BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter Phone: 01629 732365 Email: <u>clerk.baslow.bubnell@googlemail.com</u> Web: <u>www.baslowvillage.com</u>

Dear Councillor,

8th November 2016

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **15th November 2016 at 7.30pm in the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting. Yours sincerely,

Sasal

Sarah Porter

<u>AGENDA</u>

1.	Apologies for absence	Report / Action Required To note
	 Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please Note: a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet - Members will be asked to confirm that the record is correct. 	To note
3.	 Public speaking a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. 	To note and action
4.	To approve the Minutes of the Meeting held on 18 th October 2016	To approve
5.	To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded"	
6.	 Matters Arising (actions from previous meetings to note – non decision making): Community Safety Watch Planning Suggestions from residents Playground and Burial Ground Working Parties New Councillors – Clerk has emailed round to the village and organisations Correspondence and other items – actioned as minuted 	Agenda Item 8 Agenda Item 7 Agenda Item 8 Agenda Item 9 Agenda Item 10 To note To note
7.	 Planning Applications New: NP/DDD/1016/1093 - 5 Eaton Drive, Baslow - Addition of single storey rear and side extensions 	To discuss
	 Existing: NP/DDD/1016/1000 - Gorse Hill, Gorse Bank Lane, Baslow, DE45 1SG - Proposed Alterations and Extensions to existing dwelling including associated works - Pending NP/DDD/1016/1007 - Rose Hill Farm Cottage, School Lane, Baslow - Proposed two storey extension and associates works - Pending 3157101 (appeal) - Former Rutland Arms, Calver Road, Baslow - Section 73 application for the variation of condition 8 - hours of delivery on 	To note
	NP/DDD/0115/0040 (appeal) - Pending	

 NP/DDD/0916/0907 - Eaton Cottage, Eaton Hill, Baslow - Demolition of existing side extension and lean to rear extension and replacement with new side and rear extension - Withdrawn NP/DDD/0916/0881 - Chatsworth House, Chatsworth, DE45 1PP - Temporary use of land for a horticultural show, including the erection of temporary structures, on a yearly basis, with associated operational development, river crossings and other features and the creation of temporary show gardens - Pending NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use - Withdrawn to allow further discussion with Peak Park Enforcement: None 	To note
8. Suggestions from residents:	
 Traffic and parking concerns – Yellow lines – Clerk meeting DCC on Friday 11th November to discuss next 	Update
 steps Community Speed Watch – Training 10th November Dog fouling Overhanging trees and shrubs 	To discuss To include in Parish Magazine
 9. Inspections > Issues from latest inspections? 	
 Playground Burial Ground Plot request for a non Baslow and Bubnell resident Burial Ground regulations and fees annual review – Appendix A 	Cllr Dalrymple-Smith Cllr Roper Clerk Clerk
 10 Working Party and General Updates: Crime data update – 8 crimes in the neighbourhood team area of Tideswell, Litton, Baslow and Beeley in August 2016. 2 in Baslow: 1 burglary at the Sportsfield 1 crime on or near Bubnell Lane 	To note
 New Playground/Recreation Area – Planning – Clerk pulling together the information to resubmit planning following a meeting with the Planning Officer. 	To note
 Footpaths – Clerk has reported that the Cavendish Hotel path seems overgrown to the Ground Maintenance Contractor 	To discuss
 Roundabouts and Village Green – Clerk submitted the requests for the changes as approved at the last meeting. 	To note
 Emergency Planning – Snow Warden Scheme joined for this year. No grit has been ordered as there is plenty at the farm. Offer to have grit in Parish Magazine and Grit bin refills required? 	To note
 11 Finance and Administration including Working Party Update: Accounts to 7th November 2016 – Appendix B 	To note
 Budget – Precept to remain the same? Appendix C 	To discuss
> None	_
 New expenditure to approve: Cheque 1315 - Clerk Pay and Expenses - £965.15 - £499.15 for this month and £466 for December when no meeting Cheque 1316 - S137 Winter Festival - £200 Cheque 1317 - S137 Church Christmas Lights - £200 Cheque 1318 - Emptying Burial Ground bin Clay - £120 Cheque 1319 - Friends of the Peak District Subscription - £50 Cheque 1320 - Roundabout work - Soil Improver - £75 Cheque 1321 - Roundabout work - Hawthorn removal - To be advised once invoice received. Quote for £160 	To approve
 Cheque 1322 – Village Hall Hire - £44 Expenditure to note: 	To note
 None New income to note: None 	To note
12 Correspondence: • None	To note
13 Feedback from Meetings and Training: • None	

None ٠

14 For information • None	To note
 15 DALC Circulars: Circular 16 2016 - Farewell to Sarita Welcome Wendy - AGM update - National Min Wage - Police & Crime Commissioner Funding - Bright Ideas Fund - Neighbourhood Planning update - Grants for Green Spaces - Training - Clerk Vacancy 	To note
 16 Reading (circulated by email): Clerks and Councils Direct Magazine (paper copy) Update on Better Care Closer to Home Consultation Derbyshire Open Arts Plus 2017 Peak District Rural Housing Association - Annual Report for 2015-2016 Groundwork Creswell, Ashfield & Mansfield and Crestra Ltd Quarter 4, November 2016 newsletter Media Releases from Derbyshire Dales District Council Rural Matters Newsletter Rural Services Network Bulletins Rural Opportunities Newsletter Weekly Rural News Digest Rural Opportunities Bulletins and Press releases - Rural Services Network Friend of the Peak District Newsletter 	All to be read
DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF	THE PUBLIC ARE

