

## BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: [clerk.baslow.bubnell@googlemail.com](mailto:clerk.baslow.bubnell@googlemail.com)

Web: [www.baslowvillage.com](http://www.baslowvillage.com)

### MINUTES

#### For the meeting held on 19<sup>th</sup> January 2016 in The Methodist Hall, Baslow

<b>Councillors present:</b>	Christopher Brown Richard Clark David Dawson Joanne Keen	Jane Buckham David Dalrymple-Smith Malcolm Roper	<b>Apologies:</b>	Cllr Jo Wild (DCC) Cllr Kath Potter (Peak Park)
<b>Others:</b>	Cllr Susan Hobson (DDDC) PCSO Ian Phipps Sarah Porter		<b>Not present:</b>	

*Report / Action  
Required*

1. There were apologies for absence received from Cllr Jo Wild and Cllr Kath Potter.
2. There were three declaration of Members Interests for:
  - Item 7 by Cllr Chris Brown as one application was his. He left the meeting for the discussion.
  - Item 11 by Cllr David Dawson and Cllr David Dalrymple-Smith and they did not vote.
3. Public speaking
  - Cllr Susan Hobson –
    - Toilet is still on her agenda. They do not appear to have been decorated and so she will chase this up. Cllr Hobson
  - Police – Simon and Ian have been before and Dave was introduced as a temporary addition to the team. Since 12/11/15 there have been 10 calls for service in the Baslow area:
    - 3 re suspicious activity (1 re a vehicle)
    - 1 re alarms sounding
    - 1 re parking
    - 1 re RTC
    - 1 re possible drink driver
    - 1 re burglary
    - 1 re criminal damage
    - 1 re assaultSimon and Ian were in the village undertaking speed gun work last week. No one was issued with a ticket and 2 cars were pulled over to be spoken to. They moved on to Hathesage and caught a number of speeding cars.
  - Cllr David Dawson – The Winter Festival has generated a surplus of about £1,400. The Committee has decided to put aside £600 for next year's festival. The question is what to do with the remaining £800. Suggestions include more lights, a post and chain fence around the village green and putting some planters on the village green. At this time this is just to let the Parish Council know and in due course a formal approach will be made.
4. The Minutes of the Meeting held on 17<sup>th</sup> November 2015 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non decision making):
  - Robin Hood Footpath was discussed under Item 8
  - Planning was discussed under Item 7
  - Suggestions from residents was discussed under Item 8
  - Playground and Burial Ground was discussed under Item 9
  - Working Parties was discussed under Item 10
  - Gate Post on School Lane was discussed under Item 8
  - OVO Energy Trees was discussed under Item 10
7. Planning Applications  
New:
  - NP/DDD/1215/1211 – Holmcroft, Over Lane, Baslow – Erection of shed and extension of existing shed - no comments on this. Clerk
  - 3138958 (appeal) - Gorse Hill, Gorse Bank Lane, Baslow - Removal of Condition 3 of planning approval NP/DDD/0415/0344 (appeal) – this was noted.
  - NP/DIS/1215/1145 and NP/DIS/1215/1146 - Greenhead Cottage, Bar Road, Baslow -

Chairman's Signature ..... Date.....

- Discharge of condition 3 and 4 – this was noted
- NP/DDD/1015/0950 - 9 Low Meadows, Over Lane, Baslow - Erection of tool store - has already been granted conditionally
- NP/DDD/1115/1082 - Brooklands, Eaton Place, Baslow - Conservatory to rear of house – has already been granted conditionally

Existing:

- NP/DDD/1115/1032 - Bubnell Hall, Bubnell Lane, Baslow - Listed building consent - alterations and change use from outbuilding sports room to ancillary office.
- NP/DDD/1015/1017 and NP/DDD/1015/1018 - Corner Cottage, 2 School Lane, Baslow - Conversion of outbuildings to ancillary holiday accommodation and store and listed building consent – Granted conditionally
- NP/DDD/0915/0860 – 3 Wheatlands Lane, Baslow – Proposed vehicular/pedestrian access and driveway - Refused
- NP/DDD/0915/0880 – Wyndham, Derwent Drive, Baslow – Replacement of conservatory with a garden room – Granted conditionally
- NP/DDD/0915/0815 - Bubnell Hall, Bubnell Lane, Baslow - Change of use of outbuilding to an ancillary office
- NP/DDD/1015/0955 - 14 Eaton Drive, Baslow - Relocation of porch; rear extension; roof line to be altered and re-roofed in slate; dormer window altered; velux windows added; new windows throughout house – Granted conditionally
- NP/DIS/1015/0939 - Greenhead Cottage Bar Road Baslow - Discharge of condition 2 on NP/DDD/0715/0632 – Condition discharged
- NP/DDD/0915/0884 - 8 Low Meadows, Over Lane, Baslow - Rear conservatory – Granted conditionally
- NP/DDD/0915/0824 - Redbourne Cottage, White Lodge Lane, Baslow - Two storey side extension to detached dwelling over and to the rear of existing garage - Refused
- NP/DDD/1015/0940 – One Gable, Calver Road, Baslow – Single storey rear extension, replacement garage and landscaping – Granted conditionally

