

## BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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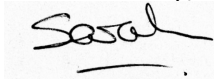
12<sup>th</sup> July 2016

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **19<sup>th</sup> July 2016 at 7.30pm in the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

### AGENDA

- |  | <i>Report / Action Required</i>   |
|--|---|
| 1. Apologies for absence – Cllr Kath Potter  | To note   |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please Note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to<br>b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note   |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.   | To note and action  |
| 4. To approve the Minutes of the Meeting held on 21 <sup>st</sup> June 2016  | To approve  |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -<br>Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded .....  |   |
| 6. Matters Arising (actions from previous meetings to note – non decision making): <ul style="list-style-type: none"><li>• Data on crime – PCSO Phipps is unable to provide this information. The Clerk has requested this and has had confirmation of the request.</li><li>• Community Safety Watch</li><li>• Planning</li><li>• Suggestions from residents</li><li>• Playground and Burial Ground</li><li>• Working Parties</li><li>• Correspondence and other items – actioned as minuted</li></ul>   | Update<br><br>Agenda Item 8<br>Agenda Item 7<br>Agenda Item 8<br>Agenda Item 9<br>Agenda Item 10<br>To note |
| 7. Planning Applications<br>New: <ul style="list-style-type: none"><li>• None</li></ul> Existing:  | To note<br><br>To note  |
| <ul style="list-style-type: none"><li>• NP/DIS/0416/0354 - Redbourne Cottage, White Lodge Lane, Baslow - Discharge of condition 7 on NP/DDD/0915/0824 – Allowed subject to conditions</li><li>• NP/DDD/0616/0503 – Carradale, Calver Road, Baslow – Change of hipped roof to gable to create loft conversion</li><li>• NP/DDD/0516/0374 – Baslow Lodges, Chatsworth Park, Chesterfield Road, Baslow – Alteration to the pedestrian gate at the Chesterfield Gate – Granted unconditionally</li><li>• NP/DDD/0516/0375 - Baslow Lodges, Chatsworth Park, Chesterfield Road, Baslow</li></ul>  |   |

- Listed building consent – Alteration to the pedestrian gate at the Chesterfield Gate – Granted unconditionally
  - NP/DDD/0316/0193 - Bubnell Hall, Bubnell Lane, Baslow - Listed building consent - Change of use of part of east range of outbuilding from gym to office – Granted conditionally
  - NP/DDD/0316/0194 - Bubnell Hall, Bubnell Lane, Baslow - Change of use of part of east range of outbuilding from gym to office – Granted conditionally
  - NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use – Withdrawn to allow further discussion with Peak Park
- Enforcement: To note
- None
8. Suggestions from residents:
- Traffic and parking concerns –
    - Yellow lines – Proposal received from DCC – Appendix A. To discuss
    - Community Speed Watch – Unlikely to progress To discuss
  - Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge – DCC do not have the funds to undertake this now. Looking into whether the National Trust will. To note
  - Signs – Clerk has chased DCC about the Eroica signs. Clerk has received a complaint about the temporary signs leading to the roundabouts. This has been reported to DDDC and DCC. To note
  - Dog Poo Bin – Stickers are being posted. St Anne’s Primary School has made some more dog poo signs which Clerk has put on noticeboards and need to go round the village. To note
  - Blocked gullies - reported To note
  - Roof tiles dangerous on the Rutland Arms near the pavement – reported to DDDC To note
  - Jackdaws and rookes causing a problem – asked DDDC for advice To discuss
  - Dangerous tiles on roof of Rutland Arms – reported to DDDC To note
  - Parking Area – Parish Council’s can’t (according to DALC) set up a company to operate this. To note
9. Inspections
- Issues from latest inspections?
    - Playground Cllr Buckham
    - Burial Ground Cllr Roper
    - Defibrillators Clerk
- 10 Working Party and General Updates:
- Bench repairs – no update on repairs. Hardwood bench will be ordered. Waiting for quotes for installation To discuss
  - New Playground/Recreation Area – To note
    - Heads of Terms agreement with the Sportsfield and Council is with the Sportsfield. Same solicitors cannot operate for both parties.
    - Path specification has been drafted and is with the Sportsfield.
    - Planning – Submitted and withdrawn. Tree survey is underway.
    - Grants – Devonshire Grant still not announced.
  - Communication – To note
    - Website – Meeting to review site held on 8<sup>th</sup> July. Website is working well but need to encourage more local usage of the calendar etc. Felt this will come with time and word of mouth. Promoted in next Parish Magazine
    - Organisation Fair – booked for Sunday 9<sup>th</sup> October
  - Community Orchard Cllr Dawson
    - Grass cutting
    - Agreement with Parish Council renewed biannually – Appendix B
    - Jubilee Orchard sign – approve suggestion on wording
  - Footpaths – nothing to report
  - Roundabouts – Minutes of meeting – Appendix C Cllr Buckham
11. Finance and Administration including Working Party Update:
- Accounts to 9<sup>th</sup> July 2016 – Appendix D To note
  - Pension declaration submitted To note
  - Village Hall Clock – Smiths of Derby To discuss
  - S137 Requests: To discuss
    - Roundabout work
  - New expenditure to approve: To approve
    - Cheque 1302 – Clerk Pay and Expenses - £539.18 includes first aid course £60
    - Cheque 1303 – Ground Maintenance – £333.32
    - Cheque 1304 – Clerk pay and expenses for August (based on contract) - £466
  - Expenditure to note: To note