WELCOME TO ATTEND • 17th January 2017

- 21st February 2017
- 21st March 2017
- 16th May 2017
 20th June 2017
- 18th July 2017
- 19th September 2017
- 17th October 2017
- 21st November 2017

• 18th April 2017

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter Phone: 01629 732365 Email: <u>clerk.baslow.bubnell@googlemail.com</u> Web: <u>www.baslowvillage.com</u>

MINUTES

For the meeting held on 18th October 2016 in The Methodist Hall, Baslow

CouncillorsChristopher Brownpresent:Richard ClarkDavid Dawson		David Dalrymple-Smith Joanne Keen Malcolm Roper	Apologies:	Cllr Jane Buckham Cllr Kath Potter (Peak Park) Cllr Jo Wild (DCC) PCSO Ian Phipps
Others:	Cllr Susan Hobson (DDE Sarah Porter	DC)	Not present:	Report / Action

Reauired

- 1. There were apologies for absence received from Cllr Jane Buckham, Cllr Kath Potter Cllr Jo Wild, and PCSO Ian Phipps.
- 2. There were declaration of Members Interests for Item 11 S137 grant from Cllr Dawson and Cllr Roper. They did not vote on the decision.
- 3. Public speaking
 - Police PCSO Phipps reports there have been 10 calls for service in the Baslow area:
 - \circ 1 re dangerous driver
 - 1 re sheep in road
 - o 2 re animals & wildlife
 - \circ 1 re alarms
 - 1 re concern for safety
 - \circ 1 re possible drunk driver
 - \circ 1 re violence
 - 2 re transport

PCSO Phipps also explained that his patch is getting bigger and so he will be unable to provide Police reports like this in the future. He advised to Council to use the Police.Uk web site <u>https://www.police.uk/</u> where people can look at what is going on in their local area and find out quite a lot of information. It only reports crime not calls for service.

- Cllr Hobson Nothing to report but wanted to say how great Apple Day was.
- 4. The Minutes of the Meeting held on 20th September 2016 were approved.
- 5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
- 6. Matters Arising (actions from previous meetings to note non decision making):
 - Community Safety Watch was discussed under Item 8
 - Planning was discussed under Item 7
 - Suggestions from residents was discussed under Item 8
 - Playground and Burial Ground was discussed under Item 9
 - Working Parties was discussed under Item 10
 - Correspondence and other items actioned as minuted
- 7. Planning Applications

New:

NP/DDD/1016/1000 - Gorse Hill, Gorse Bank Lane, Baslow, DE45 1SG - Proposed Alterations and Extensions to existing dwelling including associated works - No Clerk comments • NP/DDD/1016/1007 - Rose Hill Farm Cottage, School Lane, Baslow - Proposed two storey extension and associates works - No comments Clerk 3157101 (appeal) - Former Rutland Arms, Calver Road, Baslow - Section 73 • application for the variation of condition 8 - hours of delivery on NP/DDD/0115/0040 (appeal) - Noted NP/DDD/0916/0907 - Eaton Cottage, Eaton Hill, Baslow - Demolition of existing side extension and lean to rear extension and replacement with new side and rear Clerk extension - No comments. NB This application has been withdrawn Existina: NP/DDD/0816/0761 - Low Wood House, Hydro Close, Baslow - Change of use of domestic games room and toilet to holiday accommodation - Granted conditionally NP/DDD/0916/0881 - Chatsworth House, Chatsworth, DE45 1PP - Temporary use of land for a horticultural show, including the erection of temporary structures, on a

yearly basis, with associated operational development, river crossings and other

Chairman's Signature Date......

features and the creation of temporary show gardens - Pending

NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use -Withdrawn to allow further discussion with Peak Park Enforcement:

None

- Suggestions from residents: 8.
 - Traffic and parking concerns -
 - Yellow lines DCC has written to the residents and Clerk circulated by email 0
 - Community Speed Watch Clerk has been in communication with Wardlow's 0 Community Speed Watch Coordinator about organising a system for borrowing the speed gun. The Speedwatch Training is booked in the Methodist Chapel on 10th November 2016 at 7pm
 - Clerk has had 2 complaints about the mini roundabout. There needs to be a stop sign on the main road approaching the mini roundabout at the bottom of School Lane. Clerk to email DCC to see if this is possible.
 - Footpath from Robin Hood Carpark (Eastern Moors)on to Birchens Edge The ٠ Ramblers Association are taking this forward. The National Trust are seeking the landowner's permission

9. Inspections

- Issues from latest inspections?
 - Playground Cllr Dalrymple-Smith reported nothing to report this month. Cllr Cllr Dalrymple-0 Dalrymple-Smith will do November Smith Cllr Roper
 - Burial Ground Cllr Roper had nothing to report and will do next month's 0
 - Plot request for a non Baslow and Bubnell resident Following a discussion it is clear in the regulations that applications can only come from Baslow and Bubnell residents. However due to the strong family tie it was agreed to say that there could be further internments into plot 9b
 - Eyam requesting a gesture of goodwill Clerk explained that Eyam had helped dig the hole for the bereaved family interring ashes in August when their funeral director had not sorted it. They are asking for payment or a gesture of goodwill. Following a discussion, it was agreed to thank them for their help and pass them on to the funeral director
- Working Party and General Updates: 10.
 - Bench repairs -Hardwood bench ordered but one due to be dispatched was damaged. Earliest delivery is now in the new year. Look at an alternative supplier? Recycled bench about the same cost and delivers in 6 weeks. Following a discussion it was agreed to wait.
 - New Playground/Recreation Area -
 - Tree report Clerk has received and circulated to working party. They met 0 last night and it has been agreed to no longer proceed with the bike track. Clerk will speak to the planning officer, Sovereign play and the Sportsfield to move the planning application forward. She will draft an update for the village.
 - There was a discussion about grass seeding the area. It was felt that this should wait until next year when the equipment is installed.
 - Communication Organisation Fair booked for Sunday 9th October Good • atmosphere. Lovely for the organisations to talk to one another and some public came too. Not sure it should be an annual event.
 - Community Orchard Cllr Dawson reported that the Apple Day was a great success with a 50% higher turnover than last year. Next year is the 5th Anniversary of the Orchard and so it should perhaps be marked.
 - Footpaths Clerk has reported that the Cavendish Hotel path seems overgrown to the Ground Maintenance Contractor. He has been in the village to undertake all the footpath work this week. Clerk will speak to the Ground Maintenance contractor about the path into the field. He has delayed the final cut by a week as growth and not been that much.
 - Roundabouts and Village Green Clerk submitted the requests for the changes as approved at the last meeting.
 - Emergency Planning Snow Warden Scheme joined for this year. Grit bin refills required? Councillors will check and inform Clerk. Clerk will speak to the farmer and Clerk check the grit supply.
- Finance and Administration including Working Party Update: 11.
 - Accounts to 12th September 2016 were approved

