

# BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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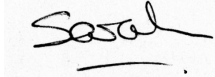
9<sup>th</sup> October 2017

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **21<sup>st</sup> November 2017 at 7.30pm in the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

## AGENDA

- |  | <i>Report / Action Required</i>   |
|--|---|
| 1. Apologies for absence   | To note   |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please Note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note   |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.   | To note and action  |
| 4. To approve the Minutes of the Meeting held on 19 <sup>th</sup> September 2017   | To approve  |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -<br>Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded ....."   |   |
| 6. Matters Arising (actions from previous meetings to note – non decision making): <ul style="list-style-type: none"><li>• Planning</li><li>• Suggestions from residents</li><li>• Playground and Burial Ground</li><li>• Working Parties</li><li>• Correspondence and other items – actioned as minuted</li></ul>   | Agenda Item 8<br>Agenda Item 9<br>Agenda Item 10<br>Agenda Item 11<br>To note |
| 7. Co-Option of Councillor<br>One resident has come forward, Tim Tucker  | To co-opt   |
| 8. Planning Applications<br>New: <ul style="list-style-type: none"><li>• NP/DDD/1017/1095 - Bridge Foot Cottage, Bubnell Lane, Baslow - Reconstruction of former piggery in garden to become a garden room/study with adjacent toilet</li></ul> Existing: <ul style="list-style-type: none"><li>• NP/DDD/0917/0987 - Bubnell Hall, Bubnell Lane, Baslow - Listed Building consent - Replacement / refurbishment to existing garage doors and windows to existing pool house. Internal doors to be replaced / refurbished as per previous application - Pending</li><li>• NP/DDD/0917/0941 – Eaton Rise, Eaton Drive, Baslow – Proposed single storey side extension and associated works - Pending</li><li>• NP/DDD/0917/0924 - Baslow Sports Club, Church Lane, Baslow - Replacement doors and windows to ground floor of Baslow sports pavilion – Granted conditionally</li><li>• NP/DIS/0817/0876 – Glenhaven, 12 White Edge Drive Baslow - Discharge of Conditions</li></ul>                             | To discuss<br><br>To note   |

