

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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Web: www.baslowvillage.com

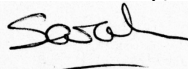
9th July 2019

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **16th July 2019 at 7.30pm in the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action Required</i> |
|--|--|
| 1. Apologies for absence – Cllr Jane Buckham and Cllr Susan Hobson | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 18 th June 2019 | To approve |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded" | |
| 6. Matters Arising (actions from previous meetings to note – non-decision making): <ul style="list-style-type: none">• Resident issue with dust – No update• Charging points in DDDC car parks – No update• Planning• Suggestions from residents• Playground and Burial Ground• Working Parties• Vacancies• Correspondence – Actioned as agreed | To note
To note
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
Agenda Item 7
To note |
| 7. Co-Opt to fill vacancies <ul style="list-style-type: none">• Gabriele Di-Vitantonio | |
| 8. Planning Applications
New: <ul style="list-style-type: none">• NP/DDD/0719/0704 – Eastgate, School Lane, Baslow - Alteration and extension to the existing house, installation of ground source heat pump, works of hard and soft landscaping and other works incidental to the proposals. Existing: <ul style="list-style-type: none">• 3225375 (appeal) - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway. (appeal)• NP/DDD/0419/0419 - Rosehill Grange, School Lane, Baslow - Conversion of out-buildings for ancillary use, new garage, alteration to dwelling and boundary wall – Granted conditionally | To discuss

To note |

- NP/DDD/0419/0420 – Riversleigh, Calver Road, Baslow - Single storey front extension and associated works – Granted conditionally
 - NP/DDD/0419/0321 - Holme Close, Eaton Hill, Baslow - Erection of greenhouse to the side of existing dwelling – Granted conditionally
 - NP/DDD/1118/1127 – Riverbank, Derwent Drive, Baslow - Alterations and extensions to dwelling – pending
 - NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending
9. Suggestions or issues from residents:
- Village sign on village green Update
 - Parking by the new Co-Op To discuss
 - Parking on pavements To discuss
 - Tidying the village To note
 - Request to prune trees To note
 - Hedge overhanging footpath on School Lane To note
10. Inspections
- Issues from latest inspections?
 - Benches: Clerk
 - Soil erosion around a bench on Goose Green -
 - Prince of Wales triangle benches covered in bird poo and paint starting to chip
 - Church entrance no longer tethered – To be discussed by PCC on 18th July
 - Burial Ground Cllr Tucker
 - Headstone request Clerk
 - Woodland Clerk
 - Repairs to equipment
11. Working Party and General Updates:
- Crime data update – 27 crimes in May 2019 in Tideswell, Litton, Baslow and Beeley Community Area. 5 in Baslow: To note
 - Violence by Hydro Close
 - Anti-social behaviour on the A619, Bakewell Road
 - Anti-social behaviour and a theft off A619, Cock Hill
 - Anti-social behaviour by White Lodge Lane
 - Community Orchard – noticeboard Update
12. Finance and Administration including Working Party Update:
- Accounts to 8th July 2019 – Appendix A To note
 - Asset Register – Appendix B To approve
 - S137 Requests – None To note
 - New expenditure to approve: To approve
 - Cheque 1451 – Clerk Pay and Expenses for July and August - £498.60
 - Cheque 1452 – Grounds maintenance - £340
 - Expenditure to note - None
 - New income to note: To note
 - Website businesses - £20
13. Correspondence
- DDDC Electoral Boundary Review – 25th July 2019 To attend?
 - DDDC Events Strategy To note
 - Annual Parishes' Day - 12 October 2019 – Cllr Buckham to attend To note
 - Digital Hubs – Village Hall investigating To note
 - Dales Area Parish ballot for PDNP result To note
 - ANPR Camera Project support request response from the Community Police Team To discuss
 - Derbyshire Poppy Appeal 2019 To discuss
 - Adoption of PDNP DMP document To note
14. Feedback from Meetings and Training:
- None
15. For information: To note
- Toll gate chased again
 - Climate Change Manifesto
 - Caravan blocking the village reported to the Caravan Club
16. DALC Circulars (all circulated by email): To note
- Circular 09-2019- DALC - Neighbourhood Plan Process - DET Funding Scheme - Secret Ballots - NALC Lobby for Financial Services Ombudsman to cover local councils - Public Sector Bodies regs - Guidance on naming individuals in minutes - Training of Councillors
 - Circular 8 2019 - AGM & Excellence Awards 22 October - Exec Comm. Nominations - Finance, exercise of public rights - Permitted dev. law change - 'More than a pub'

