

# BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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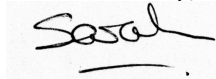
13<sup>th</sup> September 2016

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **20<sup>th</sup> September 2016 at 7.30pm in the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

## AGENDA

- |  | <i>Report / Action Required</i>   |
|--|---|
| 1. Apologies for absence – Cllr Jane Buckham and Cllr David Dawson   | To note   |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please Note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to<br>b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note   |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.   | To note and action  |
| 4. To approve the Minutes of the Meeting held on 19 <sup>th</sup> July 2016 subject to it being clear that the ashes are being interred into a pre-existing burial plot  | To approve  |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -<br>Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded .....  |   |
| 6. Matters Arising (actions from previous meetings to note – non decision making): <ul style="list-style-type: none"><li>• Data on crime – Clerk has received this and circulated it to Councillors</li><li>• Data on car park income received and circulated to Councillors</li><li>• Community Safety Watch</li><li>• Planning</li><li>• Suggestions from residents</li><li>• Playground and Burial Ground</li><li>• Working Parties</li><li>• Correspondence and other items – actioned as minuted</li></ul>  | To note<br>To note<br>Agenda Item 8<br>Agenda Item 7<br>Agenda Item 8<br>Agenda Item 9<br>Agenda Item 10<br>To note |
| 7. Planning Applications<br>New: <ul style="list-style-type: none"><li>• NP/DDD/0816/0761 - Low Wood House, Hydro Close, Baslow - Change of use of domestic games room and toilet to holiday accommodation</li><li>• NP/DDD/0916/0881 - Chatsworth House, Chatsworth, DE45 1PP - Temporary use of land for a horticultural show, including the erection of temporary structures, on a yearly basis, with associated operational development, river crossings and other features and the creation of temporary show gardens</li></ul> Existing: <ul style="list-style-type: none"><li>• NP/DDD/0616/0503 – Carradale, Calver Road, Baslow – Change of hipped roof to gable to create loft conversion – Granted conditionally</li></ul>  | To discuss<br><br>To note   |

- NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use - Withdrawn to allow further discussion with Peak Park
- Enforcement: To note
- None
8. Suggestions from residents:
- Traffic and parking concerns –
    - Yellow lines – No update To discuss
    - Community Speed Watch – Clerk has written to Police Commissioner. No response To discuss
  - Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge – The Ramblers Association are taking this forward To note
  - Signs – Clerk has chased DCC about the Eroica signs. To note
9. Inspections
- Issues from latest inspections?
    - Playground Cllr Dalrymple-Smith
    - Burial Ground Cllr Roper
10. Working Party and General Updates:
- Bench repairs –Hardwood bench ordered To note
  - New Playground/Recreation Area – To note
    - Tree report
    - Grants – Devonshire Grant £5,000
  - Communication – To note
    - Website – Been promoted further
    - Organisation Fair – booked for Sunday 9<sup>th</sup> October
  - Community Orchard - New signage up To note
  - Footpaths – nothing to report To note
  - Roundabouts – Meeting on 14<sup>th</sup> September To discuss
11. Finance and Administration including Working Party Update:
- Accounts to 12<sup>th</sup> September 2016 – Appendix A To note
  - Audit from Grant Thornton – all fine bar some minuting points To note
  - S137 Requests: To discuss
    - Roundabout work - bulbs
  - New expenditure to approve: To approve
    - Cheque 1305 – Clerk Pay and Expenses - £255.92
    - Cheque 1306 – Ground Maintenance – £363.32 for July and £363.32 for August - £726.64
    - Cheque 1307 – Audit - £240 (£40 VAT) To note
    - Cheque 1308 – Methodist Chapel hire - £96
    - Cheque 1309 – Village Hall hire - £80 To note
    - Cheque 1310 – Website - £120 for maintenance and £23.98 for hosting - £143.98 (£20 VAT)
  - Expenditure to note:
    - None
  - New income to note:
    - Interest – £1.58 and £1.88
    - Devonshire Grant - £5,000
12. Correspondence:
- Parish and Town Council Liaison Forum Monday 31 October 2016 – 6pm to 8pm at County Hall To attend?
  - Peak Park Parishes Forum – 24<sup>th</sup> September To attend?
  - Area Community Forums - Tuesday 18 October, 7 pm – Central Forum, Tuesday 25 October, 7 pm – Southern Forum or Tuesday 1 November, 7 pm – Northern Forum To attend?
  - Neighbourhood Plan To write one?
13. Feedback from Meetings and Training:
- None
14. For information To note
- Local health care changes (circulated by email to all residents)
  - Help Keep Derbyshire Together – Sheffield Mayor for Chesterfield
15. DALC Circulars: To note
- Circular 14-2016 - Appointment of new CO for DALC, Change of Venue for Annual Executive Meeting & AGM - Chatsworth, Training & Events, NALC Smaller Councils Survey, Information Commissioner's Tool Kit

