

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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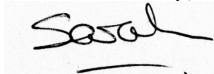
11th September 2018

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **18th September 2018 at 7.30pm in the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action Required</i> |
|--|--|
| 1. Apologies for absence – Cllr Jane Buckham, Cllr David Dawson and Cllr Malcolm Roper | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 17 th July 2018 | To approve |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 6. Matters Arising (actions from previous meetings to note – non decision making): <ul style="list-style-type: none">• Vacancy• Planning• Suggestions from residents• Playground and Burial Ground• Working Parties• Commemorative Poppies ordered and arrived | Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
To note |
| 7. Vacancy | |
| 8. Planning Applications
Potential – Hotel extension
New <ul style="list-style-type: none">• NP/DDD/0818/0782 - Baslow Sports Pavillion, Church Lane, Baslow - Ground floor rear extension and internal alterations to Baslow sports pavillion• NP/DDD/0818/0755 - 2 Stoney Furlong Road, Baslow - Proposed extension of dwelling Existing: <ul style="list-style-type: none">• NP/DDD/0618/0538 – Rockwood, Bar Road, Baslow - Single storey side extension – Granted conditionally• NP/DDD/0718/0587 – Fieldside, Calver Road, Baslow - Single storey extension to rear with raised patio – Granted conditionally• NP/DDD/0618/0524 - Co-Operative Food Store, Calver Road, Baslow - Advertisement consent - Erection of 12 signs – Considered by email and a response submitted. Going to planning committee in September | To discuss
To discuss

To note |

- NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway - pending
9. Suggestions or issues from residents:
- Village sign on village green –
 - DCC has now responded saying it is being processed To note
 - Specification has been sent out To note
 - One way sign at the school To discuss
 - Water on School Lane – fixed To note
 - Road safety especially speeding and parking To discuss
 - Bins left on footpaths To discuss
10. Inspections
- Issues from latest inspections?
 - Burial Ground
 - Mains sewage connection for the Vicarage – new route being investigated All
 - Playground – No longer there. Being inspected separately To note
Clerk
11. Working Party and General Updates:
- Crime data update – July 2018 – 19 crimes in the neighbourhood. Two were in Baslow and one just outside: To note
 - Drug related crime
 - Anti-social behaviour crime
 - Burglary
 - Annual Parish Meeting feedback – Update on progression since last meeting? To discuss/note
 - Footpaths:
 - Path 23 – Cavendish Hotel – Clerk to get quotes To note
 - Grit bins – Arrange to fill To arrange
 - Community Orchard
 - Proposals for next year will be discussed with the Clerk in a separate meeting prior to bringing to the Parish Council To note
 - Bench needs some TLC To discuss
 - Baslow Woodland Park development Update
12. Finance and Administration including Working Party Update:
- Accounts to 10th September 2018 – Appendix A To note
 - S137 Requests:
 - WW1 event To discuss
 - New expenditure to approve: To approve
 - Cheque 1404 – Clerk Pay and Expenses - £491.72
 - Cheque 1405 – Ground maintenance - £932
 - Cheque 1406 – S137 grant to the Orchard - £125
 - Cheque 1407 – Poppies - £66
 - Cheque 1408 – Website - £229.98
 - Cheque 1409 – Woodland clearance - £1,000
 - Cheque 1410 – Play equipment – To be advised at the meeting
 - Expenditure to note - None To note
 - New income to note: To note
 - Website business - £20
 - Interest - £3.45 and £3.76
13. Correspondence
- Feedback sought on DDDC's land and property management options To respond?
 - Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2018 – Blanket approval to use the lampposts To note
 - District and Parish Council Elections May 2019 To note
 - Peak Park Parishes Forum AGM – 29th September To attend?
 - DDDC Off-Street Parking Places (Amendment No. 5) Order 2018 To note
14. Feedback from Meetings and Training - None To note
15. For information To note
- Trichomonosis in our birds
 - Thirteen Bends road closure
 - Inconsiderate caravans reported to the Caravan Club
16. DALC Circulars (all circulated by email): To note
- Circular 11-2018 - AGM - Exec Vacancies - NALC Larger Councils Comm - Civil Society Strategy - Code of Conduct - Precept capping deferral - Princes Countryside Fund - Power to increase taxation - Community-led housing - Women's Awards – Etc
 - Circular 10 - 2018 - DALC Annual Executive Meeting and Annual General Meeting - The Dave Mackay Lounge, Derby County Football Club, Pride Park, Derby DE24 8XL
 - Circular 09-2018 - Launch DALC Excellence Awards - DDDC Consults - Great British High Street Award - New powers for councils deliver homes for local families - LGA councillor

- workbooks - Updated LTN Procurement - Data Protection Fee
- Circular 08-18 - High Court Ruling - CIL Survey - Councillor Commission 'Voice of the Councillor' workshops - Neighbourhood Planning Grants - Angling Grant Fund - Dementia Friendly Guide - Training

