

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

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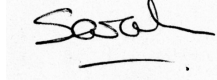
14th May 2019

Dear Councillor,

You are summoned to attend the annual general and ordinary meeting of Baslow and Bubnell Parish Council on **21st May 2019 at 7.30pm at Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

ANNUAL GENERAL MEETING AGENDA

		<i>Action Required</i>
1.	Election of Chairman	Approval
2.	Election of Vice-Chairman	Approval
3.	Apologies for absence	To note
4.	To confirm the Minutes of the Annual General Meeting held on 15 th May 2018	Approval
5.	Annual Audit Return	Approval
6.	Accounts for the year 2018-2019- Appendix 1	Approval
7.	Appointments to outside bodies: <ul style="list-style-type: none">• Baslow Sportsfield – Cllr Jonathan Holsgrove• Baslow Charity – Cllr Richard Clark and Cllr David Dawson• Festivals Group – Cllr Jane Buckham• Village Hall Committee – To be appointed• Peak District Housing Association – No longer send a representative?• Orchard Group – Cllr David Dawson	Approval
8.	Code of Conduct	Approval
9.	Register of Interest Forms	To complete
10.	Reports from Committees: <ul style="list-style-type: none">• Orchard Group AGM – Part of Parish Meeting• Sports Field AGM• Village Hall AGM	
11.	AGM Closed move on to Council meeting	

DATE OF NEXT AGM

- Tuesday 19th May 2020

Held at 7.30pm in the Methodist Hall, Baslow

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

BASLOW AND BUBNELL PARISH COUNCIL

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AGM MINUTES

For the meeting held on 15th May 2018 in The Methodist Hall, Baslow

Councillors present:	Cllr Christopher Brown	David Dawson	Apologies:	Cllr Alan Edwards
	Jane Buckham	David Dalrymple-Smith		Cllr Jonathan Holsgrove
	Richard Clark	Tim Tucker		Cllr Samantha McHattie
Others:	Cllr Susan Hobson (DDDC)			Cllr Malcolm Roper
	Sarah Porter			Cllr Jason Atkin (DCC)
				Cllr Kath Potter (Peak Park)
				PCSO Ian Phipps

Action

1. Election of Chairman – Cllr Dawson nominated Cllr Brown, seconded by Cllr Dalrymple-Smith. Unanimously approved.
2. Election of Vice-Chairman – Cllr Buckham nominated Cllr Dawson, seconded by Cllr Dalrymple-Smith. Unanimously approved.
3. There were apologies for absence received from Cllr Alan Edwards, Cllr Jonathan Holsgrove, Cllr Samantha McHattie, Cllr Malcolm Roper, Cllr Jason Atkin, Cllr Kath Potter and PCSO Ian Phipps.
4. The Minutes of the Annual General Meeting held on 17th May 2017 were approved subject to the date being corrected from 2016 to 2017 and Cllr Dawson had sent his apologies and was not present.
5. Annual audit return and risk assessment were approved
6. Accounts for the year 2016-2017 were approved. The Council noted these had been passed by the Internal Auditor. There was a query over 40p change from the previous minutes.

	RBS	RBS	HSBC	Summary
	Current	Reserve	Community	
	£	£	£	£
Cash Book :				
Bal b/fwd current A/C 1st April 2017	500.00	35,748.02	30,331.20	66,579.22
plus : receipts	50,811.04	17.55		50,828.59
less : payments	-16,210.13		-30,331.20	-46,541.33
unpresented items				0.00
transferred to reserve a/c	-34,600.91	34,600.91		0.00
	<hr/>	<hr/>	<hr/>	<hr/>
	500.00	70,366.48	0.00	70,866.48
Unpresented chqs		318.79		318.79
Unpresented receipts				0.00
Balance	<hr/> 500.00	<hr/> 70,685.27	<hr/> 0.00	<hr/> 71,185.27
Bank :				
Current A/C - 06/04/18	500.00			500.00
Deposit A/C - 06/04/18	0.00	70,685.27	0.00	70,685.27
				0.00
Balance at bank	<hr/> 500.00	<hr/> 70,685.27	<hr/> 0.00	<hr/> 71,185.27

7. Appointments to outside bodies were approved:
 - Baslow Sportsfield – Cllr Alan Edwards

- Baslow Charity – Cllr Richard Clark and Cllr David Dawson
- Festivals Group – Cllr Jane Buckham
- Village Hall Committee – Cllr Richard Clark
- Peak District Housing Association – Cllr Malcolm Roper
- Orchard Group – Cllr David Dawson

8. Code of Conduct was approved

9. Register of Interest Forms have mostly been completed and passed to Clerk.

Clerk

10. Reports from Committees:

- Orchard Group AGM – Councillors attended this as part of the Parish Meeting.
- Sports Field AGM and Village Hall AGM – Nothing at present.

