

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

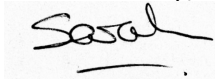
13th February 2017

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **21st February 2017 at 7.30pm in the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action Required</i> |
|--|--|
| 1. Apologies for absence – Cllr Dawson | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 17 th January 2017 | To approve |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 6. Matters Arising (actions from previous meetings to note – non decision making): <ul style="list-style-type: none">• Planning• Suggestions from residents• Playground and Burial Ground• Working Parties• Banking• Correspondence and other items – actioned as minuted | Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
To note |
| 7. Planning Applications
New: <ul style="list-style-type: none">• NP/DDD/0217/0127 – The Old School House, School Lane, Baslow – Demolition of existing front porch and rear conservatory. Construction of new single and double storey extension to the rear, single storey extension to the side, single storey replacement porch to the front. Alterations to existing windows and construction of new detached double garage in front garden. Existing: <ul style="list-style-type: none">• NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway - Pending• NP/DDD/1216/1243 - The Coach House, Church Lane, Baslow - Proposed change of use (C3 use) to create 4 guest suites (C1 use) to the former Coach House including minor extension of the east and south elevations for the Cavendish Hotel, Baslow - Pending | To discuss

To note |

- NP/DDD/1216/1246 - The Coach House, Church Lane, Baslow - Listed Building Consent - Proposed change of use (C3 use) to create 4 guest suites (C1 use) to the former Coach House including minor extension of the east and south elevations for the Cavendish Hotel, Baslow - Pending
 - NP/DDD/1116/1119 - 7 Stoney Furlong Road, Baslow - Single storey side/rear extension – Granted conditionally
 - NP/DDD/1016/1007 - Rose Hill Farm Cottage, School Lane, Baslow - Proposed two storey extension and associates works - Withdrawn
 - NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use – Withdrawn to allow further discussion with Peak Park. This has now been resubmitted but is not yet on the Peak Park website To note
- Enforcement:
- None
8. Suggestions from residents:
- Traffic and parking concerns –
 - Children’s Voice – Met prior to the Parish Council meeting To discuss
 - Yellow lines – Out for public consultation To note
 - Duck crossing signage To discuss
9. Inspections
- Issues from latest inspections?
 - Playground Cllr Buckham
 - Burial Ground Cllr Roper
- 10 Working Party and General Updates:
- Crime data update – 8 crimes in the neighbourhood team area of Tideswell, Litton, Baslow and Beeley in December 2016. None in Baslow To note
 - New Playground/Recreation Area –
 - Planning – Clerk has resubmitted the planning application
 - Memorandum of Understanding has been looked at by the Working Party. They are suggesting some alterations and will be on the agenda for March. Peter Holt has written to the Parish Council threatening to remove any permission to use the car park or access the site if the Parish Council do not agree to pay for and maintain a ball stop net along the boundary. To note
 - Footpaths – Nothing to report To note
 - Roundabouts and Village Green
 - Planter – application has been submitted and no update To discuss
 - Rowley’s roundabout - Bradders Nursery at Brampton have offered to provide the shrubs for planting the island as agreed. It is proposed that Fischer's provide at least the first few years of maintenance by their staff of the shrub planting. Therefore need 2 small sponsorship signs as a result of this, one for Bradders and one for Rowley's / Fischer's with an arrow on directing towards their properties off the island. This will need planning permission To note
 - Village sign – application has been submitted but Clerk has been advised need to apply for planning permission first.
 - Dry stone wall on the roundabout – application submitted and awaiting a response To discuss
 - Concrete slab removal – a second quote had been requested To note
 - Emergency Planning – Nothing to report To note
 - RHS Chatsworth – Liaison meeting has been held and an update sent round the village To note
11. Finance and Administration including Working Party Update:
- Accounts to 13th January 2017 – Appendix A To note
 - HSBC account is being closed due to a lack of activity on it and a cheque sent to the Clerk. She will then bank it with RBS. To note
 - S137 Requests - None To note
 - New expenditure to approve: To approve
 - Cheque 1327 – Clerk Pay and Expenses - £562.60
 - Cheque 1328 – A4 Paper - £37.42 (£6.24 VAT and invoicing Rowsley for half)
 - Cheque 1329 – DALC Subs - £312.85 or £447.85
 - Expenditure to note: To note
 - Cheque 1321 – Hawthorne hedge removal - £160 approved at November’s meeting
 - New income to note: To note
 - Footpath grant - £380
 - Rates refund - £12.17
 - Burial - £600