Clerk

Clerk

Clerk

Clerk

Clerk

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	 Ground Maintenance Contract – The current contractor has quoted to undertake next year's ground maintenance contract. Following a discussion ir was agreed to approve this. Clerk to inform him. 	Clerk
	 Draft budget – Clerk has looked at this. It was agreed to circulate this before the next meeting. 	Clerk
	 PAYE – Clerk has received a letter saying there is a credit of £196.59 on the account. This was noted. S137 Requests: 	
	 Roundabout work - Removal of turf and delivery of soil enhancer - amount to be confirmed - It was agreed this was not an S137 request as part of Parish Council work and so approved from grounds maintenance. Christmas lights at the Church - This request only came in yesterday for a contribution towards the lights and band. 	Clerk
	 Winter Festival – This request came in today for £200. The two requests were considered and it was agreed to give both organisations £200. New expenditure approved: Cheque 1311 – Clerk Pay and Expenses - £556.62 Cheque 1312 – Ground Maintenance - £363.32 for September Cheque 1313 – Woodland Rent - £50 Cheque 1314 – Tree Survey - £1412.40 (VAT £235.40) Expenditure noted: None New income noted: Interest - £1.78 Internment - £200 	Clerk
12.	New Councillors There are still 3 vacancies. It was agreed to circulate a plea to all the organisations and residents in the village.	Clerk
13.	Correspondence: • None	
14.	Feedback from Meetings and Training: • None	
15.	For information None 	
16.	 DALC Circulars: Annual Report 2015-16 Circular 15 2016 - Council Tax Referendum Principles - New DALC Service Cemeteries & Burial Grounds - Tesco Bags of Help - Neighbourhood Planning 	
17.	 Reading (circulated by email): Monitoring and Enforcement Quarterly Newsletter October 2016 Media Releases from Derbyshire Dales District Council Rural Matters Newsletter Rural Services Network Bulletins Rural Opportunities Newsletter Weekly Rural News Digest 	

- Rural Opportunities Bulletins and Press releases Rural Services Network ٠
- Friend of the Peak District Newsletter •

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 17th January 2017
 21st February 2017
 20th June 2017
 20th June 2017
- 18th July 2017
- 21st March 2017 • 18th April 2017

- 19th September 2017
- 17th October 2017
- 21st November 2017

3

BASLOW & BUBNELL PARISH COUNCIL BURIAL GROUND RULES, REGULATIONS AND FEES

RESPONSIBILITIES

- 1. Responsibilities are shared between the following:
 - a. <u>The Proprietor</u> The proprietor is the person who has acquired the exclusive right of burial or their descendants, together with the right to erect a memorial on the plot. He or she is responsible throughout the lifespan of the memorial for its general condition and stability.
 - b. <u>The Mason/Erector</u> The mason/erector, having been commissioned by the proprietor, has a duty of professional care and must abide by the regulations laid down by the landowner. The memorial must be set securely and be of merchantable quality.
 - c. <u>The Landowner</u> The Parish Council (Burial Authority) is holding private property in a public area and has overall responsibility for the safety of visitors, even those with malicious intent. The landowner has ultimate control of what goes onto the land and the rules governing its upkeep.

No burial shall take place, ashes be scattered or memorial placed without the permission of the Clerk to the Burial Authority.

APPLICATIONS

- 2. Applications for exclusive right of burial are to be made to the Clerk to the Burial Authority. Applicants are to receive the duplicate copy of the Grant of Exclusive Right of Burial duly signed by the officer appointed for this purpose. Grave spaces are to be allocated in numerical order in accordance with the plan of the burial ground and can be purchased or reserved in advance in special circumstances.
- 3. Applications for interment are to be made to the Clerk to the Burial Authority.
- 4. Applications for erection of headstone and additional inscriptions are to be made to the Clerk to the Burial Authority, and designs submitted for approval before work is put in hand. Applicants should be aware that no monument, gravestone or tablet can be erected unless a Grant of Exclusive Right of Burial has been made. In the case of any disagreement with the Clerk's decision then it will be referred to a full meeting of the Parish Council whose decision shall be final.