11. AGM Closed moved on to Council meeting

DATE OF NEXT AGM - Tuesday 21st May 2019 at 7.30pm in the Methodist Hall, Baslow

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Baslow and Bubnell Parish Council
Bank Rec. As at 31st March 2019

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2018	500.00	70,366.48	70,866.48	
plus : receipts	23,891.27	88.29	23,979.56	
less : payments	-30,978.17		-30,978.17	
unpresented items			0.00	
transferred to reserve a/c	7,086.90	-7,086.90	0.00	
	<u>500.00</u>	<u>63,367.87</u>	<u>63,867.87</u>	0.00
Unpresented chqs			0.00	
Unpresented receipts			0.00	
Balance	<u>500.00</u>	<u>63,367.87</u>	<u>63,867.87</u>	
Bank : Current A/C - 08/04/19	500.00		500.00	
Deposit A/C - 08/04/19	0.00	63,595.63	63,595.63	
			0.00	
Balance at bank	<u>500.00</u>	<u>63,595.63</u>	<u>64,095.63</u>	
difference	0.00	-227.76	-227.76	

Signed by Responsible Finance Officer

Signed by Chairman

RESERVES		RBS Current £	RBS Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	70,366.48	70,866.48	6,998.61
*	New Playarea reserve				
*	Transfer to HSBC				
*	New Playarea reserve additions -flexible		10,000.00		
	Repair existing palyground equipment		1,000.00		
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00		
	Orchard reserve		0.00		
	Grit bin reserve from 13/14		750.00		
	Maintenance in burial ground (tree removal)		0.00		
	Election year		1,500.00		
	Website improvement		1,000.00		
	General reserve	500.00	8,000.00		
		<u>500.00</u>	<u>22,700.00</u>	<u>23,200.00</u>	0.00
				-47,666.48	
	total amount for play area				
*	#REF!				

