

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

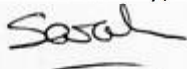
12th November 2019

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **19th November 2019 at 8.30pm in the Baslow Methodist Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action Required</i> |
|---|---|
| 1. Apologies for absence – Councillor David Dalrymple-Smith | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 15 th October 2019 | To approve |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 6. Matters Arising (actions from previous meetings to note – non-decision making): <ul style="list-style-type: none">• Resident issue with dust – No update• Planning• Suggestions from residents• Playground and Burial Ground• Working Parties• Vacancies – still one vacancy• Correspondence – Actioned as agreed | To note
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
To discuss
To note |
| 7. Planning Applications
New: <ul style="list-style-type: none">• NP/DDD/1019/1095 – Tregenna, Bubnell Lane, Baslow - Widening of existing window and installation of new windows. Existing: <ul style="list-style-type: none">• NP/DDD/0919/1021 – Papillon, 1 Church Terrace, Church Street, Baslow - Erection of an oak pergola at the rear of the property – Pending• NP/DDD/0819/0860 - Hanover Cottage, Eaton Hill, Baslow - Proposed first floor extension over rebuilt ground floor storeroom to create new bathroom internal first floor alterations to create additional bedroom• NP/DDD/0819/0889 - Dale Cottage, Bar Road, Baslow - Proposed two storey extension to rear of original building to the central section of the property, over the existing ground floor footprint, plus associated works – Granted conditionally• NP/DDD/0819/0887 – Sunnybank, Over Lane, Baslow - Side and rear extensions, car port and associated works – Granted conditionally | To discuss

To note |

- NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending – Planning Committee 8th November
- Enforcement:
- Cavendish Hotel signs – still need planning permission and the hotel is in negotiation with the planners about what will be acceptable
8. Suggestions or issues from residents:
- Village sign on village green Update
 - Tidying the village – Co-Op event has been postponed until the Spring. DDDC have been in with their road sweeper. Cllr Buckham has surveyed the village and produced a map of areas which need addressing – Appendix A To discuss
 - Erosion on Bar Road – Cllr Hobson has reported to DCC To note
9. Inspections
- Issues from latest inspections?
 - Burial Ground Cllr Tucker
 - Woodland Clerk
 - Bench – Repair on the green quote £230 Clerk
10. Working Party and General Updates:
- Crime data update – 15 crimes in September 2019 in Tideswell, Litton, Baslow and Beeley Community Area. 2 in Baslow: To note
 - Violence near Nether End
 - Anti-social behaviour on Eaton Hill
 - Community Orchard – noticeboard been commissioned Update
 - VE Day Celebrations Update
 - New community area at the Co-Op To discuss
11. Finance and Administration including Working Party Update:
- Clerk pay – reduction in hours to 30 hours per month To approve
 - Ground maintenance contract To discuss
 - Accounts to 10th November – Appendix B To note
 - S137 Requests – None To note
 - New expenditure to approve: To approve
 - Cheque 1465 – Clerk Pay and Expenses for November - £564.62
 - Cheque 1466 – Grounds maintenance - £540
 - Cheque 1467 – Deposit for Orchard noticeboard - £347.50
 - Cheque 1468 – Website - £200
 - Cheque 1469 – Church light S137 donation - £115
 - Expenditure to note - None To note
 - New income to note: To note
 - Burial ground - £400
12. Correspondence
- None
13. Feedback from Meetings and Training:
- Annual Parishes Day Cllr Buckham
14. For information:
- Watchman's Hut - Old Toll Bridge, Baslow will be rebuilt in 2020 To note
 - Overhanging trees on Bar Road reported to DCC
15. DALC Circulars (all circulated by email):
- DALC AGM 22nd October 2019 To note
16. Reading (circulated by email): All to be read
- Clerks and Councils Direct (paper)
 - PPPF Management Committee: minutes of October meeting
 - Peak District News, Views and Bulletins
 - Friends of the Peak District News
 - Media Releases from Derbyshire Dales District Council
 - Parishes Planning Bulletin
 - Rural Matters Newsletter
 - Rural Services Network Bulletins and Press Releases
 - Rural Opportunities Newsletter
 - Weekly Rural News Digest
 - Police Alerts and newsletters
 - Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND - 21st January, 17th March, 19th May, 21st July, 15th September and 17th November 2020

BASLOW AND BUBNELL PARISH COUNCIL

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MINUTES

For the meeting held on 15th October 2019 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown Jane Buckham Richard Clark David Dalrymple-Smith	David Dawson Gabriele Di-Vitantonio Andrew Keen	Apologies:	Cllr Jonathan Holsgrove Cllr Tim Tucker Cllr Jason Atkin (DCC) Cllr Kath Potter (Peak Park)
Others:	Cllr Susan Hobson (DDDC)	Sarah Porter		PCSO Anthony Boswell

*Report /
Action
Required*

1. There were apologies for absence received from Cllr Jonathan Holsgrove, Cllr Tim Tucker, Cllr Jason Atkin, Cllr Kath Potter and PCSO Anthony Boswell.

