

| | |
|---|---|
| <ul style="list-style-type: none"> features and the creation of temporary show gardens - Pending • NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use - Withdrawn to allow further discussion with Peak Park | To note |
| Enforcement: | To note |
| <ul style="list-style-type: none"> • None | |
| 8. Suggestions from residents: | |
| <ul style="list-style-type: none"> • Traffic and parking concerns – <ul style="list-style-type: none"> ○ Yellow lines – DCC has written to the residents and Clerk circulated by email ○ Community Speed Watch – Clerk has been in communication with Wardlow’s Community Speed Watch Coordinator about organising a system for borrowing. • Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge – The Ramblers Association are taking this forward. The National Trust are seeking the landowner’s permission | To note To discuss To note |
| 9. Inspections | |
| <ul style="list-style-type: none"> ➤ Issues from latest inspections? <ul style="list-style-type: none"> ○ Playground ○ Burial Ground <ul style="list-style-type: none"> ▪ Plot request for a non Baslow and Bubnell resident | <p>CLlr Dalrymple-Smith CLlr Roper Clerk</p> |
| 10. Working Party and General Updates: | |
| <ul style="list-style-type: none"> • Bench repairs –Hardwood bench ordered and should be delivered week beginning 10th October • New Playground/Recreation Area – <ul style="list-style-type: none"> ○ Tree report – Clerk has received and circulated to working party. • Communication – Organisation Fair – booked for Sunday 9th October – Good atmosphere. • Community Orchard • Footpaths – Clerk has reported that the Cavendish Hotel path seems overgrown to the Ground Maintenance Contractor • Roundabouts and Village Green – Clerk submitted the requests for the changes as approved at the last meeting. • Emergency Planning – Snow Warden Scheme joined for this year. Grit bin refills required? | To note To note To note CLlr Dawson To note To note To discuss |
| 11. Finance and Administration including Working Party Update: | |
| <ul style="list-style-type: none"> • Accounts to 12th September 2016 – Appendix A • Ground Maintenance Contract – To be tendered? • Draft budget – Working Party to look at it? • S137 Requests: <ul style="list-style-type: none"> ➤ Roundabout work – Removal of turf and delivery of soil enhancer – amount to be confirmed • New expenditure to approve: <ul style="list-style-type: none"> ➤ Cheque 1311 – Clerk Pay and Expenses - £556.62 ➤ Cheque 1312 – Ground Maintenance – £363.32 for September ➤ Cheque 1313 – Woodland Rent - £50 ➤ Cheque 1314 – Tree Survey - £1412.40 (VAT £235.40) • Expenditure to note: <ul style="list-style-type: none"> ➤ None • New income to note: <ul style="list-style-type: none"> ➤ Interest – To be advised at the meeting – awaiting statement ➤ Internment - £200 | To note To discuss To discuss To discuss To approve To note To note |
| 12. New Councillors | To discuss |
| 13. Correspondence: | |
| <ul style="list-style-type: none"> • None | To note |
| 14. Feedback from Meetings and Training: | |
| <ul style="list-style-type: none"> • None | |
| 15. For information | To note |
| <ul style="list-style-type: none"> • None | |
| 16. DALC Circulars: | To note |
| <ul style="list-style-type: none"> • Annual Report 2015-16 • Circular 15 2016 - Council Tax Referendum Principles - New DALC Service Cemeteries & Burial Grounds - Tesco Bags of Help - Neighbourhood Planning | |

17. Reading (circulated by email):

All to be read

- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network
- Friend of the Peak District Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 15th November 2016
- 17th January 2017
- 21st February 2017
- 21st March 2017
- 18th April 2017
- 16th May 2017
- 20th June 2017
- 18th July 2017
- 19th September 2017
- 17th October 2017
- 21st November 2017

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

MINUTES

For the meeting held on 20th September 2016 in The Methodist Hall, Baslow

| | | | | |
|-----------------------------|---|--|---------------------|--|
| Councillors present: | Christopher Brown Richard Clark | David Dalrymple-Smith Malcolm Roper | Apologies: | Cllr Jane Buckham Cllr David Dawson Cllr Joanne Keen Cllr Jo Wild (DCC) |
| Others: | PCSO Ian Phipps Cllr Kath Potter (Peak Park) Cllr Susan Hobson (DDDC) Sarah Porter | | Not present: | |

