

Clerk: Sarah Porter
Phone: 01629 732365
Email: clerk.baslow.bubnell@googlemail.com
Web: www.baslowvillage.com

Dear Councillor,

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah

Sarah Porter

AGENDA

Report / Action Required

- [illegible]

- | | |
|---|---|
| <ul style="list-style-type: none"> galvanised frame. Creation of replacement permanent helipad of 6m in diameter - Refused NP/DDD/1218/1175 - Cavendish Hotel, Church Lane, Baslow - Listed Building consent - Installation of 29.68kW of solar panels in two rows of 25.77m and 26.76m mounted at ground level on a galvanised frame. Creation of replacement permanent helipad of 6m in diameter - Refused NP/DDD/1118/1127 - Riverbank, Derwent Drive, Baslow - Alterations and extensions to dwelling - pending NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow - pending NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway - Refused | |
| 8. Suggestions or issues from residents: | Update |
| <ul style="list-style-type: none"> Village sign on village green Road safety especially speeding and parking and School Lane roundabout: <ul style="list-style-type: none"> Clerk reported roundabout lines and DCC have inspected and it does not need re-painting at this time. They inspect it monthly. TRO - no update | |
| 9. Inspections | To discuss |
| <ul style="list-style-type: none"> Issues from latest inspections? <ul style="list-style-type: none"> Burial Ground <ul style="list-style-type: none"> Solicitor contact regarding exclusive right of burial in a will dispute Woodland | |
| 10. Working Party and General Updates: | |
| <ul style="list-style-type: none"> Crime data update - 30 crimes in the neighbourhood area in December 2018. 11 of these were in Baslow: <ul style="list-style-type: none"> 1 vehicle crime on Bubnell Road 1 drugs related crime on Bakewell Road 1 drugs related crime on Cock Hill 1 burglary on Church Street 1 violence and sexual offences crimes on Church Street 1 burglary on Church View Drive 1 violence and sexual offences crimes on White Lodge Lane 1 anti-social behaviour crime on the A619 2 violence and sexual offences crimes at Nether End car park 1 anti-social behaviour crimes at Nether End car park Community Orchard Baslow Woodland Park development - Ground works complete. Equipment to be finished. Baslow Walks - May need an Ordnance Survey licence Parish Meeting - Date to be set and agenda | <p>To note</p> <p>Update</p> <p>Update</p> <p>Cllr Buckham</p> <p>To discuss</p> |
| 11. Finance and Administration including Working Party Update: | |
| <ul style="list-style-type: none"> Accounts to 11th February 2019 - Appendix A Ground Maintenance 2019 - Quote received is £2,670 S137 Requests - None New expenditure to approve: <ul style="list-style-type: none"> Cheque 1423 - Clerk Pay and Expenses for February - £521.97 Cheque 1424 - Website - £400 Cheque 1425 - Village Hall Clock - £253.20 (VAT £42.20) Expenditure to note - None New income to note: <ul style="list-style-type: none"> Footpath grant - £385 Reimbursable expenditure - £999 | <p>To note</p> <p>To approve</p> <p>To note</p> <p>To approve</p> <p>To note</p> <p>To note</p> |
| 12. Correspondence | |
| <ul style="list-style-type: none"> Join Keep Britain Tidy's Great British Spring Clean Parish and Town Council Liaison Forum Thursday 25 April 2019 | <p>To discuss</p> <p>To attend?</p> |
| 13. Feedback from Meetings and Training - None | To note |
| 14. For information - None | To note |
| 15. DALC Circulars (all circulated by email): | To note |
| <ul style="list-style-type: none"> Circular 3 2019 - Spring Seminar - Prep no deal Brexit - Ethical Standards Enq published - HR Advice Short Service contracts & dismissals - Letter from NALC Chair - Great British Spring Clean - Arnold-Baker 11th Ed - Clerk Tips - Train Circular 2 2019 - Updated Legal Topic Notes - Section 137 update - Parkrun consultation response - Clerk Essential Training - NALC Loneliness Project - May Council Elections and Training | |

