



- NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending – Planning Committee 8<sup>th</sup> November
- Enforcement:
- Cavendish Hotel signs – still need planning permission and the hotel is in negotiation with the planners about what will be acceptable. Clerk chased in light of another application from the hotel
8. Suggestions or issues from residents:
- Village sign on village green and Council logo Update
  - Street cleaning and flooding To discuss
  - Additional double yellow lines To discuss
9. Inspections
- Issues from latest inspections?
    - Burial Ground Cllr Tucker
    - Woodland Cllr Dawson and Clerk
      - Bike track
10. Working Party and General Updates:
- Crime data update – 16 crimes in January 2020 in Tideswell, Litton, Baslow and Beeley Community Area. 5 in Baslow: To note
    - 1 burglary on or near Bakewell Road
    - 1 burglary at or near the car park at Nether End
    - 1 anti-social behaviour on or near School Lane
    - 1 criminal damage and 1 anti-social behaviour at or near Hulley's
  - VE Day Celebrations Update
  - Emergency plan information has been added to the website To note
  - Website – Needs information from the Councillors Clerk
11. Finance and Administration including Working Party Update:
- All policies, standing orders and GDPR documents remain unchanged To approve
  - Asset register 2020 – Appendix A To approve
  - Accounts to 9<sup>th</sup> March 2020 – Appendix B To note
  - S137 Requests: To note
    - None
  - New expenditure to approve: To approve
    - Cheque 0001 – Clerk Pay and Expenses for February (didn't cash due to RBS swap) - £383.30
    - Cheque 0002 – Clerk pay and expenses for March - £390.62
    - Cheque 0003 – Baslow Village Hall Clock – £217 (VAT - £43.40)
    - Cheque 0004 – Website – £200
    - Cheque 0005 – Friends of the Peak District subscription - £50
    - Cheque 0006 – Water Plus - £47.90
    - Cheque 0007 – Methodist Chapel hire - £108
    - Cheque 0008 – Peak Park Parishes Forum subs - £24 To note
  - Expenditure to note – None To note
  - New income to note:
    - Interest from RBS - £14.20
    - DCC Minor Maintenance Grant - £385
    - Burial ground - £170
12. Correspondence
- Hedgerow near Plantation Cottage removed To note
  - Kitchen waste being collected and mixed with garden waste To discuss
  - New Countryside Code launched 1<sup>st</sup> March 2020 To note
  - Parish and Town Council Liaison Forum 30 March 2020 6pm at County Hall, Matlock To attend?
  - Spring Clean appeal to Dales communities To take part?
  - Update on Electric Charge Points Cllr Tucker
13. Feedback from Meetings and Training
- RHS Liaison Meeting – 27<sup>th</sup> February Cllrs Dalrymple-Smith and Dawson
14. For information:
- Flood advice circulated To note
  - STW need to close The Old Toll Bridge Baslow to fix a Water Hydrant at Bubnell Lane junction Sunday Only 08:00 to 17:00 on 22nd March 2020
  - Live stronger for longer advice
  - Police Crime Commissioner Survey
  - Fallen sign by Cliff College reported
  - Number Plates Stolen from A Car In Baslow

- Campaign Aims To Highlight Dangers of Speeding Across Derbyshire
- Peak District Proud launch information circulated

15. DALC Circulars (all circulated by email):

To note

- February 2020 Newsletter
- Circular 02 - January 2020 DALC Newsletter
- Circular 01-2020 - Index of most important elements of 2019 DALC Circulars

16. Reading (circulated by email):

All to be read

- Clerks and Councils Direct (paper)
- Summary from Parishes Day
- Notes from RHS Liaison meeting
- PPPF Thriving and sustainable document
- PPPF Management Committee minutes
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND - 19<sup>th</sup> May, 21<sup>st</sup> July, 15<sup>th</sup> September and 17<sup>th</sup> November 2020

# BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

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Web: [www.baslowvillage.com](http://www.baslowvillage.com)

