

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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AGM MINUTES

For the meeting held on 19th May 2015 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown Sarah Reid Richard Clark	David Dalrymple-Smith David Dawson Joanne Keen	Apologies:	Cllr Malcolm Roper Cllr Kath Potter PCSO Ian Phipps (Derbyshire Constabulary)
Others:	Sarah Porter		Not present:	

Action

1. Election of Chairman
Cllr Sarah Reid nominated Cllr Chris Brown which was supported unanimously
2. Election of Vice-Chairman
Cllr Chris Brown nominated Cllr Sarah Reid which was supported unanimously
3. Apologies for absence were received from Cllr Malcolm Roper, Cllr Kath Potter and PCSO Ian Phipps
4. The Minutes of the Annual General Meeting held on 20th May 2014 were approved.
5. Accounts for the year 2014-2015 and Annual Audit Return were approved along with the current Standing Orders and Financial Regulations.

	RBS Current £	RBS Reserve £	HSBC Community £	Summary £
Bal b/fwd current A/C 1st April 2014	500.00	27,309.01	30,331.20	58,140.21
plus : receipts	22,748.39			22,748.39
less : payments	-13,645.71			-13,645.71
unpresented items				0.00
transferred to reserve a/c	-9,102.68	9,102.68		0.00
	<u>500.00</u>	<u>36,411.69</u>	<u>30,331.20</u>	<u>67,242.89</u>
Unpresented chqs				0.00
Unpresented receipts		0.00		0.00
Balance	<u>500.00</u>	<u>36,411.69</u>	<u>30,331.20</u>	<u>67,242.89</u>
Current A/C	500.00			500.00
Deposit A/C - 31/03/2015	0.00	36,411.69	30,331.20	66,742.89
				0.00
Balance at bank as at 5th April 2015	<u>500.00</u>	<u>36,411.69</u>	<u>30,331.20</u>	<u>67,242.89</u>
Bal b/fwd current A/C 1st April 2014	<u>500.00</u>	<u>27,309.01</u>	<u>30,331.20</u>	<u>58,140.21</u>

6. Code of conduct was approved.
7. Register of Interest Forms were returned to the Clerk
8. Reports from Committees:
 - Orchard Group AGM – Chairman's report was noted.
9. AGM Closed move on to Council meeting

DATE OF NEXT AGM - Tuesday 17th May 2016 at 7.30pm in the Methodist Hall, Baslow
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

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PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. There were apologies for absence received from Cllr Malcolm Roper, Cllr Kath Potter and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. There was no Public speaking
4. The Minutes of the Meeting held on 21st April 2015 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings):
 - Planning was discussed under Item 7
 - Suggestions from residents was discussed under Item 8
 - Playground and Burial Ground was discussed under Item 9
 - Working Parties was discussed under Item 10
7. Planning Applications
New:
 - NP/DDD/0415/0344 - Gorse Hill, Gorse Bank Lane, Baslow – Proposed replacement dwelling – no comments
 - NP/DDD/0415/0372 – Chatsworth - Construction of bank stabilisation works at three locations along the river Derwent within Chatsworth Park – no commentExisting:
 - NP/DDD/0415/0324 - 1 Cupola, Sheffield Road, Baslow – Install water treatment package - Pending
 - NP/DDD/0415/0276 - Bubnell House, Bubnell Lane, Baslow - Demolition and replacement of chimney - Pending
 - NP/DDD/0415/0279 - Woodside Cottage, Nether End, Baslow - Domestic double garage (amended scheme siting) - Pending
 - NP/DDD/0315/0191 – Springwater, Bar Road, Baslow - Single storey porch
 - Bar House, Bar Road, Baslow - Extension to dwelling, side and rear elevations – Granted conditionally
 - Cupola Two, Sheffield Road, Baslow - Installation of new, self-contained septic tank to The Cupola Two - Refused
 - Rossett Green, Bar Road, Baslow - Proposed porch extension to front and w.c to side of property – Granted conditionally
 - Rutland Arms – Clerk contacted the planning officer and the application is being held whilst the developer decides on the next steps and so will not be going back to planning committee at this time. Marstons has advertised for a longer lease on the pub for 2 to 3 years.Enforcement:
 - Storage container in field
8. Suggestions from residents:
 - Defibrillator Donation – These have now been installed and the code for the cabinets given to the ambulance service. There was a discussion about signage and who to have the code. Clerk liaising with the Ambulance Service over training dates which look like they will be 15th and 16th July. Clerk
 - Traffic and parking concerns – Speed survey results from the Police - Nearly 60,000 vehicles were checked over a period of 7 days. The average speed was 31.2 mph. More information has been requested and will be chased up. Clerk
9. Playground and Burial Ground Inspections
 - Issues from latest inspections?