- Cheque 1298 – Ground maintenance - £353.32
- New income to note: To note
- Interest – waiting on statement – to be advised at meeting
- Website - £40

12. Correspondence:

- Fuel Poverty Event – Thursday 1<sup>st</sup> September 9.45am to 4pm at Cromford To attend?
- District Council Area Community Forums – Tuesday 26<sup>th</sup> July in Bakewell To attend?  
Agricultural Centre at 7pm
- Winter Festival request to cover outside element of event on Green under Parish Council insurance

13. Feedback from Meetings and Training:

- None

14. For information

- Road closures To note

15. DALC Circulars:

- Chief Officer Vacancy email To note
- Circular 12 – Annual Executive & AGM
- Circular 11 2016 – General
- Circular 10-2016 - DALC Chief Officer - DALC Annual Executive Meeting & AGM - Call for Executive Members 2016-2019

16. Reading (circulated by email):

- Clerks and Councils direct All to be read
- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network
- Friend of the Peak District Newsletter

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 20<sup>th</sup> September 2016
- 18<sup>th</sup> October 2016
- 15<sup>th</sup> November 2016

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## MINUTES

### For the meeting held on 21<sup>st</sup> June 2016 in The Methodist Hall, Baslow

<b>Councillors present:</b>	Christopher Brown Jane Buckham Joanne Keen	Richard Clark David Dalrymple-Smith Malcolm Roper	<b>Apologies:</b>	Cllr David Dawson Cllr Jo Wild (DCC) Cllr Susan Hobson (DDDC) Cllr Kath Potter (Peak Park) PCSO Ian Phipps
<b>Others:</b>	Sarah Porter		<b>Not present:</b>	

*Report / Action  
Required*

1. There were apologies for absence received from Cllr Dawson, Cllr Susan Hobson, Cllr Jo Wild and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. Public speaking
  - Simon Turton – Came to speak about parking at West End, Baslow. Some of these houses have no off street parking. Chatsworth, in principle, are happy for some unused allotments to be changed to parking. Chatsworth would not fund any of the works or the planning permission. Simon talked through the proposal. There was a discussion about setting up a company to manage this.
  - Police – PCSO Phipps had sent his apologies and emailed - Since the last Baslow PC meeting there have been 10 calls for service:
    - 1 re Debris in the road
    - 2 re Transport
    - 2 re Suspicious Activity
    - 1 re RTC
    - 1 re Violence
    - 1 re Problem with temporary traffic lights
    - 2 re Animals and Wildlife