RULES FOR THE PROPRIETOR

- 5. The following rules must be observed by the proprietor:
 - a. The proprietor is responsible for the memorial and its general condition, upkeep and stability.
 - b. Headstones shall not exceed 2 feet 6 inches in height. Reconstructed stone is not permitted; polished black or grey stone or local gritstone is the preferred material. All vertical memorials shall be sited not less than 610mm (2 feet) from the edge of the grave and in any case will not be installed until the ground of the filled in grave has stabilized. Normally 6 months should be allowed for this (not normally necessary for 'ashes' memorials). No 'ashes' memorial shall be higher than 610mm (2 feet) and width 460mm (18ins) above ground level.
 - c. The preferred memorial design is for a simple vertical stone mounted on a plinth of the same stone. However, as an alternative, a simple horizontal stone tablet inset into the ground in line with other headstones will be permitted. Kerbs to grave plots are not allowed. Photographs may not be incorporated into memorials.
 - d. The memorial must rest on a sub base of concrete or similar material sunk into the ground and be at least 50mm (2ins) wider all round than the plinth. The vertical headstone shall rest on a plinth of sufficient width to provide a stable support. The headstone shall be keyed to the base with two stainless steel tubes minimum 13mm (½in) wide and 150mm (6ins) long.
 - e. It is the responsibility of the person who commissions the erection or is deemed the owner of a memorial to maintain the memorial in a safe condition. All memorials shall have a permanent mark identifying the monumental mason supplying the memorial (this will normally be on the rear of the plinth).
 - f. The burial ground shall be maintained in a level condition without any permanent earth mounds.
 - g. Vases, real flowers, wreaths and small planters can only be placed on graves. No lights or other memorabilia may be kept on the grave.

- h. No body shall be buried, or human remains interred or scattered, in or over any grave in which an exclusive rights of burial for the time being subsists except by, or with the consent in writing of the owner of the right. This shall not extend to the body or remains of:
 - i. The person who immediately before his death was the owner of the right;
 - ii. Any other person specified in the deed of grant or in any endorsement thereon made at the request of the owner by the Clerk of the Burial Authority.

RULES FOR THE LANDOWNER

- 6. The landowner is the steward of the burial ground with ultimate responsibility for maintenance and safety. In pursuance of this responsibility, the landowner must:
 - a. maintain a register of all burials in accordance with current regulations;
 - b. ensure that the proprietor abides by the rules laid down;
 - c. possess adequate insurance to cover accidental, storm, vandal and other damage;
 - d. ensure that printed regulations laying out the rules and responsibilities are made available to funeral directors and clients.
 - e. carry out an inspection of all monuments shall be made every five years to ensure that they are stable and do not pose a risk to any person in the burial ground. The date and result of this inspection and actions taken shall be recorded by the Burial Clerk.
 - f. maintain the burial ground. The branches of trees overhanging the burial ground shall be kept pruned to allow a minimum headroom of at least 2750mm (9 feet). The paths and spaces between rows of memorials shall be kept clear of anything that could be a hazard to a pedestrian. The Parish Council will arrange for an appropriate number of grass cuts to be made to the Burial Ground during the growing season. The Parish Council will arrange for the rubbish bin at the Burial Ground to be emptied on a regular basis.
- 7. The landowner may take such action as is necessary to ensure the observance of regulations. This may include the removal of any object deemed to be unsuitable or inappropriate.

CONDUCT

- 8. All persons must conduct themselves in a decent, quiet and orderly manner and must not:
 - a. Create any disturbance or nuisance.
 - b. Interfere with any burial.
 - c. Interfere with any grave, stone or other memorial or floral tribute.
 - d. Play any game or sport.
 - e. Ride a bicycle or use any other recreational equipment.
 - f. Deposit litter or spent floral tributes other than in the receptacles provided for such purposes.
 - g. Bring animals, except for dogs that are on leads at all times and under control. Dog fouling must be cleaned up and disposed of in an appropriate bin.
- 9. Children under the age of 12 years must be accompanied by an adult.
- 10. Members of the Council/the Clerk to the Council has the right to exclude or remove members of the public whose conduct is unsatisfactory.

HEALTH AND SAFETY IN THE BURIAL GROUND

- 11. Dug and partly dug graves prior to interment shall be kept securely covered when not being worked. Graves shall be dug not more than 2 days before interment unless prior notice is given to the Burial Clerk who shall ensure that the open grave is safely secured. This is especially important in wet weather when the ground may not be stable.
- 12. If anything appertaining to a grave is deemed to be of an immediate hazard then an officer of the Parish Council may authorize remedial action without reference to the grave's owner. However, after action has been taken, all efforts shall be taken to inform the owner of the grave of the action taken and recover costs where appropriate.

BY RESOLUTION, APPROVED AT THE PARISH COUNCIL MEETING HELD ON 16TH FEBRUARY 2016, THE FOREGOING FEES AND REGULATIONS WERE APPROVED AND ARE TO TAKE EFFECT FROM 1ST MARCH 2016.

APPENDIX A - FEES

- 1. Entitlement to exclusive right of burial applies where the person requiring exclusive right of burial, or the deceased, is or was:
 - a. a current inhabitant of Baslow and Bubnell
 - b. a former inhabitant or parishioner of Baslow and Bubnell for a period of at least 5 years within a reasonable time of death (for example no more than 5 years) except for someone going into residential care.
- 2. In the case of a still-born child, one of the parents must satisfy the above criteria.

Individuals who do not satisfy the criteria laid down in paragraph 1 will not normally be entitled to apply for exclusive right of burial.

- 3. The fees indicated do not include the digging of the grave.
- 4. **Exclusive Right of Burial in Earthen Graves -** Fees for Exclusive Right of Burial for a period not exceeding one hundred years are as follows:

i.	in an earthen grave 9 x 4 feet:	£400.00
ii.	of cremated remains in an earthen grave 18 x 18 inches	
	in the Garden of Rest	£100.00

These fees include the deed of the Grant of Exclusive Right of Burial and all the expenses thereof.

