

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowbubnell-pc.org/

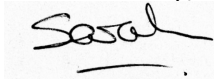
9th November 2015

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **17th November 2015 at 7.30pm at the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action Required</i> |
|--|--|
| 1. Apologies for absence – Cllr Dalrymple-Smith | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 20 th October 2015 | To approve |
| 5. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item." | |
| 6. Matters Arising (actions from previous meetings): <ul style="list-style-type: none">• Robin Hood Footpath• Training – Cllrs Roper, Keen and Buckham are booked in on 25th February 2016• Planning• Suggestions from residents• Playground and Burial Ground• Working Parties• Electoral roll requested | Cllr Wild
To note
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
To note |
| 7. Planning Applications
New: <ul style="list-style-type: none">• NP/DDD/1115/1032 - Bubnell Hall, Bubnell Lane, Baslow - Listed building consent - alterations and change use from outbuilding sports room to ancillary office.• NP/DDD/1015/1017 and NP/DDD/1015/1018 - Corner Cottage, 2 School Lane, Baslow - Conversion of outbuildings to ancillary holiday accommodation and store and listed building consent Existing: <ul style="list-style-type: none">• NP/DDD/0915/0860 – 3 Wheatlands Lane, Baslow – Proposed vehicular/pedestrian access and driveway• NP/DDD/0915/0880 – Wyndham, Derwent Drive, Baslow – Replacement of conservatory with a garden room | Clerk |

- NP/DDD/0915/0815 - Bubnell Hall, Bubnell Lane, Baslow - Change of use of outbuilding to an ancillary office
- NP/DDD/1015/0955 - 14 Eaton Drive, Baslow - Relocation of porch; rear extension; roof line to be altered and re-roofed in slate; dormer window altered; velux windows added; new windows throughout house
- NP/DIS/1015/0939 - Greenhead Cottage Bar Road Baslow - Discharge of condition 2 on NP/DDD/0715/0632
- NP/DDD/0915/0884 - 8 Low Meadows, Over Lane, Baslow - Rear conservatory
- NP/DDD/0915/0824 - Redbourne Cottage, White Lodge Lane, Baslow - Two storey side extension to detached dwelling over and to the rear of existing garage
- NP/DDD/1015/0940 - One Gable, Calver Road, Baslow - Single storey rear extension, replacement garage and landscaping
- Rutland Arms - Granted conditionally.

Enforcement:

- Storage container in field

8. Suggestions from residents:

- Rubbish in bus stop Cllr Hobson
- Public toilet smell Cllr Hobson
- Traffic and parking concerns - Signage and stickers on bins Clerk
- Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge Agenda Item 6

9. Playground and Burial Ground Inspections

- Issues from latest inspections? To discuss
- Playground
 - Fence repair To discuss
 - Tyre has been removed To note
 - What to do with the area once Woodland Project developed. Clerk has not moved this on as wonder whether this should be asked as part of an article about how the project is going? To discuss
- Burial Ground:
 - Tree work - Completed To note
 - Memorial Inspection - Letters have been sent. One confirmation that the memorial will be repaired but this may be early next year. To note

10. Working Party and General Updates:

- Bench Inspection
 - Metal benches - Clerk has tried to contact 3 companies. One is quoting for repairs To note
 - Donated benches - Clerk has yet to contact the donors. Will aim to do in December To note
- New Playground/Recreation Area - To discuss
 - Meeting of working party - prior to this meeting
 - Heads of Terms agreement with the Sportsfield
 - Planning
 - Equipment update
 - Grants
- Communication -
 - Website - Update from meeting on 6th November - Website should be populated for checking by mid-November with a view to having a soft launch in December with a full launch in the new year once businesses have signed up too. Cllrs Dawson and Keen
- Community Orchard - Nothing to report this time
- Footpaths
 - Footpath behind Cavendish Hotel Update
 - Cllr Dalrymple-Smith has inspected all the footpaths and will report to January's meeting To note
- BEST -
 - Defibrillator signs - Now in noticeboards and public buildings. Plaques for units ordered and will be installed once received To note

11. Finance and Administration including Working Party Update:

- Pension - Clerk clarified whether one scheme can be set up for Baslow and Bubnell and Rowsley Parish Councils. Sadly not. Clerk has signed up to the Public Service Toolkit to assist in applying. To note
- Ground Maintenance contract - Put out to tender (previous specification attached as Appendix A). Add Footpath FP23 behind Cavendish Hotel for surface vegetation and management and what for new Woodland Area? To discuss
- Clerk pay has increased to £11 per hour following 2 years' service To approve
- Draft Budget for 2016-2017 - Appendix B To discuss
- S137 Requests:
 - Baslow Players - Loft hatch at the Village Hall to access costumes and props. Estimated cost £600-£700. Village Hall may pay half the costs. To discuss