An annual crime data report has been requested. However the Police has said this is a Clerk Freedom of Information request and the Clerk needs to complete a form!
4. The Minutes of the Meeting held on 17<sup>th</sup> May 2016 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non decision making):
  - Data on crime – PCSO Phipps is unable to provide this information. It needs to be a freedom of information request. The Clerk is undertaking this.
  - Community Safety Watch was discussed under Item 8
  - Planning was discussed under Item 7
  - Suggestions from residents was discussed under Item 8
  - Playground and Burial Ground was discussed under Item 9
  - Working Parties was discussed under 10
  - Correspondence and other items – actioned as minuted
7. Planning Applications  
New:
  - NP/DIS/0416/0354 - Redbourne Cottage, White Lodge Lane, Baslow - Discharge of condition 7 on NP/DDD/0915/0824 – For information
  - NP/DDD/0616/0503 – Carradale, Calver Road, Baslow – Change of hipped roof to gable to create loft conversion – No comment on this ClerkExisting:
  - NP/NMA/0416/032 - 14 Eaton Drive, Baslow - Non material amendment on NP/DDD/1015/0955 - Accepted
  - NP/DDD/0216/0116 - Former Rutland Arms, Calver Road, Baslow - Section 73 application for the variation of condition 8 - hours of delivery on NP/DDD/0115/0040 – Refused
  - NP/DDD/0516/0374 – Baslow Lodges, Chatsworth Park, Chesterfield Road, Baslow – Alteration to the pedestrian gate at the Chesterfield Gate – Pending
  - NP/DDD/0516/0375 - Baslow Lodges, Chatsworth Park, Chesterfield Road, Baslow – Listed building consent – Alteration to the pedestrian gate at the Chesterfield Gate -

Chairman's Signature ..... Date.....

- Pending
- NP/DDD/0316/0193 - Bubnell Hall, Bubnell Lane, Baslow - Listed building consent - Change of use of part of east range of outbuilding from gym to office - Pending
- NP/DDD/0316/0194 - Bubnell Hall, Bubnell Lane, Baslow - Change of use of part of east range of outbuilding from gym to office - Pending
- NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use - Withdrawn to allow further discussion with Peak Park

Enforcement:

- None

8. Suggestions from residents:

- Public toilets – The Clerk update the Council on the responses she had had from the District Council and Youlgreave Parish Council Clerk. It was felt that at this time the Parish Council would not take on the toilets and see what the latest review from the District Council brings. Clerk
- Traffic and parking concerns –
  - Yellow lines – Awaiting proposal from DCC.
  - Community Speed Watch – Parishes still in discussion but there is no funding available from DCC for a speed gun.
- Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge – no update
- First Aid training including defibrillators – 9<sup>th</sup> July booked and advertised in the magazine and via the mailing list. Had some take up already for the 10am and 2pm. If no take up by the end of the month for the 6pm session then it will be cancelled
- Signs – Eroica signs are still up and there were a lot of them. Clerk is still chasing a response from DCC regarding this. Clerk
- Dog Poo Bin – No bins are being purchased at this time as the District Council is undertaking a review. Dog poo can go in the normal bin. If there is an existing dog poo bin which could be relocated this is a possibility. Clerk to ask for some bin stickers about dog poo. Clerk

9. Playground and Burial Ground Inspections

- Issues from latest inspections? None. Cllr Roper will undertake the burial ground and Cllr Buckham will do the playground. Cllr Roper and Cllr Buckham
- Playground – Rospa report was discussed and noted. No decision can be made until the Woodland Play Area is developed further:

Item	Issue	Risk	Recommendation
Gate	Recommend a 2 gate entrance when by a road	Low	This is raised every year and is a low risk so continue with the same gate
Fence	There is decay to timber components which may affect structural integrity. Replace decayed components and replace	Medium	This is dependent on what the long term plan for the area is.
Bridge – Tyre	There is decay to timber components which may affect structural integrity.	Medium	This is dependent on what the long term plan for the area is.
Bridge - Slat	There is decay to timber components which may affect structural integrity.	Medium	This is dependent on what the long term plan for the area is.
Multiplay	There is decay to timber components which may affect structural integrity.	Medium	This is dependent on what the long term plan for the area is.
Stepping platforms	There is decay to timber components which may affect structural integrity.	Medium	This is dependent on what the long term plan for the area is.
Suspended balance bean	There is decay to timber components which may affect structural integrity.	Medium	This is dependent on what the long term plan for the area is.

10. Working Party and General Updates:

- Bench repairs – no update on repairs. Costs are:- Thermobench 189€ or hardwood £300 or to make about £500 – It was agreed to buy a hardwood bench for the burial ground. Clerk
- New Playground/Recreation Area –
  - Heads of Terms agreement with the Sportsfield and Council is with the Sportsfield. The Sportsfield has obtained a quote for £1,500. This was felt to

be a bit steep and should be capped. A figure discussed was £500. It is felt the Sportsfield and Parish Council should agree as much as possible before going to the solicitors.