*Report / Action
Required*

1. There were apologies for absence received from Cllr Jane Buckham, Cllr David Dawson, Cllr Joanne Keen, Cllr Jo Wood and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. Public speaking
 - Police – PCSO Phipps reports 12 calls for service in the Baslow area since his report in July:
 - 2 re transport
 - 1 re a car alarm
 - 1 re domestic incident
 - 1 re suspicious incident
 - 1 re concern for safety
 - 1 re harassment
 - 2 re dangerous driving
 - 1 re verbal dispute
 - 1 re burglary
 - 1 re address check
 - PCSO Phipps also wanted to be here to explain that his team have found an old speed radar gun. The road safety team has agreed that PSCO Phipps can undertake the training. Therefore, the Community Speed Watch could be up and running in Baslow. Potential issues are the gun is on a shared basis across South Derbyshire, the volunteers would need high vis jackets and signage. Clerk asked if Ian had spoken to Clare Gamble from Wardlow about this. He hasn't spoken to her directly. The Council agreed the Clerk will email Wardlow CSW and liaise with PCSO Phipps over a training date.
 - Cllr Hobson – 23rd August Peak Park received an appeal over the rejections of the change of delivery hours for the Rutland Arms. She also dropped off grant application forms, waste consultation and Local plan consultation.
4. The Minutes of the Meeting held on 19th July 2016 were approved subject to it being clear that the ashes are being interred into a pre-existing burial plot.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non decision making):
 - Data on crime – Clerk has received this and circulated it to Councillors
 - Data on car park income received and circulated to Councillors
 - Community Safety Watch was discussed under Item 8
 - Planning was discussed under Item 7
 - Suggestions from residents was discussed under Item 8
 - Playground and Burial Ground was discussed under Item 9
 - Working Parties was discussed under Item 10
 - Correspondence and other items – actioned as minuted
7. Planning Applications
New:
 - NP/DDD/0816/0761 - Low Wood House, Hydro Close, Baslow - Change of use of domestic games room and toilet to holiday accommodation – No comment on this
 - NP/DDD/0916/0881 - Chatsworth House, Chatsworth, DE45 1PP - Temporary use of land for a horticultural show, including the erection of temporary structures, on a yearly basis, with associated operational development, river crossings and other

Clerk

Clerk

Chairman's Signature Date.....

features and the creation of temporary show gardens - As the impact of large events at Chatsworth impact on surrounding communities, Baslow Parish Council considered this application at their meeting. The Parish Council has no objection to this event but the traffic management needs to be handled carefully with excellent communication to the community and clear timings for any road changes. The recent Country Fair one way system was poorly communicated by Chatsworth and badly managed by the traffic management company.

Existing:

- NP/DDD/0616/0503 – Carradale, Calver Road, Baslow – Change of hipped roof to gable to create loft conversion – Granted conditionally
- NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use – Withdrawn to allow further discussion with Peak Park

Enforcement:

- None

8. Suggestions from residents:

- Traffic and parking concerns –
 - Yellow lines – No update. However there was a traffic warden in the village August Bank Holiday weekend
 - Community Speed Watch – Clerk has written to Police Commissioner. No response. PCSO Phipps updated on this under public speaking.
- Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge – The Ramblers Association are taking this forward.
- Signs – Clerk has chased DCC about the Eroica signs. She is giving up!

9. Inspections

- Issues from latest inspections?
 - Playground – Cllr Dalrymple-Smith explained there were few minor issues at the playground which Cllr Roper helped resolve. Cllr Dalrymple-Smith will do the next month's
 - Burial Ground – Cllr Roper explained that the water tap board had rotted and it is not fixed. Cllr Roper will do the next month.

10. Working Party and General Updates:

- Bench repairs –Hardwood bench ordered
- New Playground/Recreation Area –
 - Tree report – Clerk chasing this Clerk
 - Grants – Devonshire Grant £5,000
- Communication –
 - Website – Been promoted further
 - Organisation Fair – booked for Sunday 9th October. Still a bit low on numbers. Following a discussion it was agreed the Clerk would encourage participation. Clerk
- Community Orchard - New signage up
- Footpaths – nothing to report
- Roundabouts – There was a meeting on 14th September, the Clerk updated the Parish Council: Clerk
 - There has been a suggestion for a dry stone wall to go on the Golden Gates roundabout with a stone saying Baslow and space for promotional signs. This was approved to gain the necessary permissions
 - The Village Green proposal is to:
 - Install a post and chain fence along the road
 - Erect a village sign in the Christmas Tree hole
 - Install a planter by the wall to the car park
 - Remove the concrete
 All this was approved
 - It is proposed to plant bulbs on Rowley's Roundabout on 22nd October (Saturday) if the County Council confirms this is within the cultivation licence. It is also proposed to plant 3 new silver birch and remove the hawthorn. This was discussed along with safety measures for planting volunteers. This was approved.

