

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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Web: www.baslowvillage.com

AGM MINUTES

For the meeting held on 15th May 2018 in The Methodist Hall, Baslow

Councillors present:	Cllr Christopher Brown	David Dawson	Apologies:	Cllr Alan Edwards
	Jane Buckham	David Dalrymple-Smith		Cllr Jonathan Holsgrove
	Richard Clark	Tim Tucker		Cllr Samantha McHattie
Others:	Cllr Susan Hobson (DDDC)			Cllr Malcolm Roper
	Sarah Porter			Cllr Jason Atkin (DCC)
				Cllr Kath Potter (Peak Park)
				PCSO Ian Phipps

Action

1. Election of Chairman – Cllr Dawson nominated Cllr Brown, seconded by Cllr Dalrymple-Smith. Unanimously approved.
2. Election of Vice-Chairman – Cllr Buckham nominated Cllr Dawson, seconded by Cllr Dalrymple-Smith. Unanimously approved.
3. There were apologies for absence received from Cllr Alan Edwards, Cllr Jonathan Holsgrove, Cllr Samantha McHattie, Cllr Malcolm Roper, Cllr Jason Atkin, Cllr Kath Potter and PCSO Ian Phipps.
4. The Minutes of the Annual General Meeting held on 17th May 2017 were approved subject to the date being corrected from 2016 to 2017 and Cllr Dawson had sent his apologies and was not present.
5. Annual audit return and risk assessment were approved
6. Accounts for the year 2016-2017 were approved. The Council noted these had been passed by the Internal Auditor. There was a query over 40p change from the previous minutes.

	RBS	RBS	HSBC	Summary
	Current	Reserve	Community	
	£	£	£	£
Cash Book :				
Bal b/fwd current A/C 1st April 2017	500.00	35,748.02	30,331.20	66,579.22
plus : receipts	50,811.04	17.55		50,828.59
less : payments	-16,210.13		-30,331.20	-46,541.33
unpresented items				0.00
transferred to reserve a/c	-34,600.91	34,600.91		0.00
	<hr/>	<hr/>	<hr/>	<hr/>
	500.00	70,366.48	0.00	70,866.48
Unpresented chqs		318.79		318.79
Unpresented receipts				0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Balance	500.00	70,685.27	0.00	71,185.27
Bank :				
Current A/C - 06/04/18	500.00			500.00
Deposit A/C - 06/04/18	0.00	70,685.27	0.00	70,685.27
				0.00
Balance at bank	500.00	70,685.27	0.00	71,185.27

7. Appointments to outside bodies were approved:
 - Baslow Sportsfield – Cllr Alan Edwards

- Baslow Charity – Cllr Richard Clark and Cllr David Dawson
- Festivals Group – Cllr Jane Buckham
- Village Hall Committee – Cllr Richard Clark
- Peak District Housing Association – Cllr Malcolm Roper
- Orchard Group – Cllr David Dawson

8. Code of Conduct was approved

9. Register of Interest Forms have mostly been completed and passed to Clerk.

Clerk

10. Reports from Committees:

- Orchard Group AGM – Councillors attended this as part of the Parish Meeting.
- Sports Field AGM and Village Hall AGM – Nothing at present.

11. AGM Closed moved on to Council meeting

DATE OF NEXT AGM - Tuesday 21st May 2019 at 7.30pm in the Methodist Hall, Baslow

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

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Apologies:

Cllr Alan Edwards
Cllr Jonathan Holsgrove
Cllr Samantha McHattie
Cllr Malcolm Roper
Cllr Jason Atkin (DCC)Cllr
Kath Potter (Peak Park)
PCSO Ian Phipps

Others:

Cllr Susan Hobson
(DDDC)
Sarah Porter

*Report / Action
Required*

1. There were apologies for absence received from Cllr Alan Edwards, Cllr Jonathan Holsgrove, Cllr Samantha McHattie, Cllr Malcolm Roper, Cllr Jason Atkin, Cllr Kath Potter and PCSO Ian Phipps.