- Path specification has been drafted and is with the Sportsfield for comment.
  - Planning – Submitted and withdrawn. Ecology report has been updated. Clerk meeting play equipment supplier on 23<sup>rd</sup> June. Meeting with tree expert happened and he is supportive on the proposal. He suggests a bigger impact assessment particularly of the bike track and has quoted £1,977 for this to happen. This was approved. Clerk
  - Grants – Devonshire Grant still not announced. Tesco grant will be applied for once the equipment list is firmed up.
  - It was agreed to carry on with trying to obtain planning permission but to not enter into further costs until planning is approved. Clerk
  - Communication –
    - Website – No update. Hold a meeting to review the site. Clerk
    - Organisation Fair – booked for Saturday 2<sup>nd</sup> July – Postpone until October Clerk
  - Community Orchard
    - Dog signs have been erected and there has been a positive response.
    - Grass cutting – is once a month for outside areas enough? There was a discussion about this and it was felt the contractor and David Dawson should meet to discuss.
  - Footpaths – nothing to report
  - Roundabouts – There is a meeting on 4<sup>th</sup> July. Wondered if the RHS would sponsor a roundabout. The Clerk thought not but they may be able to give some help.
11. Finance and Administration including Working Party Update:
- Accounts to 8<sup>th</sup> June 2016 were noted
  - S137 Requests:
    - None
  - New expenditure approved: Clerk
    - Cheque 1297 – Clerk Pay and Expenses - £466
    - Cheque 1298 – Ground Maintenance – To be advised at the next meeting
    - Cheque 1299 – Internal Audit - £76.80
    - Cheque 1300 – Rospa Report - £79.80 (£13.30 VAT)
    - Cheque 1301 – Ecology Report – £415.20 (£69.20 VAT)
  - Expenditure noted:
    - None
  - New income noted:
    - Interest - £1.15 and £1.85
    - Burial - £100
    - Website - £20
12. Correspondence:
- Derbyshire Dales Local Area Committee - 6pm on Wednesday 15 June 2016 at Wirksworth Town Council Offices – Already passed!
13. Feedback from Meetings and Training:
- RHS Chatsworth June 2017 meeting - They are working hard to minimise the impact to the surrounding area and are undertaking a detailed traffic review to feed into a management plan. They would like the local villages to embrace the event in any way they can e.g. shops decorating their windows
14. For information
- None
15. DALC Circulars:
- None
16. Reading (circulated by email):
- NDVA newsletter
  - Media Releases from Derbyshire Dales District Council
  - Rural Matters Newsletter
  - Rural Services Network Bulletins
  - Rural Opportunities Newsletter
  - Weekly Rural News Digest
  - Rural Opportunities Bulletins and Press releases - Rural Services Network
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DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

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- 18<sup>th</sup> October 2016
- 15<sup>th</sup> November 2016







## **AGREEMENT TO MAINTAIN BASLOW COMMUNITY JUBILEE ORCHARD**

This document sets out the terms of an agreement between **Baslow and Bubnell Parish Council** and **Baslow Community Orchard Group**, a company limited by Guarantee, to develop and maintain the Baslow Community Jubilee Orchard planted to commemorate Queen Elizabeth II's Diamond Jubilee, situated on the Amenity area off Over Lane in Baslow, Bakewell, Derbyshire and includes the verge adjacent to Over Lane.

This agreement started on 1<sup>st</sup> August 2014 and is renewable on a bi-annual basis. This agreement is dated Jul 2016. If either side wishes to terminate the agreement for any reason a minimum of one month's notice shall be given.

### **The responsibilities of Baslow Community Orchard Group**

1. To maintain in good order the fruit trees currently planted by appropriate pruning, fruit collection and general care to ensure the area remains an attractive amenity for the community.
2. To ensure that individual trees do not become too large (generally less than 12 feet in height) in order to avoid nuisance to surrounding property holders.
3. To ensure that the orchard does not encroach upon the flat open space in the centre of the area that is expected to be used for ball games and other communal activities.
4. To maintain the 'story circle' at the north end of the site for the use of the local school and other community groups.
5. To ensure any plans for the further development of the orchard on the site are consistent with the covenants on the land, discussed with local residents and approved by the Parish Council. This requirement shall not apply to any plans that may be developed for extending the orchard onto other land within the village and not owned by the Parish Council, always subject to any planning consents needed.
6. To promote the use of the area for other community activities appropriate to the orchard and amenity area, and consistent with covenants on the land.
7. To hold public liability insurance to cover the risk of claims relating to any part of the orchard and verge along Over Lane. This cover shall be not less than £5,000,000 in respect of any one incident.
8. To provide an annual report to the Council in relation to the above.

