

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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AGM MINUTES

For the meeting held on 17th May 2016 in The Methodist Hall, Baslow

Councillors present:

Christopher Brown
Jane Buckham
Joanne Keen

Richard Clark
David Dawson
Malcolm Roper

Apologies:

Cllr David Dalrymple-Smith
Cllr Jo Wild (DCC)
PCSO Ian Phipps

Others:

Cllr Kath Potter (Peak Park)
Cllr Susan Hobson (DDDC)
Sarah Porter

Not present:

Action

1. Election of Chairman – Cllr Keen nominated Cllr Brown, seconded by Cllr Roper. Unanimously approved.
2. Election of Vice-Chairman – Cllr Buckham nominated Cllr Dawson, seconded by Cllr Roper. Unanimously approved.
3. Apologies for absence – Cllr Dalrymple-Smith, Cllr Jo Wild and PCSO Ian Phipps.
4. The Minutes of the Annual General Meeting held on 19th May 2015 were approved
5. Accounts for the year 2015-2016 and Annual Audit Return were approved. The Council noted these had been passed by the Internal Auditor. The Clerk is trying to get an up to date statement from HSBC

		RBS	RBS	HSBC	Summary
		Current	Reserve	Community	
		£	£	£	£
Cash Book :	Bal b/fwd current A/C 1st April 2015	500.00	36,411.69	30,331.20	67,242.89
	plus : receipts	22,612.67			22,612.67
	less : payments	-			-30,216.58
		30,216.58			
	unpresented items				0.00
	transferred to reserve a/c	7,603.91	-7,603.91		0.00
		500.00	28,807.78	30,331.20	59,638.98
	Unpresented chqs				0.00
	Unpresented receipts				0.00
	Balance	500.00	28,807.78	30,331.20	59,638.98
Bank :	Current A/C - 31/03/16	500.00			500.00
	Deposit A/C - 31/03/16	0.00	28,807.78	30,331.20	59,138.98
					0.00
	Balance at bank	500.00	28,807.78	30,331.20	59,638.98

6. Standing Orders – No changes required and existing Standing Orders continue. This was approved

7. Financial Regulations – The tender limit has been reduced from £60,000 to £15,000 – The regulations were approved.
8. Appointments to outside bodies were approved:
 - Baslow Sportsfield Trustee – Cllr Chris Brown but he will be looking to stand down from this in due course
 - Baslow Charity – Cllr Richard Clark and Cllr David Dawson
 - Festivals Group – Cllr Jo Keen
 - Village Hall Committee – Cllr Richard Clark
 - Peak District Housing Association – Cllr Malcolm Roper
9. Code of Conduct was approved
10. Register of Interest Forms have been completed and passed to Clerk. Clerk
11. Reports from Committees:
 - Orchard Group AGM – Chairman’s report – A copy of the AGM minutes were provided.
12. AGM Closed moved on to Council meeting

DATE OF NEXT AGM - Tuesday 16th May 2017 at 7.30pm in the Methodist Hall, Baslow
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

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MINUTES

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Councillors present:	Christopher Brown Jane Buckham Joanne Keen	Richard Clark David Dawson Malcolm Roper	Apologies:	Cllr David Dalrymple-Smith Cllr Jo Wild (DCC) PCSO Ian Phipps
Others:	Cllr Kath Potter (Peak Park) Cllr Susan Hobson (DDDC) Sarah Porter		Not present:	

*Report / Action
Required*

1. There were apologies for absence received from Cllr Dalrymple-Smith, Cllr Jo Wild and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. Public speaking
 - Cllr Kath Potter – No update on the Aldi development in Bakewell. Stoney Middleton Heritage Centre has finally been approved unanimously.
 - Cllr Hobson –
 - ⊖ Mark Nuttal has informed Cllr Hobson that a further noise survey has been submitted and that is under consultation until 2nd June. After that the application will be decided either by the officer or the Planning Committee.
 - There was a discussion about speeding and parking. Cllr Potter suggested the site fixmystreet to help.
 - Trees in gardens both overhanging neighbours property and how this can be helped. It was agreed to put an item in the newsletter
 - Police – PCSO Phipps had sent his apologies and emailed - 1st April there have been 12 calls for service in the Baslow area:
 - 5 re Sheep in the Road
 - 1 re transport
 - 1 re ASB
 - 1 re Sudden Death
 - 2 re Observations (this is when a noted vehicle is picked up as being in the area)
 - 2 re Suspicious ActivityAn annual crime data report is being worked on.
4. The Minutes of the Meeting held on 19th April 2016 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non decision making):
 - Data on crime was discussed under Item 3
 - Community Safety Watch was discussed under Item 8
 - Planning was discussed under Item 7
 - Suggestions from residents was discussed under Item 8
 - Playground and Burial Ground was discussed under Item 9
 - Working Parties was discussed under Item 10
 - Correspondence and other items – actioned as minuted was noted
7. Planning Applications
New:
 - NP/NMA/0416/032 - 14 Eaton Drive, Baslow - Non material amendment on NP/DDD/1015/0955. No comment on this as a Peak Park decision
 - NP/DDD/0216/0116 - Former Rutland Arms, Calver Road, Baslow - Section 73 application for the variation of condition 8 - hours of delivery on NP/DDD/0115/0040 – Parish Council has objected to this – Pending decision – Amended information submitted. The Clerk shared the information of the revised report. There was a discussion about the noise. It was agreed to comment that the noise level is dependent on the time of day and so a late night or early hour delivery will feel more disruptive than during the working day. Clerk
 - NP/DDD/0516/0374 – Baslow Lodges, Chatsworth Park, Chesterfield Road, Baslow –