<ul style="list-style-type: none"> <li>3, 8 and 11 on NP/DDD/0217/0171 – Conditions partly discharged</li> <li>• NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway - Pending</li> <li>• NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow- Develop a piece of woodland into a woodland park for recreational use – Planning Committee were minded to approve.</li> </ul>	
Enforcement reported:	To note
<ul style="list-style-type: none"> <li>• Bridgefoot Cottage on Bubnell Lane – Application submitted</li> </ul>	
9. Suggestions from residents:	
<ul style="list-style-type: none"> <li>• Speedwatch – Was very successful. They observed 6 motorists exceeding the 30 mph limit on the A623 Calver Rd, Baslow. They will be written too. This will be repeated.</li> </ul>	Update
<ul style="list-style-type: none"> <li>• Village sign on village green – Clerk preparing application</li> </ul>	Update
<ul style="list-style-type: none"> <li>• Crane on Eaton Hill – reported to DCC. However, was unplanned as the location for it was unsuitable when the crane arrived. DCC has advised permission should be sought to avoid any problems. Clerk has emailed the village and added to the parish magazine</li> </ul>	To note
<ul style="list-style-type: none"> <li>• Door to door no thank you sales flyers have been dropped to the Spar and the village emailed and in the Parish magazine</li> </ul>	To note
10. Inspections	
<ul style="list-style-type: none"> <li>➢ Issues from latest inspections? <ul style="list-style-type: none"> <li>○ Playground</li> <li>○ Burial Ground</li> </ul> </li> </ul>	Cllrs McHattie and Buckham Cllr Roper
11. Working Party and General Updates:	
<ul style="list-style-type: none"> <li>• Crime data update – No data sine August 2017</li> </ul>	To note
<ul style="list-style-type: none"> <li>• Snow warden and grit – The Clerk has a list of grit bins which need topping up and residents who wish to have grit</li> </ul>	To note
<ul style="list-style-type: none"> <li>• Village Website – Email from Simon Turton</li> </ul>	To discuss
<ul style="list-style-type: none"> <li>• New Playground/Recreation Area – <ul style="list-style-type: none"> <li>○ Netting/fencing – Labosport has reported on the boundary.</li> <li>○ Planning – Peak Park are expecting this to go back to Committee in December but dependent on the boundary netting.</li> </ul> </li> </ul>	To note
12. Finance and Administration including Working Party Update:	
<ul style="list-style-type: none"> <li>• Accounts to 10<sup>th</sup> October 2017 – Appendix A</li> </ul>	To note
<ul style="list-style-type: none"> <li>• Ground Maintenance Contract – last tendered in early 2016 must be tendered end of 2018/early 2019 – Quote £3,470 and spend this year expected to be £3,555.01</li> </ul>	To discuss
<ul style="list-style-type: none"> <li>• Burial Ground Fees for 2018 – Appendix B</li> </ul>	To discuss
<ul style="list-style-type: none"> <li>• S137 Requests – Church Christmas Lights Event - £115 for the band</li> </ul>	To discuss
<ul style="list-style-type: none"> <li>• New expenditure to approve: <ul style="list-style-type: none"> <li>➢ Cheque 1367 – Clerk Pay and Expenses - £472.72</li> <li>➢ Cheque 1368 – Engraved plaque for bench - £61.20 (£10.20 VAT)</li> <li>➢ Cheque 1369 – Labosport survey - £1,200 (£200 VAT)</li> <li>➢ Cheque 1370 – Website - £120 (£20 VAT)</li> <li>➢ Cheque 1371 – Ground maintenance – £968.05</li> <li>➢ Cheque 1372 – Friends of the Peak District subscription - £50</li> </ul> </li> </ul>	To approve
<ul style="list-style-type: none"> <li>• Expenditure to note - None</li> </ul>	To note
<ul style="list-style-type: none"> <li>• New income to note: <ul style="list-style-type: none"> <li>➢ Burial Ground - £500</li> </ul> </li> </ul>	To note
13. Correspondence – None	
14. Feedback from Meetings and Training –	
<ul style="list-style-type: none"> <li>• Councillor Essential Training - 1 November 2017</li> </ul>	Cllrs McHattie & Holsgrove
<ul style="list-style-type: none"> <li>• Derbyshire Law Centre - Annual General Meeting</li> </ul>	Cllr Holsgrove
15. For information – None	To note
16. DALC Circulars (all circulated by email):	To note
<ul style="list-style-type: none"> <li>• Circular 12-2017 - DALC - Our Day - NALC response to LG Finance Plans - Updated Legal Topic Note - NALC Larger Councils Conference - How to Discuss Retirement Options - NFP Workshops - bid writing - Clerk Essential Training - FOI Training</li> </ul>	
17. Reading (circulated by email):	All to be read
<ul style="list-style-type: none"> <li>• Clerk and Councils Direct (magazine)</li> <li>• Peakland Guardian (magazine)</li> <li>• Citizens Advice Derbyshire Districts - Derbyshire Dales Quarterly Impact Report</li> <li>• Derbyshire Adult Care Newsletter - Autumn 2017 Issue 9</li> <li>• Media Releases from Derbyshire Dales District Council</li> <li>• Rural Matters Newsletter</li> </ul>	

- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 16<sup>th</sup> January 2018
- 20<sup>th</sup> February 2018
- 20<sup>th</sup> March 2018
- 17<sup>th</sup> April 2018
- 15<sup>th</sup> May 2018
- 19<sup>th</sup> June 2018
- 17<sup>th</sup> July 2018
- 18<sup>th</sup> September 2018
- 16<sup>th</sup> October 2018
- 20<sup>th</sup> November 2018