16. Reading (circulated by email):

All to be read

- Clerks and Councils direct (magazine)
- Your Derbyshire (magazine)
- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network
- Friend of the Peak District Newsletter

17. Meeting dates for 2017:

- 17<sup>th</sup> January 2017
- 16<sup>th</sup> May 2017
- 19<sup>th</sup> September 2017
- 21<sup>st</sup> February 2017
- 20<sup>th</sup> June 2017
- 17<sup>th</sup> October 2017
- 21<sup>st</sup> March 2017
- 18<sup>th</sup> July 2017
- 21<sup>st</sup> November 2017
- 18<sup>th</sup> April 2017

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 20<sup>th</sup> September 2016
- 18<sup>th</sup> October 2016
- 15<sup>th</sup> November 2016

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## MINUTES

### For the meeting held on 19<sup>th</sup> July 2016 in The Methodist Hall, Baslow

<b>Councillors present:</b>	Christopher Brown Jane Buckham Richard Clark David Dawson	David Dalrymple-Smith Joanne Keen Malcolm Roper	<b>Apologies:</b>	Cllr Kath Potter (Peak Park) PCSO Ian Phipps
<b>Others:</b>	Cllr Jo Wild (DCC) Cllr Susan Hobson (DDDC) Sarah Porter		<b>Not present:</b>	

*Report / Action  
Required*

1. There were apologies for absence received from Cllr Kath Potter and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. Public speaking
  - Cllr Wild – The Robin Hood footpath is not being progressed because the County Council has no funds to do this. Clerk will email the Ramblers Association to see if they and the National Trust can take it on. Clerk
  - Cllr Hobson – She has spoken to Mark Nuttall about the potential of an appeal. He has had no notification of an appeal. There are rumours about the building now becoming a take away. If it was to be a take away then they would need a change of use.
  - Police – PCSO Phipps had sent his apologies and emailed - Since my last report on 18<sup>th</sup> June there have been 10 calls for service in the Baslow area:
    - 1 re Theft
    - 2 re Transport
    - 2 re Suspicious Activity
    - 1 re RTC
    - 1 re Dogs out of Control
    - 1 re Possible Theft
    - 1 re Cow in road
    - 1 re Dangerous driving
4. The Minutes of the Meeting held on 21st June 2016 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non decision making):
  - Data on crime – PCSO Phipps is unable to provide this information. The Clerk has requested this and has had confirmation of the request.
  - Community Safety Watch – Send the Parish Council's disappointment to the Police and Crime Commissioner. Clerk
  - Planning was discussed under Item 7
  - Suggestions from residents were discussed under Item 8
  - Playground and Burial Ground were discussed under Item 9
  - Working Parties were discussed under Item 10
  - Correspondence and other items – actioned as minuted
7. Planning Applications  
New:
  - NoneExisting:
  - NP/DIS/0416/0354 - Redbourne Cottage, White Lodge Lane, Baslow - Discharge of condition 7 on NP/DDD/0915/0824 – Allowed subject to conditions
  - NP/DDD/0616/0503 – Carradale, Calver Road, Baslow – Change of hipped roof to gable to create loft conversion
  - NP/DDD/0516/0374 – Baslow Lodges, Chatsworth Park, Chesterfield Road, Baslow – Alteration to the pedestrian gate at the Chesterfield Gate – Granted unconditionally
  - NP/DDD/0516/0375 - Baslow Lodges, Chatsworth Park, Chesterfield Road, Baslow – Listed building consent – Alteration to the pedestrian gate at the Chesterfield Gate – Granted unconditionally
  - NP/DDD/0316/0193 - Bubnell Hall, Bubnell Lane, Baslow - Listed building consent - Change of use of part of east range of outbuilding from gym to office – Granted

Chairman's Signature ..... Date.....