17. Reading (circulated by email):

All to be read

- Clerks and Councils Direct (paper)
- Chatsworth House Trust's Annual Review (paper)
- County Lines or "Going Country" leaflet
- Parishes Planning Bulletin
- Peak District News and Views
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- District Council Area Community Forums Notes
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Friends of the Peak District Newsletter
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 16th October 2018
- 20th November 2018

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MINUTES

For the meeting held on 17th July 2018 in The Methodist Hall, Baslow

Councillors present:	Cllr Christopher Brown Jane Buckham Richard Clark David Dalrymple-Smith	David Dawson Jonathan Holsgrove Tim Tucker	Apologies:	Cllr Malcolm Roper Cllr Jason Atkin (DCC) PCSO Ian Phipps
Others:	Kath Potter (Peak Park) Cllr Susan Hobson (DDDC)	Sarah Porter		

*Report / Action
Required*

1. There were apologies for absence received from Cllr Malcolm Roper, Cllr Jason Atkin and PCSO Ian Phipps.
2. There was one declaration of Members Interests from Cllr Dawson for Item 12 the S137 grant for the Community Orchard. He will not vote on this item.
3. Public speaking
 - Cllr Kath Potter
 - Peak Park have made new appointments. Andrew McLoy is Chair of the Authority and David Chapman is Vice Chair, Zahid Hamid is Chair of Audit Resources and Performance (ARP) and James Berresford is Vice Chair of ARP, Paul Ancell remains Chair of Planning and Doug Birkinshaw is Vice Chair.
 - 7 parishes half Peak Park and half not. Snitterton Fields planning application was approved against the Local Plan. Cllr Potter is concerned this is linked to a Levy which developers pay to the District Council.
 - Cllr Susan Hobson:
 - Highland cattle press regarding the field above Baslow. The area now has a number of signs saying warning bull.
 - Complaints about over hanging trees and pot holes are being passed on by Susan and the Clerk
 - Mike Woffenden and Bill Campbell – They have come to speak about the request from the Derby Diocese to install main sewerage to the vicarage. The Diocese are looking to sell the vicarage. Baslow PCC has requested that if the vicarage is sold that a smaller property is bought within Baslow for the vicar. The sale is not going to be easy as the old Churchyard is owned by the Church and maintained by DCC with access permissions on driveway to users of the church, new burial ground and Church rooms. The drainage system which is under consideration has 2 chosen routes - 1 through the burial ground and the other is on the far boundary on Chatsworth land. The decision on this is pending. A request for the detailed engineering plans have been requested by the PCC. Please could the Parish Council request this prior to granting permission. There will be some significant digging by the vicarage prior to the work in the burial ground which may lead to some access issues. The current vicarage drainage takes foul water and rain water. Any drainage entering the proposed route will be 1m deep and the sewer on main road is 3m deep, therefore there will be significant dropping to join up. This will be quite disruptive. Total drainage plan is going to affect all parties and need to act in harmony and with caution. There was a discussion about the proposal and the impacts.
 - Cllr David Dawson – Explained that the S137 request later in the agenda is to pay for the hire of a van around the Apple Day event.
4. The Minutes of the Meeting held on 19th June 2018 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non decision making):
 - Vacancy was discussed under Item 7
 - Planning were discussed under Item 8
 - Suggestions from residents were discussed under Item 9
 - Playground and Burial Ground were discussed under Item 10
 - Working Parties were discussed under Item 11
 - Commemorative Poppies – 21 for WW1 and 13 for WW2. It was agreed to buy 21 for WW1. Clerk will confirm the number is 21.
7. Vacancy
John De La Haye was co-opted on as a new Councillor unanimously.

Clerk

Chairman's Signature Date.....

Alan Edwards has resigned from the Parish Council so that still leaves one vacancy, which will be advertised. Clerk

8. Planning Applications

Potential – Hotel extension – Invited to a meeting at the Wheatsheaf after July’s meeting

New

- NP/DDD/0618/0538 – Rockwood, Bar Road, Baslow - Single storey side extension – No comments
- NP/DDD/0718/0587 – Fieldside, Calver Road, Baslow - Single storey extension to rear with raised patio – No comments
- NP/DDD/0618/0524 - Co-Operative Food Store, Calver Road, Baslow - Advertisement consent - Erection of 12 signs – This had also been discussed by email and agreed to support the planning officer.

Clerk

Existing:

- NP/DDD/0418/0332 - Ridge House, Eaton Hill, Baslow - Demolition of existing side extension and front porch, construction of new side extension and front porch and internal reconfiguration – Granted conditionally
- NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway - pending

9. Suggestions or issues from residents:

- Village sign on village green –
 - DCC has now responded saying it is being processed
 - Specification for the sign prepared and approved.
- Rutland Arms – Co-Op signage application under Planning
- Website – All links added and a plea made for Councillor statements to be submitted
- Fireworks at a party – Clerk has added an item to the newsletter suggesting utilising the Clerk to send out notification of things like this
- Hedge between school and the shop was noted.
- Water on School Lane – reported and has had a number of inspections but not fixed. Water has stopped due to the weather

10. Inspections

➤ Issues from latest inspections?