**The responsibilities of the Parish Council**

1. The Council shall retain ownership of trees, benches, signs, bushes and any other structures within the Jubilee Orchard.
2. The Council shall retain responsibility for grass cutting in the amenity area, maintenance of the existing oak tree at the north end and of the existing bench at the south-east corner of the site, and for ensuring that hedges belonging to properties adjacent to the amenity area are maintained by the owners so as not to encroach upon the orchard. In discharging these responsibilities, the Council shall recognize the need to maintain the grass at an appropriate length or lengths and so to avoid damage to the fruit trees.
3. The Council undertakes to consult with Baslow Community Orchard Group if any changes to the oak tree, bench or other parts of the amenity area are considered.
4. To provide reasonable resources, whether financial or otherwise, to Baslow Community Orchard Group for the purposes of:
  - a. Maintaining the trees currently planted and replacing trees damaged or lost, for example by vandalism
  - b. Labeling tree varieties and erecting a signboard to bring the orchard to public attention
  - c. Supporting the Group to carry out this work
5. The Parish Council shall be entitled to be represented at meetings of Baslow Community Orchard Group should it so wish.
6. The Parish Council shall assume responsibility for the maintenance of the Orchard should Baslow Community Orchard Group cease trading or fail in its responsibilities under this agreement.
7. The Parish Council shall receive an annual report detailing the activity of the Orchard Group and contain a copy of their accounts.

.....  
Chairman / Clerk Parish Council

.....  
Chairman Baslow Community Orchard Group

.....  
Date

.....  
Date

Baslow roundabouts meeting 4<sup>th</sup> July 2016

Present:

Elaine Blair, Jane Buckham, Doreen Gridley, Joanne Keen

Chatsworth roundabout:

Chatsworth have agreed in principle to cultivate the Golden Gates roundabout and have suggested -  
““Regarding the actual development, I would suggest to minimise the time and cost to Chatsworth we look at weakening the grass sward by heavy scarification and addition of yellow rattle (a parasitic wild flower that weakens grass), we would then over sow with an annual or perennial flower mix. This could be linked to a mix the RHS want to develop to grow as a turf and roll out as the entrance area etc or a mix that Tom Stuart-Smith has proposed he may develop for Arcadia?”

I assume we will not want a small ‘Sponsored by.....’ sign but will be able to then add a Chatsworth (or Chatsworth Show) straight on or next left if required anyway”

This needs to be discussed by the Roundabout group and Baslow PC. JB is concerned that this is a temporary development and would like to see either a longer term commitment to maintain a wild flower habitat or more permanent features. PC have a planting licence for this roundabout so no additional permissions should be necessary, however highways consent would still be needed. A plan of the intended area to be sown and the wild flower mix to be used would be required.

Rowley’s roundabout:

EB and DG have completed a draft planting scheme which maintains a low profile, as recommended by DCC highways. (attached appendix 1). This includes the existing daffodil bulbs. Crocus are part of a rotary scheme to plant native species nationally.

The scheme has been costed at £1000, including soil improver and recycling bags for waste removal.

EB and DG are keen to retain the 2 hawthornes which are an old variety and thought to predate the road construction. They would require extensive pruning. EB will seek advice from John Dudgeon on the costs. Peak Park tree conservation officer has recommended their replacement. (Email sent to parish clerk from JK). DG and EB also to seek peer review of planting from colleague.

JB to seek PC approval to take to highways as currently only a bulb licence for this roundabout, while DG approaches Fischer’s for sponsorship both for planting costs and shrub maintenance by their gardeners. RHS have advised continuing with our scheme. An S137 will also be submitted for a grant for planting.