- Accounts to 10th November 2015 – Appendix C To note
- New expenditure to approve: To approve
 - Cheque 1257 – Clerk Pay and Expenses - £553.59
 - Cheque 1258 – Methodist Chapel Hire - £168
 - Cheque 1259 – Burial Ground Bin - Jean Clay - £100
 - Cheque 1260 – Burial Ground clearance - £240
 - Cheque 1261 – Old Ford gate - £365
 - Cheque 1262 – Play Area training - £45
 - Cheque 1262 – Play Area lease - £514 (VAT £79)
 - Cheque 1263 – S137 request – Baslow Winter Festival - £700
- Expenditure to note: To note
 - Cheque 1255 – Community Orchard tree replacement - £40
 - Cheque 1256 – Rospa BMX track planning guide - £12.50
- New income to note: To note
 - VAT - £1,563.69
 - Interest - £1.88 deposit account
 - Burial Fees – Additional memorial inscription and internment - £230

12. Correspondence:

- Have your say on the County Council budget To respond?
- Baslow Charity Trustees Membership – Cllr Richard Clark to stand on again To approve
- CPRE Peakland Guardian To note
- Gate Post on School Lane To discuss
- Derbyshire Law Centre Annual General Meeting - 18 November 2015 To attend?
- Resignation of Cllr Sarah Reid – Now have 3 vacancies To note and discuss

13. Feedback from Meetings and Training:

- None

14. For information

- Recycling Bank Consultation
- Baslow Bridge Toad Closure on 30th November

15. DALC Circulars:

- Derbyshire Association of Local Councils - Annual Executive Meeting and AGM - 10 November 2015 To note
- Derbyshire Association of Local Councils - Annual Report 2014-2015

16. Reading (circulated by email):

- Media Releases from Derbyshire Dales District Council All to be read
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network

17. Any Other Business which the Chair considers to be of urgency

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 19th January 2016
- 16th February 2016
- 15th March 2016
- 19th April 2016
- 17th May 2016
- 21st June 2016
- 19th July 2016
- 20th September 2016
- 18th October 2016
- 15th November 2016

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MINUTES

For the meeting held on 20th October 2015 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown David Dalrymple-Smith David Dawson	Jane Buckham Richard Clark Joanne Keen Malcolm Roper	Apologies:	Cllr Sarah Reid Cllr Kath Potter PCSO Ian Phipps
Others:	Cllr Susan Hobson Cllr Jo Wild Roger Pendleton Sarah Porter		Not present:	

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. There were apologies for absence received from Cllr Sarah Reid, Cllr Kath Potter and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. Public speaking
 - Cllr Jo Wild – Introduced herself as the new County Councillor and looks forward to working with the Parish Council.
 - Cllr Susan Hobson – The toilets are still on-going.
 - Roger Pendleton – is a member of the Derbyshire Ramblers and U3A. He showed the Parish Council a plan showing the area around the Robin Hood pub and how the footpath could be re-routed to make it safer for walkers. It was felt that the proposal was a very good idea. There was a discussion about how this should be taken forward. It was agreed to ask the County Council to look at this in the first instance and, if that doesn't work to look at the possibility of the Parish Council developing it.
4. The Minutes of the Meeting held on 15th September 2015 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings):
 - Website was discussed under Item 10
 - Planning was discussed under Item 7
 - Suggestions from residents was discussed under Item 8
 - Playground and Burial Ground was discussed under Item 9
 - Working Parties was discussed under Item 10
 - Roundabouts – Clerk has had no update from Doreen and so will contact her in December after the Winter Festival.
 - 20mph Speed Limits on Residential Streets was circulated and responded to
 - DALC – Clerk responded to questions asked. DALC are unable to do whole Council training under the subscription fee scheme and urges all Councillors to go on training again. Clerk to get a list of training and circulate it.
7. Planning Applications
New:
 - NP/DDD/0915/0860 – 3 Wheatlands Lane, Baslow – Proposed vehicular/pedestrian access and driveway – no comments
 - NP/DDD/0915/0880 – Wyndham, Derwent Drive, Baslow – Replacement of conservatory with a garden room – no comments
 - NP/DDD/0915/0815 - Bubnell Hall, Bubnell Lane, Baslow - Change of use of outbuilding to an ancillary office – no comments
 - NP/DDD/1015/0955 - 14 Eaton Drive, Baslow - Relocation of porch; rear extension; roof line to be altered and re-roofed in slate; dormer window altered; velux windows added; new windows throughout house – no comments
 - NP/DIS/1015/0939 - Greenhead Cottage Bar Road Baslow - Discharge of condition 2 on NP/DDD/0715/0632 – no comments
 - NP/DDD/0915/0884 - 8 Low Meadows, Over Lane, Baslow - Rear conservatory – There are restrictions on this property and so Peak Park need to check this complies with those – no comments
 - NP/DDD/0915/0824 - Redbourne Cottage, White Lodge Lane, Baslow - Two storey

Cllr Wild

Clerk

Clerk

Clerk

Chairman's Signature Date.....

side extension to detached dwelling over and to the rear of existing garage – no comments

- NP/DDD/1015/0940 – One Gable, Calver Road, Baslow – Single storey rear extension, replacement garage and landscaping – no comments
- NP/DDD/0715/0704 - Robin Hood Farm, Old Brampton Road, Baslow - Use of existing single storey garage for B&B accommodation and relocation of timber shed – not validated so not on the website. Waiting for application to be validated to comment.