- Burial Ground
 - Burial Ground Regulations review – on website and sent to Funeral Directors
 - State of the burial ground – Ground maintenance contractor has removed the rubbish
 - Mains sewage connection for the Vicarage – There was a discussion about this and it was felt until a more formal proposal is presented a decision cannot be made. This would need to include what options had been looked at.
- Playground
 - Repair to tower and removal of other equipment was agreed. The Parish Council approved this and will write to the Sports Field passing the responsibility to them bar the Rospa report

Clerk

11. Working Party and General Updates:

- Crime data update – May 2018 – 15 crimes in the neighbourhood. None were in Baslow
- Annual Parish Meeting feedback – No update
- Footpaths:
 - Path 23 – Cavendish Hotel – Site meeting with Chatsworth has led to an agreement for a hard surface. It was agreed to get a quote for each section.
- Community Orchard – Paths and perimeter has been mown as agreed at the last meeting. There was a discussion about how this looks and what was trying to be achieved. It was felt a plan needs to be set for what areas are to be left and what to be left longer and what to be cut prior to the maintenance contract starting next year. This needs to be agreed with the Parish Council and the local residents.
- New Playground/Recreation Area – The Working Party are meeting the contractor tomorrow to look at a work programme.

Clerk

12. Finance and Administration including Working Party Update:

- Accounts to 10th July 2018
- S137 Requests:
 - Community Orchard - £125 for Apple Day to hire a van was approved
- New expenditure approved:
 - Cheque 1402 – Clerk Pay and Expenses for July and August - £533.20 & £491.72 - £1,024.92
 - Cheque 1403 – Ground maintenance - £441.00
- Expenditure noted - None

Clerk

Clerk

- New income noted:
 - Website businesses - £120
 - Burial Ground - £600

13. Correspondence

- Derbyshire County Council Bus Strategy

14. Feedback from Meetings and Training - None

15. For information

- Mobile Library Focus Group and Library Drop In Sessions
- Over flowing dog poo bin on Over Lane has been reported

16. DALC Circulars (all circulated by email):

- Circular 09-2018 - Launch DALC Excellence Awards - DDDC Consults - Great British High Street Award - New powers for councils deliver homes for local families - LGA councillor workbooks - Updated LTN Procurement - Data Protection Fee
- Circular 08-18 - High Court Ruling - CIL Survey - Councillor Commission 'Voice of the Councillor' workshops - Neighbourhood Planning Grants - Angling Grant Fund - Dementia Friendly Guide - Training

17. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Citizens Advice Derbyshire Districts - Derbyshire Dales Impact Report 2017-18
- Parishes Planning Bulletin
- Peak District News and Views
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- District Council Area Community Forums Notes
- Rural Matters Newsletter
- Rural Services Network Bulletins
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins and Press releases - Rural Services Network
- Police Alerts and newsletters
- Neighbourhood Watch alerts

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Baslow and Bubnell Parish Council
Bank Rec. As at 10th September 2018

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2018	500.00	70,366.48	70,866.48	
plus : receipts	19,320.40	13.94	19,334.34	
less : payments	-5,098.48		-5,098.48	
unpresented items			0.00	
transferred to reserve a/c	-14,221.92	14,221.92	0.00	
	<u>500.00</u>	<u>84,602.34</u>	<u>85,102.34</u>	0.00
Unpresented chqs			0.00	
Unpresented receipts			0.00	
Balance	<u>500.00</u>	<u>84,602.34</u>	<u>85,102.34</u>	
Bank : Current A/C - 08/08/18	500.00		500.00	
Deposit A/C - 08/08/18	0.00	84,602.34	84,602.34	
			0.00	
Balance at bank	<u>500.00</u>	<u>84,602.34</u>	<u>85,102.34</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

Signed by Chairman

RESERVES		RBS Current £	RBS Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	70,366.48	70,866.48	-14,235.86
*	New Playarea reserve				
*	Transfer to HSBC				
*	New Playarea reserve additions -flexible		10,000.00		
	Repair existing palyground equipment		1,000.00		
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00		
	Orchard reserve		0.00		
	Grit bin reserve from 13/14		750.00		
	Maintenance in burial ground (tree removal)		0.00		
	Election year		1,500.00		
	Website improvement		1,000.00		
	General reserve	500.00	8,000.00		
		<u>500.00</u>	<u>22,700.00</u>	<u>23,200.00</u>	0.00
				-47,666.48	
	total amount for play area				
*	#REF!				

Monthly Budget Monitoring

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
1																
2	BASLOW AND BUBNELL PARISH COUNCIL															
3	RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019															
4	Date	10th September 2018														
5	Month	5														
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7	PAYMENTS	Administration					Year to Date at 10.09.18					Full Year Projection				
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