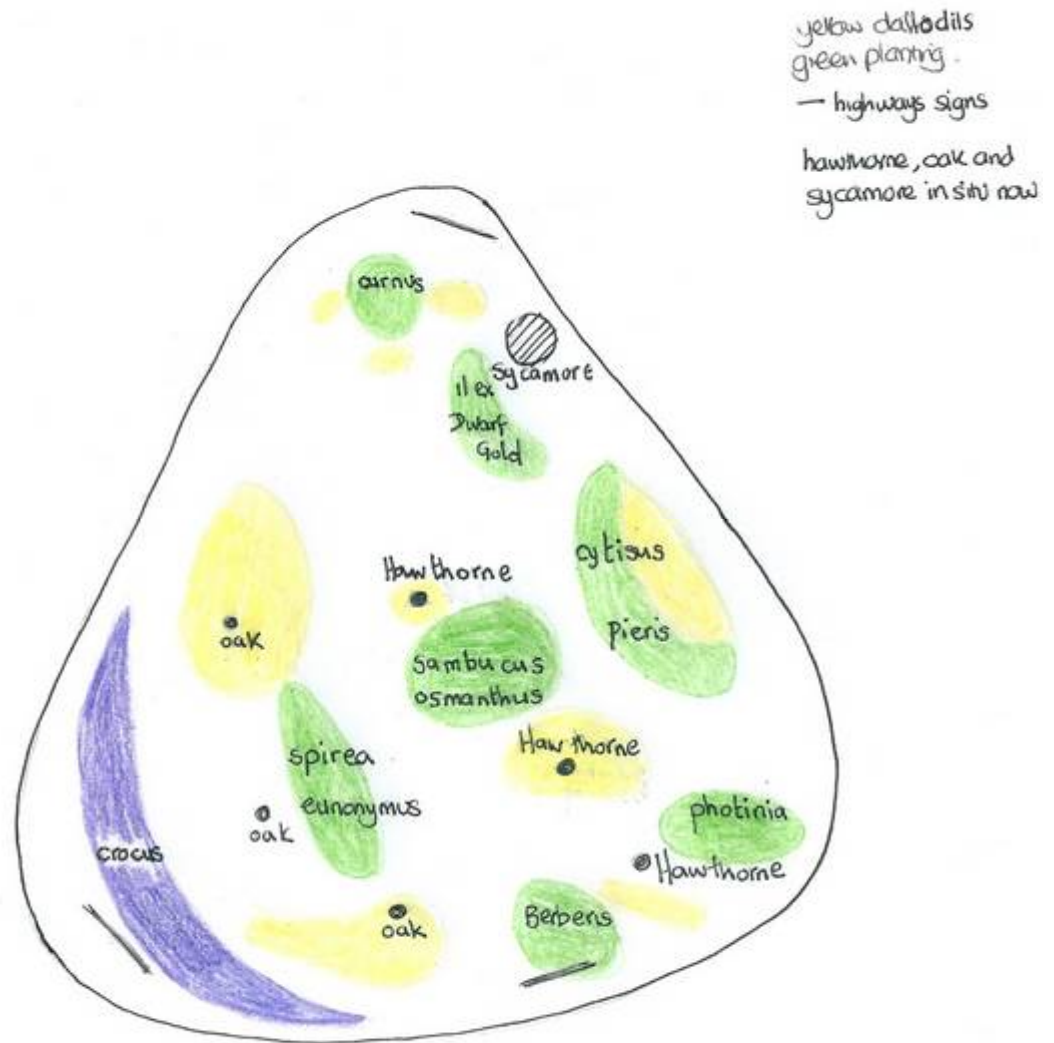
A planting day will be arranged and volunteers sought from among the young Dads of the parish, supervised by our more experienced local gardeners.

In the longer term the group would like to try and gain sponsorship for addition of a central sculpture by Andrew Kay, a UK sculptor of animals. (see below) 2.6m high and 2.2m long cost £1950. JB will contact the artist regarding secure fixing. This will require a different type of permission so should be sought, if agreed, once full planting permission has been granted.



Next meeting: To be arranged when necessary.

Appendix 1



Planting

Spirea big Bang

Cornus mixed green and red

Lonicera Baggenes gold

Cytisus Gold Finch & bronze variety

Pholinia little red robbin

Ilex dwarf gold holly

Sambucus (gold and dark leaved)

Euonymous (various yellow gold varieties)

Deromarginatus sense

Pieris little heath

Osmathis heter variegatus

Berberis thumberii Hellmond pillar

Berberis (evergreen)

Costs: 120 plants, 5000 crocus bulbs (spring and autumn flowering), 40 bags soil improver, recycling bags. £1000. Tree work costs to be added.

