>69,561.89</u>        | 0.00 |
| Unpresented chqs                                 | 50.00                | 0.00                    |                         | 50.00                   |      |
| Unpresented receipts                             | 0.00                 | 0.00                    |                         | 0.00                    |      |
| Balance  | <u><b>500.00</b></u> | <u><b>38,730.69</b></u> | <u><b>30,331.20</b></u> | <u><b>69,611.89</b></u> |      |
| Bank : Current A/C - 08/10/15                    | 601.00               |                         |                         | 601.00                  |      |
| Deposit A/C - 18/09/2015                         | 0.00                 | 41,658.65               | 30,331.20               | 71,989.85               |      |
|  |                      |                         |                         | 0.00                    |      |
| Balance at bank                                  | <u><b>601.00</b></u> | <u><b>41,658.65</b></u> | <u><b>30,331.20</b></u> | <u><b>72,590.85</b></u> |      |
| difference                                       | -101.00              | -2,927.96               | 0.00                    | -2,978.96               |      |
| <b>Signed by Responsible Finance Officer</b>     | _____                |                         | <b>Date</b>             | _____                   |      |
| <b>Signed by Chairman</b>                        | _____                |                         | <b>Date</b>             | _____                   |      |

| <b>RESERVES</b>  |  | RBS<br>Current<br>£ | RBS<br>Reserve<br>£ | HSBC<br>High Interest<br>£ | Total<br>£       |            |
|--|--|---------------------|---------------------|----------------------------|------------------|------------|
| Current Bank Balance as per cashbook and bank statements Start of Year |  | 500.00              | 36,411.69           | 30,331.20                  | 67,242.89        | -2,369.00  |
| *  | New Playarea reserve                                   |                     |                     | 25,331.20                  |                  |            |
| *  | Transfer to HSBC                                       |                     |                     | 5,000.00                   |                  |            |
| *  | New Playarea reserve additions -flexible               |                     | 10,000.00           |                            |                  |            |
|  | Repair existing palyground equipment                   |                     | 1,000.00            |                            |                  |            |
|  | Benches reserve (Accrued annually / spend every 2 yrs) |                     | 450.00              |                            |                  |            |
|  | Orchard reserve  |                     | 0.00                |                            |                  |            |
|  | Grit bin reserve from 13/14                            |                     | 750.00              |                            |                  |            |
|  | Maintenance in burial ground (tree removal)            |                     | 0.00                |                            |                  |            |
|  | Election year  |                     | 1,500.00            |                            |                  |            |
|  | Website improvement                                    |                     | 1,000.00            |                            |                  |            |
|  | General reserve  | 500.00              | 8,000.00            |                            |                  |            |
|  |  | <u>500.00</u>       | <u>22,700.00</u>    | <u>30,331.20</u>           | <u>53,531.20</u> | 0.00       |
|  |  |                     |                     | difference                 |                  | -13,711.69 |
| *  | <b>total amount for play area</b>                      |                     |                     |                            |                  | 40,331.20  |

Monthly Budget Monitoring

| BASLOW AND BUBNELL PARISH COUNCIL       |  | Year to Date at 13.10.15 |                 |                   | Full Year Projection |                  |                             |
|---|--|--------------------------|-----------------|-------------------|----------------------|------------------|-----------------------------|
| RECEIPTS & PAYMENTS ACCOUNT 2015 - 2016 |  | 6                        |                 |                   |                      |                  |                             |
| Date                                    | 13th October 2015  | Actual £                 | Budget £        | Difference        | Actual £             | Budget £         | Difference                  |
| Month                                   | 6  | To Date                  | To Date         | £                 | Projected            | For Year         | £                           |
| <b>PAYMENTS</b>                         |  |                          |                 |                   |                      |                  |                             |
| <b>Administration</b>                   |  |                          |                 |                   |                      |                  |                             |
|   | Clerk's salary   | 2,541.40                 | 2,772.00        | 230.60            | 5,544.00             | B 5,544.00       | 0.00                        |
|   | Clerk's expenses   | 215.89                   | 200.00          | (15.89)           | 400.00               | B 400.00         | 0.00                        |
|   | Parish Mobile phone  | 18.00                    | 13.00           | (5.00)            | 26.00                | B 26.00          | 0.00                        |
|   | Councillor's expenses (travel & sub - £10 / person)            | 256.24                   | 50.00           | (206.24)          | 100.00               | B 100.00         | 0.00                        |