- conditionally
- NP/DDD/0316/0194 - Bubnell Hall, Bubnell Lane, Baslow - Change of use of part of east range of outbuilding from gym to office – Granted conditionally
- NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use – Withdrawn to allow further discussion with Peak Park

Enforcement:

- None

8. Suggestions from residents:

- Traffic and parking concerns –
  - Yellow lines – Proposal received from DCC – The second proposal was approved. Clerk to ask DCC to inform her when it is being advertised. Clerk
  - Community Speed Watch – Unlikely to progress
- Footpath from Robin Hood Carpark (Eastern Moors) on to Birchens Edge – Discussed under public speaking.
- Signs – Clerk has chased DCC about the Eroica signs. Clerk has received a complaint about the temporary signs leading to the roundabouts. This has been reported to DDDC and DCC.
- Dog Poo Bin – Stickers have arrived. St Anne’s Primary School has made some more dog poo signs which Clerk has put on noticeboards and need to go round the village.
- Blocked gullies - reported
- Roof tiles dangerous on the Rutland Arms near the pavement – reported to DDDC
- Jackdaws and rooks causing a problem – asked DDDC for advice. Following a discussion it was suggested the resident also contacts DDDC. Clerk
- Parking Area – Parish Council’s can’t (according to DALC) set up a company to operate this.

9. Inspections

- Issues from latest inspections?
  - Playground – steppingstones are getting wobbly particularly the tallest one. Suggestions to remove or rod beside it. Cllr Roper will take a look. Cllr Dalrymple-Smith will undertake inspections during the summer. Cllr Roper  
Cllr Dalrymple-Smith
  - Burial Ground
    - Request for internment for Claire Amanda Johnson the Great Niece of James Baggaley – This was approved and agreed to have a signing sheet to confirm relationship. Clerk
  - Defibrillators – all fine and showing full battery. Mouth guards, etc. still in box.

10. Working Party and General Updates:

- Bench repairs – no update on repairs. Hardwood bench will be ordered. Waiting for quotes for installation
- New Playground/Recreation Area –
  - Heads of Terms agreement with the Sportsfield and Council is with the Sportsfield. Same solicitors cannot operate for both parties.
  - Path specification has been drafted and is with the Sportsfield.
  - Planning – Submitted and withdrawn. Tree survey is underway.
  - Grants – Devonshire Grant still not announced.
- Communication –
  - Website – Meeting to review site held on 8<sup>th</sup> July. Website is working well but need to encourage more local usage of the calendar etc. Felt this will come with time and word of mouth. Promoted in next Parish Magazine and Simon is drafting some posters Clerk
  - Organisation Fair – booked for Sunday 9<sup>th</sup> October
- Community Orchard
  - Grass cutting – Cllr Dawson met with the contractor. Due to the funny weather a fortnightly cut was not ideal. 2 quotes were put forward to go to weekly cuts or collecting the fortnightly cuts. It was agreed to pay £210 for weekly cuts. Clerk
  - Agreement with Parish Council renewed biannually – This was approved
  - Jubilee Orchard sign – approve suggestion on wording. This was agreed to be The Jubilee Orchard
- Footpaths – nothing to report
- Roundabouts – Minutes of meeting. It was agreed to start an agreement with Chatsworth to look after the roundabout for the length of time RHS Chatsworth is operational. The other roundabout plan was looked at and discussed. It was suggested the hawthorns were removed and the planting may need to be revisited. It was agreed that this would be discussed via email.