Existing:

- NP/DDD/0815/0803 - Bubnell Hill, Bubnell Lane, Baslow - Proposed replacement garden room – Granted conditionally
- NP/DIS/0815/0740 - Fountain House, Hydro Close, Baslow - Discharge of Conditions 6, 8 and 9 on NP/DDD/1213/1124 – Conditions fully discharged
- NP/NMA/0715/0708 - Forge House, Nether End, Baslow - Non material amendment to application NP/DDD/0314/0296 for additional drainage installation and amendment to rain water collection. Increase the size of conservation roof lights – Amendments accepted
- NP/DDD/0715/0692 - Gorse Hill, Gorse Bank Lane, Baslow - Removal of Condition 3 of planning approval NP/DDD/0415/0344 - Refused
- Rutland Arms – pending. Peak Park has approved this but the decision has been requested to be considered for a call in.

Enforcement:

- Storage container in field

8. Suggestions from residents:

- Rubbish in bus stop – Lot of this now is leaves. Cllr Roper not swept it out for a while.
- Public toilet smell was discussed under public speaking.
- Signs within the village was discussed under Item 10
- Traffic and parking concerns – List of names for Community Speed Watch training – Awaiting a date from the Police
- Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge – was discussed under Public Speaking.

9. Playground and Burial Ground Inspections

- Issues from latest inspections?
 - Playground – Fence nearest the Muga is rotten and, where people lean on it, the slats are coming away. Cllr Roper will have a look. The tyre bridge has probably come to the end of its life. Cllr Roper will have a look at this too. Next inspection will be done by Cllr Roper and Cllr Buckham. Cllr Roper and Cllr Buckham
 - Burial Ground – nothing to report except the bench
- Playground
 - What to do with the area once Woodland Project developed? There was a discussion about this. If kept should it just be a toddler area and should it include swings? It was agreed to canvas the opinions of people and ask "When the Woodland Park is open what should happen to this area? If it stays as a play area what should it include?" Clerk
- Burial Ground:
 - Tree work – Probation Service? Quotes are £240 and £400. After a debate it was agreed to award the work to £240. Clerk
 - Memorial Inspection – All stones inspected on 6th October and 3 are a cause for concern one of which is unsafe. Clerk to write to who we think is next of kin. Clerk

10. Working Party and General Updates:

- Bench Inspection – this is carried out every 2 years. A report was circulated and discussed. It was agreed to contact the ironmongers in Stoney Middleton for the metal bench repair and the bench for Harry Greenwood has been replaced and so the list will be updated. It was agreed that rather than repainting the benches the Parish Council will replace them a few each year. It was suggested people may wish to donate these. Clerk Clerk
- New Playground/Recreation Area –
 - Meeting of working party – the Council were updated on the current development. Clerk
 - Heads of Terms agreement with the Sportsfield has been sent to the solicitor and Clerk will chase Clerk
 - Lease with Chatsworth finalised! Clerk
 - Planning – there was a discussion about whether to apply for planning or not. It was agreed to contact DDDC to see whether they would require planning and ask to meet the Chief Executive of Peak Park. Clerk
 - Equipment update – Clerk has met with 2 play suppliers today to look at the site. She has also spoken to another who is interested in quoting.