12. Correspondence:
- Renewal of Public Space Protection Orders
 - 2017 Electoral Register available – request a copy?
13. Feedback from Meetings and Training: To note
- None
14. For information To note
- Road Closure on Sheffield Road and speed restrictions on Chesterfield Road in March
 - Dales Residents set for £5 per year increase in District Council share of Band D Council Tax
15. DALC Circulars (all circulated by email): To note
- Circular 3 2017 - State of Rural Services -NALC Spotlight Council - Bradwell PC - Introduction of Discretionary business rate relief - Tree Charter - Keep Britain Tidy - Broadband Subsidy Scheme -Legal Topic Note updates
 - Circular 2-17 - Subscription charges 2017 18 -Transparency Code for Smaller Councils - Smaller Authorities Audit Appointments (SAAA) 2017 18 - 2021 22 returns - NALC New Year Message - HRMatters - Grants - How elected Members can improve the health of communities
16. Reading (circulated by email): All to be read
- Groundwork Creswell, Ashfield & Mansfield and Crestra Ltd Quarter 1, February 2017 newsletter
 - Citizens Advice Derbyshire Districts Derbyshire Dales Quarter 3 report
 - Parishes Bulletin 14 - Facebook for Peak District Communities
 - Media Releases from Derbyshire Dales District Council
 - Rural Matters Newsletter
 - Rural Services Network Bulletins
 - Rural Opportunities Newsletter
 - Weekly Rural News Digest
 - Rural Opportunities Bulletins and Press releases - Rural Services Network
 - Friend of the Peak District Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- | | | |
|-------------------------------|------------------------------|-----------------------------------|
| • 21 st March 2017 | • 16 th May 2017 | • 19 th September 2017 |
| • 18 th April 2017 | • 20 th June 2017 | • 17 th October 2017 |
| | • 18 th July 2017 | • 21 st November 2017 |

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MINUTES

For the meeting held on 17th January 2017 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown Jane Buckham Richard Clark David Dawson	David Dalrymple-Smith Alan Edwards Joanne Keen Malcolm Roper	Apologies:	Cllr Jo Wild (DCC) PCSO Ian Phipps
Others:	Cllr Susan Hobson (DDDC) Cllr Kath Potter (Peak Park) Sarah Porter		Not present:	

*Report / Action
Required*

1. There were apologies for absence received from Cllr Jo Wild and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. Public speaking
 - Cllr Kath Potter – The Planning Meeting on Friday was cancelled and had the Brosterfield debacle in Foolow and so this has moved to 3rd February. Cllr Potter also brought the Council's attention to the Peak Park Management Plan and her concern that they are making it easier to buy small properties, knock them down and make bigger. Finally she commented that at every Parish Council meeting she has visited this year the state of the roads and the lack of leaf clearing.
 - Cllr Susan Hobson – Asset of Community value has not remained and she is disappointed that the report implies she hadn't commented when she had. Cllr Hobson has reported the water on Over Lane.
4. The Minutes of the Meeting held on 15th November 2016 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non decision making):
 - RHS Liaison Group was discussed under Item 12
 - Planning was discussed under Item 7
 - Suggestions from residents was discussed under Item 8
 - Playground and Burial Ground was discussed under Item 9
 - Working Parties was discussed under Item 10
 - Correspondence and other items – actioned as minuted

7. Planning Applications

New:

- NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway – Check whether still on website as think has been removed – *NB this is no longer on the website*
- NP/DDD/1216/1243 - The Coach House, Church Lane, Baslow - Proposed change of use (C3 use) to create 4 guest suites (C1 use) to the former Coach House including minor extension of the east and south elevations for the Cavendish Hotel, Baslow – No comments
- NP/DDD/1216/1246 - The Coach House, Church Lane, Baslow - Listed Building – Consent - Proposed change of use (C3 use) to create 4 guest suites (C1 use) to the former Coach House including minor extension of the east and south elevations for the Cavendish Hotel, Baslow – No comments
- NP/DIS/1116/1170 – Springwater, Bar Road, Baslow - Discharge of condition 2 on NP/DDD/0315/0191 - Details of door – Conditions discharged - Noted
- NP/DDD/1116/1119 - 7 Stoney Furlong Road, Baslow - Single storey side/rear extension – No comments

Existing:

- NP/DDD/1116/1146 - Eaton Cottage, Eaton Hill Baslow Demolition of existing side extension and lean to rear extension and replacement with new side extension – Pending
- NP/DDD/1016/1093 - 5 Eaton Drive, Baslow - Addition of single storey rear and side extensions – Granted conditionally
- NP/DDD/1016/1000 - Gorse Hill, Gorse Bank Lane, Baslow, DE45 1SG - Proposed Alterations and Extensions to existing dwelling including associated works – Granted conditionally

Clerk

Chairman's Signature Date.....