Monthly Budget Monitoring

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1															
2	BASLOW AND BUBNELL PARISH COUNCIL														
3	RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019														
4	Date	31st March 2019													
5	Month	12													
6															
7	PAYMENTS	Administration	Year to Date at 31.03.2019			Full Year Projection									
8			Actual £	Budget £	Difference	Actual £	Budget £	Difference							
9			To Date	To Date	£	Projected	For Year	£							
10															
11		Clerk's salary	5,690.25	5,808.00	117.75	5,808.00	B	5,808.00	0.00						
12		Clerk's expenses	277.00	340.00	63.00	340.00	B	340.00	0.00						
13		Parish Mobile phone	72.00	72.00	0.00	36.00	B	72.00	36.00						
14		Councillor's expenses (travel & sub - £10 / person)	56.85	50.00	(6.85)	100.00	B	50.00	(50.00)						
15		Training	45.00	250.00	205.00	250.00	B	250.00	0.00						
16		Audit fees	76.20	200.00	123.80	300.00	B	200.00	(100.00)						
17		Room hire	108.00	300.00	192.00	350.00	B	300.00	(50.00)						
18		Subscription DALC + PPP Forum	438.85	125.00	(313.85)	125.00	B	125.00	0.00						
19		Website maintenance	829.98	500.00	(329.98)	500.00	B	500.00	0.00						
20		Insurance	429.65	500.00	70.35	500.00	B	500.00	0.00						
21		Stationery, Printing and Adverts	57.54	100.00	42.46	100.00	B	100.00	0.00						
22			8,081.32	8,245.00	163.68	8,409.00		8,245.00	(164.00)						
23		Burial Ground													
24		Maintenance	50.00	300.00	250.00	300.00	B	300.00	0.00						
25		Rates inc. water	32.38	150.00	117.62	150.00	B	150.00	0.00						
26		Refuse removal	0.00	0.00	0.00	100.00	B	0.00	(100.00)						
27		Grass cut	1,270.00	1,125.00	(145.00)	1,125.00	B	1,125.00	0.00						
28			1,352.38	1,575.00	222.62	1,675.00		1,575.00	(100.00)						
29		Amenity Area													
30		Grass cutting	1,251.92	1,325.00	73.08	1,325.00	B	1,325.00	0.00						
31		Other Maintenance	0.00	0.00	0.00	0.00	B	0.00	0.00						
32			1,251.92	1,325.00	73.08	1,325.00		1,325.00	0.00						
33		Old Ford													
34		Grass cutting	150.00	140.00	(10.00)	140.00	B	140.00	0.00						
35			150.00	140.00	(10.00)	140.00		140.00	0.00						
36		Playground and Woodland													
37		Grass Cutting	325.00	349.50	24.50	349.50	B	349.50	0.00						
38		Safety Inspection	89.93	120.00	30.07	150.00	B	120.00	(30.00)						
39		Playground Maintenance	0.00	500.00	500.00	500.00	B	500.00	0.00						
40		Woodland Maintenance	0.00	500.00	500.00	500.00	B	500.00	0.00						
41		Woodland Rent	50.00	100.00	50.00	100.00	B	100.00	100.00						
42		Woodland Spraying	115.00	175.00	60.00	175.00	B	175.00	0.00						
43			579.93	1,744.50	1,164.57	1,674.50		1,744.50	70.00						
44		Misc													
45		Village clock maintenance	211.00	200.00	(11.00)	200.00	B	200.00	0.00						
46		Bench - maintenance	910.53	1,000.00	89.47	1,000.00	B	1,000.00	0.00						
47		Grit Bins x 5 / 2 x fills	0.00	375.00	375.00	375.00	B	375.00	0.00						
48		Grit - store for paths/roads	0.00	0.00	0.00	0.00	B	0.00	0.00						
49		Election Costs	0.00	0.00	0.00	0.00	B	0.00	0.00						
50		Parish Paths	330.00	320.00	(10.00)	320.00	B	320.00	0.00						
51		Dog Bins	0.00	0.00	0.00	0.00	B	0.00	0.00						
52		Contingency	0.00	0.00	0.00	0.00	B	0.00	0.00						
53			1,451.53	1,895.00	443.47	1,895.00		1,895.00	0.00						
54		S137 Grants													
55		S137 grants (incl Village Hall donations)	657.71	1,500.00	842.29	1,500.00	B	1,500.00	0.00						
56			657.71	1,500.00	842.29	1,500.00		1,500.00	0.00						
57		WORKING PARTIES													
58		WP - New Playground	15,502.75	40,000.00	24,497.25	40,000.00	B	40,000.00	0.00						
59		WP - Emergency Planning	0.00	0.00	0.00	0.00	B	0.00	0.00						
60		WP - Orchard	0.00	0.00	0.00	0.00	B	0.00	0.00						
61		WP - Communication	66.00	0.00	(66.00)	0.00	B	0.00	0.00						
62			15,568.75	40,000.00	24,431.25	40,000.00		40,000.00	0.00						
63		Total Payments	29,093.54	56,424.50	27,330.96	56,618.50		56,424.50	(194.00)						
64		VAT	1,884.63	0.00	(1,884.63)	0.00		0.00	0.00						
65		Total Payments after VAT	30,978.17	56,424.50	25,446.33	56,618.50		56,424.50	(194.00)						
66															
67		RECEIPTS	Actual £	Budget £	Difference	Actual £	Budget £	Difference							
68			To Date	To Date	£	Projected	For Year	£							
69		Bank Interest	88.29	15.00	73.29	15.00	B	15.00	0.00						
70		Council Tax Grant	0.00	0.00	0.00	0.00	A	0.00	0.00						
71		DDDC Reimbursements	999.00	999.00	0.00	999.00	B	999.00	0.00						
72		DCC Footpath Grant (Right of way Grant)	385.00	385.00	0.00	385.00	B	385.00	0.00						
73		Burial Ground	5,475.00	0.00	5,475.00	0.00	B	0.00	0.00						
74		Website	180.00	160.00	20.00	160.00	B	160.00	0.00						
75		Donations	0.00	0.00	0.00	0.00	B	0.00	0.00						
76		Vat	2,133.27	1,000.00	1,133.27	0.00	B	1,000.00	(1,000.00)						
77		Total Receipts before precept	9,260.56	2,559.00	6,701.56	1,559.00		2,559.00	(1,000.00)						
78		Precept	14,719.00	14,719.00	0.00	14,719.00	A	14,719.00	0.00						
79			14,719.00	14,719.00	0.00	14,719.00		14,719.00	0.00						
80		TOTAL RECEIPTS including PRECEPT	23,979.56	17,278.00	6,701.56	16,278.00		17,278.00	(1,000.00)						
81		PROFIT / (LOSS) for year to 31st March 2018	-6,998.61	-39,146.50	32,147.89	-40,340.50		-39,146.50	-1,194.00						
82															
83															
84															
85															
86															
87		Cumulative Bank Balances as at 1st April 2017				70,866.48									
88		Forecast surplus in year				-40,340.50									
89															
90		Forecast Cumulative Bank Balances as at 31st March 2018				30,525.98									