2. There were no declaration of Members Interests.

3. Public speaking:

- Cllr Susan Hobson -
 - Thank you for a great Apple Day
 - She has received an email from DCC regarding the poor pavement repair work
 - There was a clarification about the blocked gully at the top of Bar Road.

4. The Minutes of the Meeting held on 17th September 2019 were approved.

5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.

6. Matters Arising (actions from previous meetings to note – non-decision making):

- Resident issue with dust – No update
- Pavement condition – email received
- Planning was discussed under Item 7
- Suggestions from residents were discussed under Item 8
- Playground and Burial Ground were discussed under Item 9
- Working Parties were discussed under Item 10
- Vacancies – still one vacancy
- Correspondence – Actioned as agreed

7. Planning Applications

New:

- NP/DDD/0919/1021 – Papillon, 1 Church Terrace, Church Street, Baslow - Erection of an oak pergola at the rear of the property – There were no comments.

Clerk

Existing:

- NP/DDD/0819/0889 - Dale Cottage, Bar Road, Baslow - Proposed two storey extension to rear of original building to the central section of the property, over the existing ground floor footprint, plus associated works - Pending
- NP/DDD/0819/0887 – Sunnybank, Over Lane, Baslow - Side and rear extensions, car port and associated works - Pending
- NP/DDD/0719/0783 - Rowleys At The Prince of Wales, Church Lane, Baslow - Advertisement consent - Replace the existing signage with new of same size and substance as existing, but with new name and colour scheme – Granted conditionally
- NP/DDD/0719/0776 – Barbrook Cottage, Nether End, Baslow - Conversion of existing workshop to create habitable accommodation, including the demolition of existing outbuildings/structures to accommodate single storey extension to side of existing dwelling – Granted conditionally
- NP/DDD/0719/0704 – Eastgate, School Lane, Baslow - Alteration and extension to the existing house, installation of ground source heat pump, works of hard and soft landscaping and other works incidental to the proposals - Refused
- NP/DDD/0719/726 – Tregenna, Bubnell Lane, Baslow – Replacement of existing windows and construction of rear conservatory – Granted conditionally
- NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending

Enforcement:

- Cavendish Hotel signs – still need planning permission and the hotel is in negotiation with the planners about what will be acceptable

8. Suggestions or issues from residents:

Chairman's Signature Date.....

- Village sign on village green – Cllr Dawson sent round the latest design, a quote and 2 more drawings. However, the sign is larger than is required but the estimates seem reasonable.
- Tidying the village – event with the Co-Op is planned for late October. Price received from contractor. There was a discussion about whether the work should be undertaken or not. Cllr Buckham is going to identify the paths that should be included in a specification. Cllr Hobson is going to ask when the next round of street cleaning will happen by DDDC.
- Footpath 7 – Small stream developing and needs stepping-stones adding – Clerk has reported it to Chatsworth. The footpath by Low Meadows is not a designated footpath so the sign cannot be replaced.
- Erosion on Bar Road – Cllr Hobson has reported to DCC

Cllr
Buckham
and Cllr
Hobson

9. Inspections

- Issues from latest inspections?
 - Burial Ground -No issues. Cllr Tucker will continue to monitor
 - Woodland – No issues.
 - Bench repair – A quote has been received of £560. It was agreed to get more quotes

Cllr
Tucker
Clerk

10. Working Party and General Updates:

- Crime data update – 17 crimes in August 2019 in Tideswell, Litton, Baslow and Beeley Community Area. 1 in Baslow:
 - Theft on Church Lane
There was a discussion about the Street Meets event at the Village Hall which was not attended by anyone with any concerns about the area. The key message is to report everything of concern to 101 so the Police can build up a picture of activity.
- Community Orchard – a slightly redesigned noticeboard has been agreed by the Orchard Group. The cost is £695 not including erection. It was agreed to split this 50/50 between the Parish Council and the Orchard Group.
- VE Day Celebrations – a great meeting was held and there will be lots going on for all ages and includes a town crier.
- The Woodland working party has met to discuss the first 6 months of the Woodland being open. There is a discussion about improving the path from the Sports Field, adding some swings for older children and installing the cycletrack.