16. Reading (circulated by email):

All to be read

- Clerks and Councils Direct (paper)
- Derbyshire Districts Citizens Advice Quarter 3 Impact report
- Derbyshire Direct Newsletter
- Parishes Planning Bulletin
- Peak District News and Views
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- District Council Area Community Forums Notes
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Friends of the Peak District Newsletter
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- | | | |
|-------------------------------|------------------------------|-----------------------------------|
| • 19 th March 2019 | • 21 st May 2019 | • 17 th September 2019 |
| • 16 th April 2019 | • 18 th June 2019 | • 15 th October 2019 |
| | • 16 th July 2019 | • 19 th November 2019 |

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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MINUTES

For the meeting held on 15th January 2019 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown Jane Buckham Richard Clark David Dalrymple-Smith	David Dawson Malcolm Roper Tim Tucker	Apologies:	Cllr Jonathan Holsgrove Cllr Susan Hobson (DDDC) Cllr Jason Atkin (DCC)
Others:	Cllr Kath Potter (Peak Park) Sarah Porter			PCSO Ian Phipps

*Report / Action
Required*

1. There were apologies for absence received from Cllr Jonathan Hosgrove, Cllr Susan Hobson, Cllr Jason Atkin and PCSO Ian Phipps.
2. There were no declaration of Members Interests.
3. Public speaking
 - Cllr Kath Potter:
 - Flagged a farm on the way to Hartington which is the worst farm she has ever visited and would like everyone to write to the Peak Park raising their concerns
 - Chatsworth Application regarding the parking will go to planning committee
4. The Minutes of the Meeting held on 20th November 2018 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Vacancy – No update
 - Planning was discussed under Item 7
 - Suggestions from residents was discussed under Item 8
 - Playground and Burial Ground was discussed under Item 9
 - Working Parties was discussed under Item 10

7. Planning Applications

Potential – Hotel extension – Clerk asked Peak Park about their accommodation planning policy – In the 20011 Core Strategy RT2 “New build holiday accommodation will not be permitted, except for a new hotel in Bakewell” – Asked for further clarity as within the curtilage of existing accommodation. Clerk to clarify with pub where they are with their application.

Clerk

New:

- NP/DDD/1218/1174 and NP/DDD/1218/1175 (Listed Building consent) - Cavendish Hotel, Church Lane, Baslow - Installation of 29.68kW of solar panels in two rows of 25.77m and 26.76m mounted at ground level on a galvanised frame. Creation of replacement permanent helipad of 6m in diameter – There was a discussion about these applications and the following comments made:
 - The solar panels will be a visual eye sore to anyone using the footpath and will be overlooked by the houses near the Hotel. The Parish Council are supportive of green energy, but this scheme will provide less than 10% of their usage, perhaps another method would be better such as ground source heat pumps
 - The helipad will enable much larger helicopters to visit causing noise pollution. Its position is closer to the public car park and residential area
 - Will there be a path from the hotel to the helipad and what surfacing will this be?

It was agreed to object to the application on these grounds

Clerk

- NP/DDD/1118/1059 – Stonehaven, Church Lane, Baslow - Side and rear two storey extensions – Considered by email and comments made. Clerk has been contacted by the neighbour and explained what valid objections they could make. Planning officer has visited. This application has now been withdrawn.
- NP/DDD/1118/1127 – Riverbank, Derwent Drive, Baslow - Alterations and extensions to dwelling – Considered by email and there were no comments

Existing:

- NP/DDD/1018/0934 - Orchard Leigh, Eaton Hill, Baslow - New two storey side extension and glazed link to garage – Granted conditionally
- NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending. Ted

Chairman's Signature Date.....

Cadogan and Steve Porter sent their apologies to the meeting and the Clerk read a statement. They will attend March's meeting.