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## MINUTES

### For the meeting held on 19<sup>th</sup> September 2017 in The Methodist Hall, Baslow

<b>Councillors present:</b>	Christopher Brown Jane Buckham Richard Clark David Dawson David Dalrymple-Smith	Alan Edwards Joanne Keen Samantha McHattie Malcolm Roper	<b>Apologies:</b>	Cllr Jonathan Holsgrove Cllr Jason Atkin (DCC) Cllr Kath Potter (Peak Park) PCSO Ian Phipps
<b>Others:</b>	Cllr Susan Hobson (DDDC) Sarah Porter			

*Report / Action  
Required*

1. There were apologies for absence received from Cllr Jonathan Holsgrove, Cllr Jason Atkin, Cllr Kath Potter and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. Public speaking
  - Cllr Susan Hobson –
    - RHS Chatsworth Liaison meeting date has been set and pleased Baslow and Bubnell PC are invited.
    - Baslow Toilets have been put forward as ones to remain open and be a charging facility. This is out to consultation and Clerk has circulated this to the village.
    - Are there any plans to change the map on the Green? No there are no plans to do this.
4. The Minutes of the Meeting held on 18<sup>th</sup> July 2017 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non decision making):
  - Planning was discussed under Item 7
  - Suggestions from residents was discussed under Item 8
  - Playground and Burial Ground was discussed under Item 9
  - Working Parties were discussed under Item 10
  - Correspondence and other items – actioned as minuted

#### 7. Planning Applications

##### New:

- NP/DDD/0917/0924 - Baslow Sports Club, Church Lane, Baslow - Replacement doors and windows to ground floor of Baslow sports pavilion – No comments
- NP/DIS/0817/0876 – Glenhaven, 12 White Edge Drive Baslow - Discharge of Conditions 3, 8 and 11 on NP/DDD/0217/0171
- NP/DDD/0717/0763 - Fischers Hotel, Baslow Hall, Calver Road, Baslow - Advertisement consent - To replace the existing "Fischers Baslow Hall" sign with a new sign – No comments
- NP/DDD/0817/0849 - 3 Stoney Furlong Road, Baslow, Bakewell - Small infill extension to the rear of the property – No comments
- NP/DDD/0817/0845 - Bar Lodge, Bar Road, Baslow - Retrospective planning permission for a replacement porch and associated works – No comments
- NP/DDD/0817/0836 - Bubnell Hall, Bubnell Lane, Baslow - Listed Building consent - Paint colour for all external gates on the property, including 2 access gates from the public highway (Bubnell Lane) and pair of gates into courtyard plus 2 field access gates – No comments
- NP/NMA/0717/0795 - Bar Lodge, Bar Road, Baslow - Non material amendment to NP/DDD/0513/0370 - alterations to the roof – Amendments accepted – No comments
- NP/NMA/0817/0807 - Glenhaven, 12 White Edge Drive, Baslow - Non Material Amendment to application NP/DDD/0217/0171 - Change of blockwork to natural stone Change roof tile to slate Change window surrounds Detail Chimney – Amendments split decision
- NP/DDD/0717/0727 - Willow Cottage, Church Street, Baslow - Listed Building consent - Proposed ground floor disabled bedroom – Discussed via email

##### Existing:

- NP/DDD/0617/0645 – 12 Royal Croft Drive, Baslow – Proposed single storey side extension and associated works – granted conditionally
- NP/DDD/0617/0662 – Greystones, Over Lane, Baslow - 1. Reduce space occupied by

Clerk

Chairman's Signature ..... Date.....

existing integral garage and convert into bedroom 2. Erect single storey detached double garage to the front / side of the property 3. Extend pitched roof section of front elevation over bedroom space 4. Extend one of the existing gables at rear of property 5. Add additional gable at rear of property 6. Erect garden room at rear of property 7. Internal reconfiguration of rooms – granted conditionally with the Parish Council’s comments being taken in to consideration

