

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowbubnell-pc.org/

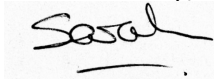
6th March 2015

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **17th March 2015 at 7.30pm at Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action Required</i> |
|--|---|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 17 th February 2015 | To approve |
| 5. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item." | |
| 6. Matters Arising (actions from previous meetings): <ul style="list-style-type: none">• Rutland Arms Proposal• Land at Eaton Hill• Grass Cutting Contract• Planning• Suggestions from residents• Playground and Burial Ground inspections and update on work• Working Parties• S137 grant –BST has been informed | Update
Update
Update
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Update |
| 7. Planning Applications
New: <ul style="list-style-type: none">• Bar House, Bar Road, Baslow - Extension to dwelling, side and rear elevations• 1 Cupola, Sheffield Road, Baslow - Replacement of existing septic tank with water treatment plant• Cupola Two, Sheffield Road, Baslow - Installation of new, self-contained septic tank to The Cupola Two• Rossett Green, Bar Road, Baslow - Proposed porch extension to front and w.c to side of property• Hydro Cottage, Bar Road, Baslow - Replacement of existing single garage with a single 2 storey garage set in to the hillside to provide level access to the driveway | Clerk |

and garage	
Existing:	
<ul style="list-style-type: none"> • Lone Beech, Eaton Drive - proposed side extension to form additional ground and first floor accommodation including demolition of existing garage and formation of new single garage. – Copy of objection letter from neighbours received. • Rutland Arms – Letter of objection sent. 	
Enforcement:	
<ul style="list-style-type: none"> • Storage container in field 	
8. Suggestions from residents:	
<ul style="list-style-type: none"> • Defibrillator Donation – Update on purchasing and installation. Electrician contacted for a quote • Traffic and parking concerns • Drainage on Over Lane Baslow 	<p>Clerk To discuss To discuss</p>
9. Playground and Burial Ground Inspections	
<ul style="list-style-type: none"> ➢ Issues from latest inspections? ➢ £100 received for the purchase of a cremation plot for Mr Sheldon 	<p>To discuss To note</p>
10. Working Party Updates:	
<ul style="list-style-type: none"> • New Playground/Recreation Area • Communication – <ul style="list-style-type: none"> ○ Website - Profiles for Councillors (Received 3) and pictures of Cllr James and Cllr Keen. ○ Parish Meeting • Community Orchard • BEST <ul style="list-style-type: none"> ○ Grit article in April’s magazine. Suggest repeat in October? ○ Flood Risk Management Consultation 	<p>To discuss To discuss Update Update</p>
11. Finance and Administration including Working Party Update:	
<ul style="list-style-type: none"> • Grounds Maintenance Contract – 2 references were provided and the Clerk spoke with both of them. Very good reports. Clerk will meet with the contractor later in February. • Clerk Pension – Parish Council must comply by 1st July 2016. Some workshops and a course to assist. Update at the meeting. • Accounts to 6th February 2015 – Appendix A • S137 Requests: <ul style="list-style-type: none"> ➢ None • New expenditure to approve: <ul style="list-style-type: none"> ➢ Cheque 1210 – Clerk Pay and Expenses £947.84 ➢ Cheque 1211 – Village Hall Hire £32 ➢ Cheque 1212 – Severn Trent Water £47.60 (Total bill £95.18 with £47.58 due in September) ➢ Cheque 1213 – DALC Subs. There are 2 options - £303.67 or £393.67 depending whether the Council has training or not. • Expenditure to note: <ul style="list-style-type: none"> ➢ None • New income to note: <ul style="list-style-type: none"> ➢ Interest - £1.55 ➢ Burial Ground - £100 	<p>To note To note and discuss To approve To note To approve To note To note</p>
12. Correspondence:	
<ul style="list-style-type: none"> • Election • Peak District National Park Authority Parish Ballot 2015 • Northern and TransPennine Express Rail Franchise Consultation • Invitation to the Civic Chairman’s Charity Dinner on 17th April 2015 	<p>To discuss To discuss To discuss To attend?</p>
13. Feedback from Meetings and Training:	
<ul style="list-style-type: none"> • None 	
14. For information	
<ul style="list-style-type: none"> • None 	
15. DALC	
<ul style="list-style-type: none"> • Circular 06-2015 - Spring Seminar change of venue - Legal Topic Note 5 - Grant Thornton free seminar - No referendums relating to council tax - Automatic Enrolment Training Course - Vacancies • Circular 05-2015 – Subscription rates and training • Circular 04-2015 - Internal Audit and attached Check List - Elections 2015, get it right - Vacancies 	To note
16. Reading (circulated by email):	
<ul style="list-style-type: none"> • Media Releases from Derbyshire Dales District Council • Rural Matters Newsletter 	All to be read

- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network

17. Any Other Business which the Chair considers to be of urgency

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 15th September 2015
- 21st April 2015
- 20th October 2015
- 19th May 2015
- 21st July 2015
- 16th June 2015
- 17th November 2015

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MINUTES

For the meeting held on 27th January 2015 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown Richard Clark David Dawson Tony Mottram	Sarah Reid David Dalrymple-Smith Joanne Keen Malcolm Roper	Apologies:	Cllr James Cllr Warne PCSO Ian Phipps
Others:	David and Christine Upton Richard Nicholson Kate Poole Richard Williams-Menlove Cllr Mike Longden Cllr Kath Potter Sarah Porter		Not present:	

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. There were apologies for absence received from Cllr James, Cllr Warne and PCSO Ian Phipps.
2. There were no declaration of Members Interests including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
3. There was Public speaking from:
 - Cllr Potter:
 - Peak Park has a different feel following the appointment of the new chief executive
 - Rutland Arms – Recommend making your points on one sheet of paper to the members of the planning committee as they do not have time to read a lengthy document. On the Monday before the meeting please send comments to the members. Hartington Creamy has twice been recommended for approval and not happened due to the speakers and comments at the planning committee. They may advise you. If attending the meeting need to ensure you don't speak for more than 3 minutes or repeat other speakers so need to work together for each point to be made by a different speaker. Speakers need to register to speak by Wednesday at noon.
 - Cllr Longden
 - Reminder about the new mobile library is at Church View Drive on a Wednesday for an hour. Cllr Longden spoke to officers about the reduction of service and they suggested looking to use the home service. There is a concern about the criteria on the home service.
 - Baslow SOS – Baslow SOS is campaigning and raising the profile. Here to have an idea of Friday's meeting. This will be discussed after the meeting. There was a concern that not everyone had received the questionnaire. This has now been rectified.
 - Police - Police Surgeries are on Tuesday February 24th 6.30pm to 8.30pm in the room above the CO-OP, Tideswell and Tuesday March 3rd 6.30pm to 8.30pm at the Baslow Sports Field Pavilion.
4. The Minutes of the Meeting held on 27th January were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings):
 - Rutland Arms Proposal will be discussed at the public meeting on Friday and Planning under Item 7
 - Grass Cutting Contract was discussed under Item 11
 - Planning was discussed under Item 7
 - Playground and Burial Ground inspections was discussed under Item 9
 - Suggestions from residents was discussed under Item 8
 - Land at Eaton Hill – Clerk to write to Susan Kalman to ask for details of the current land owner. Clerk
 - Communication Working Party – website – was discussed under Item 10
 - Precept – has been submitted

Chairman's Signature Date.....

7. Planning Applications
- New:
- Lone Beech, Eaton Drive - proposed side extension to form additional ground and first floor accommodation including demolition of existing garage and formation of new single garage – This is quite a sizeable extension. It was agreed there were no comments to make. Clerk
- Existing:
- Rutland Arms to Co-Op store – Pre application consultation. A number of responses have been received from residents. It was agreed to object to the planning application. Comments to make: Clerk
 - On the development the new door is not in keeping with the area. Key building in the conservation area as stated in the sustainability report by Peak Park. Character of the village and wishing to preserve.
 - Sustainability of the development for the village.
 - Concerns over the traffic and the report submitted with the application is not realistic.
 - Car park is small and so a concern over staff parking.
 - Pharmacy Application – Refused.
- Enforcement:
- Storage container in field – A letter has been received from Ridge House which is affected by the container and MP Patrick Mcloughlin who is writing to the Chief Executive of Peak Park urging them to enforce this. Peak Park have written to the land owners. This was noted and the Parish Council will support as necessary.
8. Suggestions from residents:
- Defibrillator Donation – The Clerk has discovered that the purchase does not include installation so a quote is now being sort. Clerk
 - Traffic and parking concerns – The Clerk has contacted Grindleford who still has problems and would work with Baslow. She also sent the speed survey to the County Council and the Police. County Council responded to say it's a Police issue. Police going to do speed checks. Clerk has spoken to Unipart about support for traffic calming. They are undertaking a survey in Hulland Ward and there is a feedback meeting on 17th March with the Road Safety Partnership, Police, County Council and Parish Councils. The Parish Council has been invited. Following a discussion it was agreed to continue pressure on the County Council and Police; Cllr Reid or Cllr Dawson will attend the meeting on 17th March. Clerk
Cllr
Reid/Cllr
Dawson
9. Playground and Burial Ground Inspections
- Issues from latest inspections?
 - No issues from playground
 - No issues from burial ground
 - Bench in the burial ground has still not returned and the Clerk has received a phone call from a gentleman willing to replace it. The Clerk explained that the bench should return.
 - Request to buy a burial plot – The Clerk has received a request for a non-resident to buy a burial plot. The request was read out and it was agreed to allow the purchase due to the strong family links and heritage links with the village. Clerk
10. Working Party Updates:
- New Playground/Recreation Area – The meeting was well attended and there is now a working party of 9. The first working party meeting will hopefully be this weekend.
 - Communication –
 - Website - Profiles for Councillors and pictures of Cllr Mottram, Cllr James and Cllr Keen. These are still needed. All
 - Community Orchard – First Spring tidy will be Saturday at 10am.
 - BEST – Following the recent snow it was agreed to put something in the newsletter and on the website to promote that people can be provided with grit to help clear paths. Clerk
11. Finance and Administration including Working Party Update:
- Grounds Maintenance Contract – 2 references were provided and the Clerk spoke with both of them. Very good reports. Clerk will meet with the contractor later in February and inform Mr Lownds he was not successful. Clerk
 - Clerk Pension – No update this time.
 - Accounts to 6th February 2015 were approved.
 - S137 Requests:
 - Sportsfield Trust – A request has been made for £1,000 which will be split between £500 for Sportsfest and £500 towards security. Following a discussion it was agreed. Clerk
 - New expenditure to approve:

- Cheque 1208 – Clerk Pay and Expenses £511.34
- Methodist Hall Hire £54. Charges have increased slightly in 2015 so next invoice will be more.
- Expenditure to note:
 - None
- New income to note:
 - Reimbursable expenditure - £999

12. Correspondence:

- Communication and Support for L'eroica Britannia 21 June 2015. This was noted and
- Public Space Protection Order – Signage. There was a discussion about signage on the Orchard and the need to utilise the Parish Council. This will be on the agenda next month.
- Cllr Mottram resignation was noted and he was thanked for his work. The vacancy will not be advertised but hope to fill from the forthcoming election period.

13. Feedback from Meetings and Training:

- None

14. For information

- None

15. DALC

- Circular 01-2015 - Index of most important 2014 elements in Circulars
- Circular 02-2015 - New DALC Banking details - Abolition of Public Works Loan Board - Local Council Award Scheme - DALC Spring Seminar Speakers – Vacancies
- Circular 3-2015 - Electronic Meeting Summons - Transparency Code for smaller authorities - Love Your Local Market - Fit for Work Begins - Local Council Award Scheme - Vacancy

16. Reading (circulated by email):

- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network

17. Any Other Business which the Chair considers to be of urgency

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- | | | | |
|-------------------------------|-----------------------------------|---------------------------------|----------------------------------|
| • 17 th March 2015 | • 21 st April 2015 | • 19 th May 2015 | • 16 th June 2015 |
| • 21 st July 2015 | • 15 th September 2015 | • 20 th October 2015 | • 17 th November 2015 |