Cllr McHattie has tendered her resignation with immediate effect. The Parish Council thanked her for all she has done and agreed to advertise the position.

Clerk

2. There were no declaration of Members Interests.

3. Public speaking

o Cllr Susan Hobson:

- No complaints regarding the Horse Trials so a well-managed event. Cllr Buckham sent in a suggestion and Chatsworth tried to implement that on the Sunday.
- Rutland Arms – Cllr Hobson has contacted Peak Park regarding checking whether work has started or whether the planning approval will lapse.

4. The Minutes of the Meeting held on 17th April 2018 were approved.

5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.

6. Matters Arising (actions from previous meetings to note – non decision making):

- Planning was discussed under Item 7
- Suggestions from residents was discussed under Item 8
- Playground and Burial Ground was discussed under Item 9
- Working Parties was discussed under Item 10

7. Planning Applications

Potential – Hotel extension – One of the pubs is looking to extend their bedroom capacity. They are looking to build a 21 room extension. They have a number of ideas about how they can fit it in sensitively. They have had some initial discussions with Peak Park and have offered to host a meeting of the Parish Council to have a look at the proposal. They are also willing to look at investing in the local community. It was agreed to request a meeting on site to understand the proposal more.

Clerk

New:

Clerk

- NP/DDD/0418/0332 - Ridge House, Eaton Hill, Baslow - Demolition of existing side extension and front porch, construction of new side extension and front porch and internal reconfiguration – No comments on this.
- NP/DDD/0418/0295 - 2 Corner Cottage, School Lane, Baslow - Listed Building consent - Minor internal alterations to previous listed building consent (NP/DDD/1015/1018) – No comment on this.

Existing:

- NP/DDD/0318/0263 - Bar Lodge, Bar Road, Baslow - Proposed alterations to the existing garage and associated works - pending
- NP/DDD/0318/0259 - 12 Gorse Ridge Drive, Baslow - Single storey side and rear extensions - pending
- NP/DDD/0218/0154 - Greystones Cottage, Gorse Bank Lane, Baslow - Listed Building consent - Replace 7 decaying windows with glazed windows – Granted conditionally
- NP/DDD/0218/0148 - Howard Cottage, Eaton Hill, Baslow - Alteration and extensions to existing dwelling house – Granted conditionally
- NP/DDD/0218/0129 - Charnwood, Eaton Drive, Baslow - Proposed replacement extension to dwelling - pending
- NP/DDD/0118/0053 - Cupola Cottage, Sheffield Road, Baslow - Retrospective application for installation of package treatment plant - pending

- NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway - pending
8. Suggestions or issues from residents:
- Village sign on village green – waiting a response from Derbyshire County Council – Clerk has chased a number of times. Following a discussion, it was agreed to approach some artists to look at drawing up a design. Cllr Dawson & Clerk
 - Rutland Arms – Cllr Hobson provided an update under public speaking. It was agreed to ring the developer and ask for an update. Clerk
 - Roadside advertisement boards in Baslow – article placed in Parish Magazine for June
 - Road Issues:
 - Caravan Club – DCC suggests talking to the Caravan Club. Clerk has rung and left a message Clerk
 - Speeding – No update
 - Mini Roundabout – DDDC have placed the pollarding of the tree on to their work programme
9. Inspections
- Issues from latest inspections?
 - Burial Ground – Cllr Roper will continue the inspections Cllr Roper
 - Burial Ground Regulations review – The draft regulations were discussed. Point 6 was discussed in detail and it was agreed to clarify this point with Cllr Holsgrove and bring back to the next meeting. A query over needing to add a width limit to the earthen plots similar to the cremation plots. Clerk & Cllr Holsgrove Cllr Dalrymple-Smith
 - Playground – Cllr Dalrymple-Smith has flagged the 2 lower steps of the climbing frame beginning to crumble. Cllr Dalrymple-Smith will continue
10. Working Party and General Updates:
- Crime data update – March 2018 – 8 crimes in the neighbourhood. 3 crimes in Baslow. PCSO Phipps had contacted the Clerk to warn about smash and grab crimes.
 - Annual Parish Meeting feedback:
 - Dressing empty shop windows – Cllr Tucker will speak to Samantha McHattie about borrowing some pictures. Cllr Tucker Cllr Buckham & Cllr Dalrymple-Smith
 - Walking guides – Cllr Buckham and Cllr Dalrymple-Smith are working on this.
 - Old Ford and Church End improvements and tidying
 - Heritage display in bus shelter – Query over the shed in the car park with a DDDC sign on it. Clerk to find out. Clerk
 - Event area on Village Green including TV
 - Improvements to the Sports Field
 - Heritage Centre
 - Litter Pick – 27th April 2018 – 3 undertook this.
 - Grit – Need to fill bins but need a trailer!
 - Footpaths:
 - Path 23 – Cavendish Hotel – Chatsworth are looking into what they would allow. Following a discussion, it was agreed to look at stone or tarmac surfacing. Drainage needs improving. Clerk
 - Stile repaired at the Robin Hood path 17
 - New Playground/Recreation Area
 - Quote has been received from Peak Playgrounds but more detail is required
 - Clerk to meet someone about the ground work Clerk
11. Finance and Administration including Working Party Update:
- GDPR – The Clerk updated the Council on her training. Clerk
 - The mailing list do not need to give permission again, but she will email to update them on GDPR
 - Councillors are advised not to hold Council work and emails on their personal equipment or as hard copies. The Clerk should hold all relevant information should anyone require it.
 - The Clerk is ensuring the computer system is as compliant as it can be.
 - Accounts to 8th May 2018 were noted Clerk
 - Clerk Pay Award – Nationally Clerks have received a pay increase. In the Clerk’s other Parishes she has moved to spinal point 24 and pay £11.643 per hour. It was agreed to follow the NALC pay scales for ease in future. Clerk
 - S137 Requests Clerk
 - Big Lunch at Methodist Chapel - £200
 - New expenditure to approve:
 - Cheque 1391 – Clerk Pay and Expenses - £546.92
 - Ground maintenance – invoice not received so deferred
 - Cheque 1392 – Defib pads - £107.92 (VAT £17.97)

- Cheque 1393 – Dalc Training - £45
- Cheque 1394 – Insurance - £429.65
- Cheque 1395 – Audit - £76.20
- Expenditure to note - None
- New income to note:
 - Precept - £14,719
 - Burial Ground - £600
 - VAT - £476.40
 - Interest - £3.09

12. Correspondence

- The Off-Street Parking Places (Amendment No. 4) Order 2018 (“Amendment No. 4 Order”
- Derbyshire Lamp Post Poppy Campaign 2018 – It was agreed to buy one for every resident of the parish who fell during WW1.

13. Feedback from Meetings and Training

- GDPR Training – Discussed under finance

14. For information

- Temporary Road Closure - Baslow Big Lunch Street Party
- Bubnell Farm – asked to put an update in the Parish Magazine

15. DALC Circulars (all circulated by email):

- Circular 6 - 2018 - External Audit News - Neighbourhood Planning Grant - Section 137 allowance - GDPR update & training - Updated Standing Orders & LTN - Free Webinar - Project Man. Training - Councillor Essentials Training

16. Reading (circulated by email):

- Parishes Planning Bulletin
- Peak District News and Views
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- District Council Area Community Forums Notes
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- | | | |
|------------------------------|-----------------------------------|----------------------------------|
| • 19 th June 2018 | • 17 th July 2018 | • 16 th October 2018 |
| | • 18 th September 2018 | • 20 th November 2018 |