

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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AGM MINUTES

For the meeting held on 17th May 2016 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown Jane Buckham Joanne Keen	Richard Clark David Dalrymple-Smith David Dawson Malcolm Roper	Apologies:	Cllr Alan Edwards Cllr David Dawson Cllr Jason Atkin PCSO Ian Phipps
Others:	Cllr Kath Potter (Peak Park) Cllr Susan Hobson (DDDC) Jonathan Holsgrave Sarah Porter		Not present:	

Action

1. Election of Chairman – Cllr Keen nominated Cllr Brown, seconded by Cllr Roper. Unanimously approved.
2. Election of Vice-Chairman – Cllr Clarke nominated Cllr Dawson, seconded by Cllr Roper. Unanimously approved.
3. Apologies for absence – Cllr Alan Edwards, Cllr David Dawson, Cllr Jason Atkin and PCSO Ian Phipps.
4. The Minutes of the Annual General Meeting held on 17th May 2016 were approved
5. Accounts for the year 2016-2017 were approved. The Council noted these had been passed by the Internal Auditor. There was a query over 40p change from the previous minutes.

		RBS	RBS	HSBC	Summary
		Current	Reserve	Community	
		£	£	£	£
Cash Book :	Bal b/fwd current A/C 1st April 2016	500.00	28,807.38	30,331.20	59,638.58
	plus : receipts	23,648.47	14.97		23,663.44
	less : payments	-16,722.80			-16,722.80
	unpresented items				0.00
	transferred to reserve	-6,925.37	6,925.37		0.00
		500.00	35,748.02	30,331.20	66,579.22
	Unpresented chqs				0.00
	Unpresented receipts				0.00
	Balance	500.00	35,748.02	30,331.20	66,579.22
Bank :	Current A/C - 08/04/17	500.00			500.00
	Deposit A/C - 08/04/17	0.00	35,748.02	30,331.20	66,079.22
					0.00
	Balance at bank	500.00	35,748.02	30,331.20	66,579.22

6. Annual audit return and risk assessment were approved
7. Appointments to outside bodies were approved:
 - Baslow Sportsfield – Cllr Alan Edwards

- Baslow Charity – Cllr Richard Clark and Cllr David Dawson
- Festivals Group – Cllr Jane Buckham
- Village Hall Committee – Cllr Richard Clark
- Peak District Housing Association – Cllr Malcolm Roper
- Orchard Group – Cllr David Dawson

8. Code of Conduct was approved

9. Register of Interest Forms have mostly been completed and passed to Clerk.

Clerk

10. Reports from Committees:

- Orchard Group AGM – This has come to a previous ordinary meeting. Agreed to ask for the minutes to be circulated.
- Sports Field AGM – There was a suggestion the Council requests a copy of the finances. It was agreed to request a copy of the AGM minutes.
- Village Hall AGM – This is the beginning June and so minutes will be circulated after this.

11. AGM Closed moved on to Council meeting

DATE OF NEXT AGM - Tuesday 15th May 2018 at 7.30pm in the Methodist Hall, Baslow
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

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Others:	Jonathan Holsgrove Cllr Kath Potter Cllr Susan Hobson (DDDC) Sarah Porter		Not present:	

*Report / Action
Required*

1. There were apologies for absence received from Cllr Alan Edwards, Cllr David Dawson, Cllr Jason Atkin and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. Public speaking
 - Cllr Susan Hobson
 - Rutland Arms notice about the appeal will come out this week
 - Eaton Hill land needs investigating through the Land Registry. PDNPA can only get involved with enforcement if tipping.
 - Cllr Hobson is happy to be involved with the toilet discussions.
 - Cllr Kath Potter –
 - New Director of Corporate Strategy and Development is David Hickman.
 - The Planning Committee on Friday looked at the Rutland application. Cllr Potter was the only one who voted against and supported the Officer opinion.
 - Cllr Potter has resigned from DALC after about 40 years.
 - Don't know which Councillors will be elected on to the PDNPA following the local election.
 - Lack of getting planning enforcement achieved and there is a suggestion Parish Councils should write to the Peak Park Parishes Forum
 - Peak Park commissioned the tartan material from Scotland although this should be sourced locally. Confused as to why there is a need for Peak Park tartan.
4. The Minutes of the Meeting held on 18th April 2017 were approved subject to noting Cllr S.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non decision making):
 - Planning was discussed under Item 8
 - Suggestions from residents was discussed under Item 9
 - Playground and Burial Ground was discussed under Item 10
 - Working Parties was discussed under Item 11
 - Correspondence and other items – actioned as minuted was noted
7. New Councillor
Jonathan Holsgrove and Samantha McHattie were unanimously co-opted on as Parish Councillors
8. Planning Applications
New:
 - NP/DDD/0417/0402 - Corner Stone, 12 Over Road, Baslow - New timber framed and glazed entrance porch and entrance doors to Over Road elevation, extending the existing pitched roof and including alterations to existing window to accommodate porch. The removal of the side entrance from Over Lane, to be replaced with a new window and walling to match existing squared random stone walling; remove the associated pedestrian path from Over Lane. Increase the existing hardstanding and crossover at the front of the dwelling to accommodate two cars and create a separate pedestrian path to the new entrance. The introduction of two new windows to the rear elevation overlooking the garden. The relocation of the back door from the side of the dwelling to the rear elevation. The introduction of two pairs of rooflights to the rear of the dwelling. There were no comments on this.

To coopt

Clerk

Chairman's Signature Date.....