- NP/DDD/1016/1007 - Rose Hill Farm Cottage, School Lane, Baslow - Proposed two storey extension and associates works - Pending
- 3157101 (appeal) - Former Rutland Arms, Calver Road, Baslow - Section 73 application for the variation of condition 8 - hours of delivery on NP/DDD/0115/0040 (appeal) – Allowed with conditions
- NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use – This has now been resubmitted but is not yet on the Peak Park website

Enforcement:

- None

8. Suggestions from residents:

- Traffic and parking concerns – Yellow lines – No update
- Children’s Parliament – A letter from a resident was read out and discussed. It was felt this should be supported as it is important to hear from the young of the village. It was suggested to invite them to a special meeting at 7pm on 21st February 2017.
- Take the following off the agenda for now:
 - Community Speed Watch
 - Dog fouling
 - Overhanging trees and shrubs

Clerk

9. Inspections

- Issues from latest inspections?
 - Playground – Cllr Dawson has nothing specific to report. There is a gradual deterioration to the area particularly on the fence. It is all very slippy and muddy in wet weather. Cllr Buckham will do January.
 - Burial Ground
 - Moles – Clerk has asked a mole man to tackle the moles and the cost will be shared with the Churchyard
 - Burial Ground regulations and fees annual review – Clerk has sent this to the Funeral Directors
 - Bin emptying – Mrs Clay has not cashed the cheque and is happy to continue emptying it.

Cllr Buckham

10. Working Party and General Updates:

- Crime data update – 19 crimes in the neighbourhood team area of Tideswell, Litton, Baslow and Beeley in November 2016. 5 in Baslow:
 - 1 burglary at the Bus Station
 - 1 criminal damage on or near White Edge Drive
 - 1 vehicle crime on or near Eaton Place
 - 1 burglary and 1 vehicle crime in the car park
- New Playground/Recreation Area –
 - Planning – Clerk has resubmitted the planning application.
 - Yesterday a draft Memorandum of Understanding has been received from Baslow Sports Field Trustees. Clerk will organise a Working Party meeting to discuss it.
- Footpaths – Nothing to report
- Roundabouts and Village Green
 - Clerk has completed the applications for the planter on the Green (although this is already in position) and the dry-stone wall on the roundabout. The dry-stone wall will require planning permission as well as County Council permission. There have been some comments saying the planter is quite tall. It is felt this will look better if stained. This was agreed. It was also agreed to put a plaque on it saying it was donated by “Pinelodge”.
 - Concrete slab removal – quote had been requested
 - Baslow Woodland Festival suggestions – Cllr Dawson talked around the paper submitted with the agenda. The Festival has about £3,000 set aside and it was felt that some of this could be used to improve the Village Green. A village sign is the most popular suggestion. It is felt this should be in a separate hole to the Christmas tree hole. There was a discussion about the suggestions. It was agreed to progress a village sign. A location needs to be agreed and an application submitted to DCC. It was then suggested a village competition is held for the design. Cllrs Dawson, Roper and Buckham will lead on this.
 - There is a potential heritage project linked to the Church being looked into and it has been suggested that the bus shelter could house some heritage boards talking about that area of the village. It could then also go on to the Village Green.
- Emergency Planning – Cllr Roper and the Clerk delivered grit around the village. The grit store at the farm needs some TLC.