5. Interment - Fees for interment are as follows:

I.	of the body of a still born child or a child whose age at the	
	time of death did not exceed one year:	NO CHARGE
II.	of the body of a child whose age at the time of death	
	exceeded one year, but did not exceed 16 years:	£150.00
III.	of the body of a person whose age at the time of death	
	exceeded 16 years:	£200.00
IV.	of cremated remains in the Garden of Rest, or in an	
	existing grave	£100.00

6. **Monuments, Gravestones, Tablets and Monumental Inscriptions -** For the right to erect or place on a grave for which exclusive right of burial has been granted, the following fees apply:

١.	for a headstone not exceeding 2 feet 6 inches in height above							
	the ground, in a stone and with an inscription, both approved by the							
	Burial Authority	£110.00						
II.	in the case of cremated remains in the Garden of Rest, for a ston	e						
	with inscription approved by the Burial Authority:	£45.00						
III.	for each additional inscription:	£35.00						
IV.	for a vase not exceeding 12 inches in height:	£45.00						

- 7. Searches of Register Books The register of burials shall at all reasonable times be available for consultation by any person free of charge. Where a search is conducted by a representative of the Burial Authority, the following charges apply:
 - I. for first half hour: £30.00
 - II. for every additional half hour: £5.00

Review of Fees

8. Fees may be revised periodically by the Burial Authority.

Baslow and Bubnell Parish Council Bank Rec. As at 10th October 2016

		RBS Current	RBS Reserve	HSBC Community	Summary
		£	£	£	£
Cash Book :	Bal b/fwd current A/C 1st April 2016	500.00	28,807.38	30,331.20	59,638.58
	plus : receipts	20,871.71	11.31		20,883.02
	less : payments	-10,086.73			-10,086.73
	unpresented items				0.00
	transfered to reserve a/c	-10,784.98	10,784.98		0.00
		500.00	39,603.67	30,331.20	70,434.87 0.0
	Unpresented chqs		2,462.34		2,462.34
	Unpresented receipts		200.00		200.00
	Balance	500.00	41,866.01	30,331.20	73,097.21
Bank :	Current A/C - 07/10/16	500.00			500.00
	Deposit A/C - 07/10/16	0.00	41,882.01	30,331.20	72,213.21
					0.00
	Balance at bank	500.00	41,882.01	30,331.20	72,713.21
	difference	0.00	-16.00	0.00	384.00
	Signed by Responsible Finance Officer			Date	
	Signed by Chairman			Date	