- NP/DDD/0617/0587 - 3 Stoney Furlong Road, Baslow - Small infill flat-roof extension to the rear of the property - Refused
- NP/DDD/1216/1211 - 16 Gorse Ridge Drive, Baslow - Replacement windows and doors/Internal alterations/extension to front elevation forming new porch - pending
- NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway - Pending
- NP/DDD/0216/0090 - Land Adjacent to Baslow Sportsfield, Baslow Sports Club, Baslow- Develop a piece of woodland into a woodland park for recreational use – Planning Committee were minded to approve.

Enforcement reported:

- Bar Lodge – Planning Enforcement has visited and a retrospective planning application has been submitted - NP/DDD/0817/0845 - Bar Lodge, Bar Road, Baslow - Retrospective planning permission for a replacement porch and associated works
- Bridgefoot Cottage on Bubnell Lane
- 3 Stoney Furlong Road, Baslow – access onto Over Lane

8. Suggestions from residents:

- Land at the bottom of Eaton Hill - Clerk has written to the owner but had no response
- Speedwatch – Clerk liaising with the Police about some dates as trying to get 3 volunteers together is proving tricky. However, DCC offer a speed survey for a fee of £195 plus VAT. It was decided this was not worth doing at the moment.
- Neighbourhood Watch stickers for the wheelie bins like the speed signs. Clerk explained the Neighbourhood Watch would like to offer bin stickers similar to the speed stickers. The Parish Council can not authorise this but do not object to it. There was a comment that stickers are on every lamppost so do the bins need them too.
- Trees at junction of Eaton Hill and Eaton Drive – Difficult to do anything as it is on private land. It was thought that tree surgeons were at the property last week.
- Ivy on wall on Bubnell Lane – The Clerk has received a complaint about ivy and brambles blocking the footpath at Bubnell Lane. Clerk will report to DDC

Clerk

9. Inspections

➤ Issues from latest inspections?

- Playground – Nothing to report other than everything is deteriorating further. Hinge on the gate was loose which is now fixed. Cllr McHattie agreed to undertake the next month’s inspections.
  - poo in play area – Thought this was badger and not a lot we can do about this. There was then a discussion about the bin. This is not the Parish Council’s. It was agreed that perhaps this should be removed from the playground.
- Burial Ground – Cllr Roper had nothing to report and will continue to do the inspections
  - Request for a burial plot to be used as a multiple cremation plot – This was approved

Cllr McHattie

Cllr Roper

Clerk

10. Working Party and General Updates:

- Crime data update – 24 incidents in the Neighbourhood Area in June 2017. 1 in Baslow:
  - Burglary on or near the parking area by the Robin Hood
 There was then a discussion about the most recent crime and the importance of reporting anything suspicious to 101.
- Snow warden and grit – To sign up but not order more grit. Cllr Roper and Clerk will tidy up the store of grit. It was agreed that the grit bins should be checked and the grit loosened.
- Traffic regulation order for Baslow – circulated to residents and the following returned:
  - Extend the NO WAITING AT ANY TIME on School Lane down the hill past the next drive opposite
  - Concern the double yellow lines at the top of School Lane and Eaton Hill won’t make a difference. What about a one-way system up Eaton Hill and down School Lane?
  - Concerned that the reduction in the amount of on-road parking on Bubnell Lane is going to impact local residents. Agree that there does need to be some additional yellow lines around the bridge, but if these changes are only being made because buses continue to run along Bubnell Lane as it will not guarantee a smooth passage for buses. Further along Bubnell Lane cars are often parked in such a way that also makes it difficult for buses to get through. DCC should

Cllr Roper  
Clerk

support the approach to Chatsworth to convert some of the long-term disused allotments into a parking area for the residents of West End, which Nick Wood (following a site visit) agreed to. We had to contact Derbyshire Highways, who said that the access to the parking area was not suitable, and this would take away some of the parking issues of Bubnell Lane.