25,288.00

BASLOW AND BURNELL PARISH COUNCIL
PAYMENTS 2018 - 2019

DATE	Cheque	Paid To/Details	Meeting Approval	Cleared Account	ADMINISTRATION										BURIAL GROUND				AMENITY		OLD FORD		PLAYGROUND & WOODLAND				
					Clerk's Salary	Clerk's Expenses	Parish Mobile Phone	Councillor's Expenses	Training	Audit Fees	Room Hire	Subs	Website	Insurance	Stationery, Printing and Adverts	Maintenance	Rates	Refuse	Grass cutting	Grass Cutting	Other Maintenance	Grass Cutting	Grass Cutting	Safety Inspection	Playground Maintenance	Woodland Maintenance	Woodland Rent
				Budget	5,808.00	340.00	72.00	50.00	250.00	200.00	300.00	125.00	500.00	500.00	100.00	300.00	150.00	0.00	1,125.00	1,325.00	0.00	140.00	349.50	120.00	500.00	500.00	100.00
17/04/2018	1388	Clerk pay and expenses	17/04/2018	25/04/2018	352.00	20.00	6.00	56.85										75.00	42.75								
17/04/2018	1389	William Brindley	17/04/2018	30/04/2018																							
17/04/2018	1390	Peak Park Parishes Forum	17/04/2018	17/05/2018								24.00															
15/05/2018	1391	Clerk pay and expenses	15/05/2018	23/05/2018	495.00	20.00	6.00																				
15/05/2018	1392	Defib pads	15/05/2018	23/05/2018																							
15/05/2018	1393	DALC Course	15/05/2018	29/05/2018					45.00																		
15/05/2018	1394	Zurich - Insurance	15/05/2018	22/05/2018																							
15/05/2018	1395	Audit	15/05/2018	01/06/2018																							
19/06/2018	1396	Clerk pay and expenses	19/06/2018	27/06/2018	465.72	20.00	6.00																				
19/06/2018	1397	HMRC	19/06/2018	29/06/2018	11.40																						
19/06/2018	1398	ICO	19/06/2018	04/07/2018								40.00															
19/06/2018	1399	Baslow Methodist Chapel	19/06/2018	09/07/2018																							
19/06/2018	1400	Opera PR	19/06/2018	02/07/2018																							
19/06/2018	1401	William Brindley	19/06/2018	29/06/2018																							
17/07/2018	1402	Clerk pay and expenses July and Aug	17/07/2018	25/07/2018	943.08	40.00	12.00																				
17/07/2018	1403	William Brindley	17/07/2018	30/07/2018																							
18/09/2018	1404	Clerk pay and expenses	18/09/2018	25/09/2018	465.72	20.00	6.00																				
18/09/2018	1405	William Brindley	18/09/2018	28/09/2018																							
18/09/2018	1406	Community Orchard	18/09/2018	10/10/2018																							
18/09/2018	1407	Royal British Legion	18/09/2018	09/10/2018																							
18/09/2018	1408	Opera PR	18/09/2018	26/09/2018																							
18/09/2018	1409	D Robins	18/09/2018	26/09/2018																							
18/09/2018	1410	Peak Playgrounds	18/09/2018	26/09/2018																							
16/10/2018	1411	Clerk pay and expenses	16/10/2018	24/10/2018	489.01	20.00	6.00																				
16/10/2018	1412	William Brindley	16/10/2018	22/10/2018																							
16/10/2018	1413	Chatsworth Settlement Trust	16/10/2018	30/10/2018																							
16/10/2018	1414	Poppy wreath	16/10/2018	18/10/2018																							
20/11/2018	1415	Clerk Pay and expenses	20/11/2018	28/11/2018	954.73	60.00	12.00																				
20/11/2018	1416	Church for S137 grant	20/11/2018	30/11/2018																							
20/11/2018	1417	William Brindley	20/11/2018	26/11/2018																							
15/01/2019	1418	Clerk pay and expenses	15/01/2019	17/01/2019	465.72	20.00	6.00																				
15/01/2019	1419	Baslow Methodist Chapel	15/01/2019	04/02/2019																							
15/01/2019	1420	Friends of the Peak District	15/01/2019	31/01/2019								108.00															
15/01/2019	1421	Baslow Village Hall - WW1 event	15/01/2019	12/02/2019																							
15/01/2019	1422	D Robins	15/01/2019	18/01/2019																							
19/02/2019	1423	Clerk pay and expenses	19/02/2019	27/03/2019	489.01	20.00	6.00																				
19/02/2019	1424	Opera PR	19/02/2019	04/03/2019																							
19/02/2019	1425	Smiths of Derby	19/02/2019	01/03/2019																							
19/02/2019	1426	D Robins	19/02/2019	27/02/2019																							
19/02/2019	1427	Bike rack	19/02/2019	21/02/2019																							
19/03/2019	1428	Clerk pay and expenses	19/03/2019	27/03/2019	558.86	20.00	6.00																				
19/03/2019	1429	TDP Limited - Benches	19/03/2019	01/04/2019																							
19/03/2019	1430	Viking	19/03/2019	26/03/2019																							
19/03/2019	1431	Dalc	19/03/2019	09/04/2019																							
19/03/2019	1432	Waterplus	19/03/2019	26/03/2019																							
19/03/2019	1433	W Brindley	19/03/2019	27/03/2019																							
					5,690.25	277.00	72.00	56.85	45.00	76.20	108.00	438.85	829.98	429.65	57.54	50.00	32.38	0.00	1,270.00	1,251.92	0.00	150.00	325.00	89.93	0.00	0.00	50.00
					8,081.32										1,352.38				1,251.92		150.00		579.93				