BASLOW AND BUBNELL PARISH COUNCIL		Year to Date at 04.03.15			Full Year Projection			
RECEIPTS & PAYMENTS ACCOUNT 2014 - 2015		12						A - based on actual
Date	4th March 2015	Actual £	Budget £	Difference	Actual £	Budget £	Difference	B - based on budget
Month	12	To Date	To Date	£	Projected	For Year	£	E - based on extrapolation to yle
PAYMENTS								
	Administration							
	Clerk's salary	4,358.22	5,544.00	1,185.78	5,544.00	B 5,544.00	0.00	Sal 40hrsx£10x12mths+wpha£20*12+pension10%
	Clerk's expenses	375.71	400.00	24.29	400.00	B 400.00	0.00	
	Parish Mobile phone	30.56	26.00	(4.56)	26.00	B 26.00	0.00	2 months until cancelled
	Councillor's expenses (travel & sub - £10 / person)	0.00	100.00	100.00	100.00	B 100.00	0.00	
	Training	0.00	250.00	250.00	250.00	B 250.00	0.00	
	Audit fees	178.00	300.00	122.00	300.00	B 300.00	0.00	
	Room hire	190.00	350.00	160.00	350.00	B 350.00	0.00	£18 for Methodist Rooms. Plus village hall rental for consultations
	Subscription DALC + PPP Forum	82.00	350.00	268.00	350.00	B 350.00	0.00	
	Website maintenance	242.96	500.00	257.04	500.00	B 500.00	0.00	
	Insurance	402.09	750.00	347.91	750.00	B 750.00	0.00	
	Stationery, Printing and Adverts	17.39	636.00	618.61	636.00	B 636.00	0.00	
		5,876.93	9,206.00	3,329.07	9,206.00	B 9,206.00	0.00	
	Burial Ground							
	Maintenance	0.00	300.00	300.00	300.00	B 300.00	0.00	
	Rates inc. water	48.13	95.00	46.87	95.00	B 95.00	0.00	
	Refuse removal	100.00	100.00	0.00	100.00	B 100.00	0.00	
	Grass cut	500.00	660.00	160.00	660.00	B 660.00	0.00	
	Association of Burial Authorities subscription	0.00	70.00	70.00	70.00	B 70.00	0.00	
		646.13	1,225.00	578.87	1,225.00	B 1,225.00	0.00	
	Amenity Area							
	Grass cutting	500.00	1,000.00	500.00	1,000.00	B 1,000.00	0.00	
	Other Maintenance	0.00	0.00	0.00	0.00	B 0.00	0.00	
		500.00	1,000.00	500.00	1,000.00	B 1,000.00	0.00	
	Old Ford							
	Grass cutting	180.00	180.00	0.00	180.00	B 180.00	0.00	
		180.00	180.00	0.00	180.00	B 180.00	0.00	
	Playground							
	Grass Cutting	168.00	120.00	(48.00)	120.00	B 120.00	0.00	
	Safety Inspection	65.00	70.00	5.00	65.00	B 70.00	5.00	
	Maintenance	1,155.00	400.00	(755.00)	400.00	B 400.00	0.00	
		1,388.00	590.00	(798.00)	585.00	B 590.00	5.00	
	Misc							
	Village clock maintenance	182.00	200.00	18.00	116.67	B 200.00	83.33	
	Bench - maintenance	957.00	400.00	(557.00)	0.00	B 400.00	400.00	
	Grit Bins x 5 / 2 x fills	0.00	750.00	750.00	750.00	B 750.00	0.00	
	Grit - store for paths/roads	420.00	0.00	(420.00)	420.00	B 0.00	(420.00)	
	Handy person project	0.00	0.00	0.00	0.00	B 0.00	0.00	
	Election Costs	0.00	0.00	0.00	0.00	B 0.00	0.00	
	Parish Paths	450.00	0.00	(450.00)	450.00	B 0.00	(450.00)	
	Dog Bins	0.00	0.00	0.00	0.00	B 0.00	0.00	
	Contingency	0.00	0.00	0.00	0.00	B 0.00	0.00	
		2,009.00	1,350.00	(659.00)	1,736.67	B 1,350.00	(386.67)	
	S137 Grants							
	S137 grants (incl Village Hall donations)	1,100.00	1,500.00	400.00	1,500.00	B 1,500.00	0.00	estimate (£1k sportsfield assoc ?)
		1,100.00	1,500.00	400.00	1,500.00	B 1,500.00	0.00	
	WORKING PARTIES							
								All WP Expend from Reserves
	WP - New Playground	0.00	0.00	0.00	1,500.00	B 0.00	(1,500.00)	
	WP - Emergency Planning	19.14	0.00	(19.14)	0.00	B 0.00	0.00	
	WP - Orchard	0.00	0.00	0.00	0.00	B 0.00	0.00	
	WP - Monuments	0.00	0.00	0.00	0.00	B 0.00	0.00	
		19.14	0.00	(19.14)	1,500.00	B 0.00	(1,500.00)	
	Total Payments	11,719.20	15,051.00	3,331.80	16,932.67	B 15,051.00	(1,881.67)	
	VAT	481.40	0.00	(481.40)	0.00	B 0.00	0.00	
	Total Payments after VAT	12,200.60	15,051.00	2,850.40	16,932.67	B 15,051.00	(1,881.67)	
		Actual £	Budget £	Difference	Actual £	Budget £	Difference	
		To Date	To Date	£	Projected	For Year	£	
	RECEIPTS							
	Bank Interest	15.80	0.00	15.80	0.00	B 0.00	0.00	
	Council Tax Grant	386.00	515.00	(129.00)	515.00	B 515.00	0.00	
	DDDC Reimbursements	999.00	999.00	0.00	999.00	B 999.00	0.00	
	DCC Footpath Grant (Right of way Grant)	0.00	385.00	(385.00)	385.00	B 385.00	0.00	
	Burial Ground	1,333.00	0.00	1,333.00	1,111.00	B 0.00	1,111.00	
	Donations	5,024.50	0.00	5,024.50	0.00	B 0.00	0.00	
	Vat	152.64	0.00	152.64	0.00	B 0.00	0.00	
	Total Receipts before precept	7,910.94	1,899.00	6,011.94	3,010.00	B 1,899.00	1,111.00	
	Precept	14,150.00	14,166.00	(16.00)	14,166.00	B 14,166.00	0.00	
	TOTAL RECEIPTS including PRECEPT	22,060.94	16,065.00	5,995.94	17,176.00	B 16,065.00	1,111.00	
	PROFIT / (LOSS) for year to 31st March 2015	9,860.34	1,014.00	8,846.34	243.33	B 1,014.00	-770.67	
	Cumulative Bank Balances as at 1st April 2014				58,127.21			
	Forecast surplus in year				243.33			
	Forecast Cumulative Bank Balances as at 31st March 2015				58,370.54			