11. Finance and Administration including Working Party Update:

- Accounts to 12th September 2016 were noted
- Audit from Grant Thornton – all fine bar some minuting points
- S137 Requests:
 - Roundabout work - bulbs
- New expenditure approved: Clerk
 - Cheque 1305 – Clerk Pay and Expenses - £255.92
 - Cheque 1306 – Ground Maintenance – £363.32 for July and £363.32 for August -

£726.64

- Cheque 1307 – Audit - £240 (£40 VAT)
- Cheque 1308 – Methodist Chapel hire - £96
- Cheque 1309 – Village Hall hire - £80
- Cheque 1310 – Website - £120 for maintenance and £23.98 for hosting - £143.98 (£20 VAT)
- Expenditure noted:
 - None
- New income noted:
 - Interest – £1.58 and £1.88
 - Devonshire Grant - £5,000

12. Correspondence:

- Parish and Town Council Liaison Forum Monday 31 October 2016 – 6pm to 8pm at County Hall – No one able to attend
- Peak Park Parishes Forum – 24th September – No one able to attend
- Area Community Forums - Tuesday 18 October, 7 pm – Central Forum, Tuesday 25 October, 7 pm – Southern Forum or Tuesday 1 November, 7 pm – Northern Forum
- Neighbourhood Plan – Agreed to not write one at this time.

13. Feedback from Meetings and Training:

- None

14. For information

- Local health care changes (circulated by email to all residents)
- Help Keep Derbyshire Together – Sheffield Mayor for Chesterfield

15. DALC Circulars:

- Circular 14-2016 - Appointment of new CO for DALC, Change of Venue for Annual Executive Meeting & AGM - Chatsworth, Training & Events, NALC Smaller Councils Survey, Information Commissioner's Tool Kit

16. Reading (circulated by email):

- Clerks and Councils direct (magazine)
- Your Derbyshire (magazine)
- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network
- Friend of the Peak District Newsletter

17. Meeting dates for 2017:

- | | | |
|----------------------------------|------------------------------|-----------------------------------|
| • 17 th January 2017 | • 16 th May 2017 | • 19 th September 2017 |
| • 21 st February 2017 | • 20 th June 2017 | • 17 th October 2017 |
| • 21 st March 2017 | • 18 th July 2017 | • 21 st November 2017 |
| • 18 th April 2017 | | |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 18th October 2016
- 15th November 2016

Baslow and Bubnell Parish Council
Bank Rec. As at 10th October 2016

| | RBS Current £ | RBS Reserve £ | HSBC Community £ | Summary £ | |
|--|----------------------|-------------------------|-------------------------|-------------------------|-------------------|
| Cash Book : Bal b/fwd current A/C 1st April 2016 | 500.00 | 28,807.38 | 30,331.20 | 59,638.58 | |
| plus : receipts | 20,871.71 | 9.53 | | 20,881.24 | |
| less : payments | -7,560.41 | | | -7,560.41 | |
| unpresented items | | | | 0.00 | |
| transferred to reserve a/c | -13,311.30 | 13,311.30 | | 0.00 | |
| | <u>500.00</u> | <u>42,128.21</u> | <u>30,331.20</u> | <u>72,959.41</u> | 0.00 |
| Unpresented chqs | | | | 0.00 | |
| Unpresented receipts | | | | 0.00 | |
| Balance | <u>500.00</u> | <u>42,128.21</u> | <u>30,331.20</u> | <u>72,959.41</u> | |
| Bank : Current A/C - 08/09/16 | 500.00 | | | 500.00 | |
| Deposit A/C - 08/09/16 | 0.00 | 43,326.77 | 30,331.20 | 73,657.97 | |
| | | | | 0.00 | |
| Balance at bank | <u>500.00</u> | <u>43,326.77</u> | <u>30,331.20</u> | <u>74,157.97</u> | |
| difference | 0.00 | -1,198.56 | 0.00 | -1,198.56 | |
| Signed by Responsible Finance Officer | _____ | | | | Date _____ |
| Signed by Chairman | _____ | | | | Date _____ |