11. Finance and Administration including Working Party Update:

- Financial regulations were approved.
- Accounts to 7th October 2019 were noted
- Draft budget – There was a discussion about the budget and also potential projects for the reserves to be spent on. These include the Old Ford, the footpath behind the Cavendish Hotel. There was also a discussion about utilising the old Avant Garde building (York House) to have a heritage display. Cllr Dawson is going to look into this with the History Group and potential other village groups.
- S137 Requests – Church light switch on - £115. This was approved
- New expenditure approved:
 - Cheque 1459 – Clerk Pay and Expenses for October - £502.40
 - Cheque 1460 – Grounds maintenance - £450
 - Cheque 1461 – Baslow Village Hall hire - £16
 - Cheque 1462 – Woodland Rent - £50
 - Cheque 1463 – British Legion - £62
- Expenditure noted - None
- New income noted:
 - RBS - £7.72 and £7.92

Clerk

Clerk

Cllr
Dawson
Clerk
Clerk

12. Correspondence

- Parish Statement consultation – It was agreed to send in Cllr Dalrymple-Smith's comments
- Decommissioned telephone boxes – It was agreed to allow this to be decommissioned.
- Review of polling stations consultation – No comments

Clerk

13. Meeting dates for 2020:

There was a discussion about reducing the number of meetings to every other month. The Clerk is now also teaching and is mindful of ensuring she can continue to provide a good service to the Parish Council. There was a discussion about reducing the Clerk's hours and this will be discussed in more detail at a future meeting. The meeting dates were approved as:

Clerk

- 21st January 2020
- 17th March 2020
- 19th May 2020
- 21st July 2020
- 15th September 2020
- 17th November 2020

14. Feedback from Meetings and Training:

- Parish Meeting – Cllr Buckham attended and reported that the Peak Park are keen to work with Parish Councils and hear back about the Parish Statements. There was an event

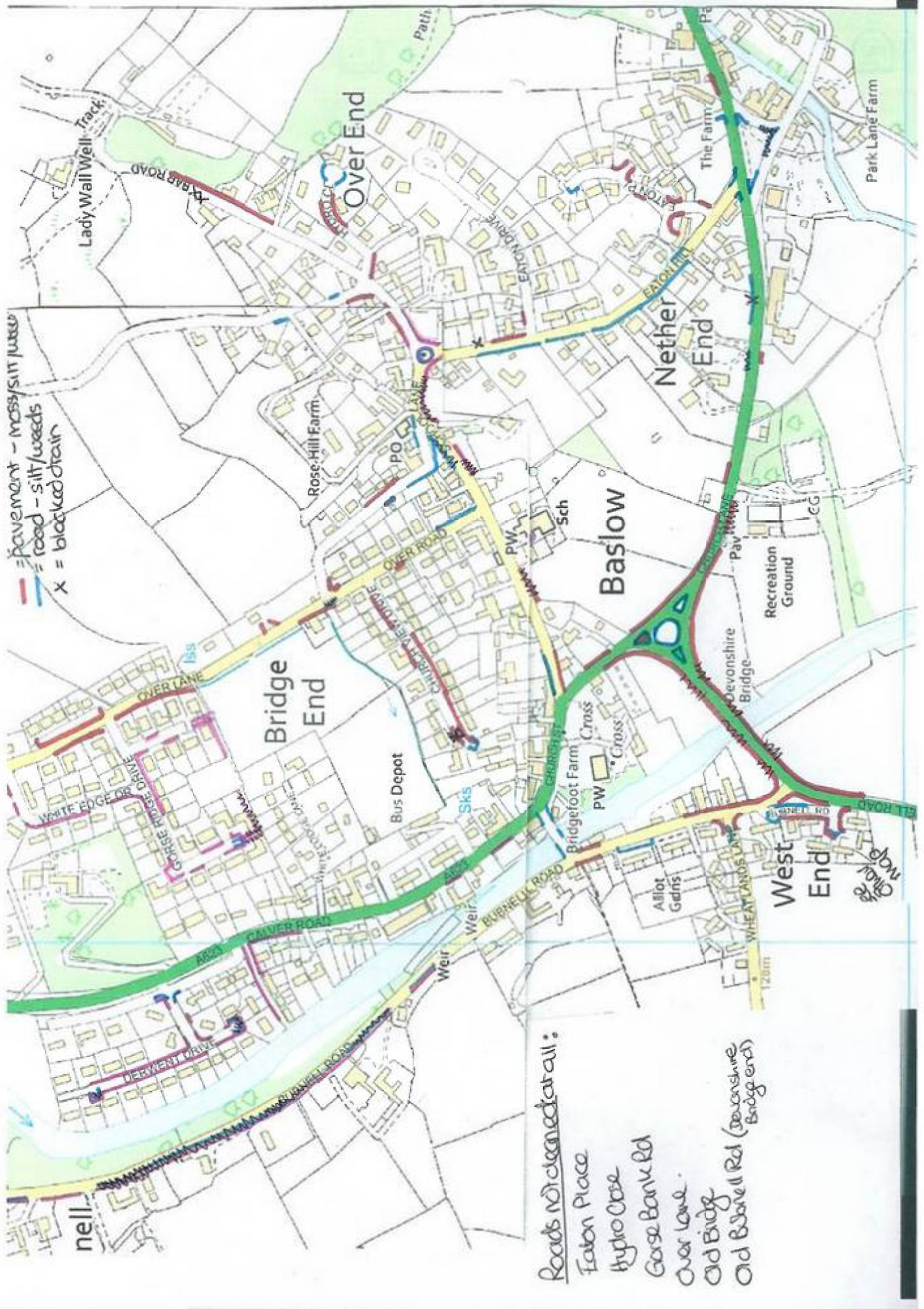
workshop where the Peak Park would like to know about events that are happening so they can get a picture of what goes on across the area and the impact they have.