## MINUTES

### For the meeting held on 21<sup>st</sup> January 2020 in The Methodist Hall, Baslow

<b>Councillors present:</b>	Christopher Brown Richard Clark David Dalrymple-Smith	David Dawson Gabriele Di-Vitantonio Jonathan Holsgrove Tim Tucker Sarah Porter	<b>Apologies:</b>	Cllr Jane Buckham Cllr Andrew Keen Cllr Kath Potter (Peak Park) Cllr Susan Hobson (DDDC) Cllr Jason Atkin (DCC) PCSO Anthony Boswell
<b>Others:</b>				

*Report /  
Action  
Required*

1. There were apologies for absence received from Cllr Jane Buckham, Cllr Andrew Keen, Cllr Kath Potter, Cllr Susan Hobson, Cllr Jason Atkin and PCSO Anthony Boswell.
2. There were no declaration of Members Interests.
3. There was no public speaking
4. The Minutes of the Meeting held on 19<sup>th</sup> November 2019 were approved. Clarification was given regarding the S137 grant to the Sports Field for the Christmas Lights.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
  - Resident issue with dust – No update
  - Planning was discussed under item 7
  - Suggestions from residents was discussed under item 8
  - Playground and Burial Ground were discussed under item 9
  - Working Parties were discussed under item 10
  - Vacancies – still one vacancy
  - Correspondence – Actioned as agreed
7. Planning Applications  
New:
  - NP/DDD/1219/1319 - Demolition of the existing house and replacement with a new family home and associated works – Eastgate, School Lane, Baslow – No comments Clerk
  - NP/DDD/1219/1277 and NP/DDD/1219/1278 (planning application and listed building consent) - Proposed replacement of lead sheet roofing with zinc sheet roofing of the north and south elevations - Cavendish Hotel, Church Lane, Baslow – This was consulted via email and no comments madeExisting:
  - NP/DDD/1019/1095 – Tregenna, Bubnell Lane, Baslow - Widening of existing window and installation of new windows – Granted conditionally
  - NP/DDD/0919/1021 – Papillon, 1 Church Terrace, Church Street, Baslow - Erection of an oak pergola at the rear of the property – Granted conditionally
  - NP/DDD/0819/0860 - Hanover Cottage, Eaton Hill, Baslow - Proposed first floor extension over rebuilt ground floor storeroom to create new bathroom internal first floor alterations to create additional bedroom - Withdrawn
  - NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending – Planning Committee 8<sup>th</sup> NovemberEnforcement:
  - Cavendish Hotel signs – still need planning permission and the hotel is in negotiation with the planners about what will be acceptable. Clerk chased in light of another application from the hotel
8. Suggestions or issues from residents:
  - Village sign on village green and Council logo – The new design was discussed. The logo for the Parish Council was approved to just be the image.
  - Street cleaning and flooding – The Co-Op is still going to support a street clean in the summer. The Parish Council need to wait to hear back from Cllr Hobson regarding her discussions with DCC and DDDC regarding the Parish undertaking a 'full' clean in the spring and then passing it back to DDDC. There was also a discussion about potholes in the village which will be reported by the Clerk Clerk
  - Erosion on Bar Road – Cllr Hobson has reported to DCC

Chairman's Signature ..... Date.....