These were noted.

- Benches – it was confirmed to order 3 benches for the burial ground, BT telephone exchange and memorial bench on the Village Green. Clerk
  - Broxap has sold out of the Milano benches (which match the village green) until February and so it was agreed to buy 3 Cambridge (match the burial ground) benches for £340 plus VAT each
  - Delivery of 3 benches would be £200 or 1 bench £180
- New Playground/Recreation Area –
  - Netting/fencing – Cllr Dawson, Tony Buckham and Stuart Cunningham undertook an assessment on how high and wide the net should be on Thursday 13<sup>th</sup> August based on Labosport principles. However, following advice received from the ECB, the Sports Field Trustees wish a formal report to be carried out by Labosport. This will cost £1,000 plus VAT. The Working Group met on Monday 11<sup>th</sup> September and discussed options. They asked Tony Buckham to talk to Sport England about removing their objection. They agreed to ask the Parish Council to agree a sum to support the Sports Field on the netting and to commission the report. The suggestion is £2,500. This was approved. Clerk
  - Planning – Clerk would like this to go to the Planning Committee by November’s meeting but is dependent on the netting and Sport England issues.
- Toilet Consultation – DDDC considered a report at Committee in September and have now put out to consultation for Baslow to have a charging system fitted and it remain with Derbyshire Dales District Council.

11. Finance and Administration including Working Party Update:

- External audit has been returned – Query over signing the governance and accounting statements on the same day
- Accounts to 10<sup>th</sup> September 2017 were noted
- HSBC has finally transferred the funds to the RBS account
- S137 Requests – None
- New expenditure approved: Clerk
  - Cheque 1358 – Clerk Pay and Expenses - £447.50
  - Cheque 1359 – Ground maintenance and bench installation - £775.12
  - Cheque 1360 – External audit - £120 (VAT £20)
  - Cheque 1361 – Website - £146.98 (VAT £20)
- Expenditure noted - None
- New income noted:
  - Interest – 41p
  - Burial Ground - £155

12. Correspondence –

- Town & Parish Conferences – no one is available to attend
- RHS Liaison Group meeting – 12<sup>th</sup> October at 6pm – Cllr Dalrymple-Smith will attend Cllr Dalrymple-Smith
- Letter from David Upton regarding Policing locally
- Derbyshire Dales District Council’s Area Community Forums were noted
- Thank you from Baslow Neighbourhood Watch for the S137 grant

13. Feedback from Meetings and Training – None

14. Meeting dates for 2018 approved:

- |                                  |                              |                                   |
|----------------------------------|------------------------------|-----------------------------------|
| • 16 <sup>th</sup> January 2018  | • 15 <sup>th</sup> May 2018  | • 18 <sup>th</sup> September 2018 |
| • 20 <sup>th</sup> February 2018 | • 19 <sup>th</sup> June 2018 | • 16 <sup>th</sup> October 2018   |
| • 20 <sup>th</sup> March 2018    | • 17 <sup>th</sup> July 2018 | • 20 <sup>th</sup> November 2018  |
| • 17 <sup>th</sup> April 2018    |                              |                                   |

15. For information

- Car Parks Review – consultation is now live until 18 September
- Overflowing drain in the field behind the Cavendish – Chatsworth has repaired temporarily and will be permanently repaired by March 2018
- Deep pothole between Eaton Close and Eaton Cottage reported
- A625 Speed Limit Traffic Regulation Order – no comments made

16. DALC Circulars (all circulated by email):

- Circular 10- 2017 - DALC Survey - Derbyshire Cllr in final 8 of NALC Cllr of year awards - HR responsibilities & appraisals - Big Lottery Fund - Win 40k match funding - Heritage Lottery - Gen Data Protection Regs - PAT testing - Litter Innovation Fund

