

# BASLOW AND BUBNELL PARISH COUNCIL

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## MINUTES

### For the meeting held on 17<sup>th</sup> November 2015 in The Methodist Hall, Baslow

<b>Councillors present:</b>	Christopher Brown David Dawson Joanne Keen	Jane Buckham Richard Clark	<b>Apologies:</b>	Cllr David Dalrymple-Smith Cllr Malcolm Roper Cllr Jo Wild (DCC) PCSO Ian Phipps
<b>Others:</b>	Cllr Susan Hobson (DDDC) Mike Woffenden Sarah Porter		<b>Not present:</b>	

### PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action  
Required*

1. There were apologies for absence received from Cllr David Dalrymple-Smith, Cllr Malcolm Roper, Cllr Jo Wild and PCSO Ian Phipps.
  2. There was 1 declaration of Members Interests linked to the S137 application on Item 11 from Cllr Keen.
  3. Public speaking
    - Cllr Kath Potter –
      - Will support the Parish Council in getting a meeting with the Chief Executive of Peak Park regarding the requirement for planning on the Woodland Play Area.
      - Recommends that Councillors read the minutes from Friday 6<sup>th</sup> November ARP Committee meeting Agenda Item 6 as it has implications for all Parish Councils. All
    - Cllr Susan Hobson – Nothing to say this time.
    - Mike Woffenden – Here wearing two hats as a neighbouring resident and Chairman of the History Group regarding the gatepost on school lane which was knocked down earlier in the year and is for discussion on Item 12. It is highly likely it is one of the old village gateways for the pinfold. Cllr Dalrymple-Smith feels that they have been repositioned when school lane was built. Mike would like to see them replaced and wondered whether the Parish Council would consider reinstating it. He is happy to assist in this financially up to about £250. It could even include a plaque. Alternatively collect it back and put it somewhere else in the village such as the Community Orchard. The second gatepost is still in situ.
    - Police – PCSO Phipps has been off work due to a work related accident. He is now back but unable to drive. The Clerk read an email from him:
      - Since 11/09 there have been the following calls for service:
        - 2 re Slippery Road
        - 1 re Broken Down Vehicle
        - 1 re Alarm Sounding
        - 3 re Transport
        - 2 re Suspicious Activity
        - 1 re Dangerous Driving
        - 1 re Drunk Driver
        - 1 re Bogus Caller
        - 3 re RTC (Road Traffic Collision)
        - 1 re Domestic Incident
        - 2 re Wildlife
        - 1 re Concern for Safety
        - 1 re Sheep in Road
        - 1 re Sudden Death (not suspicious)
- Also as a result of the Safe Drive Operation conducted in Baslow in September the following offences were dealt with:
- 3 x Driving licence
  - 1 x Insurance
  - 2 x Section 165 - relates to insurance documentation
  - 3 x Exceed speed
  - 15 x Seat belts
  - 16 x Mobile Phone
  - 4 x MOT
  - 8 x PG 9 - Some with defects so serious the vehicle not allowed to

Chairman's Signature ..... Date.....

- continue without repair or recovery
- 4 x Lighting
- 5 x Tyres
- 1 x Excessive oil leak
- 4 x Reg Plates
- 1 x Tintman
- 1 x Suspension defect
- 1 x Trailer defect

4. The Minutes of the Meeting held on 20<sup>th</sup> October 2015 were approved.

5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.

6. Matters Arising (actions from previous meetings):

- Robin Hood Footpath – Cllr Wild has liaised with Angela Greatorix and there are cost implications of between £1500 and £2000. She will come out and give pre-application advice for free. She is still establishing the land owner as they would probably be required to pay for this. The Parish Council supported this pre-application meeting happening
- Training – Cllrs Roper, Keen and Buckham are booked in on 25<sup>th</sup> February 2016
- Planning was discussed under Item 7
- Suggestions from residents were discussed under Item 8
- Playground and Burial Ground were discussed under Item 9
- Working Parties were discussed under 10
- Electoral roll has been requested

Clerk

7. Planning Applications

Clerk

New:

- NP/DDD/1115/1032 - Bubnell Hall, Bubnell Lane, Baslow - Listed building consent - alterations and change use from outbuilding sports room to ancillary office. – There were no comments on this.
- NP/DDD/1015/1017 and NP/DDD/1015/1018 - Corner Cottage, 2 School Lane, Baslow - Conversion of outbuildings to ancillary holiday accommodation and store and listed building consent – There were no objections to this but a comment to be made about the glazed door being in keeping.
- NP/DDD/0915/0824 - Redbourne Cottage, White Lodge Lane, Baslow - Two storey side extension to detached dwelling over and to the rear of existing garage – resubmitted – There were no comments on this.