9. Inspections
- Issues from latest inspections?
    - Burial Ground
      - Some brash has fallen from the trees over the winter months
      - Review fees for 2020 – it was agreed to keep the fees the same for 2020
      - Baslow Drainage Investigations & Running Commentary was noted
    - Woodland
      - Path across the Sports Field to the Woodland was discussed with Tony Buckham. Tony raised it at the Sports Field Trustee meeting. It was discussed at the meeting and Tony is going to submit a grant application. The school are keen for this access to as it is safer than going down the caravan club lane.
      - Bike track and swings – Agreed to have a site meeting to look at the proposals. There has been some discussion about the bike track and it is felt about £5,000 to complete the work.
10. Working Party and General Updates:
- Crime data update – 12 crimes in November 2019 in Tideswell, Litton, Baslow and Beeley Community Area. 1 in Baslow of a theft on Bakewell Road. There were some attempted break ins in early January which have been reported to the Police.
  - VE Day Celebrations – No update
  - Emergency plan – The plan that the Parish Council has is now out of date. There was a discussion about how best to operate within an emergency. It was agreed to put a statement on the village website explaining that the Parish Council support the other tiers of Council to deliver emergency provisions as required. The first point of contact will be the Parish Council Clerk and the second points of contact any of the Councillors.
11. Finance and Administration including Working Party Update:
- Clerk contract was approved and signed.
  - Budget Setting for 2020-2021 was approved and the precept was set at £14,719
  - Accounts to 13<sup>th</sup> January 2020 were noted and a discussion was had about what to spend the reserve amount on. There was a discussion about the Village Green proposals and improvements to the Woodland Park
  - S137 Requests:
    - Village Hall Clock maintenance - £217 plus vat was approved
  - New expenditure approved:
    - Cheque 1471 – Clerk Pay and Expenses for January - £383.30
    - Cheque 1472 – Bench repair - £230
    - Cheque 1473 – Clerk Pay and Expenses for February - £383.30
  - Expenditure noted –
    - Cheque 1469 – Clerk Pay and expenses for December - £520.40
    - Cheque 1470 – Christmas lights - £645.48 (£107.58 VAT)
  - New income noted:
    - Burial ground - £100
    - DDDC – Reimbursable expenditure - £999
    - Donations for VE Day - £250 expected
    - DCC grant – Sports Field Christmas Lights - £500
12. Correspondence
- Chatsworth Commitment to a shared future
  - Parish Statement – Apple Day needs adding on.
  - Events Guidance information on PDNPA website
  - Donation for Christmas lights thank you
  - Older people accommodation consultation
13. Feedback from Meetings and Training – None
14. For information:
- Opportunity to question council leaders and senior officers – 29<sup>th</sup> January from 7pm
  - B6050 road closure circulated to village
  - Email sent to thank the Co-Op for the gift of mince pies
  - Derbyshire Talking Police Consultation circulated to the village
  - Your Council Your Voice survey sent to the village
  - Pavement deterioration reported to DCC
  - Live and Local at the Village Hall
15. DALC Circulars (all circulated by email):
- Circular 14 - 2019 - Section 137 Expenditure 2020 - 21 - Grant Funding Training - NALC Guidance - Discrimination Cases protected characteristics? - Grievance & Disciplinary Advice & Policies - Account & Governance - DALC Christmas closure

- Circular 13-19 - Subs 20-21 - Spring Seminar - Grant Funding - Website Access Regs - Good Cllr Guide Transport - Councils Tackling Loneliness - Speed Signs Guidance - Pre-election publicity brief - New Employment Regs - Confidential Minutes - Code of Conduct
- Circular 12-2019: AGM & Excellence Awards update - Children's Funeral Fund - National Audit Office consultation - NALC respond to deployment of 5G - Security of Data - HR Advice - Stores from the county

16. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Summary from Parishes Day
- Launch of the Digital MOT Service
- Derbyshire County Council Scams Bulletin - December 2019
- Derbyshire Directory Newsletter - November 2019
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- |                               |                              |                                   |
|-------------------------------|------------------------------|-----------------------------------|
| • 17 <sup>th</sup> March 2020 | • 19 <sup>th</sup> May 2020  | • 15 <sup>th</sup> September 2020 |
|                               | • 14 <sup>th</sup> July 2020 | • 17 <sup>th</sup> November 2020  |