Enforcement:

- Storage container in field – the Clerk was asked to chase this up as the container is still there. Clerk

8. Suggestions from residents:

- Public toilet smell was discussed under public speaking Clerk
- Traffic and parking concerns –
  - Signage and stickers on bins – the Clerk has had a number of requests for the bin stickers. It was agreed to look into the cost and styles of stickers Clerk
  - Bubnell Lane – There have been 2 complaints about parking on Bubnell Lane and in particular cars causing a chicane which makes it hard for buses and lorries. Following a discussion it was agreed that an article be written in the parish magazine and the Clerk to look into the potential for lines near the bridge. Clerk
- Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge – the Clerk met with the County Council, National Trust and Ramblers Association and the path suggested seems to be already in hand. Clerk
- More Defibrillator training – It was agreed to look into this for the Summer (a year after the last ones). A morning and evening session was suggested. It was also suggested looking in to joining up with neighbouring parishes. There was a more general discussion about the defibrillators and the Hall one losing it's writing again. Clerk
- Gate post – Not worth the cost. Cllr Dawson to speak to Mike Woffendon and Clerk to inform Highways.

9. Playground and Burial Ground Inspections

- Issues from latest inspections?
- Playground – No issues. Cllr Dalrymple-Smith will undertake Cllr Dalrymple-Smith
- Burial Ground: Cllr Roper
  - No issues. Cllr Roper will continue the inspections. Cllr Roper
  - Memorial Repairs – Letters have been sent and only one confirmation that the memorial will be repaired. This headstone has been removed. An item has been put in Parish Update as the Clerk discovered that the dangerous memorial had been re-stood up. Clerk
  - Sunken Grave – The grave digger will fill in when next at the site.
  - Burial Ground software – This will cost in the region of £140 per annum. After a discussion it was agreed that this is something which should happen when a new burial ground is established.
  - New Burial Ground provision – Clerk found a letter dated 10<sup>th</sup> December 1999 stating that when the burial ground is 4 years off being full then to write to the District Council who will allocate funds to purchase some land. It was agreed to write to them in about 4 years. Clerk
  - Burial Ground Rules and Regulations – these were discussed and changes

- made. These will be approved at the next meeting. Clerk
- Inscriptions – Cllr Dalrymple-Smith has compiled a booklet of all the inscriptions on the memorials in the Churchyard. He will now go on and do one for the burial ground. The Clerk explained that this information was held in the Register of Memorials. She offered to lend him this book. The offer was declined and Cllr Dalrymple-Smith will get the information from photographs of the memorials. Cllr Dalrymple-Smith

10. Working Party and General Updates:

- Bench Inspection
  - Metal benches – Clerk has tried to contact 3 companies. One is quoting for repairs and has been chased. To replace would cost between £450 and £800. Clerk
  - Donated benches – There is only one where the donor can be found. The Clerk has contacted other residents who have previously expressed an interest about donating a bench. Most only want a bench in the burial ground.
  - Bench repairs – Benches can be replaced at a cost of between £350 and £700. Alternatively a working party could be set up to sand down and repaint the benches in need of TLC. It was agreed to see if the Probation Service would be willing to assist. Clerk
- New Playground/Recreation Area –
  - Heads of Terms agreement with the Sportsfield and Council is with the Solicitor and their solicitor.
  - Planning – This is now ready to be submitted. Clerk
  - Grants – Awards for All and Duke of Devonshire Charitable Trust grant applications have been submitted.
- Communication –
  - Website – The new website is now live and was approved. The Clerk will now inform the other website manager to close down the old site and signpost to the new one. Currently all the businesses in Baslow are represented on the website however should they get this for free? It was agreed that there should be an annual fee of £20 to be on the website and £40 to include the ability to put marketing information on. The Clerk would invoice the businesses every April. Clerk to do a flyer explaining this to be handed round personally to businesses. Clerk
  - Parish Update – Written and printed. Now needs delivering! Clerk to circulate map and boundaries. Clerk
- Community Orchard – Nothing to report this time
- Footpaths
  - Footpath behind Cavendish Hotel – has been sprayed but Pete Lownds is checking it again
  - Footpath behind Robin Hood – Clerk met DCC and the Ramblers Association in December. DCC already has a plan to add a footpath from the car park to the existing path. Clerk has asked to be kept informed.
  - Cllr Dalrymple-Smith has inspected all the footpaths. There are 2 categories urban and rural. The urban are the Cavendish and Surgery footpath. The rural footpath are pretty good. One near Sheffield Road which is muddy near a spring. Wellington’s monument path has a problem with bracken and brambles. One foot style of concern Robin Hood to Baslow and the wooden bridge from Barbrook to Cupola is a worry. Clerk to contact the footpath officer for advice. Water on Gorsebank when gullies cleared on Bar Road – Clerk to investigate. Look into Cavendish Hotel path across the field to perhaps tarmac it? Clerk
  - Gorsebank Lane – Not to be included in the Ground Maintenance specification. Sweeping the steps on the Cavendish Hotel path should be. Clerk to inform contractors. Clerk
- BEST –
  - Defibrillator signs –Plaques for units ordered and will be installed once received (delay from supplier)
- Roundabouts –
  - There was a bit of confusion over what the Garden Society were being asked to do. The Clerk has clarified it is just to provide ideas for the roundabouts which the Parish Council can consider. The Council will then look into the approvals, costings and any possible sponsorship.