- Probation Service to undertake clearance on Wednesday 16th, Saturday 19th and Wednesday 23rd December Clerk
 - Grants – Tesco Local Community Scheme and Awards for All
 - Communication – Clerk
 - Signs Policy for Baslow – Cllr Dawson updated the Council on this. Agreed to wait to hear from the County Council and to ask the District Council to take down signs more regularly. Clerk
 - Website – Cllr Dawson explained what was agreed at the meeting. There was a discussion about the structure and the links to the Community Groups and Businesses. Clerk to liaise with Cllrs Reid, Dawson and Keen.
 - Clerk email address does not need the dots (.) so can be clerkbaslowbubnell@googlemail.com
 - Community Orchard – Apple Day was successful with a lot more engagement from Village groups.
 - Footpaths
 - Old Ford – gate and post has been replaced by Peter Lownds
 - Footpath behind Cavendish Hotel – sprayed by Peter Lownds – Has it worked? It doesn't seem to have and Clerk to speak to Peter about it. Clerk
 - BEST –
 - Defibrillator signs – It was agreed to have a sign that says Baslow has 3 defibrillators and your nearest is....to go in noticeboards, shops and public buildings. Clerk will buy plaques for units as permanent ink not staying on. Inspections will happen once a year. Clerk
 - Snow Warden Scheme – Clerk has signed up to again. Training on 20th November at 3pm no one can attend
 - Grit bin refilling – None needed
 - New grit bin – location passed on
11. Finance and Administration including Working Party Update:
- Pension – Clerk not set up yet
 - S137 Requests:
 - Christmas Switch on at Church – Following a discussion it was suggested that £500 has been given to the Winter Festival and that the Church should be part of this. Therefore it was suggested to increase this amount to £700. This was approved by all and Cllr Dawson abstained. Clerk
 - Accounts to 13th October 2015 were approved Clerk
 - New expenditure approved:
 - Cheque 1249 – Clerk Pay and Expenses £532.48
 - Cheque 1250 – CPRE Subs - £50
 - Cheque 1251 – Ground Maintenance - £239.30 remove £40 for tree damage at the Orchard so £199.30
 - Cheque 1252 – Website maintenance - £57.96
 - Cheque 1253 – S137 Sportsfield payment - £1,000 (approved February 2015)
 - Cheque 1254 – New website - £1,140 (VAT £190)
 - Cheque 1255 – Orchard Group - £40
 - Expenditure noted:
 - Cheque 1248 – Woodland Park rent - £50
 - New income noted:
 - Interest - £1.60
 - Burial Fees - £101.00
12. Correspondence:
- Tesco Local Community Scheme was discussed under Item 10
 - Parish and Town Council Liaison Forum Monday 23 November 2015 6pm – 8pm in County Hall – No one able to attend
 - Positive Policing – Email from a resident. This was noted.
 - Town/Parish Council Minor Maintenance Scheme Consultation – Cllr Dalrymple-Smith suggested that there is a survey of the footpaths. He is happy to undertake this. It was agreed to do this. Cllr Dalrymple-Smith
 - First World War: Different Perspectives – No project to apply for
 - Electoral Roll – It was agreed to request a copy. Clerk
13. Feedback from Meetings and Training:
- None
14. For information
- Baslow Bridge, Bubnell closed on 30th November for a bridge inspection
15. DALC Circulars:
- Circular 23 - Employment update September 2015, Beware of Bogus Self-employment - Towards a Better Understanding of Planning Process Training - Transparency Fund -

- CiLCA 2015 Training - DALC direct banking detail - Councillor Induction Training
- Circular 24 - Certificate in Local Council Administration Winter 2015

16. Reading (circulated by email):

- Friends of the Peak District Newsletter
- Peak Park Parishes Forum Newsletter
- Area Community Forum Minutes
- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network

17. Any Other Business which the Chair considers to be of urgency

- Insurance for the Winter Festival for Saturday event – the Parish Council would need to be the organisers for this event for the Parish Council insurance to be used to cover the event. It was approved that as there are a number of Parish Councillors on the organising committee. Clerk
- No Dog sign on the Orchard is still up. This needs replacing with a dogs on leads sign. Orchard Group
It was agreed the Orchard Group will undertake this.

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- 20th September 2016
- 18th October 2016
- 15th November 2016

BASLOW & BUBNELL PARISH COUNCIL

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SPECIFICATION FOR GROUND MAINTENANCE CONTRACT

Introduction

Baslow and Bubnell are two picturesque and lively Peak District Villages situated a mile from historic Chatsworth House and Gardens. With a population in excess of 1,200 the villages cater for local and visitor needs alike, offering good accommodation, eateries, shops, public houses and cafes. Areas that need maintaining are the community areas of the Playground, Amenity Area and Old Ford, the Burial Ground and certain footpaths.

Requirement

The different areas of the village that need maintaining can be broken down as follows:

- Play Ground
 - Mow grass areas 15 times from March until October to a reasonably short length (2 cuts end of March, 1 in April and then 2 cuts every month from May)
- Burial Ground
 - Mow grass areas 15 times from March until October to a reasonably short length (2 cuts end of March, 1 in April and then 2 cuts every month from May)
 - Remove cuttings
 - Spray off of weed
- Amenity Area (Community Orchard)
 - Mow grass areas 15 times from March until October (2 cuts end of March, 1 in April and then 2 cuts every month from May)
 - Length of cut to be lawn length in the open area and left longer around the trees.
 - Strim once a month the path to the amenity area and the verge along Over Lane the full length of the field to the path.
 - Spray off of weed
- Old Ford
 - Mow grass areas from May until October. This area can be left longer
- Footpaths
 - To clear the footpath near the doctor surgery of leaves in the autumn (FP22)
 - To clear the culverts and gullies clear on the footpath at Bar Lane (FP10) – there are 3 at the top and 3 at the bottom.

We expect the contractor to supply appropriate equipment and comply with relevant Health and Safety requirements.

If you would like to be shown around the village to understand the specification further please contact the Clerk on 01629 732365.

Resources

Baslow and Bubnell Parish Council is a smaller Council with a limited precept and so this needs to be borne in mind when tendering. Detailed invoices will need to be submitted detailing dates the work was undertaken and what was done.