Chairman's Signature Date.....

- Playground – Tyres are getting old. Cllr Dalrymple-Smith will continue next month
 - Burial Ground – Plots are being compromised by some of the trees and the Clerk will meet the grave digger to look into this. Cllr Roper will continue next month
- Cllr Dalrymple-Smith
Clerk
Cllr Roper

10. Working Party Updates:

- New Playground/Recreation Area:
 - Sportsfest was very positive.
 - Cllr Dawson explained the suggestion to have a more objective way to agree what equipment is purchased. This will allow decisions to be robust, objective and withstand scrutiny. Following a discussion it was agreed to follow a process as suggested.
 - The spraying is due to be done any day.
 - Communication – Website –
 - Profiles for Councillors Brown, Clark, Dalrymple Smith and Reid outstanding.
 - New website development – Agreed to draft a specification including the platform, who to update, etc
 - Community Orchard – nothing this time
 - Footpaths
 - Old Ford – quotes:
 - To replace the right hand gate post and large 5 bar gate, including latches and hinges £365
 - Replacement of right hand gate post and large 5 bar gate, including latches and hinges: £475 or replacement of right hand post only: £281
 It was agreed to approve £365 quote.
 - Cavendish Hotel clearance - £40 – This was approved.
 - Doctor’s surgery footpath is overgrown and needs sweeping. Clerk to email Karl Rex and ask to address their hedge.
 - BEST – nothing this time
- Cllr Dawson
Outstanding Cllrs
Clerk
Clerk
Clerk

11. Finance and Administration including Working Party Update:

- Insurance – Expires 1st June and renewal quote £444.33 does cover Woodland Park but may need to review when new equipment is installed. There is an option to sign up for a 3 year long term agreement (with the option to extend for a further 2 years), this year’s premium would be £397.87. It was agreed to sign up with Zurich for 3 years.
 - Accounts to 11th May 2015 – Appendix A were approved
 - S137 Requests:
 - None
 - New expenditure to approve:
 - Cheque 1219 – Clerk Pay and Expenses £470.40
 - Cheque 1220 – Ground Maintenance £82 and £93
 - Cheque 1221 – Councillor Expenses for Baslow Woodland Park £156.24
 - Cheque 1222 – Audit £78
 - Village clock £325.20 (£54.20 VAT). It was agreed to defer this until June to allow a discussion with the Village Hall
 - Expenditure noted:
 - None
 - New income noted:
 - Interest - £1.62 from savings account for March
 - Precept - £14,407
 - Burial ground - £600
- Clerk
Clerk

12. Correspondence:

- Open Day to be held at Whitworth Hospital Darley Dale on Saturday, 20 June 2015
- Peak District Rural Housing Association 9th June from 12.30 to 2.30

13. Feedback from Meetings and Training:

- None

14. For information

- Financial Regulations and Standing Orders available on request

15. DALC

- Circular 13 2015 - GCG 4th Edition Addendum - New Documents, Finance & Audit, DALC Website - Governance & Accountability - Connecting Derbyshire - DDCVS Funding Talk - Holbrook PC Vacancy
- Circular 12 - 2015 - Executive Committee Nominations
- Circular 11 2015 - Inquorate Parish & Town Councils - CILCA 2015 & CPD Points -

General Power of Competence - Connecting Derbyshire - Training

16. Reading (circulated by email):
- NDVA Network newsletter - Derbyshire Dales Parish Councils
 - Media Releases from Derbyshire Dales District Council
 - Rural Matters Newsletter
 - Rural Services Network Bulletins
 - Rural Opportunities Newsletter
 - Weekly Rural News Digest
 - Rural Opportunities Bulletins and Press releases - Rural Services Network
17. Any Other Business which the Chair considers to be of urgency
- Roundabout by Roleys is looking a bit shabby – To be discussed at the next meeting once all Councillors have had a look Clerk
 - Crime in the village seems to be on the increase Clerk
 - How will we cover external meetings? It was agreed to ask Cllr Warne about what she would suggest are meetings not to miss. Clerk
 - Cllr Longden funeral donation was agreed to be £100 Clerk

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 15th September 2015
- 16th June 2015
- 20th October 2015
- 21st July 2015
- 17th November 2015