11. Finance and Administration including Working Party Update:

- Pension – A scheme has now been set up with NEST and a direct debit mandate needs signing. It is free and only funds will be taken for contributions as the Clerk is not eligible for the scheme and can opt in but it will only be her who contributes. She has opted out at the moment! The declaration can now be submitted on 1<sup>st</sup> July 2016. Clerk
- Ground Maintenance contract – Put out to tender with a closing date of 21<sup>st</sup> January

- Audit – the rules for auditing has changed and DALC have introduced a Sector Led Audit scheme to be looked at under Item 15
- Budget for 2016-2017 – The revised budget was discussed and it was noted that the Council Tax Grant had been added. It was agreed that the precept should be £14,574, a 3% increase. Clerk
- S137 Requests:
  - £1,000 for Baslow Sportsfield - £500 for Sportsfest and £500 for regeneration of the changing room. There was a discussion about this and the wider discussion about the support to the Sportsfield and the Woodland Park. It was agreed to have a small group to discuss this further and then talk to the Sportsfield. Clerk
  - Baslow History Group's Village Walk – Cllr Dawson talked about the new History Group Village Walk which has now been completed (copies circulated). The printing of this has gone over the original budget and therefore the Group were wondering if the Council would be willing to support this. This would be for about £100. A formal decision will be made at the next meeting as wouldn't be quorate if made today. Clerk
- Accounts to 11<sup>th</sup> January 2016 were noted
- Banking – it was agreed that Sarah Porter, David Dalrymple-Smith, Richard Clark and Chris Brown would be the signatories on the bank accounts.
- New expenditure approved: Clerk
  - Cheque 1268 – Clerk Pay and Expenses - £499.18
  - Cheque 1269 – S137 – Village Hall Ladder - £130 (Total cost £520)
  - Cheque 1270 – New website - £1,163.98
  - Cheque 1271 – Viking paper - £38.71 (£6.45 VAT)
  - Cheque 1272 – Christmas Tree hole - £456 (£76 VAT)
- Expenditure noted:
  - Cheque 1265 – Clerk Pay and Expenses - £484.18
  - Cheque 1266 – Christmas lights - £905.60
  - Cheque 1267 – HMRC - £100
- New income noted:
  - Winter Festival - £905.60
  - Interest - £3.24 deposit account
  - Internment - £200
  - Burial Ground - £300

12. Correspondence:

- Tree Holder on Baslow Green approved, DCC. This was noted.
- Area Community Forums - Southern – Wednesday 3 February – Community Room, Ashbourne Leisure Centre, Northern - Wednesday 17 February – Agricultural Business Centre, Bakewell and Central – Tuesday 23 February – Town Hall, Matlock. All begin at 7 pm.
- Clerks and Councils Direct magazine was circulated for reading.

13. Feedback from Meetings and Training:

- None

14. For information

- None

15. DALC Circulars:

- Sector Led Audit Body – Wait for more information but happy to opt in at this stage.
- Circular 26 - 2015 - LIAS - Housing - CPRE Report & Spending Review -Revised LTNs - Your Agenda - Transparency Fund - Auto Enrolment
- Circular 27-2015 - Local Council Award Scheme & Review - NALC Website update - Smaller Authorities' Audit - Provisional Local Government Financial Settlement - Spring Seminar 2016 - Training Events 2016 - DALC Subscriptions 16-17 - Managing Employee's Performance
- Circular 01-2016 - Summary of important elements of 2015 circulars

16. Reading (circulated by email):

- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network
- Friend of the Peak District Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 16<sup>th</sup> February 2016
- 15<sup>th</sup> March 2016
- 19<sup>th</sup> April 2016