Deadline

Tenders to be submitted in a sealed envelope marked Tender to:

Sarah Porter
Clerk of Beeley Parish Council,
Brooklands,
Moor End,
Beeley,
Matlock,
Derbyshire DE4 2NR

By 12 (noon) on 21st January 2015

All tenders will be opened together after this time in front of an independent witness.

BASLOW AND BUBNELL PARISH COUNCIL PRECEPT 2016/2017		2009/2010		2010/2011		2011/2012		2012/2013		2013/2014		2014/2015		2015/2016			2016/2017	Note
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Estimate	Budget	Budget	
PAYMENTS	Administration																	
	Clerk's salary (40 hrs per month + allowance)	6,707.66	5,400.00	7,029.20	6,050.00	6,020.19	5,500.00	5,558.31	5,500.00	6372.94	6000	5,283.22	5,544.00	2,541.40	5,400.00	5,544.00	5,808.00	Sal 40hrsx£11x12mths+pension10%
	Clerk's expenses (1 trip per month)			130.00		0.00	1,000.00	285.95	1,000.00	139.65	500	398.55	400.00	215.89	400.00	400.00	340.00	£100 estimate and £240 home office
	Parish Mobile Phone					0.00	0.00	75.81	new expense	106.15	0	30.56	26.00	18.00	26.00	26.00	36.00	12'6
	Councillor's expenses					0.00	100.00	100.00	100.00	24.35	100	0.00	100.00	256.24	300.00	100.00	100.00	estimate
	Training	45.00	120.00	15.00	100.00	65.10	100.00	100.00	100.00	40.00	100.00	0.00	250.00	40.00	40.00	210.00	250.00	estimate
	Audit fees	195.70	225.00	172.50	250.00	177.97	210.00	315.00	210.00	175.00	210.00	178.00	300.00	178.00	178.00	300.00	200.00	
	Room hire	155.00	170.00	87.50	190.00	258.50	200.00	200.00	200.00	162.00	200.00	222.00	350.00	140.00	350.00	350.00	350.00	methodist room £18*12 (only 10 monthly meeting but includes scope for additional)
	Subscription DALC + PPP Forum	694.53	350.00	329.68	375.00	0.00	400.00	329.68	400.00	627.36	400.00	499.67	350.00	0.00	350.00	350.00	125.00	DALC £82+ PPPF £25 + contingent in case either increase on this year
	Website Maintenance	205.00	500.00	147.96	350.00	188.34	500.00	212.96	500.00	99.96	500.00	242.96	500.00	40.00	250.00	500.00	500.00	
	Insurance	791.98	760.00	847.01	800.00	745.57	750.00	743.71	750.00	743.71	750.00	402.09	750.00	397.87	397.87	750.00	1,000.00	June 2015 new insurance - include woodland area equipment
	Stationery, Printing and adverts (Printing)						0.00	273.10	0.00	207.49	200.00	17.39	636.00	30.00	50.00	636.00	650.00	estimate
	(Adverts)			54.00		90.00	200.00	160.00	200.00								0.00	In above
				42.00		0.00	0.00	0.00	0.00								0.00	
		8,794.87	7,525.00	8,812.85	8,115.00	7,587.67	8,960.00	8,354.52	8,960.00	8,698.61	8,960.00	7,274.44	9,206.00	3,857.40	7,741.87	9,166.00	9,359.00	
	Burial Ground																	
	Maintenance	25.00	225.00	220.00	250.00	0.00	1,000.00	1,200.00	1,000.00	1,030.00	1,000.00	0.00	300.00	142.00	300.00	300.00	300.00	estimate
	Rates inc. water	135.33	170.00	83.39	190.00	0.00	150.00	150.00	150.00	179.16	150.00	93.73	95.00	168.48	168.48	95.00	150.00	
	Refuse removal	90.00	80.00	100.00	100.00	50.00	100.00	100.00	100.00	125.00	100.00	100.00	100.00	0.00	100.00	100.00	100.00	Jean Clay
	Grass cut (12 cuts)	480.00	575.00	530.00	600.00	560.00	560.00	560.00	560.00	560.00	560.00	500.00	660.00	127.80	200.00	660.00	660.00	
	Association of Burial Authorities subscription	120.00	65.00	60.00	70.00	0.00	70.00	70.00	70.00	45.00	70.00	0.00	70.00	0.00	0.00	70.00	0.00	
		850.33	1,115.00	993.39	1,210.00	610.00	1,880.00	2,080.00	1,880.00	1,939.16	1,880.00	693.73	1,225.00	438.28	768.48	1,225.00	1,210.00	
	Amenity Area																	
	Grass cutting (20 cuts)	410.00	875.00	420.00	925.00	570.00	420.00	450.00	420.00	530.00	420.00	500.00	1,000.00	403.20	500.00	1,000.00	1,000.00	
	Other maintenance					0.00		500.00	150.00	600.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	estimate
		410.00	875.00	420.00	925.00	570.00	420.00	950.00	570.00	1,130.00	570.00	500.00	1,000.00	403.20	500.00	1,000.00	1,000.00	
	Old Ford																	
	Grass cutting (12 cuts)	120.00	100.00	120.00	120.00	140.00	140.00	140.00	140.00	140.00	140.00	180.00	180.00	58.60	100.00	180.00	180.00	
		120.00	100.00	120.00	120.00	140.00	140.00	140.00	140.00	140.00	140.00	180.00	180.00	58.60	100.00	180.00	180.00	
	Playground																	
	Grass Cutting (12 cuts)	180.00		120.00		168.00	120.00	120.00	120.00	180.00	120.00	168.00	120.00	155.40	120.00	120.00	2,000.00	increased to allow for Woodland
	Safety Inspection	146.00		63.00		66.00	70.00	63.00	70.00	63.00	70.00	65.00	70.00	65.00	65.00	70.00	140.00	increased to allow for Woodland
	Maintenance	0.00	375.00	450.52	375.00	0.00	200.00	200.00	200.00	0.00	200.00	1,155.00	0.00	0.00	400.00	94.62	500.00	
		326.00	375.00	633.52	375.00	234.00	390.00	383.00	390.00	243.00	390.00	1,388.00	190.00	220.40	585.00	284.62	2,640.00	
	Misc																	
	Village clock maintenance	167.00	175.00	167.00	185.00	167.00	200.00	172.00	200.00	349.00	200.00	182.00	200.00	187.00	187.00	200.00	200.00	
	Bench - maintenance	1,180.00	500.00	0.00	200.00	0.00	250.00	480.00	250.00	480.00	250.00	957.00	400.00	0.00	0.00	400.00	400.00	
	Grit Bins - 5 bins / 2 fills each	592.39	0.00	350.00	193.00	75.00	750.00	750.00	750.00	322.00	750.00	0.00	750.00	0.00	0.00	750.00	375.00	reserves to cover any additional
	Grit - store for paths / roads (2 pallets at £80/ pallet + delivery cost)									0.00	250.00	420.00	0.00	0.00	0.00	0.00	0.00	
	Handy person project		(125.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Election Costs May 2015 (DDDC figure)					295.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	376.98	376.98	0.00	0.00	
	Parish Paths		275.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	0.00	95.00	95.00	0.00	0.00	
	Dog Bins	110.00		0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	
	Contingency		1,000.00	980.00	1,000.00	0.00	1,405.00	1,405.00	1,405.00	0.00	1,405.00	0.00	0.00	0.00	0.00	0.00	0.00	
		2,049.39	1,825.00	1,497.00	1,578.00	537.40	2,605.00	3,057.00	2,855.00	1,151.00	2,855.00	2,009.00	1,350.00	658.98	658.98	1,350.00	975.00	
	S137 Grants																	
	S137 grants (incl Village Hall, Xmas lights, Vill	1,124.00	500.00	390.00	500.00	280.00	800.00	800.00	800.00	680.00	800.00	1,100.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00	estimate based on previous years. Increased for Sports Field to £1k. May go over but take from reserves if do
		1,124.00	500.00	390.00	500.00	280.00	800.00	800.00	800.00	680.00	800.00	1,100.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00	
	WORKING PARTIES																	
	WP - New Playground	170.00	2,000.00	590.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,272.00	4,000.00	0.00	0.00	
	WP - Communication including Website		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	
	WP - CCTV		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Stopped	0.00	0.00	0.00	0.00	0.00	
	WP - Emergency Planning		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.14	0.00	6,176.43	6,176.43	0.00	0.00	
	WP - Traffic & Road Safety		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Stopped	0.00	0.00	0.00	0.00	0.00	
	WP - Orchard		0.00	250.00	0.00	0.00	0.00	1,670.00	0.00	1,153.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	WP - Monuments		0.00	0.00	0.00	0.00	0.00	950.00	0.00	950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL WORKING PARTIES	170.00	2,000.00	590.00	250.00	0.00	0.00	2,620.00	0.00	2,103.81	0.00	19.14	0.00	8,448.43	12,176.43	0.00	0.00	
	TOTAL PAYMENTS	13,844.59	14,315.00	13,456.76	13,073.00	9,959.07	15,195.00	18,384.52	15,595.00	16,085.58	15,595.00	13,164.31	14,651.00	14,085.29	24,030.76	14,705.62	16,864.00	
	VAT									427.38		481.40	0.00	1,373.69	0.00	0.00	0.00	
	Total Payments after VAT	13,844.59	14,315.00	13,456.76	13,073.00	9,959.07	15,195.00	18,384.52	15,595.00	16,512.96	15,595.00	13,645.71	14,651.00	15,458.98	24,030.76	14,705.62	16,864.00	