Items	Location	Value	Purchase date	Insured	Category	Amount insured	Excess	Comments
Playgrade woodchip	Woodland		Feb-19	Y	Other surfaces	£ 1,000.00	£ 100.00	
Nest swing	Woodland	32,700.00	Feb-19	Y	Playground Equipment	£ 32,700.00	£ 250.00	
1.8m Two Station Baby Swing	Woodland			Y	Playground Equipment			
25m Zip Wire	Woodland			Y	Playground Equipment			
Widow Web Nest	Woodland			Y	Playground Equipment			
Trim trail	Woodland			Y	Playground Equipment			
Balance Beam	Woodland			Y	Playground Equipment			
Burma Bridge	Woodland			Y	Playground Equipment			
Crossed Rope Walk	Woodland			Y	Playground Equipment			
Inclined Balance Weave	Woodland			Y	Playground Equipment			
Log Traverse	Woodland			Y	Playground Equipment			
Four x 150mm Stepping Logs	Woodland			Y	Playground Equipment			
Swing Board,	Woodland			Y	Playground Equipment			
Sit Up Bench	Woodland			Y	Playground Equipment			
Paired Dip Bars	Woodland			Y	Playground Equipment			
Pull and Press Up Bars	Woodland	Y	Playground Equipment					
Step Up Ladder	Woodland	Y	Playground Equipment					
<i>Total Street furniture</i>		£ 32,700.00			<i>Difference</i>	0.00		
Large gate	Old Ford	300.00	2015	Y	Gates and Fences	£ 2,000.00	£ 250.00	
Pedestrian Gate	Old Ford			Y	Gates and Fences			
Gateposts	Old Ford	130.00	One replaced in 2015	Y	Gates and Fences			
Fence	Woodland	800.00	2017	Y	Gates and Fences			
Large and Pedestrian Gate	Woodland	500.00	Nov-18	Y	Gates and Fences			
<i>Total Street furniture</i>		£ 1,730.00			<i>Difference</i>	270.00		
2 x metal seats	Prince of Wales triangle			Y	Street furniture	£ 6,000.00	£ 250.00	
Wooden seat	School Lane (near telephone exchange)			Y	Street furniture			
Wooden seat	Goose Green	374.50	Jun-14	Y	Street furniture			Donated by Pottery with plaque
Wooden seat	Goose Green	374.50	Jun-14	Y	Street furniture			
Wooden seat	Goose Green	433.50	Oct-17	Y	Street furniture			Donated by Pat Hannah for husband
Wooden seat	Goose Green			Y	Street furniture			Plaque Queen's 80th birthday
2 x wooden semicircular	Goose Green			Y	Street furniture			Bought 2009
Picnic bench	Woodland	534.00		Y	Street furniture			Bought 2019
Bench	Woodland	376.00		Y	Street furniture			Bought 2019
Wooden seat	Bubnell Lane			Y	Street furniture			Plaque Wilson
Wooden seat	Old Ford			Y	Street furniture			
Wooden seat	Church Yard			Y	Street furniture			
Wooden seat	Church Yard			Y	Street furniture			
Wooden seat	New Burial Ground	433.50	Oct-17	Y	Street furniture			
Wooden seat	New Burial Ground	482.50	Mar-17	Y	Street furniture			
Wooden seat	Amenity Area			Y	Street furniture			
GritBin				Y	Street furniture			

GritBinDD-383	Ashenfell Drive			Y	Street furniture			Not ours?
GritBinDD-384	White Lodge Lane			Y	Street furniture			Not ours?
GritBinDD-	Eaton Hill			Y	Street furniture			Not ours?
GritBinDD-116	Bar Road			Y	Street furniture			Not ours?
GritBinDD-125	Bubnell Lane			Y	Street furniture			Not ours?
Noticeboard	Village Hall			Y	Street furniture			Not ours?
Wooden seat	Orchard			Y	Street furniture			
Storycircle	Orchard			Y	Street furniture			owned by Orchard Group
Noticeboard	Churchyard			Y	Street furniture			
Noticeboard	Bubnell Lane			Y	Street furniture			
<i>Total Street furniture</i>		£	3,008.50		<i>Difference</i>	£	2,991.50	
Stamps, envelopes, paper				Y	Office contents	£	142.10	£ 250.00
<b>TOTAL</b>		£	<b>74,877.00</b>			£	<b>44,103.60</b>	