- Circular 9 - DALC AGM - New General Data Protection Regs - DALC's new offices - Local Councils Explained for £10 - HR Advice statutory breaks for employees - Report, Voice of the Councillor - Legal Briefing - £13M Woodland Grant confirm

17. Reading (circulated by email):

- Clerks and Councils Direct magazine
- Chief Executive's Bulletin 26 - 14 July 2017
- Decisions made following Better care closer to home consultation
- Citizens Advice Derbyshire Districts - Derbyshire Dales Quarter 1 Report
- Peak Park Parishes Forum AGM – 30<sup>th</sup> September
- Derbyshire County Council Scams Bulletin - 29 August 2017
- Media Releases from Derbyshire Dales District Council
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 17<sup>th</sup> October 2017
- 21<sup>st</sup> November 2017

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**Baslow and Bubnell Parish Council**  
**Bank Rec. As at 7th November 2017**

	RBS Current £	RBS Reserve £	HSBC Community £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2017	500.00	35,748.02	30,331.20	66,579.22	
plus : receipts	47,430.24	2.64		47,432.88	
less : payments	-9,658.61		-30,331.20	-39,989.81	
unpresented items				0.00	
transferred to reserve a/c	-37,771.63	37,771.63		0.00	
	<u>500.00</u>	<u>73,522.29</u>	<u>0.00</u>	<u>74,022.29</u>	0.00
Unpresented chqs		2,540.91		2,540.91	
Unpresented receipts		610.00		610.00	
Balance	<u><b>500.00</b></u>	<u><b>75,453.20</b></u>	<u><b>0.00</b></u>	<u><b>75,953.20</b></u>	
Bank : Current A/C - 06/10/17	500.00			500.00	
Deposit A/C - 06/10/17	0.00	75,453.20	0.00	75,453.20	
				0.00	
Balance at bank	<u><b>500.00</b></u>	<u><b>75,453.20</b></u>	<u><b>0.00</b></u>	<u><b>75,953.20</b></u>	
difference	0.00	0.00	0.00	0.00	
Signed by Responsible Finance Officer			Date		
Signed by Chairman			Date		

<b>RESERVES</b>		RBS Current £	RBS Reserve £	HSBC High Interest £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	35,748.02	30,331.20	66,579.22	-9,373.98
*	New Playarea reserve			25,331.20		
*	Transfer to HSBC			5,000.00		
*	New Playarea reserve additions -flexible		10,000.00			
	Repair existing palyground equipment		1,000.00			
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00			
	Orchard reserve		0.00			
	Grit bin reserve from 13/14		750.00			
	Maintenance in burial ground (tree removal)		0.00			
	Election year		1,500.00			
	Website improvement		1,000.00			
	General reserve	500.00	8,000.00			
		<u>500.00</u>	<u>22,700.00</u>	<u>30,331.20</u>	<u>53,531.20</u>	0.00
				difference		-13,048.02
*	<b>total amount for play area</b>					40,331.20