Existing:

- NP/DDD/0915/0860 – 3 Wheatlands Lane, Baslow – Proposed vehicular/pedestrian access and driveway
- NP/DDD/0915/0880 – Wyndham, Derwent Drive, Baslow – Replacement of conservatory with a garden room
- NP/DDD/0915/0815 - Bubnell Hall, Bubnell Lane, Baslow - Change of use of outbuilding to an ancillary office
- NP/DDD/1015/0955 - 14 Eaton Drive, Baslow - Relocation of porch; rear extension; roof line to be altered and re-roofed in slate; dormer window altered; velux windows added; new windows throughout house
- NP/DIS/1015/0939 - Greenhead Cottage Bar Road Baslow - Discharge of condition 2 on NP/DDD/0715/0632
- NP/DDD/0915/0884 - 8 Low Meadows, Over Lane, Baslow - Rear conservatory
- NP/DDD/1015/0940 – One Gable, Calver Road, Baslow – Single storey rear extension, replacement garage and landscaping
- Rutland Arms – Granted conditionally.

Enforcement:

- Storage container in field

8. Suggestions from residents:

- Rubbish in bus stop – this seems to be linked to the wind and is hard to solve.
- Public toilet smell – These should have been decorated at the end of October but don't think they have been. Cllr Hobson to check on this.
- Traffic and parking concerns:
  - Police Speed Safety team have ceased all training until the new year so CSW Training will not be until 2016. Could approach another team within the Police to undertake this but PCSO Phipps recommends we don't.
  - There has been a request some more signage and stickers on bins. This was discussed. Signage is difficult as needs permission from Peak Park and Derbyshire County Council. It was agreed to send a request to residents via the Parish Magazine and email group as to whether bin stickers would be used.

Cllr Hobson

Clerk

- The Clerk has been chased about extending the double yellow lines on School Lane. She has asked them to contact the County Council.
- Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge was discussed under Item 6.

9. Playground and Burial Ground Inspections

- Issues from latest inspections?
  - Burial ground has a sunken grave. Clerk will contact the grave digger. Clerk
  - Cllr Buckham will inspect the playground and Cllr Roper the burial ground Cllr Buckham and Cllr Roper
- Playground
  - Fence repair – Cllr Roper has done an excellent job.
  - Tyre has been removed
  - What to do with the area once Woodland Project developed. Clerk has not moved this on as wonder whether this should be asked as part of an article about how the project is going? This was agreed. Clerk
- Burial Ground:
  - Tree work – Completed
  - Memorial Inspection – Letters have been sent. One confirmation that the memorial will be repaired but this may be early next year.

10. Working Party and General Updates:

- Bench Inspection
  - Metal benches – Clerk has tried to contact 3 companies. One is quoting for repairs Clerk
  - Donated benches - Clerk has yet to contact the donors. Will aim to do in December Clerk
- New Playground/Recreation Area –
  - Meeting of working party – Cllr Dawson updated the Parish Council on the meeting which was prior to this.
    - Heads of Terms agreement with the Sportsfield the solicitor is going to comment on this when he returns from his leave.
    - Equipment update – 3 out of 4 expected quotes have been received. One is not on brief at all. The other 2 both follow the brief. One is comprehensive and one is more basic but the costs are similar.
    - Bike area has had quotes and the best is £15,000 Clerk
    - The hedge laying and fencing will be done in December
    - Grants are now being applied for by the Clerk Clerk
    - Planning – Clerk has been told the Council needs change of use permission. She is seeking a meeting with the Chief Executive. Clerk
- Communication –
  - Website – Update from meeting on 6<sup>th</sup> November – Website should be populated for checking by late November with a view to having a soft launch in December with a full launch in the new year once businesses have signed up too.
  - Village Newsletter door drop – In light of the play area update, the potential increase in the precept and the website. Clerk
- Community Orchard – Nothing to report this time
- Footpaths
  - Footpath behind Cavendish Hotel has still not been sprayed.
  - Cllr Dalrymple-Smith has inspected all the footpaths and will report to January’s meeting
- BEST –
  - Defibrillator signs – Now in noticeboards and public buildings. Plaques for units ordered and will be installed once received