Receipts

BASLOW AND BUBNELL PARISH COUNCIL

	Totals	14,719.00	0.00	0.00	88.29	999.00	385.00	5,475.00	180.00	0.00	2,133.27	23,979.56
RECEIPTS 2018 - 2019	Budget	14,719.00	0.00	0.00	15.00	999.00	385.00	0.00	160.00	0.00	1,000.00	17,278.00

Date	Received from	Payment	Cleared account	Precept	Grant	Current Account Interest	Deposit Account Interest	DDC Reimburse	DCC Footpath	Burial Ground	Website Income	Donations Grants	VAT	TOTAL
30/04/2018	DDDC	BACS	30/04/2018	14,719.00										14,719.00
17/04/2018	Mettams	Cheque	17/04/2018							600.00				600.00
08/05/2018	VAT rebate	BACS	08/05/2018										476.40	476.40
30/04/2018	RBS	BACS	30/04/2018				3.09							3.09
11/05/2018	Mettams	Cheque	11/05/2018							600.00				600.00
17/05/2018	David D-S	BACS	18/05/2018							400.00				400.00
22/05/2018	Rowley's and Fisher	BACS	22/05/2018								40.00			40.00
22/05/2018	Tryumph	BACS	22/05/2018								20.00			20.00
18/05/2018	Lidsters Memorial	Cheque	21/05/2018							110.00				110.00
29/05/2018	Mottram	Cheque	31/05/2018							1,600.00				1,600.00
30/05/2018	Percival	Cheque	31/05/2018							35.00				35.00
25/05/2018	Baslow Pottery	Cheque	31/05/2018								20.00			20.00
31/05/2018	RBS	BACS	31/05/2018				3.64							3.64
30/05/2018	Opera PR	BACS	30/05/2018								20.00			20.00
30/05/2018	Baslow Hall	BACS	30/05/2018								40.00			40.00
01/06/2018	Village Shop	BACS	01/06/2018								20.00			20.00
15/06/2018	Greatorex	Cheque	21/06/2018							600.00				600.00
29/06/2018	RBS	BACS	29/06/2018				3.45							3.45
19/07/2018	Hulleys	Cheque	24/07/2018								20.00			20.00
31/07/2018	RBS	BACS	31/07/2018				3.76							3.76
31/08/2018	RBS	BACS	31/08/2018				3.59							3.59
28/09/2018	Greatorex	Cheque	02/10/2018							110.00				110.00
28/09/2018	RBS	BACS	28/09/2018				3.21							3.21
31/10/2018	RBS	BACS	31/10/2018				12.10							12.10
08/11/2008	Mettams	Cheque	22/11/2018							100.00				100.00
15/11/2018	Mandale Memorials	Cheque	22/11/2018							110.00				110.00
17/11/2018	Mettams	Cheque	22/11/2018							600.00				600.00
30/11/2018	RBS	BACS	30/11/2018				11.66							11.66
12/12/2018	Mettams	Cheque	20/12/2018							200.00				200.00
31/12/2018	RBS	BACS	31/12/2018				11.93							11.93
25/01/2019	Mandale Memorials	Cheque	28/01/2019							110.00				110.00
11/02/2019	DCC	BACS	13/02/2019						385.00					385.00
11/02/2019	DDDC	BACS	14/02/2019					999.00						999.00
31/01/2019	RBS	BACS	31/01/2019				11.49							11.49
14/02/2019	HMRC	BACS	14/02/2019									1,656.87		1,656.87
18/02/2019	M Butt	BACS	18/02/2019							100.00				100.00
12/03/2019	Mettams	Cheque	14/03/2019							200.00				200.00
28/02/2019	RBS	BACS	28/02/2019				9.97							9.97
29/03/2019	RBS	BACS	29/03/2019				10.40							10.40
														0.00
				14,719.00	0.00	0.00	88.29	999.00	385.00	5,475.00	180.00	0.00	2,133.27	23,979.56