- campaign - Legal brief Data Prot fees - Hathersage PC - CiLCA fee
- Circular 07-2019 - Excellence Awards year 2 - Community Organising Training - Report on Rural Economy - Town & Parish Council VE Day 75 - Use of Council Seal - Councillor Essential Training extra course

17. Reading (circulated by email):

All to be read

- Clerks and Councils Direct (paper)
- DCC June newsletter
- 2018/19 Annual Derbyshire Dales Impact Report - Citizens Advice Derbyshire Districts
- Derbyshire Directory Newsletter
- Peak Park Parishes Forum Minutes
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 17th September 2019
- 15th October 2019
- 19th November 2019

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MINUTES

For the meeting held on 18th June 2019 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown	David Dawson	Apologies: Cllr Susan Hobson (DDDC) Cllr Jason Atkin (DCC) PCSO Anthony Boswell
	Jane Buckham	Jonathan Holsgrove	
	Richard Clark	Tim Tucker	
	David Dalrymple-Smith		
Others:	Andrew Keen	Sarah Porter	
	Gabriele Di-Vitantonio		

Report / Action Required

1. There were apologies for absence received from Cllr Susan Hobson, Cllr Jason Atkin and PCSO Anthony Boswell.
2. There were no declaration of Members Interests.
3. Public speaking:
 - Cllr Tucker has attended to Village Hall AGM. The committee is well structured and organised. There are a number of improvements required to the fabric of the building which will rely on grant funding. For example a flat roof is leaking and the fire doors need updating.
4. The Minutes of the Meeting held on 21st May 2019 were approved subject to noting PCSO Anthony Boswell sent his apologies not Ian Phipps.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Resident issue with dust – awaiting information as agreed at previous meeting
 - Charging points in DDDC car parks – Cllr Hobson has raised with DDDC
 - Planning was discussed under Item 7
 - Suggestions from residents were discussed under Item 8
 - Playground and Burial Ground was discussed under Item 9
 - Working Parties were discussed under Item 10
 - Vacancies – Clerk has emailed a plea round
 - Correspondence – Actioned as agreed
7. Planning Applications
 - Summer House Query – Has been passed to Peak Park who are dealing with itNew - None
Existing:
 - 3225375 (appeal) - 3 Wheatlands Lane, Baslow - Pedestrian/vehicular access and driveway. (appeal)
 - NP/DDD/0419/0419 - Rosehill Grange, School Lane, Baslow - Conversion of out-buildings for ancillary use, new garage, alteration to dwelling and boundary wall – Pending
 - NP/DDD/0419/0420 – Riversleigh, Calver Road, Baslow - Single storey front extension and associated works – Granted conditionally
 - NP/DDD/0419/0321 - Holme Close, Eaton Hill, Baslow - Erection of greenhouse to the side of existing dwelling – Granted conditionally
 - NP/DDD/1118/1127 – Riverbank, Derwent Drive, Baslow - Alterations and extensions to dwelling – pending
 - NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending
8. Suggestions or issues from residents:
 - Village sign on village green – No further update on the sign. There was a discussion about the potential fence and the need. The application with DCC is going for public consultation this week.
 - Parking by the new Co-Op – Clerk has tried to speak to the Manager a couple of times and has left her email address. They have no plans currently for a defibrillator. Following a discussion about the parking issues, it was agreed to raise with the Highways department of DCC.

Clerk

Chairman's Signature Date.....

- Parking on pavements – A resident concern was discussed, and the pictures examined. It is a tricky issue and the Clerk will forward on to the PCSO for advice. Clerk
- Tidying the village – Clerk has asked DDDC about spraying. There was a discussion about the roads and paths being swept.