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-13,458.6
8

Monthly Budget Monitoring

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BASLOW AND BUBNEL	LL PARISH COUNCIL	ar to Date at 10.	10.16		Fu	Il Year Projection	1		
RECEIPTS & PAYMENT	FS ACCOUNT 2016 - 2017		6						
Date	10th October 2016	Actual £	Budget £	Difference		Actual £	Budget £	Difference	
Month	6	To Date	To Date	£		Projected	For Year	£	
PAYMENTS	Administration								
	Clerk's salary	2,866.50	2,904.00	37.50		5,544.00 B	5,808.00	264.00	
	Clerk's expenses	138.92	170.00	31.08		400.00 B	340.00	(60.00)	
	Parish Mobile phone	42.00	18.00	(24.00)		26.00 B	36.00	10.00	
	Councillor's expenses (travel & sub - £10 / person) Training	0.00 60.00	50.00 125.00	50.00 65.00		100.00 B 250.00 B	100.00 250.00	0.00	
	Audit fees	276.80	100.00	(176.80)		300.00 B	200.00	(100.00)	
	Room hire	248.00	175.00	(73.00)		350.00 B	350.00	0.00	
	Subscription DALC + PPP Forum Website maintenance	24.00 223.98	62.50 250.00	38.50 26.02	_	350.00 B 500.00 B	125.00 500.00	(225.00)	
	Insurance	412.30	500.00	87.70		750.00 B	1,000.00	250.00	
	Stationery, Printing and Adverts	61.98	325.00	263.02		636.00 B	650.00	14.00	
		4,354.48	4,679.50	325.02		9,206.00	9,359.00	153.00	
	Burial Ground								
	Maintenance	150.00	150.00	0.00		300.00 B	300.00	0.00	
	Rates inc. water Refuse removal	0.00	75.00 50.00	75.00 50.00		95.00 B 100.00 B	150.00 100.00	55.00 0.00	
	Grass cut	750.00	330.00	(420.00)	-	660.00 B	660.00	0.00	
	Association of Burial Authorities subscription	0.00	0.00	0.00		70.00 B	0.00	(70.00)	
		900.00	605.00	(295.00)		1,225.00	1,210.00	(15.00)	
	Amenity Area								
	Grass cutting	789.96	500.00	(289.96)		1,000.00 B	1,000.00	0.00	
	Other Maintenance	0.00 789.96	0.00 500.00	0.00 (289.96)		0.00 B 1,000.00	0.00 1,000.00	0.00	
	Old Ford	. 00.00	300.00	(200.00)	-	1,000.00	.,000.00	0.00	
	Grass cutting	120.00	90.00	(30.00)		180.00 B	180.00	0.00	
		120.00	90.00	(30.00)		180.00	180.00	0.00	
	Playground								
	Grass Cutting Safety Inspection	279.96 66.50	1,000.00 70.00	720.04 3.50	_	120.00 B 66.50 B	2,000.00 140.00	1,880.00 73.50	
	Maintenance	0.00	250.00	250.00		400.00 B	500.00	100.00	
		346.46	1,320.00	973.54		586.50	2,640.00	2,053.50	
	Misc Village clock maintenance	193.00	100.00	(93.00)	_	116.67 B	200.00	83.33	
	Bench - maintenance	750.00	200.00	(550.00)		0.00 B	400.00	400.00	
	Grit Bins x 5 / 2 x fills	0.00	187.50	187.50		750.00 B	375.00	(375.00)	
	Grit - store for paths/roads	0.00	0.00	0.00		0.00 B	0.00	0.00	
	Handy person project	0.00	0.00	0.00		0.00 B	0.00	0.00	
	Election Costs Parish Paths	0.00	0.00	0.00		0.00 B	0.00	0.00	
	Dog Bins	0.00	0.00	0.00	-	0.00 B	0.00	0.00	
	Contingency	0.00	0.00	0.00		0.00 B	0.00	0.00	
		943.00	487.50	(455.50)		866.67	975.00	108.33	
	S137 Grants								
	S137 grants (incl Village Hall donations)	100.00 100.00	750.00 750.00	650.00 650.00		1,500.00 B 1,500.00	1,500.00 1,500.00	0.00	
WORKING PARTIE		100.00	750.00	650.00		1,500.00	All WP Expend fr		
WORKING FARTIL	WP - New Playgound	2,020.33	20,000.00	17,979.67		1,500.00 B	40,000.00	38,500.00	
	WP - Emergency Planning	0.00	0.00	0.00		0.00 B	0.00	0.00	
	WP - Orchard	0.00	0.00	0.00		0.00 B	0.00	0.00	
	WP - Communication	0.00	0.00	0.00		0.00 B	0.00	0.00	
		2,020.33	20,000.00	17,979.67		1,500.00	40,000.00	38,500.00	
	Total Payments	9.574.23	28,432.00	18,857 77	-	16,064.17	56,864.00	40,799,83	
		3,317.20	20,702.00		1		30,004.00		
	VAT	512.50	0.00	(512.50)		0.00	0.00	0.00	
	Total Payments after VAT	10,086.73	28,432.00	18,345.27		16,064.17	56,864.00	40,799.83	
		A.6. 10	Dud 10	Differen		A	Durk 10	5.7	
		Actual £	Budget £	Difference		Actual £	Budget £	Difference	
DECEIDES		To Date	To Date	£		Projected	For Year	£	
RECEIPTS	Bank Interest	11.04	7.50	3.81		0.00 B	15.00	15.00	
	Bank Interest Council Tax Grant	11.31 129.00	7.50 64.37	3.81 64.63		0.00 B 128.74 A	15.00	-15.00	
	DDDC Reimbursements	0.00	499.50	(499.50)	-	999.00 B	999.00	0.00	
	DCC Footpath Grant (Right of way Grant)	117.00	192.50	(75.50)		385.00 B	385.00	0.00	
	Burial Ground	300.00	0.00	300.00		1,111.00 B	0.00	1,111.00	
	Website	160.00	0.00	160.00		0.00 B	0.00	0.00	
	Donations	5,000.00	0.00	5,000.00		0.00 B	0.00	0.00	
	Vat	591.71	0.00 763.87	591.71	-	0.00 B	0.00 1,527.74	0.00	
	Total Receipts before precept	6,309.02	103.81	5,545.15		2,623.74	1,321.14	1,096.00	
	Precept	14,574.00	7,287.00	7,287.00	1	14,574.00 A	14,574.00	0.00	
TOTAL RECEIPTS	Including PRECEPT	20,883.02	8,050.87	12,832.15		17,197.74	16,101.74	1,096.00	
		40 -04 -1	00.001.11		-	4 (00	40 -00 -0	44 000 0	
PROFIT / (LOSS) fo	or year to 31st March 2017	10,796.29	-20,381.13	31,177.42	-	1,133.57	-40,762.26	41,895.83	
				╡───┤		-			
				<u> </u>	_			-	
								1	
	Cumulative Bank Balances as of fot April 2015		+ +		-	59 639 F9			
	Cumulative Bank Balances as at 1st April 2015 Forecast surplus in year				-	59,638.58 1.133.57			
	Cumulative Bank Balances as at 1st April 2015 Forecast surplus in year					59,638.58 1,133.57			