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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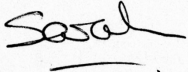
14th May 2019

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **21st May 2019 at 7.30pm in the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action Required</i> |
|--|---|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 16 th April 2019 | To approve |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 6. Matters Arising (actions from previous meetings to note – non-decision making):
• Resident issue with dust – awaiting information as agreed at last meeting
• Bradders Sign – ordered
• Planning
• Suggestions from residents
• Playground and Burial Ground
• Working Parties | To note
To note
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10 |
| 7. Planning Applications
New:
• NP/DDD/0419/0419 - Rosehill Grange, School Lane, Baslow - Conversion of out-buildings for ancillary use, new garage, alteration to dwelling and boundary wall.
• NP/DDD/0419/0420 – Riversleigh, Calver Road, Baslow - Single storey front extension and associated works.
Existing:
• NP/DDD/0419/0321 - Holme Close, Eaton Hill, Baslow - Erection of greenhouse to the side of existing dwelling - pending
• NP/DDD/0319/0262 – Sunnybank, Over Lane, Baslow - Lawful Development Certificate for an existing use - Replacement and enlargement of an existing roof light with 2 no. roof lights to the front elevation. The existing domestic use is to be retained. - Granted
• NP/DDD/0219/0169 - Gorse Hill, Gorse Bank Lane, Baslow - Construction of new double garage – Granted conditionally
• NP/DDD/1118/1127 – Riverbank, Derwent Drive, Baslow - Alterations and extensions to dwelling – pending | To note
To discuss

To note |

- NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending
8. Suggestions or issues from residents:
- Village sign on village green Update
 - Parking by the new Co-Op To discuss
9. Inspections To discuss
- Issues from latest inspections?
 - Burial Ground
 - Woodland
 - Repairs to equipment
 - Tree survey
10. Working Party and General Updates:
- Crime data update – 19 crimes in March 2019 in Tideswell, Litton, Baslow and Beeley Community Area. 3 in Baslow: To note
 - Theft by Hydro Close
 - Anti-social behaviour at the car park by the Robin Hood pub
 - Theft at the car park by the robin Hood pub Update
 - Baslow Walks
11. Finance and Administration including Working Party Update:
- Accounts to 14th May 2019 – Appendix A To note
 - S137 Requests – None To note
 - New expenditure to approve: To approve
 - Cheque 1438 – Clerk Pay and Expenses for May - £490.60
 - Cheque 1439 – Insurance - £494.75
 - Cheque 1440 – Grounds maintenance - £290
 - Cheque 1441 – Tree survey - £240 (£40 VAT)
 - Cheque 1442 – Data Protection Renewal - £40
 - Expenditure to note - None To note
 - New income to note: To note
 - Website businesses - £20
 - Burial Ground - £110
12. Correspondence
- Peak Park Dales Area Parish Ballot To discuss
 - Filling vacancies by co-option To discuss
 - ANPR Camera Project support request To discuss
13. Feedback from Meetings and Training:
- Parish and Town Council Liaison Forum Wednesday 3 April 2019 Cllr Holsgrove
14. For information: To note
- Toll gate chased again
 - Chip shop signs chased again
 - DDDC asked to mow village again before the RHS Show
 - Cavendish Hotel signs reported to Peak Park
 - Block gully on Calver Road reported
15. DALC Circulars (all circulated by email): To note
- Circular 06-2019 - DALC Spring Seminar - Precept increases across the country - Community Infrastructure Levy Legal Briefing - Plunkett trusteeships - Police & Crime Comm. Newsletter - Funding Streams - Changes to pension credit - Lamp Post Poppy 2019
 - Circular 05-19 - Excellence Awards 2019 - Year 2 Launch - Internal Audit Check List - External Audit - Data Protection, Cllr Exemption - Adverse publicity for Parish & Town Councils - New Training Courses
 - Various topics email
16. Reading (circulated by email): All to be read
- Clerks and Councils Direct (paper)
 - Friends of the Peak District magazine (paper)
 - Derbyshire Directory Newsletter
 - Peak District News and Views
 - Friends of the Peak District News
 - Media Releases from Derbyshire Dales District Council
 - Parishes Planning Bulletin
 - Rural Matters Newsletter
 - Rural Services Network Bulletins and Press Releases
 - Rural Opportunities Newsletter
 - Weekly Rural News Digest
 - Police Alerts and newsletters

- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 18th June 2019
- 16th July 2019
- 17th September 2019
- 15th October 2019
- 19th November 2019