**Baslow and Bubnell Parish Council**  
**Bank Rec. As at 11th July 2016**

	RBS Current £	RBS Reserve £	HSBC Community £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2016	500.00	28,807.38	30,331.20	59,638.58	
plus : receipts	15,671.71	3.00		15,674.71	
less : payments	-4,833.35			-4,833.35	
unpresented items				0.00	
transferred to reserve a/c	-10,838.36	10,838.36		0.00	
	<u>500.00</u>	<u>39,648.74</u>	<u>30,331.20</u>	<u>70,479.94</u>	0.00
Unpresented chqs				0.00	
Unpresented receipts				0.00	
Balance	<u><b>500.00</b></u>	<u><b>39,648.74</b></u>	<u><b>30,331.20</b></u>	<u><b>70,479.94</b></u>	
Bank : Current A/C - 08/06/16	500.00			500.00	
Deposit A/C - 06/06/16	0.00	40,881.26	30,331.20	71,212.46	
				0.00	
Balance at bank	<u><b>500.00</b></u>	<u><b>40,881.26</b></u>	<u><b>30,331.20</b></u>	<u><b>71,712.46</b></u>	
difference	0.00	-1,232.52	0.00	-1,232.52	
<b>Signed by Responsible Finance Officer</b>	_____		<b>Date</b>	_____	
<b>Signed by Chairman</b>	_____		<b>Date</b>	_____	

<b>RESERVES</b>		RBS Current £	RBS Reserve £	HSBC High Interest £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	28,807.38	30,331.20	59,638.58	-10,841.36
*	New Playarea reserve			25,331.20		
*	Transfer to HSBC			5,000.00		
*	New Playarea reserve additions -flexible		10,000.00			
	Repair existing palyground equipment		1,000.00			
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00			
	Orchard reserve		0.00			
	Grit bin reserve from 13/14		750.00			
	Maintenance in burial ground (tree removal)		0.00			
	Election year		1,500.00			
	Website improvement		1,000.00			
	General reserve	500.00	8,000.00			
		<u>500.00</u>	<u>22,700.00</u>	<u>30,331.20</u>	<u>53,531.20</u>	0.00
				difference		-6,107.38
*	<b>total amount for play area</b>					40,331.20