9. Inspections

- Issues from latest inspections?
 - Bench – It was agreed to look at these for the next meeting:
 - Soil erosion around a bench on Goose Green -
 - Prince of Wales triangle benches covered in bird poo and paint starting to chip
 - Church entrance no longer tethered
 - Burial Ground – All ok. Cllr Tucker will continue to inspect.
 - Woodland
 - Repairs to equipment have happened and an initial ROSPA inspection carried out. It has highlighted some concerns over the quality of the wood used. The Clerk will forward this to Peak Playground and clarify the warranty being insurance backed. They will be invited to a meeting.
 - Offer of other equipment – This equipment is about 15 years old. There was a discussion about the cost of moving and how many years we would get out of it. The equipment needs removing before the summer holidays. Following the debate it was felt that the Parish Council would not take up this offer.
 - Tree survey – Tree work due to happen.
 - Cllr Jason Atkin would like a photo with the Councillors at the bench to promote his grant.

10. Working Party and General Updates:

- Crime data update – 15 crimes in April 2019 in Tideswell, Litton, Baslow and Beeley Community Area. 3 in Baslow:
 - Public Order on Church Street
 - Anti-social behaviour on Church Street by Rowleys
 - Anti-social behaviour on Baslow Road
- Baslow Walks – Completed and circulated. Need to find where they are on the website as the Clerk has struggled to find them. There needs to be a review of the website. All
- Community Orchard – The wildflower meadow is going well. There has been some strimming damage to one of the trees and there has been a wider walkway mown. These have been raised with the contractor. The Orchard is getting rather crowded with signs. There are 5 explaining different things. There was a suggestion about a noticeboard to put some of the signage on. Potentially on the footpath. This will be put on the next agenda. Clerk

11. Finance and Administration including Working Party Update:

- Accounts to 10th June 2019 were noted
- Asset Register was approved
- S137 Requests – None
- New expenditure approved: Clerk
 - Cheque 1446 – Clerk Pay and Expenses for June - £498.60
 - Cheque 1447 – New sign - £163.20 (£27.20 VAT)
 - Cheque 1448 – Grounds maintenance - £535
 - Cheque 1449 – Room hire - £108
 - Cheque 1450 – PAYE - £186.21
- Expenditure noted - None
- New income noted:
 - Website businesses - £60
 - Burial Ground - £110
 - Grant - £500

12. Correspondence

- ANPR Camera Project support request response from the Community Police Team – Agreed to respond saying need a joint request. Clerk
- Environmental Impact Assessment Regulations and Parish Statements – It was agreed to pass on to the resident who expressed an interest at the Parish Meeting. Cllr Dawson
- Call for Executive Members for DALC for period - 2019-2023 – No one is interested
- Call for Members for PPPF – No one is interested
- Derbyshire Poppy Appeal 2019 – There was a discussion about what poppies to order. Cllr Holsgrove will look at how many more we could potentially have. The Clerk will ask for more information about the windmills. There was then a Cllr Holsgrove Clerk

discussion about commemorating the VE day in May 2020. It was suggested that events could be held in the Village Hall and the Sports Field. There was a question about what happened on the actual day. Cllr Buckham will take a lead on this.

- Dales Area Parish Ballot – The Council cast their votes. Clerk

13. Feedback from Meetings and Training:

- None

14. For information:

- Toll gate chased again. Cllr Tucker updated the Council that he had tracked the person looking into ownership of the booth to Historic England. Nick Carter from Historic England is looking into this and will come back to Cllr Tucker. What if the owner cannot be identified? Cllr Dalrymple-Smith doesn't think anyone does own it. The most likely owner would be DCC as part of the Highway. Cllr Dalrymple-Smith asked the Clerk to chase this up. The Clerk explained she had but would also flag it to the County Councillor, Cllr Atkin. Cllr Tucker
- There was then a question about the general maintenance of the village and the Parish Council position. The Parish Council's role is to lobby those that should be maintaining it rather than taking on the role unless the funding is passed on too. The Clerk will try to get any specifications for the maintenance of footpaths and verges held by DCC or DDDC. Clerk
- Climate Change Manifesto was noted
- Caravan blocking the village reported to the Caravan Club was noted

15. DALC Circulars (all circulated by email):

- Circular 07-2019 - Excellence Awards year 2 - Community Organising Training - Report on Rural Economy - Town & Parish Council VE Day 75 - Use of Council Seal - Councillor Essential Training extra course

16. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Peak District National Park Development Management Policies (DMP)
- Derbyshire Directory Newsletter
- Peak Park Parishes Forum Minutes
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
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Baslow and Bubnell Parish Council
Bank Rec. As at 8th July 2019