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

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MINUTES

For the meeting held on 19th March 2019 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown Jane Buckham Richard Clark	David Dalrymple-Smith David Dawson Tim Tucker	Apologies:	Cllr Jonathan Holsgrove Cllr Jason Atkin (DCC) PCSO Ian Phipps
Others:	Janet Millington	Sarah Porter		

*Report / Action
Required*

1. There were apologies for absence received from Cllr Jonathan Holsgrove, Cllr Jason Atkin and PCSO Ian Phipps. The Peak Park and Derbyshire Dales District Councils are in purdah.
2. There were no declaration of Members Interests.
3. Public speaking:
 - o Janet Millington – Came to speak about the issue of dust she has in her home. Janet believes this comes from Backdale Quarry, as before the quarrying started there were no issues. She wondered if the Parish Council could assist in encouraging more (and faster growing) planting. There was a question about whether the dust has been analysed? Yes, it has a ph of 3 to 4 which is acidic. Janet has had damage to her eyes and has had eye drops prescribed. The quarry is on the West side. It is a very fine dust. Could the doctor write a letter regarding the drops? Janet thinks the optician might be able too. Janet will look in to this.
 - o There has been a request from the Garden Society to add another Bradders sign to the roundabout. This was agreed.
 - o The Cavendish Hotel has erected new signs. They are very bright. The Clerk has reported it to the Peak Park.
 - o The Clerk has received an email regarding the Chatsworth Events – “The Christmas Markets have the most detrimental effect on Baslow. This is entirely due to the ticketing arrangements. If carparking is free, as with the other events, and tickets are sold to get into the Christmas market all traffic would go into the park and not into the village. However it is people avoiding any payment to go to the event that clog up the village causing problems for residents and any emergency vehicles that might need to get into the village. The organisers of the event should be made to make these changes, I’m sure it would be more expensive for them which is why they have this current arrangement that suits them but not us.”
4. The Minutes of the Meeting held on 19th March 2019 were approved. Cllr Buckham asked for clarification on Item 9 regarding David Robins monitoring the Woodland Park and ensuring the paperwork is completed.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Planning was discussed under Item 7
 - Suggestions from residents were discussed under Item 8
 - Burial Ground and Woodland were discussed under Item 9
 - Working Parties were discussed under Item 10
7. Planning Applications
New:
 - NP/DDD/0419/0321 - Holme Close, Eaton Hill, Baslow - Erection of greenhouse to the side of existing dwelling – There were no comments on this.
 - NP/DDD/0319/0262 – Sunnybank, Over Lane, Baslow - Lawful Development Certificate for an existing use - Replacement and enlargement of an existing roof light with 2 no. roof lights to the front elevation. The existing domestic use is to be retained.
 - The Wheatsheaf – They are working up a planning application to be submitted.Existing:
 - NP/DDD/0219/0169 - Gorse Hill, Gorse Bank Lane, Baslow - Construction of new double garage - pending
 - NP/DDD/1118/1127 – Riverbank, Derwent Drive, Baslow - Alterations and extensions to dwelling – pending
 - NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending. It will be going to planning committee.

Janet
Millington
Clerk

Chairman’s Signature Date.....