	BASLOW AND BUBNELL PARISH COUNCI	2010/2	2011	2011/	2012	2012/2	2013	2013/2	014	2014/2	2015	2015/2	016		2016/2017	1	2017/2018	
	PRECEPT 2017/2018	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Estimate	Budget	Budget	
														20/09/2016	for year		Budget £	Note
PAYMENTS	Administration																Buugerz	
	Clerk's salary (40 hrs per month + allowance)	7,029.20	6,050.00	6,020.19	5,500.00	5,558.31	5,500.00	6372.94	6000	5,283.22	5,544.00	5,292.90	5,544.00	2,382.50	5,400.00	5,808.00	5,808.00	
	Clerk's expenses (1 trip per month)	130.00		0.00	1,000.00	285.95	1,000.00	139.65	500	398.55	400.00	465.49	400.00	118.92	340.00	340.00		£100 estimate and £240 home office
	Parish Mobile Phone Councillor's expenses			0.00 0.00	100.00	75.81 100.00	new expense 100.00	106.15 24.35	100	30.56 0.00	26.00 100.00	72.00 289.42	26.00 100.00	36.00 0.00	36.00 0.00	36.00 100.00	36.00 100.00	
	Countrality a copenses			0.00	100.00	100.00	100.00	21.55	100	0.00	100.00	200.42	100.00	0.00	0.00	100.00	100.00	oounidio
	Training	15.00	100.00	65.10	100.00	100.00	100.00	40.00	100.00	0.00	250.00	85.00	210.00	60.00	60.00	250.00	250.00	estimate
	Audit fees	172.50	250.00	177.97	210.00	315.00	210.00	175.00	210.00	178.00	300.00	178.00	300.00	276.80	276.80	200.00	300.00	
	Room hire	87.50	190.00	258.50	200.00	200.00	200.00	162.00	200.00	222.00	350.00	332.00	350.00	248.00	350.00	350.00	350.00	
	Subscription DALC + PPP Forum Website Maintenance	329.68 147.96	375.00 350.00	0.00 188.34	400.00 500.00	329.68 212.96	400.00 500.00	627.36 99.96	400.00 500.00	499.67 242.96	350.00 500.00	458.23 107.96	350.00 500.00	24.00 243.98	24.00 250.00	125.00 500.00	125.00 500.00	DALC and PPPF
	Insurance	847.01	800.00	745.57	750.00	743.71	750.00	743.71	750.00	402.09	750.00	397.87	750.00	412.30	412.30	1,000.00	500.00	
	Stationery, Printing and adverts				0.00	273.10	0.00	207.49	200.00	17.39	636.00	177.06	636.00	15.36	50.00	650.00	100.00	estimate
	(Printing)			90.00	200.00	160.00	200.00											In above
	(Adverts)	54.00 8.812.85	8.115.00	42.00 7.587.67	0.00 8.960.00	0.00 8.354.52	0.00 8.960.00	8,698.61	8,960.00	7.274.44	9,206.00	7.855.93	9,166.00	3.817.86	7,199,10	9.359.00	0.00 8.409.00	
	Burial Ground	0,012.00	3,110.00	.,501.07	0,000.00	0,004.02	0,000.00				5,200.00	.,000.00	0,100.00	0,017.00	1,100.10	0,000.00	0,400.00	
	Maintenance	220.00	250.00	0.00	1,000.00	1,200.00	1,000.00	1,030.00	1,000.00	0.00	300.00	622.00	300.00	150.00	300.00	300.00	300.00	estimate
	Rates inc. water	83.39	190.00	0.00	150.00	150.00	150.00	179.16	150.00	93.73	95.00	208.74	95.00	0.00	150.00	150.00	150.00	loop Clov
	Refuse removal Grass cut (12 cuts)	100.00 530.00	100.00 600.00	50.00 560.00	100.00 560.00	100.00 560.00	100.00 560.00	125.00 560.00	100.00 560.00	100.00 500.00	100.00 660.00	100.00 269.10	100.00 660.00	0.00 600.00	100.00 660.00	100.00 660.00	100.00 1,125.00	Jean Clay Quote
	Association of Burial Authorities subscription	60.00	70.00	0.00	70.00	70.00	70.00	45.00	70.00	0.00	70.00	0.00	70.00	0.00	0.00	0.00	0.00	
		993.39	1,210.00	610.00	1,880.00	2,080.00	1,880.00	1,939.16	1,880.00	693.73	1,225.00	1,199.84	1,225.00	750.00	1,210.00	1,210.00	1,675.00	
	Amenity Area	100.00			100.00	150.00		500.00	400.00			455.00				1 000 00	1 005 00	
	Grass cutting (20 cuts) Other maintenance	420.00	925.00	570.00 0.00	420.00	450.00 500.00	420.00 150.00	530.00 600.00	420.00 150.00	500.00 0.00	1,000.00 0.00	455.00 0.00	1,000.00 0.00	643.30 0.00	1,000.00 0.00	1,000.00 0.00	1,325.00	estimate
		420.00	925.00	570.00	420.00	950.00	570.00	1,130.00	570.00	500.00	1,000.00	455.00	1,000.00	643.30	1,000.00	1,000.00	1,325.00	oounidio
	Old Ford																	
	Grass cutting (12 cuts)	120.00 120.00	120.00 120.00	140.00 140.00	140.00 140.00	140.00 140.00	140.00 140.00	140.00	140.00	180.00 180.00	180.00 180.00	69.80 69.80	180.00 180.00	100.00	180.00 180.00	180.00 180.00	140.00 140.00	Quote
	Playground and Woodland Recreation		120.00	140.00	140.00	140.00	140.00	140.00	140.00	100.00	100.00	03.00	100.00	100.00	100.00	100.00	140.00	
	Grass Cutting Playground (12 cuts)	120.00		168.00	120.00	120.00	120.00	180.00	120.00	168.00	120.00	190.40	120.00	233.30	500.00	2,000.00		Quote
	Safety Inspection	63.00		66.00	70.00	63.00	70.00	63.00	70.00	65.00	70.00	65.00	70.00	66.50	66.50	140.00	150.00	
	Maintenance Woodland Area ground maintenance	450.52	375.00	0.00	200.00	200.00	200.00	0.00	200.00	1,155.00	0.00	240.00	94.62	0.00	0.00	500.00	500.00	Not started yet. This year likely to be
																		seeding rather than mowing
	Woodland Area weed spraying	633.52	375.00	234.00	390.00	383.00	390.00	243.00	390.00	1,388.00	190.00	495.40	284.62	299.80	566.50	2,640.00	175.00 1,674.50	Quote
	Misc	033.32	375.00	234.00	390.00	383.00	390.00	243.00	330.00	1,300.00	190.00	490.40	204.02	299.00	500.50	2,040.00	1,074.50	
	Village clock maintenance	167.00	185.00	167.00	200.00	172.00	200.00	349.00	200.00	182.00	200.00	187.00	200.00	193.00	193.00	200.00	200.00	
	Bench - maintenance	0.00	200.00	0.00	250.00	480.00	250.00	480.00	250.00	957.00	400.00	0.00	400.00	750.00	1,500.00	400.00	1,000.00	
	Grit Bins - 5 bins / 2 fills each Grit - store for paths / roads (2 pallets at £80/ p	350.00	193.00	75.00	750.00	750.00 250.00	750.00 250.00	322.00 0.00	750.00 250.00	0.00 420.00	750.00 0.00	0.00 365.00	750.00 0.00	0.00 0.00	0.00 0.00	375.00 0.00	375.00 0.00	
	Handy person project	0.00	st) 0.00	0.00		250.00	250.00	0.00	230.00	420.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Election Costs May 2015 (DDDC figure)			295.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	376.98	0.00	0.00	0.00	0.00	0.00	
	Parish Paths	0.00	0.00	0.00		0.00	0.00	0.00	0.00	450.00	0.00	95.00	0.00	0.00	180.00	0.00	320.00	Quote
	Dog Bins Contingency	0.00 980.00	1,000.00	0.00 0.00	1,405.00	0.00 1,405.00	0.00 1,405.00	0.00 0.00	0.00 1,405.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	
	Contailing on My	1,497.00	1,578.00	537.40	2,605.00	3,057.00	2,855.00	1,151.00	2,855.00	2,009.00	1,350.00	1,023.98	1,350.00	943.00	1,873.00	975.00	1,895.00	
	S137 Grants																	
	S137 grants (incl Village Hall, Xmas lights, Vil	390.00	500.00	280.00	800.00	800.00	800.00	680.00 680.00	800.00 800.00	1,100.00	1,500.00	3,115.60	1,500.00	100.00	1,500.00	1,500.00	1,500.00	
	WORKING PARTIES	390.00	500.00	280.00	800.00	800.00	800.00	660.00	000.00	1,100.00	1,500.00	3,115.60	1,500.00	100.00	1,500.00	1,500.00	1,500.00	
	WP - New Playgound	590.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,745.22	0.00	793.33	2,500.00	40,000.00	40,000.00	
	WP - Communication including Website		0.00		0.00		0.00	0.00	0.00	0.00	0.00	1,923.98	0.00	0.00	0.00	0.00	0.00	
	WP - Emergency Planning		0.00		0.00		0.00	0.00	0.00 0.00	19.14	0.00	6,176.43	0.00	0.00	0.00	0.00	0.00	
	WP - Orchard WP - Monuments		250.00 0.00		0.00	1,670.00 950.00	0.00	1,153.81 950.00	0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL WORKING PARTIES	590.00	250.00	0.00	0.00	2,620.00	0.00	2,103.81	0.00	19.14	0.00	13,845.63	0.00	793.33	2,500.00	40,000.00	40,000.00	
	TOTAL PAYMENTS	13,456.76	13,073.00	9,959.07	15,195.00	18,384.52	15,595.00	16,085.58	15,595.00	13,164.31	14,651.00	28,061.18	14,705.62	7,447.29	16,028.60	56,864.00	56,618.50	
	VAT							427.38		481.40	0.00	2,155.40	0.00	257.10	0.00	0.00	0.00	
	Total Payments after VAT	13,456.76	13,073.00	9,959.07	15,195.00	18,384.52	15,595.00	16,512.96	15,595.00		14,651.00	30,216.58	14,705.62	7,704.39	16,028.60	56,864.00	56,618.50	