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2019	500.00	63,367.87	63,867.87	
plus : receipts	15,833.76	24.39	15,858.15	
less : payments	-31,488.37		-31,488.37	
unpresented items			0.00	
transferred to reserve a/c	15,654.61	-15,654.61	0.00	
	<u>500.00</u>	<u>47,737.65</u>	<u>48,237.65</u>	0.00
Unpresented chqs		2,181.61	2,181.61	
Unpresented receipts		130.00	130.00	
Balance	<u>500.00</u>	<u>49,789.26</u>	<u>50,289.26</u>	
Bank : Current A/C - 07/06/19	500.00		500.00	
Deposit A/C - 07/06/19		49,789.26	49,789.26	
			0.00	
Balance at bank	<u>500.00</u>	<u>49,789.26</u>	<u>50,289.26</u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

Signed by Chairman

RESERVES		RBS Current £	RBS Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year		500.00	63,367.87	63,867.87	13,578.61
*	New Playarea reserve				
*	Transfer to HSBC				
*	New Playarea reserve additions -flexible		10,000.00		
	Repair existing palyground equipment		1,000.00		
	Benches reserve (Accrued annually / spend every 2 yrs)		450.00		
	Orchard reserve		0.00		
	Grit bin reserve from 13/14		750.00		
	Maintenance in burial ground (tree removal)		0.00		
	Election year		1,500.00		
	Website improvement		1,000.00		
	General reserve	500.00	8,000.00		
		<u>500.00</u>	<u>22,700.00</u>	<u>23,200.00</u>	0.00
				-40,667.87	
	total amount for play area				
*	#REF!				