**Baslow and Bubnell Parish Council**  
**Bank Rec. As at 9th March 2020**

	RBS Current £	RBS Reserve £	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2019	500.00	63,367.87	63,867.87	
plus : receipts	19,202.76	85.94	19,288.70	
less : payments	-40,503.69		-40,503.69	
unpresented items			0.00	
transferred to reserve a/c	21,300.93	-21,300.93	0.00	
	<u>500.00</u>	<u>42,152.88</u>	<u>42,652.88</u>	0.00
Unpresented chqs			0.00	
Unpresented receipts		1,320.00	1,320.00	
Balance	<u><b>500.00</b></u>	<u><b>40,832.88</b></u>	<u><b>41,332.88</b></u>	
Bank : Current A/C - 07/2/20	500.00		500.00	
Deposit A/C - 07/2/20		40,832.88	40,832.88	
			0.00	
Balance at bank	<u><b>500.00</b></u>	<u><b>40,832.88</b></u>	<u><b>41,332.88</b></u>	
difference	0.00	0.00	0.00	

Signed by Responsible Finance Officer

\_\_\_\_\_

Signed by Chairman

\_\_\_\_\_

<b>RESERVES</b>			
	RBS Current £	RBS Reserve £	Total £
Current Bank Balance as per cashbook and bank statements Start of Year	<u>500.00</u>	<u>63,367.87</u>	<u>63,867.87</u>
* Woodland additional equipment		10,000.00	
Village Green improvements including sign		2,000.00	
General reserve	500.00	14,500.00	
	<u>500.00</u>	<u>26,500.00</u>	<u>27,000.00</u>
*			

Monthly Budget Monitoring

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
1																
2	<b>BASLOW AND BUBNELL PARISH COUNCIL</b>															
3	<b>RECEIPTS &amp; PAYMENTS ACCOUNT 2019 - 2020</b>															
4	Date	9th March 2020														
5	Month	11														
6																
7	<b>PAYMENTS</b>	<b>Administration</b>														
8		Clerk's salary														
9		Clerk's expenses														
10		Parish Mobile phone														
11		Councillor's expenses (travel & sub - £10 / person)														
12		Training														
13		Audit fees														
14		Room hire														
15		Subscription DALC + PPP Forum														
16		Website maintenance														
17		Insurance														
18		Stationery, Printing and Adverts														
19																
20		<b>Burial Ground</b>														
21		Maintenance														
22		Rates inc. water														
23		Refuse removal														
24		Grass cut														
25																
26		<b>Community Orchard and Amenity Area</b>														
27		Grass cutting														
28		Other Maintenance														
29																
30		<b>Old Ford</b>														
31		Grass cutting														
32																
33		<b>Woodland Park</b>														
34		Safety Inspection														
35		Playground Maintenance														
36		Woodland Maintenance														
37		Woodland Rent														
38		Woodland Spraying														
39																
40		<b>Misc</b>														
41		Village clock maintenance														
42		Bench - maintenance														
43		Grit Bins x 5 / 2 x fills														
44		Grit - store for paths/roads														
45		Election Costs														
46		Parish Paths														
47		Dog Bins														
48		Contingency														
49																
50		<b>S137 Grants</b>														
51		S137 grants (incl Village Hall donations)														
52																
53	<b>WORKING PARTIES</b>	All W/P Expend from Reserves														
54		<b>WP - Emergency Planning</b>														
55		<b>WP - Woodland</b>														
56		<b>WP - Orchard</b>														
57																
58																
59		<b>Total Payments</b>														
60																
61		VAT														
62		<b>Total Payments after VAT</b>														
63																
64																
65	<b>RECEIPTS</b>															
66		Bank Interest														
67		DDDC Reimbursements														
68		DCC Footpath Grant (Right of way Grant)														
69		Burial Ground														
70		Website														
71		Donations														
72		Vat														
73																
74		<b>Total Receipts before precept</b>														
75																
76		Precept														
77																
78		<b>TOTAL RECEIPTS including PRECEPT</b>														
79																
80		<b>PROFIT / (LOSS) for year to 31st March 2020</b>														
81																
82																
83																
84		<b>Cumulative Bank Balances as at 1st April 2017</b>										<b>63,867.87</b>				
85		Forecast surplus in year										-781.59				
86		<b>Forecast Cumulative Bank Balances as at 31st March 2018</b>										<b>63,086.28</b>				
87																