		2010/2011		2011/2012		2012/2013		2013/2014		2014/2015		2015/201		2016/2017			2017/2018	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Estimate	Budget	Budget	
RECEIPTS	Bank Interest		649.00	43.05	122.00	4.17		10.56	0.00	17.25	0.00	21.52	0.00	11.31	15.00	15.00	15	
	Council Tax Grant									386.00	515.00	257.00	515.00	129.00	257.00	129.00	100	Not yet heard from DDDC so may not get
	Less est DDDC reimbursements April 2010 -	subject to max	500.00	999.00	500.00	0.00	999.00	1,998.00	999.00	999.00	999.00	999.00	999.00	0.00	999.00	999.00	999	
	Less est DCC Footpath Grant			430.00		950.00	430.00	430.00	430.00	385.00	385.00	0.00	385.00	117.00	385.00	385.00	385	
	Less est Burrial Ground			2,852.00		0.00		2,150.00	0.00	1,634.00	0.00	,	0.00	300.00	2,000.00	0.00	C	Will get something
	Website											0.00	0.00	160.00	160.00	0.00	160	
	Donations							0.00	0.00	5,024.50	0.00	,	0.00	5,000.00	0.00	0.00	(
	VAT					0.00		491.19	0.00	152.64	0.00		0.00	591.71	2,000.00	0.00	(
	RECEIPTS WITHOUT PRECEPT	0.00	1,149.00	4,324.05	622.00	954.17	1,429.00	5,069.19	1,429.00	8,598.39	1,899.00	8,462.67	1,899.00	6,309.02	5,816.00	1,528.00	1,659.00	
	PRECEPT (total payments - receipts w	rithout precept)	11,924.00		14,573.00		14,166.00		14,166.00	14,150.00	14,166.00	14,150.00	14,166.00	14,574.00	14,574.00	14,574.00	14,574.00	No change - 1% change is £14,719 and 2% change is £14,865
	TOTAL RECEIPTS	0.00	13,073.00	4,324.05	15,195.00	954.17	15,595.00	5,069.19	15,595.00	22,748.39	16,065.00	22,612.67	16,065.00	20,883.02	20,390.00	16,102.00	16,233.00	
SURPLUS / (DEFECIT) for year to 31st March 2014	(13,456.76)	0.00	(5,635.02)	0.00	(17,430.35)	0.00	(11,443.77)	0.00	9,102.68	1,414.00	(7,603.91)	1,359.38	13,178.63	4,361.40	(40,762.00)	(40,385.50)]