		2009/2010		2010/2011		2011/2012		2012/2013		2013/2014		2014/2015			2015/2016			2016/2017
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Estimate	Budget	Budget	
RECEIPTS	Bank Interest	1,075.00		649.00		43.05	122.00	4.17		10.56	0.00	17.25	0.00	0.00	0.00	0.00	0	
	Less est DDC reimbursements April 2010 - subject to max	500.00		500.00		999.00	500.00	0.00	999.00	1,998.00	999.00	999.00	999.00	0.00	999.00	999.00	999	
	Less est DCC Footpath Grant					430.00		950.00	430.00	430.00	430.00	385.00	385.00	0.00	385.00	385.00	385	
	Less est Burial Ground					2,852.00		0.00		2,150.00	0.00	1,634.00	0.00	1,402.00	2,000.00	0.00	0	
	Council Tax Grant											386.00	515.00	257.00	257.00	515.00	0	
	Donations									0.00	0.00	5,024.50	0.00	0.00	0.00	0.00	0	
	VAT							0.00		491.19	0.00	152.64	0.00	1,857.26	2,000.00	0.00	0	
	RECEIPTS WITHOUT PRECEPT	0.00	1,575.00	0.00	1,149.00	4,324.05	622.00	954.17	1,429.00	5,069.19	1,429.00	8,598.39	1,899.00	3,516.26	5,641.00	1,899.00	1,384.00	
	PRECEPT (total payments - receipts without precept)	12,740.00		11,924.00		14,573.00		14,166.00		14,166.00		14,150.00	14,166.00	14,150.00	14,150.00	14,150.00	14,433.00	
	TOTAL RECEIPTS	0.00	14,315.00	0.00	13,073.00	4,324.05	15,195.00	954.17	15,595.00	5,069.19	15,595.00	22,748.39	16,065.00	17,666.26	16,049.00	16,049.00	15,817.00	
SURPLUS / (DEFECIT) for year to 31st March 2014		(13,844.59)	0.00	(13,456.76)	0.00	(5,635.02)	0.00	(17,430.35)	0.00	(11,443.77)	0.00	9,102.68	1,414.00	2,207.28	1,343.38		(1,047.00)	