| RESERVES | | RBS Current £ | RBS Reserve £ | HSBC High Interest £ | Total £ | |
|--|--|---------------------|---------------------|----------------------------|------------------|------------|
| Current Bank Balance as per cashbook and bank statements Start of Year | | 500.00 | 28,807.38 | 30,331.20 | 59,638.58 | -13,320.83 |
| * | New Playarea reserve | | | 25,331.20 | | |
| * | Transfer to HSBC | | | 5,000.00 | | |
| * | New Playarea reserve additions -flexible | | 10,000.00 | | | |
| | Repair existing palyground equipment | | 1,000.00 | | | |
| | Benches reserve (Accrued annually / spend every 2 yrs) | | 450.00 | | | |
| | Orchard reserve | | 0.00 | | | |
| | Grit bin reserve from 13/14 | | 750.00 | | | |
| | Maintenance in burial ground (tree removal) | | 0.00 | | | |
| | Election year | | 1,500.00 | | | |
| | Website improvement | | 1,000.00 | | | |
| | General reserve | 500.00 | 8,000.00 | | | |
| | | <u>500.00</u> | <u>22,700.00</u> | <u>30,331.20</u> | <u>53,531.20</u> | 0.00 |
| | | | | difference | | -6,107.38 |
| * | total amount for play area | | | | | 40,331.20 |