Monthly Budget Monitoring

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1															
2	BASLOW AND BUBNELL PARISH COUNCIL														
3	RECEIPTS & PAYMENTS ACCOUNT 2019 - 2020														
4	Date	8th July 2019													
5	Month	3													
6															
7	PAYMENTS	Administration	Year to Date at 08.07.2019			Full Year Projection									
8			Actual £	Budget £	Difference	Actual £	Budget £	Difference							
9			To Date	To Date	£	Projected	For Year	£							
10		Clerk's salary	1,591.61	1,452.00	(139.61)	5,808.00 B	5,808.00	0.00							
11		Clerk's expenses	74.70	85.00	10.30	340.00 B	340.00	0.00							
12		Parish Mobile phone	18.00	18.00	0.00	36.00 B	72.00	36.00							
13		Councillor's expenses (travel & sub - £10 / person)	0.00	18.75	18.75	100.00 B	75.00	(25.00)							
14		Training	0.00	50.00	50.00	250.00 B	200.00	(50.00)							
15		Audit fees	76.80	25.00	(51.80)	300.00 B	100.00	(200.00)							
16		Room hire	140.00	87.50	(52.50)	350.00 B	350.00	0.00							
17		Subscription DALC + PPP Forum	64.00	31.25	(32.75)	125.00 B	125.00	0.00							
18		Website maintenance	279.99	250.00	(29.99)	500.00 B	1,000.00	500.00							
19		Insurance	494.75	125.00	(369.75)	500.00 B	500.00	0.00							
20		Stationery, Printing and Adverts	7.32	25.00	17.68	100.00 B	100.00	0.00							
21			2,747.17	2,167.50	(579.67)	8,409.00	8,670.00	261.00							
22		Burial Ground													
23		Maintenance	50.00	25.00	(25.00)	300.00 B	100.00	(200.00)							
24		Rates inc. water	0.00	37.50	37.50	150.00 B	150.00	0.00							
25		Refuse removal	0.00	0.00	0.00	100.00 B	0.00	(100.00)							
26		Grass cut	350.00	300.00	(50.00)	1,125.00 B	1,200.00	75.00							
27			400.00	362.50	(37.50)	1,675.00	1,450.00	(225.00)							
28		Community Orchard and Amenity Area													
29		Grass cutting	335.00	300.00	(35.00)	1,325.00 B	1,200.00	(125.00)							
30		Other Maintenance	0.00	0.00	0.00	0.00 B	0.00	0.00							
31			335.00	300.00	(35.00)	1,325.00	1,200.00	(125.00)							
32		Old Ford													
33		Grass cutting	50.00	37.50	(12.50)	140.00 B	150.00	10.00							
34			50.00	37.50	(12.50)	140.00	150.00	10.00							
35		Woodland Park													
36		Safety Inspection	0.00	25.00	25.00	150.00 B	100.00	(50.00)							
37		Playground Maintenance	0.00	125.00	125.00	500.00 B	500.00	0.00							
38		Woodland Maintenance	200.00	125.00	(75.00)	500.00 B	500.00	0.00							
39		Woodland Rent	0.00	12.50	12.50	0.00 B	50.00	50.00							
40		Woodland Spraying	0.00	37.50	37.50	175.00 B	150.00	(25.00)							
41			200.00	325.00	125.00	1,325.00	1,300.00	(25.00)							
42		Misc													
43		Village clock maintenance	0.00	50.00	50.00	200.00 B	200.00	0.00							
44		Bench - maintenance	0.00	250.00	250.00	1,000.00 B	1,000.00	0.00							
45		Grit Bins x 5 / 2 x fills	0.00	93.75	93.75	375.00 B	375.00	0.00							
46		Grit - store for paths/roads	0.00	0.00	0.00	0.00 B	0.00	0.00							
47		Election Costs	0.00	239.00	239.00	0.00 B	239.00	239.00							
48		Parish Paths	176.00	330.00	154.00	320.00 B	330.00	10.00							
49		Dog Bins	0.00	0.00	0.00	0.00 B	0.00	0.00							
50		Contingency	0.00	0.00	0.00	0.00 B	0.00	0.00							
51			176.00	962.75	786.75	1,895.00	2,144.00	249.00							
52		S137 Grants													
53		S137 grants (incl Village Hall donations)	0.00	375.00	375.00	1,500.00 B	1,500.00	0.00							
54			0.00	375.00	375.00	1,500.00	1,500.00	0.00							
55		WORKING PARTIES													
56		WP - Emergency Planning	0.00	0.00	0.00	0.00 B	0.00	0.00							
57		WP - Woodland	22,927.50	0.00	(22,927.50)	0.00 B	0.00	0.00							
58		WP - Orchard	0.00	0.00	0.00	0.00 B	0.00	0.00							
59			22,927.50	0.00	(22,927.50)	0.00	0.00	0.00							
60		Total Payments	26,835.67	4,530.25	(22,305.42)	16,269.00	16,414.00	145.00							
61		VAT	4,652.70	0.00	(4,652.70)	0.00	0.00	0.00							
62		Total Payments after VAT	31,488.37	4,530.25	(26,958.12)	16,269.00	16,414.00	145.00							
63															
64			Actual £	Budget £	Difference	Actual £	Budget £	Difference							
65			To Date	To Date	£	Projected	For Year	£							
66		RECEIPTS													
67		Bank Interest	24.39	3.75	20.64	15.00 B	15.00	0.00							
68		DDDC Reimbursements	0.00	249.75	(249.75)	999.00 B	999.00	0.00							
69		DCC Footpath Grant (Right of way Grant)	0.00	96.25	(96.25)	385.00 B	385.00	0.00							
70		Burial Ground	220.00	0.00	220.00	0.00 B	0.00	0.00							
71		Website	160.00	40.00	120.00	160.00 B	160.00	0.00							
72		Donations	507.00	0.00	507.00	0.00 B	0.00	0.00							
73		Vat	227.76	250.00	(22.24)	0.00 B	1,000.00	-1,000.00							
74		Total Receipts before precept	1,139.15	639.75	499.40	1,559.00	2,559.00	(1,000.00)							
75		Precept	14,719.00	3,679.75	11,039.25	14,719.00 A	14,719.00	0.00							
76			14,719.00	3,679.75	11,039.25	14,719.00	14,719.00	0.00							
77		TOTAL RECEIPTS Including PRECEPT	15,858.15	4,319.50	11,538.65	16,278.00	17,278.00	(1,000.00)							
78			15,858.15	4,319.50	11,538.65	16,278.00	17,278.00	(1,000.00)							
79		PROFIT / (LOSS) for year to 31st March 2020	-15,630.22	-210.75	-15,419.47	9.00	864.00	-855.00							
80			-15,630.22	-210.75	-15,419.47	9.00	864.00	-855.00							
81															
82															
83															
84		Cumulative Bank Balances as at 1st April 2017				63,867.87									
85		Forecast surplus in year				9.00									
86		Forecast Cumulative Bank Balances as at 31st March 2018				63,876.87									
87															