15. For information:
 - Peak District Rural Housing Association leaflet
16. DALC Circulars (all circulated by email):
 - Circular 11/2019 - AGM & Excellence Awards - GDPR Additional Guidance - Public Participation - Grievance & Disciplinary New Guidance - Training courses - Quick Tip
 - Annual General Meeting of DALC and Annual Excellence Awards
17. Reading (circulated by email):
 - PPPF Annual General Meeting information
 - PPPF Management Committee minutes, September
 - Clerks and Councils Direct (paper)
 - Peak District News, Views and Bulletins
 - Friends of the Peak District News
 - Media Releases from Derbyshire Dales District Council
 - Parishes Planning Bulletin
 - Rural Matters Newsletter
 - Rural Services Network Bulletins and Press Releases
 - Rural Opportunities Newsletter
 - Weekly Rural News Digest
 - Police Alerts and newsletters
 - Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall **except in November when the meeting will start at 8.30pm** - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 19th November 2019

- | | | |
|---------------------------------|------------------------------|-----------------------------------|
| • 21 st January 2020 | • 19 th May 2020 | • 15 th September 2020 |
| • 17 th March 2020 | • 21 st July 2020 | • 17 th November 2020 |



Baslow and Bubnell Parish Council
Bank Rec. As at 10th November 2019

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2019	500.00	63,367.87	63,867.87	
plus : receipts	16,678.76	57.24	16,736.00	
less : payments	-36,957.39		-36,957.39	
unpresented items			0.00	
transferred to reserve a/c	20,278.63	-20,278.63	0.00	
	<u>500.00</u>	<u>43,146.48</u>	<u>43,646.48</u>	0.00
Unpresented chqs		1,814.09	1,814.09	
Unpresented receipts			0.00	
Balance	<u>500.00</u>	<u>44,960.57</u>	<u>45,460.57</u>	
Bank : Current A/C - 06/09/19	500.00		500.00	
Deposit A/C - 06/06/19		44,560.57	44,560.57	
			0.00	
Balance at bank	<u>500.00</u>	<u>44,560.57</u>	<u>45,060.57</u>	
difference	0.00	400.00	400.00	

Signed by Responsible Finance Officer

Signed by Chairman

RESERVES			
	RBS Current £	RBS Reserve £	Total £
Current Bank Balance as per cashbook and bank statements Start of Year	500.00	63,367.87	63,867.87
* Woodland additionaly equipment		10,000.00	
Village Green improvements including sign		2,000.00	
General reserve	500.00	14,500.00	
	<u>500.00</u>	<u>26,500.00</u>	<u>27,000.00</u>
*			

Monthly Budget Monitoring

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1															
2	BASLOW AND BUBNELL PARISH COUNCIL														
3	RECEIPTS & PAYMENTS ACCOUNT 2019 - 2020														
4	Date	10th November 2019													
5	Month	7													
6															
7	PAYMENTS														
8			Year to Date at 10.11.2019			Full Year Projection									
9			Actual £	Budget £	Difference	Actual £	Budget £	Difference							
10			To Date	To Date	£	Projected	For Year	£							
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