Existing:

- NP/DDD/0317/0281 – Rose Hill Farm Cottage, School Lane, Baslow – Proposed replacement garage
- NP/DDD/0317/0226 - Co-operative Food Store, Calver Road, Baslow - Section 73 application for the variation or removal of condition 2 - amended plans on appeal APP/M9496/W/16/3157101 – Going to PDNPA Planning Committee on 12th May
- NP/DDD/1216/1211 - 16 Gorse Ridge Drive, Baslow - Replacement windows and doors/Internal alterations/extension to front elevation forming new porch - pending
- NP/DDD/0217/0170 - The Gables, Eaton Hill, Baslow - The proposals involve a two storey side extension to the existing property - pending
- NP/DDD/0217/0171 – Glenhaven, 12 White Edge Drive, Baslow - Additional storey to the existing property and internal works to convert the existing poor quality bungalow into a high quality family home - pending
- NP/DDD/0217/0127 – The Old School House, School Lane, Baslow – Demolition of existing front porch and rear conservatory. Construction of new single and double storey extension to the rear, single storey extension to the side, single storey replacement porch to the front. Alterations to existing windows and construction of new detached double garage in front garden – Accepted conditionally
- NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway - Pending
- NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow - Develop a piece of woodland into a woodland park for recreational use – Planning Committee were minded to approve.

Enforcement:

- Bar Lodge – reported as appear to be adding an extension with no planning permission

9. Suggestions from residents:

- Village triangle and damage from water work contractors – no update from the Clerk. There was a contractor walking around the village with a clipboard.
- Drains on Eaton Hill and Water on Over Road – Clerk has reported both
- Land at the bottom of Eaton Hill. There was a discussion about what to do with this land. Cllr Holsgrove will look in to this.

Cllr Holsgrove

10. Inspections

- Issues from latest inspections?
 - Playground – Nothing to report. Next month to be carried out by Cllr Buckham
 - Burial Ground
 - 3 headstones are being moved to the correct position. The first has now got the correct permission.
 - Bench has been installed and positive feedback
 - Next month will be carried out by Cllr Roper

Cllr Buckham

11. Working Party and General Updates:

- Crime data update:
 - 14 crimes within the Neighbourhood Team in March 2017. 3 were in Baslow and Bubnell:
 - Vehicle crime on or near the A619
 - Antisocial behaviour on or near Low Meadows
 - Violence or sex offences on or near Low Meadows
- New Playground/Recreation Area –
 - Planning – Almost approved! Awaiting meeting with the PDNPA on site. Clerk is chasing. Awaiting a meeting with Rospa
 - Discussions with the Sports Field have been very helpful and they will be involved with future meetings.
- Communication – Promotion for Parish Meeting on 25th May. Clerk has emailed all community groups and some organisations.
- Community Orchard
- Roundabouts and Village Green
 - Planter – application has been submitted and no update. The sign has been ordered
 - Rowley’s roundabout – Agreement with Bradder’s has been signed and planting completed. Sign ordered
 - Village sign – application has been submitted for planning permission but can’t proceed without a design. Can pay for pre-planning advice. Suggested the competition should be run and then seek pre-planning advice.
 - Concrete slab removal – Clerk has informed contractor to proceed
 - It was agreed to request that the roundabouts be cut prior to the RHS Show

Clerk

Cllr Buckham
and Cllr
Dawson

12. Finance and Administration including Working Party Update:
- Asset Register – Playground bench has been replaced by a donation from the Sports Field. This is a different bench and owned by the Sportsfield.
 - Accounts to 9th May 2017 were noted. The start of year figures now match the end of year 2016/2017
 - HSBC have not yet issued the cheque for closing the Community Account. Clerk has a form to complete and take back to branch.
 - Insurance renewal – This is £425.62
 - S137 Requests - None
 - New expenditure approved: Clerk
 - Cheque 1340 – Clerk Pay and Expenses - £466
 - Cheque 1341 – Ground maintenance and bench installation - £727.56
 - Cheque 1342 – Audit – £76.80
 - Cheque 1343 - Insurance - £425.62
 - Expenditure noted - None
 - New income noted:
 - Precept - £14,719
 - VAT - £875.04
 - Burial income - £145 (£35 now yet banked as a query with it)
 - Website income - £60
 - Interest -28p
13. Correspondence:
- Village Toilet Consultation – Expenditure figures provided from DDDC. Clerk has circulated a press release. Cllr Buckham has offered to undertake a survey of users. Cllr Roper would help her. Cllr Buckham and Cllr Roper
14. Feedback from Meetings and Training:
- None
15. For information
- Man hole cover outside Spar Shop has been reported
16. DALC Circulars (all circulated by email):
- Circular 06-2017 - Devolution of Services to Parishes - General Election & Purdah - Commission on Future of Localism -Neighbourhood Plan Examiners new Guidance - Village of the Year 2017 -Consultation on Park Runs - Training Diary
 - Circular 05 2017 - DCLG Guidance on Transparency Funding £25K+ - National Living Wage Rates - Updated Legal Topic Notes - New Governance & Accountability Guide - New NALC Model Contract - DALC Exec Committee Vacancies - Arnold-Baker Local Council Administration 10th Edition - Training
17. Reading (circulated by email):
- Clerks and Councils Direct Magazine
 - Peak Guardian Spring edition magazine
 - Area Community Forums Minutes
 - Peak Park Parishes Forum Management Committee Minutes
 - Media Releases from Derbyshire Dales District Council
 - Rural Matters Newsletter
 - Rural Services Network Bulletins
 - Rural Opportunities Newsletter
 - Weekly Rural News Digest
 - Rural Opportunities Bulletins and Press releases - Rural Services Network

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 20th June 2017
- 18th July 2017
- 17th October 2017
- 19th September 2017
- 21st November 2017