Monthly Budget Monitoring

BASLOW AND BUBNELL PARISH COUNCIL		Year to Date at 07.11.17			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2017 - 2018		7					
Date	7th November 2017	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	7	To Date	To Date	£	Projected	For Year	£
<b>PAYMENTS</b>							
<b>Administration</b>							
Clerk's salary		3,109.16	3,388.00	278.84	5,808.00	B 5,808.00	0.00
Clerk's expenses		147.94	198.33	50.39	340.00	B 340.00	0.00
Parish Mobile phone		42.00	21.00	(21.00)	36.00	B 36.00	0.00
Councillor's expenses (travel & sub - £10 / person)		0.00	58.33	58.33	100.00	B 100.00	0.00
Training		40.00	145.83	105.83	250.00	B 250.00	0.00
Audit fees		176.80	175.00	(1.80)	300.00	B 300.00	0.00
Room hire		222.00	204.17	(17.83)	350.00	B 350.00	0.00
Subscription DALC + PPP Forum		24.00	72.92	48.92	125.00	B 125.00	0.00
Website maintenance		226.98	291.67	64.69	500.00	B 500.00	0.00
Insurance		425.62	291.67	(133.95)	500.00	B 500.00	0.00
Stationery, Printing and Adverts		51.00	58.33	7.33	100.00	B 100.00	0.00
		4,465.50	4,905.25	439.75	8,409.00	B 8,409.00	0.00
<b>Burial Ground</b>							
Maintenance		170.00	175.00	5.00	300.00	B 300.00	0.00
Rates inc. water		0.00	87.50	87.50	150.00	B 150.00	0.00
Refuse removal		0.00	58.33	58.33	100.00	B 100.00	0.00
Grass cut		825.00	656.25	(168.75)	1,125.00	B 1,125.00	0.00
		995.00	977.08	(17.92)	1,675.00	B 1,675.00	0.00
<b>Amenity Area</b>							
Grass cutting		1,068.56	772.92	(295.64)	1,325.00	B 1,325.00	0.00
Other Maintenance		0.00	0.00	0.00	0.00	B 0.00	0.00
		1,068.56	772.92	(295.64)	1,325.00	B 1,325.00	0.00
<b>Old Ford</b>							
Grass cutting		120.00	81.67	(38.33)	140.00	B 140.00	0.00
		120.00	81.67	(38.33)	140.00	B 140.00	0.00
<b>Playground and Woodland</b>							
Grass Cutting		302.90	203.88	(99.03)	349.50	B 349.50	0.00
Safety Inspection		108.50	87.50	(21.00)	150.00	B 150.00	0.00
Playground Maintenance		0.00	291.67	291.67	500.00	B 500.00	0.00
Woodland Maintenance		50.00	291.67	241.67	500.00	B 500.00	0.00
Woodland Spraying		0.00	102.08	102.08	175.00	B 175.00	0.00
		461.40	976.79	515.39	1,674.50	B 1,674.50	0.00
<b>Misc</b>							
Village clock maintenance		0.00	116.67	116.67	200.00	B 200.00	0.00
Bench - maintenance		1,691.50	583.33	(1,108.17)	1,000.00	B 1,000.00	0.00
Grit Bins x 5 / 2 x fills		0.00	218.75	218.75	375.00	B 375.00	0.00
Grit - store for paths/roads		0.00	0.00	0.00	0.00	B 0.00	0.00
Election Costs		0.00	0.00	0.00	0.00	B 0.00	0.00
Parish Paths		220.50	320.00	99.50	320.00	B 320.00	0.00
Dog Bins		0.00	0.00	0.00	0.00	B 0.00	0.00
Contingency		0.00	0.00	0.00	0.00	B 0.00	0.00
		1,912.00	1,238.75	(673.25)	1,895.00	B 1,895.00	0.00
<b>S137 Grants</b>							
S137 grants (incl Village Hall donations)		100.00	875.00	775.00	1,500.00	B 1,500.00	0.00
		100.00	875.00	775.00	1,500.00	B 1,500.00	0.00
<b>WORKING PARTIES</b>							
						All WP Expend from Reserves	
WP - New Playground		136.75	23,333.33	23,196.58	40,000.00	B 40,000.00	0.00
WP - Emergency Planning		0.00	0.00	0.00	0.00	B 0.00	0.00
WP - Orchard		0.00	0.00	0.00	0.00	B 0.00	0.00
WP - Communication		0.00	0.00	0.00	0.00	B 0.00	0.00
		136.75	23,333.33	23,196.58	40,000.00	B 40,000.00	0.00
<b>Total Payments</b>							
		9,259.21	33,160.79	23,901.58	56,618.50	B 56,618.50	0.00
VAT		399.40	0.00	(399.40)	0.00	B 0.00	0.00
<b>Total Payments after VAT</b>							
		9,658.61	33,160.79	23,502.18	56,618.50	B 56,618.50	0.00
<b>RECEIPTS</b>							
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
Bank Interest		30,333.84	8.75	30,325.09	15.00	B 15.00	0.00
Council Tax Grant		0.00	0.00	0.00	0.00	A 0.00	0.00
DDDC Reimbursements		0.00	582.75	(582.75)	999.00	B 999.00	0.00
DCC Footpath Grant (Right of way Grant)		0.00	224.58	(224.58)	385.00	B 385.00	0.00
Burial Ground		1,345.00	0.00	1,345.00	0.00	B 0.00	0.00
Website		160.00	93.33	66.67	160.00	B 160.00	0.00
Donations		0.00	0.00	0.00	0.00	B 0.00	0.00
Vat		875.04	0.00	875.04	0.00	B 0.00	0.00
<b>Total Receipts before precept</b>							
		32,713.88	909.42	31,804.46	1,559.00	B 1,559.00	0.00
Precept		14,719.00	8,586.08	6,132.92	14,719.00	A 14,719.00	0.00
<b>TOTAL RECEIPTS Including PRECEPT</b>							
		47,432.88	9,495.50	37,937.38	16,278.00	B 16,278.00	0.00
<b>PROFIT / (LOSS) for year to 31st March 2018</b>							
		37,774.27	-23,665.29	61,439.56	-40,340.50	B -40,340.50	0.00
<b>Cumulative Bank Balances as at 1st April 2017</b>							
					66,579.22		
<b>Forecast surplus in year</b>							
					-40,340.50		
<b>Forecast Cumulative Bank Balances as at 31st March 2018</b>							
					26,238.72		