Chairman's Signature Date.....

Alteration to the pedestrian gate at the Chesterfield Gate - No comment

Clerk

Existing:

- NP/DDD/0316/0232 – Woodlands, Eaton Hill, Baslow - Proposed enlargement and enhancement of a domestic dwelling – Accepted conditionally
- NP/DDD/0316/0196 – Westborne, Gorse Bank Lane, Baslow - Proposed single storey side extension and front elevation canopy – Granted conditionally
- NP/DDD/0316/0193 - Bubnell Hall, Bubnell Lane, Baslow - Listed building consent - Change of use of part of east range of outbuilding from gym to office - Pending
- NP/DDD/0316/0194 - Bubnell Hall, Bubnell Lane, Baslow - Change of use of part of east range of outbuilding from gym to office - Pending
- NP/DDD/0216/0152 - 4 Royal Croft Drive, Baslow - Proposed alterations to a disabled person's dwelling house to improve access, safety, comfort - Pedestrian access ramp from public footpath to front door and raised garden terrace to provide outdoor living space – Accepted conditionally
- NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use – Withdrawn to allow further discussion with Peak Park
- NP/DDD/0216/0088 - 3 Wheatlands Lane, Baslow - Vehicular/pedestrian access and driveway – No longer on website as needed further verification

Enforcement:

- Storage container in field – Has been removed
- Development at Eastmoor – No update

8. Suggestions from residents:

- Public toilet smell – The Clerk informed the Council of her meeting with the District Council and the fact that there will be a review of the public toilets in Derbyshire Dales in the next few months. The toilets are open 24 hours a day and this is causing problems especially in the mens. There is the option to look into taking this over and install a pay as you go system. There was a discussion about whether the Parish Council could take over the car park as well. The Clerk will ask about the revenue from the car park and that at the moment the Parish Council would wait to see what the review brings forward. The Clerk will contact Youlgreave Parish Council who has set up a toilet management company. Clerk
- Traffic and parking concerns –
 - Yellow lines – Awaiting proposal from DCC.
 - Community Speed Watch – Non evidential laser now available but is complicated. The Clerk has been contacted by Wardlow Community Safety Group to look at setting up a partnership. She will keep you informed.
- Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge – no update
- First Aid training including defibrillators – Suggestion is to do 3 sessions in one day for a fee of £150. Which date – 4th June or 9th July? It was agreed 9th July. Clerk
- Signs – The Clerk explained that there has been a complaint about the number of signs appearing on the roundabouts promoting events. It was suggested that the Village Hall shares the Government booklet on signage to users of the Hall. There was then a discussion about asking for a licence from the County Council to allow temporary signs on the green and roundabouts. Clerk will ask DCC. Clerk
- Request for a dog poo bin – the Clerk has contacted DDDC to ask about the possibility of buying a dog bin and arranging for it to be emptied. She has yet to hear back from them. She will chase them. Clerk will also ask the school to make some more signs. Clerk

9. Playground and Burial Ground Inspections

- Issues from latest inspections?
- Playground – No issues. Everyone away for periods of the next month. It was agreed to share the next month between Councillors. All
- Burial Ground
 - Memorial check – ensure the regulations are being followed regarding memorabilia – Cllr Roper has done this
 - Inspections will be continued by Cllr Roper Cllr Roper