- NP/DDD/1018/0992 - 1 Gorse Ridge, Over Lane, Baslow – Single storey extension and installation of glass doors to south and east facing wall replacing existing windows – Granted conditionally
- NP/DDD/0117/0012 - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway - pending

8. Suggestions or issues from residents:

- Village sign on village green –
 - DCC has been in contact with questions over planning. Clerk has responded
 - Cllr Dawson has approached 2 potential contractors
- Road safety especially speeding and parking and School Lane roundabout – The TRO has been approved by DCC and Clerk waiting to hear when they will be implemented.

Clerk

9. Inspections

- Issues from latest inspections?
 - Burial Ground – Nothing to report
 - Woodland – Nothing to report

10. Working Party and General Updates:

- Crime data update – 12 crimes in the neighbourhood area in November 2018. 7 of these were in Baslow:
 - 1 burglary in the parking area near the Robin Hood
 - 1 vehicle crime on Bubnell Lane
 - 1 burglary at the bus depot
 - 1 burglary on the A619
 - 1 other theft at Nether End car park
 - 2 anti-social behaviour crimes at Nether End car park
- Community Orchard
 - Overwhelming local support received for the proposal. It was agreed to support the proposal leaving the left-hand as it is for the time being.
 - Need to approve the agreement with Community Orchard Group (should have been July 2018 but left due to wildflower debate) – This was approved
- Baslow Woodland Park development – Equipment being installed. Opening the weekend of 6th and 7th April. What additional equipment is required – benches (one in Memory of Cllr Longden?), bike racks, etc? It was agreed to buy some bike racks and benches including picnic benches.
- Baslow Walks – Cllr Buckham has written 5 of the 6 walks. She now needs people to walk the walks to test the instructions.

Clerk

Clerk

Clerk

All

11. Finance and Administration including Working Party Update:

- Accounts to 8th January 2019 were noted
- Ground maintenance specification was discussed and will be passed to the current contractor for a quote
- Burial Ground fees – 2018 fees attached and approved for 2019
- Budget for 2019-2020 and approval of the precept as £14,719
- S137 Requests – Armistice celebration - £217.71 was approved
- New expenditure approved:
 - Cheque 1418 – Clerk Pay and Expenses for January - £491.72
 - Cheque 1419 – Room hire - £108
 - Cheque 1420 – Friends of the Peak District subscription - £50
 - Cheque 1421 – S137 grant - £217.71
 - Cheque 1422 – Woodland Maintenance work – £6,000
- Expenditure noted - None
- New income noted:
 - Burial Ground- £1,010

Clerk

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12. Correspondence

- RHS Liaison Meeting – 28th February at 6pm – Cllr Dalrymple-Smith and Cllr Dawson
- Area Community Forums - February 2019:
 - Monday 4 February 2019, 7 pm – Town Hall, Matlock
 - Tuesday 12 February 2019, 7 pm – Hulland Ward & District Millennium Village Hall
 - Tuesday 26 February 2019, 7 pm – Agricultural Business Centre, Bakewell

13. Feedback from Meetings and Training - None

14. For information - None

15. DALC Circulars (all circulated by email):

- Circular 16-2018 - National Salary Award 2019-20 - Training Courses 2019 - Spring Seminar 2019 - Christmas & New Year Office Closure
- Circular 2018/15

16. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- PPPF response to Glover Report
- PPPF AGM minutes
- PPPF Management Committee minutes
- Derbyshire Direct Newsletter
- Parishes Planning Bulletin
- Peak District News and Views
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- District Council Area Community Forums Notes
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
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Baslow and Bubnell Parish Council
Bank Rec. As at 11th February 2019

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2018	500.00	70,366.48	70,866.48	
plus : receipts	21,934.40	56.43	21,990.83	
less : payments	-27,350.56		-27,350.56	
unpresented items			0.00	
transferred to reserve a/c	5,416.16	-5,416.16	0.00	
	<u>500.00</u>	<u>65,006.75</u>	<u>65,506.75</u>	0.00
Unpresented chqs		5,373.43	5,373.43	
Unpresented receipts			0.00	
Balance	<u>500.00</u>	<u>70,380.18</u>	<u>70,880.18</u>	
Bank : Current A/C - 07/12/18	500.00		500.00	
Deposit A/C - 07/12/18	0.00	70,380.18	70,380.18	
			0.00	
Balance at bank	<u>500.00</u>	<u>70,380.18</u>	<u>70,880.18</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