11. Finance and Administration including Working Party Update:
- Accounts to 9<sup>th</sup> July 2016 were noted
  - Pension declaration submitted
  - Village Hall Clock – Smiths of Derby have offered to come and meet the Village Hall about the clock. It was noted that they are the only ones who can service this as they built it.
  - S137 Requests:
    - None
  - New expenditure approved:
    - Cheque 1302 – Clerk Pay and Expenses - £539.18 includes first aid course £60
    - Cheque 1303 – Ground Maintenance – £333.32
    - Cheque 1304 – Clerk pay and expenses for August (based on contract) - £466
  - Expenditure noted:
    - Cheque 1298 – Ground maintenance - £353.32
  - New income noted:
    - Interest – £1.67
    - Website - £40
- Clerk
12. Correspondence:
- Fuel Poverty Event – Thursday 1<sup>st</sup> September 9.45am to 4pm at Cromford
  - District Council Area Community Forums – Tuesday 26<sup>th</sup> July in Bakewell Agricultural Centre at 7pm
  - Winter Festival request to cover the outside element of event on Green under Parish Council insurance. This was approved. It was also approved to help facilitate the implementation of the Baslow Improvement Fund utilising the surplus from the Winter Festival. This will include gaining any permissions.
 

Clerk
  - Newholme Hospital Consultation – It was agreed to circulate this to the village and respond for the Parish Council. Quality of the care not just where.
 

Clerk
  - Planning Policy Event – 1<sup>st</sup> September
  - Parishes Day – 24<sup>th</sup> September
13. Feedback from Meetings and Training:
- None
14. For information
- Road closures
15. DALC Circulars:
- Circular 13 - What does Vote Leave mean for Town & Parish Councils? - Derbyshire Dales CVS Seminar on Automatic Enrolment for Employers - Chair Skills Training Course
  - Chief Officer Vacancy email
  - Circular 12 – Annual Executive & AGM
  - Circular 11 2016 – General
  - Circular 10-2016 - DALC Chief Officer - DALC Annual Executive Meeting & AGM - Call for Executive Members 2016-2019
16. Reading (circulated by email):
- Clerks and Councils direct
  - Media Releases from Derbyshire Dales District Council
  - Rural Matters Newsletter
  - Rural Services Network Bulletins
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  - Weekly Rural News Digest
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**Baslow and Bubnell Parish Council**  
**Bank Rec. As at 13th September 2016**

	RBS Current £	RBS Reserve £	HSBC Community £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2016	500.00	28,807.38	30,331.20	59,638.58	
plus : receipts	20,671.71	9.53		20,681.24	
less : payments	-6,161.85			-6,161.85	
unpresented items				0.00	
transferred to reserve a/c	-14,509.86	14,509.86		0.00	
	<u>500.00</u>	<u>43,326.77</u>	<u>30,331.20</u>	<u>74,157.97</u>	0.00
Unpresented chqs				0.00	
Unpresented receipts				0.00	
Balance	<u><b>500.00</b></u>	<u><b>43,326.77</b></u>	<u><b>30,331.20</b></u>	<u><b>74,157.97</b></u>	
Bank : Current A/C - 08/09/16	500.00			500.00	
Deposit A/C - 08/09/16	0.00	43,326.77	30,331.20	73,657.97	
				0.00	
Balance at bank	<u><b>500.00</b></u>	<u><b>43,326.77</b></u>	<u><b>30,331.20</b></u>	<u><b>74,157.97</b></u>	
difference	0.00	0.00	0.00	0.00	
<b>Signed by Responsible Finance Officer</b>	_____			<b>Date</b>	_____
<b>Signed by Chairman</b>	_____			<b>Date</b>	_____

<b>RESERVES</b>		RBS Current £	RBS Reserve £	HSBC High Interest £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	28,807.38	30,331.20	59,638.58	-14,519.39
*	New Playarea reserve			25,331.20		
*	Transfer to HSBC			5,000.00		
*	New Playarea reserve additions -flexible		10,000.00			
	Repair existing palyground equipment		1,000.00			
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00			
	Orchard reserve		0.00			
	Grit bin reserve from 13/14		750.00			
	Maintenance in burial ground (tree removal)		0.00			
	Election year		1,500.00			
	Website improvement		1,000.00			
	General reserve	500.00	8,000.00			
		<u>500.00</u>	<u>22,700.00</u>	<u>30,331.20</u>	<u>53,531.20</u>	0.00
				difference		-6,107.38
*	<b>total amount for play area</b>					40,331.20