10. Working Party and General Updates:

- Bench Inspection
 - Wooden benches – A resident has kindly offered to restrain the benches that need some TLC. The Parish Council are very grateful. There is a need for a bench in the burial ground. It was agreed for the Clerk to look into a thermowood bench for the burial ground which people could then pay to put plaques on. Clerk
- New Playground/Recreation Area –
 - Heads of Terms agreement with the Sportsfield and Council is with the Sportsfield – Cllr Dawson updated the Parish Council on the meeting on 12th May. There was a suggestion of altering the entrance to be by the tennis

courts however it was agreed this was not the best route in. There was then a request for the Council to pay £225 for a risk assessment and Cllr Dawson and the Clerk said no. It was agreed that Peter Holt would ask the Trustees. It has been suggested the Council pays for the Sportsfield legal fees. This was approved subject to a maximum amount. Clerk will ask the solicitor what the likely fee will be but the agreement will not be drawn up until planning has been approved. The Clerk will draw up a specification for the path.

Clerk

- Planning – Submitted and withdrawn. Meeting with Peak Park on 25th April where advice was given. Need to update the ecology report and have a report from the tree warden. The tree warden is meeting the Clerk on 24th May and the Ecology report can be updated for £346 or £532 including Derbyshire Wildlife Trust. This was agreed.
- Grants – Devonshire Grant was discussed on 20th April but the meeting adjourned so no decisions have been announced yet.
- Probation Service – Can come and pull weeds but there will probably be a charge so it may be better to just ask the maintenance contractor to spray it off.
- Forest Schools – The Primary School will be undertaking Forest Schools in the Woodland after half term.

Clerk

- Communication –
 - Website – Invoices sent and some payment received. Non paying businesses are being removed
 - EU Debate – now a joint debate with Eyam at their church on 3rd June. Simon Turton was thanked for his hard work.
 - Organisation Fair – positive feedback. Suggest Saturday 2nd July with a 1pm set up and open from 2pm to the public.
- Community Orchard – Dog signs – the no dog signs have been removed and dogs on leads be installed. The Parish Council reiterated that they are happy for the no dog signs to be removed and dogs on leads allowed. The area is not in an enforceable dog warden area of the District Council.
- Footpaths – The rights of way minor maintenance scheme has allocated £385 to the Parish Council for work on footpaths.
- Roundabouts – Chatsworth are considering the sponsoring of the roundabout near the Golden Gates. Cllr Buckham met with 2 residents who are keen to take a scheme forward on the other roundabout. Cllr Keen is contacting the tree officer to ask about the 2 trees and Cllr Buckham is contacting the County Council about what they can do.

Cllr Keen and
Cllr Buckham

11. Finance and Administration including Working Party Update:

- Asset Register – £23,852 insurance value
- Risk Assessments – Appendix A was noted
- Accounts to 10th May 2016 – was noted
- Insurance renewal – Does cover the new Woodland Park
- S137 Requests:
 - None
- New expenditure approved:
 - Cheque 1292 – Clerk Pay and Expenses - £480.01
 - Cheque 1293 – Ground Maintenance - £313.32
 - Cheque 1294 – Insurance - £412.30
 - Cheque 1295 – Tree work - £456 (VAT £76)
 - Cheque 1296 – Website - £120 (VAT £20)
- Expenditure noted:
 - None
- New income noted:
 - Interest - £1.27
 - Precept and Council Tax Grant - £14,703
 - Website advertising - £40
 - VAT - £591.71

Clerk

12. Correspondence:

- Parish and Town Council Liaison Forum Monday 27 June 2016 – 6pm – 8pm in County Hall, Matlock – No one available to attend
- CPRE booklet was noted
- Derbyshire and Derby Minerals Local Plan Consultation was noted with no response

13. Feedback from Meetings and Training:

- Ineos Shale – Fracking – Community consultation – It is very unlikely any fracking will happen within the Peak Park

14. For information

- Boot camp lights on Chatsworth Park – Clerk has requested they are shone away from the road and this was noted by Chatsworth gym

15. DALC Circulars:

- Circular 9 2016 – General
- Circular 8 2016 -Governance & Accountability - Locum Clerks - Neighbourhood Planning Champion- Local Council Award Scheme - Section 137 & Power of Gen Competence – Tesco Bags of Help - NALC Star Councils - Sheepwatch UK - Arnold-Baker Local Council Admin Tenth Edition - CiLCA Training - Vacancies

16. Reading (circulated by email):

- Clerks and Councils Direct (magazine not email)
- Groundwork newsletter
- PDNPA Planning Briefing
- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network
- Friend of the Peak District Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- | | | |
|------------------------------|-----------------------------------|----------------------------------|
| • 21 st June 2016 | • 19 th July 2016 | • 18 th October 2016 |
| | • 20 th September 2016 | • 15 th November 2016 |