8. Suggestions or issues from residents:
- Village sign on village green – Cllr Dawson presented an idea for the sign. This would be in laser cut steel. There was a discussion about this. It was felt the graphics should be fairly simple. Would the ultimate idea be to have another sign at the Curbar end? The original idea was to have a village green sign. Like the concept and should work it up further. Ideas include not having any pictures and just the cut through, include an advertisement area, have it as a laminate. It was agreed to get 2 or 3 options to consult the village on. It was agreed to try and do this at the Parish Meeting.
9. Inspections
- Issues from latest inspections?
 - Burial Ground – Cllr Tucker reported that this was in good order and asked about the bins. Malcolm Roper used to do this and Cllr Tucker will undertake this. Cllr Tucker
 - Woodland
 - Opening was well attended and the Duke and Duchess enjoyed the event. In the morning there was a working party in the nature area. The Clerk has emailed the Garden Society suggesting they link with the school.
 - Tree survey commissioned and will be completed after Easter
 - Some damage to the woodland on the children’s trim trail. This is partly due to the wrong wood being used and Peak Playground will be fixing this. Some teenagers were moved on from the Sports Field and Woodland on Friday evening but it is not thought they caused the damage. There was a suggestion that there could be CCTV installed down there linked to the Sports Field.
 - Clerk still waiting for the final invoice from the contractor Clerk
 - There was a suggestion to put illustrations of how to use the adult equipment. This was agreed. Clerk
10. Working Party and General Updates:
- Crime data update – 13 crimes in January 2019 in Tideswell, Litton, Baslow and Beeley Community Area. 2 in Baslow:
 - Burglary at bus station on Calver Road
 - Anti-social behaviour by the Church
 - Community Orchard – nothing to report Cllrs Buckham & Dalrymple-Smith
 - Baslow Walks – Ordnance Survey licence organised. Cllr Buckham and Cllr Dalrymple-Smith are finalising this.
11. Finance and Administration including Working Party Update:
- Accounts to 31st March 2019 – A revised summary sheet was circulated showing the year end carry forward to be £64,192.72. One cheque had yet to clear. There was a discussion about future projects including fencing along the green. Cllr Buckham will look into fencing options Cllr Buckham
 - S137 Requests – None
 - New expenditure approved:
 - Cheque 1434 – Clerk Pay and Expenses for April - £516.22 Clerk
 - Cheque 1435 – Website maintenance - £79.99
 - Cheque 1436 – Village Hall Hire - £32.00
 - Cheque 1437 – Peak Park Parishes Forum Subscription - £24.00
 - Expenditure noted - None
 - New income noted:
 - Paper contribution from Northwood and Tinkersley - £7
 - VAT - £227.76
12. Correspondence
- Backdale Quarry – Resident issues with dust. Following on from the public speaking item, it was agreed to write to the environmental health asking them to look in to this further but not link to the quarry. The Clerk will write once she has heard back from Janet Millington. To discuss
13. Feedback from Meetings and Training:
- Parish and Town Council Liaison Forum Wednesday 3 April 2019 – Cllr Holsgrove was unable to make this meeting
14. For information:
- Traffic lights at Nether End have been checked
 - Lights not working in the Nether End car park have been reported and fixed.
 - Bar Road Gullies cleared. There is a gully blocked on Calver Road. Clerk will report Clerk
15. DALC Circulars (all circulated by email):

- Circular 04-2019 - VAT making Tax Digital Update, Purdah Guidance, External Audit News, Report from Committee on Standards in Public Life, BREXIT, Government Guidance, Rural England's State of Rural Services, Persimmon Homes, etc.

16. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Friends of the Peak District magazine (paper)
- Peak Park Parishes Forum Management Committee Minutes
- Derbyshire Dales District Council Area Community Forums - February 2019
- Peak District News and Views
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- District Council Area Community Forums Notes
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- | | | |
|------------------------------|-----------------------------------|----------------------------------|
| • 21 st May 2019 | • 16 th July 2019 | • 15 th October 2019 |
| • 18 th June 2019 | • 17 th September 2019 | • 19 th November 2019 |

Baslow and Bubnell Parish Council
Bank Rec. As at 12th March 2019

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2019	500.00	63,367.87	63,867.87	
plus : receipts	15,103.76	11.16	15,114.92	
less : payments	-652.21		-652.21	
unpresented items			0.00	
transferred to reserve a/c	-14,451.55	14,451.55	0.00	
	<u>500.00</u>	<u>77,830.58</u>	<u>78,330.58</u>	0.00
Unpresented chqs		24.00	24.00	
Unpresented receipts		14,855.84	14,855.84	
Balance	<u>500.00</u>	<u>62,998.74</u>	<u>63,498.74</u>	
Bank : Current A/C - 08/03/19	500.00		500.00	
Deposit A/C - 08/03/19	0.00	63,920.48	63,920.48	
			0.00	
Balance at bank	<u>500.00</u>	<u>63,920.48</u>	<u>64,420.48</u>	
difference	0.00	-921.74	-921.74	

Signed by Responsible Finance Officer

Signed by Chairman

RESERVES		RBS Current £	RBS Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	63,367.87	63,867.87	369.13
*	New Playarea reserve				
*	Transfer to HSBC				
*	New Playarea reserve additions -flexible		10,000.00		
	Repair existing palyground equipment		1,000.00		
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00		
	Orchard reserve		0.00		
	Grit bin reserve from 13/14		750.00		
	Maintenance in burial ground (tree removal)		0.00		
	Election year		1,500.00		
	Website improvement		1,000.00		
	General reserve	500.00	8,000.00		
		<u>500.00</u>	<u>22,700.00</u>	<u>23,200.00</u>	0.00
				-40,667.87	
	total amount for play area				
*	#REF!				

Monthly Budget Monitoring

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1															
2	BASLOW AND BUBNELL PARISH COUNCIL														
3	RECEIPTS & PAYMENTS ACCOUNT 2019 - 2020														
4	Date	13th May 2019													
5	Month	1													
6															
7	PAYMENTS	Administration	Year to Date at 13.05.2019			Full Year Projection									
8			Actual £	Budget £	Difference	Actual £	Budget £	Difference							
9			To Date	To Date	£	Projected	For Year	£							
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