11. Finance and Administration including Working Party Update:

- Pension – Clerk clarified whether one scheme can be set up for Baslow and Bubnell and Rowsley Parish Councils. Sadly not. Clerk has signed up to the Public Service Toolkit to assist in applying. Clerk
- Ground Maintenance contract – The previous specification was discussed. All the footpaths that form the Footpath Grant will be added along with spraying the new woodland area. This will be circulated by email for approval before going out to tender. Clerk
- Clerk pay has increased to £11 per hour following 2 years’ service. It was also agreed to pay her in December and August to avoid additional charges.
- Draft Budget for 2016-2017 – This was discussed and it was agreed to consider a 3% increase to the precept. Clerk
- S137 Requests:
  - Baslow Players – Loft hatch and ladder at the Village Hall to access costumes and props. Estimated cost £600-£700. Village Hall may pay half the costs. It was Clerk

- agreed to pay 25% of the cost up to £150.
- Accounts to 10<sup>th</sup> November 2015 were approved.
- New expenditure approved:
  - Cheque 1257 – Clerk Pay and Expenses - £553.59
  - Cheque 1258 – Methodist Chapel Hire - £168
  - Cheque 1259 – Burial Ground Bin - Jean Clay - £100
  - Cheque 1260 – Burial Ground clearance - £240
  - Cheque 1261 – Old Ford gate - £365
  - Cheque 1262 – Play Area training - £45
  - Cheque 1262 – Play Area lease - £514 (VAT £79)
  - Cheque 1263 – S137 request – Baslow Winter Festival - £700
  - Cheque 1264 – Clerk Pay and Expenses - £484.18
- Expenditure noted:
  - Cheque 1255 – Community Orchard tree replacement - £40
  - Cheque 1256 – Rospa BMX track planning guide - £12.50
- New income noted:
  - VAT - £1,563.69
  - Interest - £1.88 deposit account
  - Burial Fees – Additional memorial inscription and internment - £230
  - Reimbursable expenditure - £999

Clerk

12. Correspondence:

- Have your say on the County Council budget – for individuals to complete.
- Baslow Charity Trustees Membership – Cllr Richard Clark to stand on again.
- CPRE Peakland Guardian was noted
- Gate Post on School Lane – There was a discussion about what to do. There was a suggestion that the posts could both be positioned in the new Woodland Play Area. It was agreed to get a quote to reinstate the post and also to move both gates to another location. Cllr Dawson will talk this through with Mike Woffenden.
 

Clerk  
Cllr Dawson
- Derbyshire Law Centre Annual General Meeting - 18 November 2015
- Resignation of Cllr Sarah Reid – Now have 3 vacancies and there needs to be 5 to be quorate. Clerk has arranged a thank you for Cllr Reid.
- OVO Energy Free Trees For All – Clerk will express an interest and send to Cllr Dawson and Doreen Gridley.
 

Clerk

13. Feedback from Meetings and Training:

- None

14. For information

- Recycling Bank Consultation
- Baslow Bridge Road Closure on 30<sup>th</sup> November

15. DALC Circulars:

- Derbyshire Association of Local Councils - Annual Executive Meeting and AGM - 10 November 2015
- Derbyshire Association of Local Councils - Annual Report 2014-2015

16. Reading (circulated by email):

- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network

17. Any Other Business which the Chair considers to be of urgency

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- |                                  |                              |                                   |
|----------------------------------|------------------------------|-----------------------------------|
| • 19 <sup>th</sup> January 2016  | • 17 <sup>th</sup> May 2016  | • 20 <sup>th</sup> September 2016 |
| • 16 <sup>th</sup> February 2016 | • 21 <sup>st</sup> June 2016 | • 18 <sup>th</sup> October 2016   |
| • 15 <sup>th</sup> March 2016    | • 19 <sup>th</sup> July 2016 | • 15 <sup>th</sup> November 2016  |
| • 19 <sup>th</sup> April 2016    |                              |                                   |