Signed by Chairman

RESERVES		RBS Current £	RBS Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	70,366.48	70,866.48	-13.70
*	New Playarea reserve				
*	Transfer to HSBC				
*	New Playarea reserve additions -flexible		10,000.00		
	Repair existing palyground equipment		1,000.00		
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00		
	Orchard reserve		0.00		
	Grit bin reserve from 13/14		750.00		
	Maintenance in burial ground (tree removal)		0.00		
	Election year		1,500.00		
	Website improvement		1,000.00		
	General reserve	500.00	8,000.00		
		<u>500.00</u>	<u>22,700.00</u>	<u>23,200.00</u>	0.00
				-47,666.48	
total amount for play area					
*	#REF!				

Monthly Budget Monitoring

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1															
2	BASLOW AND BUBNELL PARISH COUNCIL		Year to Date at 11.02.2019			Full Year Projection									
3	RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019		10												
4	Date	11th February 2019	Actual £	Budget £	Difference	Actual £	Budget £	Difference							
5	Month	10	To Date	To Date	£	Projected	For Year	£							
6															
7	PAYMENTS		Administration												
8		Clerk's salary	4,642.38	4,840.00	197.62	5,808.00	B	5,808.00	0.00						
9		Clerk's expenses	237.00	283.33	46.33	340.00	B	340.00	0.00						
10		Parish Mobile phone	60.00	60.00	0.00	36.00	B	72.00	36.00						
11		Councillor's expenses (travel & sub - £10 / person)	56.85	41.67	(15.18)	100.00	B	50.00	(50.00)						
12		Training	45.00	208.33	163.33	250.00	B	250.00	0.00						
13		Audit fees	76.20	166.67	90.47	300.00	B	200.00	(100.00)						
14		Room hire	108.00	250.00	142.00	350.00	B	300.00	(50.00)						
15		Subscription DALC + PPP Forum	114.00	104.17	(9.83)	125.00	B	125.00	0.00						
16		Website maintenance	429.98	416.67	(13.31)	500.00	B	500.00	0.00						
17		Insurance	429.65	416.67	(12.98)	500.00	B	500.00	0.00						
18		Stationery, Printing and Adverts	33.31	83.33	50.02	100.00	B	100.00	0.00						
19			6,232.37	6,870.83	638.46	8,409.00		8,245.00	(164.00)						
20	Burial Ground														
21		Maintenance	50.00	250.00	200.00	300.00	B	300.00	0.00						
22		Rates inc. water	0.00	125.00	125.00	150.00	B	150.00	0.00						
23		Refuse removal	0.00	0.00	0.00	100.00	B	0.00	(100.00)						
24		Grass cut	1,200.00	937.50	(262.50)	1,125.00	B	1,125.00	0.00						
25			1,250.00	1,312.50	62.50	1,675.00		1,575.00	(100.00)						
26	Amenity Area														
27		Grass cutting	1,196.92	1,104.17	(92.75)	1,325.00	B	1,325.00	0.00						
28		Other Maintenance	0.00	0.00	0.00	0.00	B	0.00	0.00						
29			1,196.92	1,104.17	(92.75)	1,325.00		1,325.00	0.00						
30	Old Ford														
31		Grass cutting	150.00	116.67	(33.33)	140.00	B	140.00	0.00						
32			150.00	116.67	(33.33)	140.00		140.00	0.00						
33	Playground and Woodland														
34		Grass Cutting	325.00	291.25	(33.75)	349.50	B	349.50	0.00						
35		Safety Inspection	89.93	100.00	10.07	150.00	B	120.00	(30.00)						
36		Playground Maintenance	0.00	416.67	416.67	500.00	B	500.00	0.00						
37		Woodland Maintenance	0.00	416.67	416.67	500.00	B	500.00	0.00						