Monthly Budget Monitoring

BASLOW AND BUBNELL PARISH COUNCIL		Year to Date at 11.07.16			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		3					
Date	11th July 2016	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	3	To Date	To Date	£	Projected	For Year	£
<b>PAYMENTS</b>	<b>Administration</b>						
	Clerk's salary	1,276.00	1,452.00	176.00	5,544.00	B 5,808.00	264.00
	Clerk's expenses	60.00	85.00	25.00	400.00	B 340.00	(60.00)
	Parish Mobile phone	18.00	9.00	(9.00)	26.00	B 36.00	10.00
	Councillor's expenses (travel & sub - £10 / person)	0.00	25.00	25.00	100.00	B 100.00	0.00
	Training	0.00	62.50	62.50	250.00	B 250.00	0.00
	Audit fees	76.80	50.00	(26.80)	300.00	B 200.00	(100.00)
	Room hire	72.00	87.50	15.50	350.00	B 350.00	0.00
	Subscription DALC + PPP Forum	24.00	31.25	7.25	350.00	B 125.00	(225.00)
	Website maintenance	100.00	125.00	25.00	500.00	B 500.00	0.00
	Insurance	412.30	250.00	(162.30)	750.00	B 1,000.00	250.00
	Stationery, Printing and Adverts	7.68	162.50	154.82	636.00	B 650.00	14.00
		2,046.78	2,339.75	292.97	9,206.00	9,359.00	153.00
	<b>Burial Ground</b>						
	Maintenance	150.00	75.00	(75.00)	300.00	B 300.00	0.00
	Rates inc. water	0.00	37.50	37.50	95.00	B 150.00	55.00
	Refuse removal	0.00	25.00	25.00	100.00	B 100.00	0.00
	Grass cut	150.00	165.00	15.00	660.00	B 660.00	0.00
	Association of Burial Authorities subscription	0.00	0.00	0.00	70.00	B 0.00	(70.00)
		300.00	302.50	2.50	1,225.00	1,210.00	(15.00)
	<b>Amenity Area</b>						
	Grass cutting	233.32	250.00	16.68	1,000.00	B 1,000.00	0.00
	Other Maintenance	0.00	0.00	0.00	0.00	B 0.00	0.00
		233.32	250.00	16.68	1,000.00	1,000.00	0.00
	<b>Old Ford</b>						
	Grass cutting	40.00	45.00	5.00	180.00	B 180.00	0.00
		40.00	45.00	5.00	180.00	180.00	0.00
	<b>Playground</b>						
	Grass Cutting	93.32	500.00	406.68	120.00	B 2,000.00	1,880.00
	Safety Inspection	66.50	35.00	(31.50)	66.50	B 140.00	73.50
	Maintenance	0.00	125.00	125.00	400.00	B 500.00	100.00
		159.82	660.00	500.18	586.50	2,640.00	2,053.50
	<b>Misc</b>						
	Village clock maintenance	193.00	50.00	(143.00)	116.67	B 200.00	83.33
	Bench - maintenance	750.00	100.00	(650.00)	0.00	B 400.00	400.00
	Grit Bins x 5 / 2 x fills	0.00	93.75	93.75	750.00	B 375.00	(375.00)
	Grit - store for paths/roads	0.00	0.00	0.00	0.00	B 0.00	0.00
	Handy person project	0.00	0.00	0.00	0.00	B 0.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	B 0.00	0.00
	Parish Paths	0.00	0.00	0.00	0.00	B 0.00	0.00
	Dog Bins	0.00	0.00	0.00	0.00	B 0.00	0.00
	Contingency	0.00	0.00	0.00	0.00	B 0.00	0.00
		943.00	243.75	(699.25)	866.67	975.00	108.33
	<b>S137 Grants</b>						
	S137 grants (incl Village Hall donations)	100.00	375.00	275.00	1,500.00	B 1,500.00	0.00
		100.00	375.00	275.00	1,500.00	1,500.00	0.00
	<b>WORKING PARTIES</b>					All WP Expend from Reserves	
	<b>WP - New Playground</b>	793.33	10,000.00	9,206.67	1,500.00	B 40,000.00	38,500.00
	<b>WP - Emergency Planning</b>	0.00	0.00	0.00	0.00	B 0.00	0.00
	<b>WP - Orchard</b>	0.00	0.00	0.00	0.00	B 0.00	0.00
	<b>WP - Communication</b>	0.00	0.00	0.00	0.00	B 0.00	0.00
		793.33	10,000.00	9,206.67	1,500.00	40,000.00	38,500.00
	<b>Total Payments</b>	4,616.25	14,216.00	9,599.75	16,064.17	56,864.00	40,799.83
	VAT	217.10	0.00	(217.10)	0.00	0.00	0.00
	<b>Total Payments after VAT</b>	4,833.35	14,216.00	9,382.65	16,064.17	56,864.00	40,799.83
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	<b>RECEIPTS</b>						
	Bank Interest	3.00	3.75	(0.75)	0.00	B 15.00	-15.00
	Council Tax Grant	129.00	32.19	96.82	128.74	A 128.74	0.00
	DDDC Reimbursements	0.00	249.75	(249.75)	999.00	B 999.00	0.00
	DCC Footpath Grant (Right of way Grant)	117.00	96.25	20.75	385.00	B 385.00	0.00
	Burial Ground	100.00	0.00	100.00	1,111.00	B 0.00	1,111.00
	Website	160.00	0.00	160.00	0.00	B 0.00	0.00
	Donations	0.00	0.00	0.00	0.00	B 0.00	0.00
	Vat	591.71	0.00	591.71	0.00	B 0.00	0.00
	<b>Total Receipts before precept</b>	1,100.71	381.94	718.78	2,623.74	1,527.74	1,096.00
	Precept	14,574.00	3,643.50	10,930.50	14,574.00	A 14,574.00	0.00
	<b>TOTAL RECEIPTS Including PRECEPT</b>	15,674.71	4,025.44	11,649.28	17,197.74	16,101.74	1,096.00
	<b>PROFIT / (LOSS) for year to 31st March 2017</b>	10,841.36	-10,190.57	21,031.93	1,133.57	-40,762.26	41,895.83
	<b>Cumulative Bank Balances as at 1st April 2015</b>				59,638.58		
	Forecast surplus in year				1,133.57		
	<b>Forecast Cumulative Bank Balances as at 31st March 2015</b>				60,772.15		