Last year of this so 0

2% change (3% is £14,574)

Baslow and Bubnell Parish Council
Bank Rec. As at 10th November 2015

	RBS Current £	RBS Reserve £	HSBC Community £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2014	500.00	36,411.69	30,331.20	67,242.89	
plus : receipts	19,704.55			19,704.55	
less : payments	-18,491.22			-18,491.22	
unpresented items				0.00	
transferred to reserve a/c	-1,213.33	1,213.33		0.00	
	<u>500.00</u>	<u>37,625.02</u>	<u>30,331.20</u>	<u>68,456.22</u>	0.00
Unpresented chqs	50.00	0.00		50.00	
Unpresented receipts	0.00	0.00		0.00	
Balance	<u>500.00</u>	<u>37,625.02</u>	<u>30,331.20</u>	<u>68,506.22</u>	
Bank : Current A/C - 08/10/15	601.00			601.00	
Deposit A/C - 14/10/2015	0.00	39,382.57	30,331.20	69,713.77	
				0.00	
Balance at bank	<u>601.00</u>	<u>39,382.57</u>	<u>30,331.20</u>	<u>70,314.77</u>	
difference	-101.00	-1,757.55	0.00	-1,808.55	
Signed by Responsible Finance Officer	_____				Date _____
Signed by Chairman	_____				Date _____

RESERVES		RBS Current £	RBS Reserve £	HSBC High Interest £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	36,411.69	30,331.20	67,242.89	-1,263.33
*	New Playarea reserve			25,331.20		
*	Transfer to HSBC			5,000.00		
*	New Playarea reserve additions -flexible		10,000.00			
	Repair existing palyground equipment		1,000.00			
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00			
	Orchard reserve		0.00			
	Grit bin reserve from 13/14		750.00			
	Maintenance in burial ground (tree removal)		0.00			
	Election year		1,500.00			
	Website improvement		1,000.00			
	General reserve	500.00	8,000.00			
		<u>500.00</u>	<u>22,700.00</u>	<u>30,331.20</u>	<u>53,531.20</u>	0.00
				difference		-13,711.69
*	total amount for play area					40,331.20