38		Woodland Rent	50.00	83.33	33.33			100.00	100.00						
39		Woodland Spraying	115.00	145.83	30.83	175.00	B	175.00	0.00						
40			579.93	1,453.75	873.82	1,674.50		1,744.50	70.00						
41	Misc														
42		Village clock maintenance	0.00	166.67	166.67	200.00	B	200.00	0.00						
43		Bench - maintenance	0.00	833.33	833.33	1,000.00	B	1,000.00	0.00						
44		Grit Bins x 5 / 2 x fills	0.00	312.50	312.50	375.00	B	375.00	0.00						
45		Grit - store for paths/roads	0.00	0.00	0.00	0.00	B	0.00	0.00						
46		Election Costs	0.00	0.00	0.00	0.00	B	0.00	0.00						
47		Parish Paths	330.00	320.00	(10.00)	320.00	B	320.00	0.00						
48		Dog Bins	0.00	0.00	0.00	0.00	B	0.00	0.00						
49		Contingency	0.00	0.00	0.00	0.00	B	0.00	0.00						
50			330.00	1,632.50	1,302.50	1,895.00		1,895.00	0.00						
51	S137 Grants														
52		S137 grants (incl Village Hall donations)	657.71	1,250.00	592.29	1,500.00	B	1,500.00	0.00						
53			657.71	1,250.00	592.29	1,500.00		1,500.00	0.00						
54	WORKING PARTIES					All WP Expend from Reserves									
55		WP - New Playground	15,230.76	33,333.33	18,102.57	40,000.00	B	40,000.00	0.00						
56		WP - Emergency Planning	0.00	0.00	0.00	0.00	B	0.00	0.00						
57		WP - Orchard	0.00	0.00	0.00	0.00	B	0.00	0.00						
58		WP - Communication	66.00	0.00	(66.00)	0.00	B	0.00	0.00						
59			15,296.76	33,333.33	18,036.57	40,000.00		40,000.00	0.00						
60															
61	Total Payments		25,693.69	47,073.75	21,380.06	56,618.50		56,424.50	(194.00)						
62															
63		VAT	1,656.87	0.00	(1,656.87)	0.00		0.00	0.00						
64	Total Payments after VAT		27,350.56	47,073.75	19,723.19	56,618.50		56,424.50	(194.00)						
65															
66															
67															
68	RECEIPTS		Actual £			Budget £			Difference						
69		Bank Interest	56.43	12.50	43.93	15.00	B	15.00	0.00						
70		Council Tax Grant	0.00	0.00	0.00	0.00	A	0.00	0.00						
71		DDDC Reimbursements	999.00	832.50	166.50	999.00	B	999.00	0.00						
72		DCC Footpath Grant (Right of way Grant)	385.00	320.83	64.17	385.00	B	385.00	0.00						
73		Burial Ground	5,175.00	0.00	5,175.00	0.00	B	0.00	0.00						
74		Website	180.00	133.33	46.67	160.00	B	160.00	0.00						
75		Donations	0.00	0.00	0.00	0.00	B	0.00	0.00						
76		Vat	476.40	833.33	(356.93)	0.00	B	1,000.00	-1,000.00						
77	Total Receipts before precept		7,271.83	2,132.50	5,139.33	1,559.00		2,559.00	(1,000.00)						
78															
79		Precept	14,719.00	12,265.83	2,453.17	14,719.00	A	14,719.00	0.00						
80															
81	TOTAL RECEIPTS Including PRECEPT		21,990.83	14,398.33	7,592.50	16,278.00		17,278.00	(1,000.00)						
82															
83	PROFIT / (LOSS) for year to 31st March 2018		-5,359.73	-32,675.42	27,315.69	-40,340.50		-39,146.50	-1,194.00						
84															
85															
86															
87	Cumulative Bank Balances as at 1st April 2017					70,866.48									
88	Forecast surplus in year					-40,340.50									
89															
90	Forecast Cumulative Bank Balances as at 31st March 2018					30,525.98									