|   | Training   | 40.00                    | 125.00          | 85.00             | 250.00               | B 250.00         | 0.00                        |
|   | Audit fees   | 178.00                   | 150.00          | (28.00)           | 300.00               | B 300.00         | 0.00                        |
|   | Room hire  | 140.00                   | 175.00          | 35.00             | 350.00               | B 350.00         | 0.00                        |
|   | Subscription DALC + PPP Forum                                  | 0.00                     | 175.00          | 175.00            | 350.00               | B 350.00         | 0.00                        |
|   | Website maintenance  | 40.00                    | 250.00          | 210.00            | 500.00               | B 500.00         | 0.00                        |
|   | Insurance  | 397.87                   | 375.00          | (22.87)           | 750.00               | B 750.00         | 0.00                        |
|   | Stationery, Printing and Adverts                               | 30.00                    | 318.00          | 288.00            | 636.00               | B 636.00         | 0.00                        |
|   |  | 3,857.40                 | 4,603.00        | 745.60            | 9,206.00             |                  | 9,206.00                    |
| <b>Burial Ground</b>                    |  |                          |                 |                   |                      |                  |                             |
|   | Maintenance  | 142.00                   | 150.00          | 8.00              | 300.00               | B 300.00         | 0.00                        |
|   | Rates inc. water   | 168.48                   | 47.50           | (120.98)          | 95.00                | B 95.00          | 0.00                        |
|   | Refuse removal   | 0.00                     | 50.00           | 50.00             | 100.00               | B 100.00         | 0.00                        |
|   | Grass cut  | 127.80                   | 330.00          | 202.20            | 660.00               | B 660.00         | 0.00                        |
|   | Association of Burial Authorities subscription                 | 0.00                     | 35.00           | 35.00             | 70.00                | B 70.00          | 0.00                        |
|   |  | 438.28                   | 612.50          | 174.22            | 1,225.00             |                  | 1,225.00                    |
| <b>Amenity Area</b>                     |  |                          |                 |                   |                      |                  |                             |
|   | Grass cutting  | 403.20                   | 500.00          | 96.80             | 1,000.00             | B 1,000.00       | 0.00                        |
|   | Other Maintenance  | 0.00                     | 0.00            | 0.00              | 0.00                 | B 0.00           | 0.00                        |
|   |  | 403.20                   | 500.00          | 96.80             | 1,000.00             |                  | 1,000.00                    |
| <b>Old Ford</b>                         |  |                          |                 |                   |                      |                  |                             |
|   | Grass cutting  | 58.60                    | 90.00           | 31.40             | 180.00               | B 180.00         | 0.00                        |
|   |  | 58.60                    | 90.00           | 31.40             | 180.00               |                  | 180.00                      |
| <b>Playground</b>                       |  |                          |                 |                   |                      |                  |                             |
|   | Grass Cutting  | 155.40                   | 60.00           | (95.40)           | 120.00               | B 120.00         | 0.00                        |
|   | Safety Inspection  | 65.00                    | 35.00           | (30.00)           | 65.00                | B 70.00          | 5.00                        |
|   | Maintenance  | 0.00                     | 200.00          | 200.00            | 400.00               | B 400.00         | 0.00                        |
|   |  | 220.40                   | 295.00          | 74.60             | 585.00               |                  | 590.00                      |
| <b>Misc</b>                             |  |                          |                 |                   |                      |                  |                             |
|   | Village clock maintenance                                      | 187.00                   | 100.00          | (87.00)           | 116.67               | B 200.00         | 83.33                       |
|   | Bench - maintenance  | 0.00                     | 200.00          | 200.00            | 0.00                 | B 400.00         | 400.00                      |
|   | Grit Bins x 5 / 2 x fills                                      | 0.00                     | 375.00          | 375.00            | 750.00               | B 750.00         | 0.00                        |
|   | Grit - store for paths/roads                                   | 0.00                     | 0.00            | 0.00              | 0.00                 | B 0.00           | 0.00                        |
|   | Handy person project   | 0.00                     | 0.00            | 0.00              | 0.00                 | B 0.00           | 0.00                        |
|   | Election Costs   | 376.98                   | 0.00            | (376.98)          | 376.98               | B 0.00           | (376.98)                    |
|   | Parish Paths   | 95.00                    | 0.00            | (95.00)           | 95.00                | B 0.00           | (95.00)                     |
|   | Dog Bins   | 0.00                     | 0.00            | 0.00              | 0.00                 | B 0.00           | 0.00                        |