Clerk

Clerk

Cllr Dawson,
Roper and
Buckham

11. Finance and Administration including Working Party Update:
- Accounts to 8th December 2016 were approved. The Clerk flagged the highlighted elements. The discrepancy on the RBS reserve column has been resolved. The Clerk also highlighted that there has been no interest on HSBC account. It was agreed for the Clerk to investigate this and potentially move the money to the RBS reserve account. Clerk
 - S137 Requests - None
 - New expenditure approved:
 - Cheque 1324 – Clerk Pay and Expenses - £460.05
 - Cheque 1325 – Tree Survey plans - £1,080 (£180 VAT)
 - Cheque 1326 – Website - £120 (£20 VAT)
 - Expenditure noted:
 - None
 - New income noted:
 - Reimbursable expenditure - £999
 - Burial and new inscription - £135
 - Interest - £0.63
 - Requested a refund of £12.17 from DDDC for non-domestic rates at the burial ground
12. Correspondence:
- Thank you from Baslow Winter Festival was noted.
 - Scrutiny Review of Broadband Access – The problem lies in the copper cable which is really poor quality so the feed to the box is great and from the box to the houses are rubbish. It was agreed to email round the village and ask for their experience and speeds. Clerk
 - Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11th November 2018 – There was a discussion about this. It was suggested that the Clerk writes a piece for the Parish magazine. Clerk
 - RHS Chatsworth Liaison Group Meeting - Wednesday 1st February at 6pm – Cllr Dalrymple-Smith will represent the Council Cllr Dalrymple-Smith
 - Derbyshire Dales Local Plan Submission December 2016 was noted
 - Derbyshire and Derby Minerals Local Plan was noted
 - Community Safety sales pitch – it was agreed not to follow this up.
13. Feedback from Meetings and Training:
- Councillor Induction Training – Cllr Edwards attended this training and reported that it was informative.
14. For information
- A623 Road Traffic Regulation Order – DCC are consolidating all speed limit traffic regulation orders. This will not alter any speed limits.
15. DALC Circulars (all circulated by email):
- Circular 01 2017 – Summary of important 2016 elements of circulars
 - Circular 19 – Proposal for Public Service Ombudsman - External Audit Changes - Big Conservation Conversation - Neighbourhood Planning Bill - Future of Assets in the Community - Spotlight Award - Funding opportunity - Training 2017-18
 - Circular 18 2016 – Internal Audit - HR Employment future for Town & Parish Councils - Stoney Middleton PC Survey
16. Reading (circulated by email):
- Clerks and Councils Direct Magazine (paper copy)
 - Update on Better Care Closer to Home Consultation
 - Derbyshire Open Arts Plus 2017
 - Peak District Rural Housing Association - Annual Report for 2015-2016
 - Groundwork Creswell, Ashfield & Mansfield and Crestra Ltd Quarter 4, November 2016 newsletter
 - Media Releases from Derbyshire Dales District Council
 - Rural Matters Newsletter
 - Rural Services Network Bulletins
 - Rural Opportunities Newsletter
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- 21st March 2017 • 16th May 2017 • 18th July 2017 • 17th October 2017

Baslow and Bubnell Parish Council
Bank Rec. As at 8th December 2016

	RBS Current £	RBS Reserve £	HSBC Community £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2016	500.00	28,807.38	30,331.20	59,638.58	
plus : receipts	23,632.88	14.36		23,647.24	
less : payments	-14,349.25			-14,349.25	
unpresented items				0.00	
transferred to reserve a/c	-9,283.63	9,283.63		0.00	
	<u>500.00</u>	<u>38,105.37</u>	<u>30,331.20</u>	<u>68,936.57</u>	0.00
Unpresented chqs		160.00		160.00	
Unpresented receipts		600.00		600.00	
Balance	<u>500.00</u>	<u>37,665.37</u>	<u>30,331.20</u>	<u>69,696.57</u>	
Bank : Current A/C - 08/02/16	500.00			500.00	
Deposit A/C - 08/02/16	0.00	37,665.37	30,331.20	67,996.57	
				0.00	
Balance at bank	<u>500.00</u>	<u>37,665.37</u>	<u>30,331.20</u>	<u>68,496.57</u>	
difference	0.00	0.00	0.00	1,200.00	
Signed by Responsible Finance Officer	_____				Date _____
Signed by Chairman	_____				Date _____

RESERVES		RBS Current £	RBS Reserve £	HSBC High Interest £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	28,807.38	30,331.20	59,638.58	-10,057.99
*	New Playarea reserve			25,331.20		
*	Transfer to HSBC			5,000.00		
*	New Playarea reserve additions -flexible		10,000.00			
	Repair existing palyground equipment		1,000.00			
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00			
	Orchard reserve		0.00			
	Grit bin reserve from 13/14		750.00			
	Maintenance in burial ground (tree removal)		0.00			
	Election year		1,500.00			
	Website improvement		1,000.00			
	General reserve	500.00	8,000.00			
		<u>500.00</u>	<u>22,700.00</u>	<u>30,331.20</u>	<u>53,531.20</u>	0.00
				difference	-6,107.38	
*	total amount for play area					40,331.20