## APPENDIX A - FEES

1. Entitlement to exclusive right of burial applies where the person requiring exclusive right of burial, or the deceased, is or was:
  - a. a current inhabitant of Baslow and Bubnell
  - b. a former inhabitant or parishioner of Baslow and Bubnell for a period of at least 5 years within a reasonable time of death (for example no more than 5 years) except for someone going into residential care.
2. In the case of a still-born child, one of the parents must satisfy the above criteria.

Individuals who do not satisfy the criteria laid down in paragraph 1 will not normally be entitled to apply for exclusive right of burial.

3. The fees indicated do not include the digging of the grave.
4. **Exclusive Right of Burial in Earthen Graves** - Fees for Exclusive Right of Burial for a period not exceeding one hundred years are as follows:
  - i. in an earthen grave 9 x 4 feet: £400.00
  - ii. of cremated remains in an earthen grave 18 x 18 inches in the Garden of Rest £100.00

These fees include the deed of the Grant of Exclusive Right of Burial and all the expenses thereof.

5. **Interment** - Fees for interment are as follows:
  - I. of the body of a still born child or a child whose age at the time of death did not exceed one year: NO CHARGE
  - II. of the body of a child whose age at the time of death exceeded one year, but did not exceed 16 years: £150.00
  - III. of the body of a person whose age at the time of death exceeded 16 years: £200.00
  - IV. of cremated remains in the Garden of Rest, or in an existing grave £100.00
6. **Monuments, Gravestones, Tablets and Monumental Inscriptions** - For the right to erect or place on a grave for which exclusive right of burial has been granted, the following fees apply:
  - I. for a headstone not exceeding 2 feet 6 inches in height above the ground, in a stone and with an inscription, both approved by the Burial Authority £110.00
  - II. in the case of cremated remains in the Garden of Rest, for a stone with inscription approved by the Burial Authority: £45.00
  - III. for each additional inscription: £35.00
  - IV. for a vase not exceeding 12 inches in height: £45.00
7. **Searches of Register Books** - The register of burials shall at all reasonable times be available for consultation by any person free of charge. Where a search is conducted by a representative of the Burial Authority, the following charges apply:
  - I. for first half hour: £30.00
  - II. for every additional half hour: £5.00

### Review of Fees

8. Fees may be revised periodically by the Burial Authority.