Monthly Budget Monitoring

BASLOW AND BUBNELL PARISH COUNCIL		Year to Date at 10.11.15			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2015 - 2016		7					
Date	10th November 2015	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	7	To Date	To Date	£	Projected	For Year	£
PAYMENTS							
Administration							
Clerk's salary		3,021.40	3,234.00	212.60	5,544.00	B 5,544.00	0.00
Clerk's expenses		268.37	233.33	(35.04)	400.00	B 400.00	0.00
Parish Mobile phone		18.00	15.17	(2.83)	26.00	B 26.00	0.00
Councillor's expenses (travel & sub - £10 / person)		256.24	58.33	(197.91)	100.00	B 100.00	0.00
Training		40.00	145.83	105.83	250.00	B 250.00	0.00
Audit fees		178.00	175.00	(3.00)	300.00	B 300.00	0.00
Room hire		140.00	204.17	64.17	350.00	B 350.00	0.00
Subscription DALC + PPP Forum		50.00	204.17	154.17	350.00	B 350.00	0.00
Website maintenance		97.96	291.67	193.71	500.00	B 500.00	0.00
Insurance		397.87	437.50	39.63	750.00	B 750.00	0.00
Stationery, Printing and Adverts		30.00	371.00	341.00	636.00	B 636.00	0.00
		4,497.84	5,370.17	872.33	9,206.00		9,206.00
Burial Ground							
Maintenance		142.00	175.00	33.00	300.00	B 300.00	0.00
Rates inc. water		168.48	55.42	(113.06)	95.00	B 95.00	0.00
Refuse removal		0.00	58.33	58.33	100.00	B 100.00	0.00
Grass cut		269.10	385.00	115.90	660.00	B 660.00	0.00
Association of Burial Authorities subscription		0.00	40.83	40.83	70.00	B 70.00	0.00
		579.58	714.58	135.00	1,225.00		1,225.00
Amenity Area							
Grass cutting		455.00	583.33	128.33	1,000.00	B 1,000.00	0.00
Other Maintenance		0.00	0.00	0.00	0.00	B 0.00	0.00
		455.00	583.33	128.33	1,000.00		1,000.00
Old Ford							
Grass cutting		69.80	105.00	35.20	180.00	B 180.00	0.00
		69.80	105.00	35.20	180.00		180.00
Playground							
Grass Cutting		190.40	70.00	(120.40)	120.00	B 120.00	0.00
Safety Inspection		65.00	40.83	(24.17)	65.00	B 70.00	5.00
Maintenance		0.00	233.33	233.33	400.00	B 400.00	0.00
		255.40	344.17	88.77	585.00		590.00
Misc							
Village clock maintenance		187.00	116.67	(70.33)	116.67	B 200.00	83.33
Bench - maintenance		0.00	233.33	233.33	0.00	B 400.00	400.00
Grit Bins x 5 / 2 x fills		0.00	437.50	437.50	750.00	B 750.00	0.00
Grit - store for paths/roads		0.00	0.00	0.00	0.00	B 0.00	0.00
Handy person project		0.00	0.00	0.00	0.00	B 0.00	0.00
Election Costs		376.98	0.00	(376.98)	376.98	B 0.00	(376.98)
Parish Paths		95.00	0.00	(95.00)	95.00	B 0.00	(95.00)
Dog Bins		0.00	0.00	0.00	0.00	B 0.00	0.00
Contingency		0.00	0.00	0.00	0.00	B 0.00	0.00
		658.98	787.50	128.52	1,338.65		1,350.00
S137 Grants							
S137 grants (incl Village Hall donations)		1,000.00	875.00	(125.00)	1,500.00	B 1,500.00	0.00
		1,000.00	875.00	(125.00)	1,500.00		1,500.00
WORKING PARTIES							
All WP Expend from Reserves							
WP - New Playground		2,284.50	0.00	(2,284.50)	1,500.00	B 0.00	(1,500.00)
WP - Emergency Planning		6,176.43	0.00	(6,176.43)	0.00	B 0.00	0.00
WP - Orchard		0.00	0.00	0.00	0.00	B 0.00	0.00
WP - Monuments		950.00	0.00	(950.00)	0.00	B 0.00	0.00
		9,410.93	0.00	(9,410.93)	1,500.00		0.00
							(1,500.00)
Total Payments		16,927.53	8,779.75	(8,147.78)	16,534.65		15,051.00
							(1,483.65)
VAT		1,563.69	0.00	(1,563.69)	0.00		0.00
Total Payments after VAT		18,491.22	8,779.75	(9,711.47)	16,534.65		15,051.00
							(1,483.65)
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
RECEIPTS							
Bank Interest		1.88	0.00	1.88	0.00	B 0.00	0.00
Council Tax Grant		257.00	300.42	(43.42)	515.00	B 515.00	0.00
DDCC Reimbursements		0.00	582.75	(582.75)	999.00	B 999.00	0.00
DCC Footpath Grant (Right of way Grant)		0.00	224.58	(224.58)	385.00	B 385.00	0.00
Burial Ground		1,864.00	0.00	1,864.00	1,111.00	B 0.00	1,111.00
Donations		0.00	0.00	0.00	0.00	B 0.00	0.00
Vat		3,420.95	0.00	3,420.95	0.00	B 0.00	0.00
Total Receipts before precept		5,543.83	1,107.75	4,436.08	3,010.00		1,899.00
							1,111.00
Precept		14,150.00	8,263.50	5,886.50	14,166.00	B 14,166.00	0.00
TOTAL RECEIPTS including PRECEPT		19,693.83	9,371.25	10,322.58	17,176.00		16,065.00
							1,111.00
PROFIT / (LOSS) for year to 31st March 2015		1,202.61	591.50	611.11	641.35		1,014.00
							-372.65
Cumulative Bank Balances as at 1st April 2015							
					67,242.89		
Forecast surplus in year					641.35		
Forecast Cumulative Bank Balances as at 31st March 2015					67,884.24		