|   | Contingency  | 0.00                     | 0.00            | 0.00              | 0.00                 | B 0.00           | 0.00                        |
|   |  | 658.98                   | 675.00          | 16.02             | 1,338.65             |                  | 1,350.00                    |
| <b>S137 Grants</b>                      |  |                          |                 |                   |                      |                  |                             |
|   | S137 grants (incl Village Hall donations)                      | 0.00                     | 750.00          | 750.00            | 1,500.00             | B 1,500.00       | 0.00                        |
|   |  | 0.00                     | 750.00          | 750.00            | 1,500.00             |                  | 1,500.00                    |
| <b>WORKING PARTIES</b>                  |  |                          |                 |                   |                      |                  |                             |
|   |  |                          |                 |                   |                      |                  | All WP Expend from Reserves |
|   | <b>WP - New Playground</b>                                     | 2,272.00                 | 0.00            | (2,272.00)        | 1,500.00             | B 0.00           | (1,500.00)                  |
|   | <b>WP - Emergency Planning</b>                                 | 6,176.43                 | 0.00            | (6,176.43)        | 0.00                 | B 0.00           | 0.00                        |
|   | <b>WP - Orchard</b>  | 0.00                     | 0.00            | 0.00              | 0.00                 | B 0.00           | 0.00                        |
|   | <b>WP - Monuments</b>  | 0.00                     | 0.00            | 0.00              | 0.00                 | B 0.00           | 0.00                        |
|   |  | 8,448.43                 | 0.00            | (8,448.43)        | 1,500.00             |                  | 0.00                        |
|   |  |                          |                 |                   |                      |                  | (1,500.00)                  |
|   | <b>Total Payments</b>  | 14,085.29                | 7,525.50        | (6,559.79)        | 16,534.65            |                  | 15,051.00                   |
|   |  |                          |                 |                   |                      |                  | (1,483.65)                  |
|   | VAT  | 1,373.69                 | 0.00            | (1,373.69)        | 0.00                 |                  | 0.00                        |
|   | <b>Total Payments after VAT</b>                                | 15,458.98                | 7,525.50        | (7,933.48)        | 16,534.65            |                  | 15,051.00                   |
|   |  |                          |                 |                   |                      |                  | (1,483.65)                  |
|   |  | <b>Actual £</b>          | <b>Budget £</b> | <b>Difference</b> | <b>Actual £</b>      | <b>Budget £</b>  | <b>Difference</b>           |
|   |  | <b>To Date</b>           | <b>To Date</b>  | <b>£</b>          | <b>Projected</b>     | <b>For Year</b>  | <b>£</b>                    |
| <b>RECEIPTS</b>                         |  |                          |                 |                   |                      |                  |                             |
|   | Bank Interest  | 0.00                     | 0.00            | 0.00              | 0.00                 | B 0.00           | 0.00                        |
|   | Council Tax Grant  | 257.00                   | 257.50          | (0.50)            | 515.00               | B 515.00         | 0.00                        |
|   | DDCC Reimbursements  | 0.00                     | 499.50          | (499.50)          | 999.00               | B 999.00         | 0.00                        |
|   | DCC Footpath Grant (Right of way Grant)                        | 0.00                     | 192.50          | (192.50)          | 385.00               | B 385.00         | 0.00                        |
|   | Burial Ground  | 1,503.00                 | 0.00            | 1,503.00          | 1,111.00             | B 0.00           | 1,111.00                    |
|   | Donations  | 0.00                     | 0.00            | 0.00              | 0.00                 | B 0.00           | 0.00                        |
|   | Vat  | 1,857.26                 | 0.00            | 1,857.26          | 0.00                 | B 0.00           | 0.00                        |
|   | <b>Total Receipts before precept</b>                           | <b>3,617.26</b>          | <b>949.50</b>   | <b>2,667.76</b>   | <b>3,010.00</b>      | <b>1,899.00</b>  | <b>1,111.00</b>             |
|   | Precept  | 14,150.00                | 7,083.00        | 7,067.00          | 14,166.00            | B 14,166.00      | 0.00                        |
|   | <b>TOTAL RECEIPTS including PRECEPT</b>                        | <b>17,767.26</b>         | <b>8,032.50</b> | <b>9,734.76</b>   | <b>17,176.00</b>     | <b>16,065.00</b> | <b>1,111.00</b>             |
|   | <b>PROFIT / (LOSS) for year to 31st March 2015</b>             | <b>2,308.28</b>          | <b>507.00</b>   | <b>1,801.28</b>   | <b>641.35</b>        | <b>1,014.00</b>  | <b>-372.65</b>              |
|   |  |                          |                 |                   |                      |                  |                             |
|   | <b>Cumulative Bank Balances as at 1st April 2014</b>           |                          |                 |                   | <b>67,242.89</b>     |                  |                             |
|   | Forecast surplus in year                                       |                          |                 |                   | 641.35               |                  |                             |
|   | <b>Forecast Cumulative Bank Balances as at 31st March 2015</b> |                          |                 |                   | <b>67,884.24</b>     |                  |                             |