Monthly Budget Monitoring

| BASLOW AND BUBNELL PARISH COUNCIL | | Year to Date at 10.10.16 | | | Full Year Projection | | |
|--|--|--------------------------|-----------------|-------------------|----------------------|-----------------------------|-------------------|
| RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017 | | 6 | | | | | |
| Date | 10th October 2016 | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| Month | 6 | To Date | To Date | £ | Projected | For Year | £ |
| PAYMENTS | | | | | | | |
| Administration | | | | | | | |
| | Clerk's salary | 2,382.50 | 2,904.00 | 521.50 | 5,544.00 | B 5,808.00 | 264.00 |
| | Clerk's expenses | 118.92 | 170.00 | 51.08 | 400.00 | B 340.00 | (60.00) |
| | Parish Mobile phone | 36.00 | 18.00 | (18.00) | 26.00 | B 36.00 | 10.00 |
| | Councillor's expenses (travel & sub - £10 / person) | 0.00 | 50.00 | 50.00 | 100.00 | B 100.00 | 0.00 |
| | Training | 60.00 | 125.00 | 65.00 | 250.00 | B 250.00 | 0.00 |
| | Audit fees | 276.80 | 100.00 | (176.80) | 300.00 | B 200.00 | (100.00) |
| | Room hire | 248.00 | 175.00 | (73.00) | 350.00 | B 350.00 | 0.00 |
| | Subscription DALC + PPP Forum | 24.00 | 62.50 | 38.50 | 350.00 | B 125.00 | (225.00) |
| | Website maintenance | 100.00 | 250.00 | 150.00 | 500.00 | B 500.00 | 0.00 |
| | Insurance | 412.30 | 500.00 | 87.70 | 750.00 | B 1,000.00 | 250.00 |
| | Stationery, Printing and Adverts | 15.36 | 325.00 | 309.64 | 636.00 | B 650.00 | 14.00 |
| | | 3,673.88 | 4,679.50 | 1,005.62 | 9,206.00 | 9,359.00 | 153.00 |
| Burial Ground | | | | | | | |
| | Maintenance | 150.00 | 150.00 | 0.00 | 300.00 | B 300.00 | 0.00 |
| | Rates inc. water | 0.00 | 75.00 | 75.00 | 95.00 | B 150.00 | 55.00 |
| | Refuse removal | 0.00 | 50.00 | 50.00 | 100.00 | B 100.00 | 0.00 |
| | Grass cut | 600.00 | 330.00 | (270.00) | 660.00 | B 660.00 | 0.00 |
| | Association of Burial Authorities subscription | 0.00 | 0.00 | 0.00 | 70.00 | B 0.00 | (70.00) |
| | | 750.00 | 605.00 | (145.00) | 1,225.00 | 1,210.00 | (15.00) |
| Amenity Area | | | | | | | |
| | Grass cutting | 643.30 | 500.00 | (143.30) | 1,000.00 | B 1,000.00 | 0.00 |
| | Other Maintenance | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | | 643.30 | 500.00 | (143.30) | 1,000.00 | 1,000.00 | 0.00 |
| Old Ford | | | | | | | |
| | Grass cutting | 100.00 | 90.00 | (10.00) | 180.00 | B 180.00 | 0.00 |
| | | 100.00 | 90.00 | (10.00) | 180.00 | 180.00 | 0.00 |
| Playground | | | | | | | |
| | Grass Cutting | 233.30 | 1,000.00 | 766.70 | 120.00 | B 2,000.00 | 1,880.00 |
| | Safety Inspection | 66.50 | 70.00 | 3.50 | 66.50 | B 140.00 | 73.50 |
| | Maintenance | 0.00 | 250.00 | 250.00 | 400.00 | B 500.00 | 100.00 |
| | | 299.80 | 1,320.00 | 1,020.20 | 586.50 | 2,640.00 | 2,053.50 |
| Misc | | | | | | | |
| | Village clock maintenance | 193.00 | 100.00 | (93.00) | 116.67 | B 200.00 | 83.33 |
| | Bench - maintenance | 750.00 | 200.00 | (550.00) | 0.00 | B 400.00 | 400.00 |
| | Grit Bins x 5 / 2 x fills | 0.00 | 187.50 | 187.50 | 750.00 | B 375.00 | (375.00) |
| | Grit - store for paths/roads | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | Handy person project | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | Election Costs | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | Parish Paths | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | Dog Bins | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | Contingency | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | | 943.00 | 487.50 | (455.50) | 866.67 | 975.00 | 108.33 |
| S137 Grants | | | | | | | |
| | S137 grants (incl Village Hall donations) | 100.00 | 750.00 | 650.00 | 1,500.00 | B 1,500.00 | 0.00 |
| | | 100.00 | 750.00 | 650.00 | 1,500.00 | 1,500.00 | 0.00 |
| WORKING PARTIES | | | | | | | |
| | | | | | | All WP Expend from Reserves | |
| | WP - New Playground | 793.33 | 20,000.00 | 19,206.67 | 1,500.00 | B 40,000.00 | 38,500.00 |
| | WP - Emergency Planning | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | WP - Orchard | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | WP - Communication | 0.00 | 0.00 | 0.00 | 0.00 | B 0.00 | 0.00 |
| | | 793.33 | 20,000.00 | 19,206.67 | 1,500.00 | 40,000.00 | 38,500.00 |
| Total Payments | | 7,303.31 | 28,432.00 | 21,128.69 | 16,064.17 | 56,864.00 | 40,799.83 |
| | VAT | 257.10 | 0.00 | (257.10) | 0.00 | 0.00 | 0.00 |
| Total Payments after VAT | | 7,560.41 | 28,432.00 | 20,871.59 | 16,064.17 | 56,864.00 | 40,799.83 |
| | | | | | | | |
| | | Actual £ | Budget £ | Difference | Actual £ | Budget £ | Difference |
| | | To Date | To Date | £ | Projected | For Year | £ |
| RECEIPTS | | | | | | | |
| | Bank Interest | 9.53 | 7.50 | 2.03 | 0.00 | B 15.00 | -15.00 |
| | Council Tax Grant | 129.00 | 64.37 | 64.63 | 128.74 | A 128.74 | 0.00 |
| | DDDC Reimbursements | 0.00 | 499.50 | (499.50) | 999.00 | B 999.00 | 0.00 |
| | DCC Footpath Grant (Right of way Grant) | 117.00 | 192.50 | (75.50) | 385.00 | B 385.00 | 0.00 |
| | Burial Ground | 300.00 | 0.00 | 300.00 | 1,111.00 | B 0.00 | 1,111.00 |
| | Website | 160.00 | 0.00 | 160.00 | 0.00 | B 0.00 | 0.00 |
| | Donations | 5,000.00 | 0.00 | 5,000.00 | 0.00 | B 0.00 | 0.00 |
| | Vat | 591.71 | 0.00 | 591.71 | 0.00 | B 0.00 | 0.00 |
| Total Receipts before precept | | 6,307.24 | 763.87 | 5,543.37 | 2,623.74 | 1,527.74 | 1,096.00 |
| | Precept | 14,574.00 | 7,287.00 | 7,287.00 | 14,574.00 | A 14,574.00 | 0.00 |
| TOTAL RECEIPTS Including PRECEPT | | 20,881.24 | 8,050.87 | 12,830.37 | 17,197.74 | 16,101.74 | 1,096.00 |
| PROFIT / (LOSS) for year to 31st March 2017 | | 13,320.83 | -20,381.13 | 33,701.96 | 1,133.57 | -40,762.26 | 41,895.83 |
| | | | | | | | |
| | Cumulative Bank Balances as at 1st April 2015 | | | | 59,638.58 | | |
| | Forecast surplus in year | | | | 1,133.57 | | |
| | Forecast Cumulative Bank Balances as at 31st March 2015 | | | | 60,772.15 | | |