

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

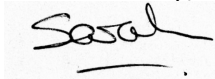
16th June 2020

Dear Councillor,

You are summoned to attend the annual general and ordinary meeting of Baslow and Bubnell Parish Council on **23rd June 2020 at 7.30pm via zoom.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

ANNUAL GENERAL MEETING AGENDA

		<i>Action Required</i>
1.	Election of Chairman	Approval
2.	Election of Vice-Chairman	Approval
3.	Apologies for absence	To note
4.	To confirm the Minutes of the Annual General Meeting held on 21 st May 2019	Approval
5.	Annual Audit Return	Approval
6.	Accounts for the year 2019-2020- Appendix 1	Approval
7.	Appointments to outside bodies: <ul style="list-style-type: none">• Baslow Sportsfield – Cllr Jonathan Holsgrove• Baslow Charity – Cllr Richard Clark and Cllr David Dalrymple-Smith (4 year position)• Festivals Group – Cllr Jane Buckham• Village Hall Committee – Cllr Tim Tucker• Orchard Group – Cllr David Dawson	Approval
8.	Code of Conduct	Approval
9.	Register of Interest Forms	To complete
10.	Reports from Committees: <ul style="list-style-type: none">• Orchard Group AGM• Sports Field AGM• Village Hall AGM	
11.	AGM Closed move on to Council meeting	

DATE OF NEXT AGM

- Tuesday 18th May 2021

Held at 7.30pm in the Methodist Hall, Baslow

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND PLEASE CONTACT THE CLERK FOR THE ZOOM DETAILS OR THE CALENDAR ON THE BASLOW VILLAGE WEBSITE

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

AGM MINUTES

For the meeting held on 21st May 2019 in The Methodist Hall, Baslow

Councillors present:	Cllr Christopher Brown Jane Buckham Richard Clark	David Dawson Tim Tucker	Apologies:	Cllr Jonathan Holsgrove Cllr David Dalrymple-Smith Cllr Jason Atkin (DCC) PCSO Anthony Boswell
Others:	Cllr Susan Hobson (DDDC) Sarah Porter			

Action

1. Election of Chairman – Cllr Dawson nominated Cllr Brown, seconded by Cllr Richard Clark. Unanimously approved.
2. Election of Vice-Chairman – Cllr Tucker nominated Cllr Dawson, seconded by Cllr Buckham. Unanimously approved.
3. There were apologies for absence received from Cllr Jonathan Holsgrove, Cllr David Dalrymple-Smith, Cllr Jason Atkin and PCSO Anthony Boswell.
4. The Minutes of the Annual General Meeting held on 15th May 2018 were approved.
5. Annual audit return and risk assessment were approved
6. Accounts for the year 2018-2019 were approved. The Council noted these had been passed by the Internal Auditor.

	RBS Current £	RBS Reserve £	Summary £
Cash Book :			
Bal b/fwd current A/C 1st April 2018	500.00	70,366.48	70,866.48
plus : receipts	23,891.27	88.29	23,979.56
less : payments	-30,978.17		-30,978.17
unpresented items			0.00
transferred to reserve a/c	7,086.90	-7,086.90	0.00
	<hr/>	<hr/>	<hr/>
	500.00	63,367.87	63,867.87
Unpresented chqs			0.00
Unpresented receipts			0.00
	<hr/>	<hr/>	<hr/>
Balance	500.00	63,367.87	63,867.87
Bank :			
Current A/C - 08/04/19	500.00		500.00
Deposit A/C - 08/04/19	0.00	63,367.87	63,367.87
	<hr/>	<hr/>	<hr/>
Balance at bank	500.00	63,367.87	63,867.87

difference 0.00 0.00 0.00

7. Appointments to outside bodies:
 - Baslow Sportsfield – Cllr Jonathan Holsgrove
 - Baslow Charity – Cllr Richard Clark and Cllr David Dawson
 - Festivals Group – Cllr Jane Buckham

- Village Hall Committee – Cllr Tim Tucker
- Peak District Housing Association – It was agreed to no longer send a representative
- Orchard Group – Cllr David Dawson

8. Code of Conduct was approved

9. Register of Interest Forms have mostly been completed and passed to Clerk.

Clerk

10. Reports from Committees:

- Orchard Group AGM – No update
- Sports Field AGM – No update
- Village Hall AGM – No update

11. AGM Closed moved on to Council meeting at 7.45pm

DATE OF NEXT AGM - Tuesday 19th May 2020 at 7.30pm in the Methodist Hall, Baslow

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Baslow and Bubnell Parish Council
Bank Rec. As at 9th April 2020

	RBS Current £	RBS Reserve £	Yorkshire Bank Current £	Summary £
Cash Book : Bal b/fwd current A/C 1st April 2019	500.00	63,367.87	0.00	63,867.87
plus : receipts	21,002.76	99.44	1,630.88	22,633.64
less : payments	-42,107.81			-42,107.81
unpresented items				0.00
transferred to reserve a/c	21,105.05	-21,105.05		21,105.05
	<u>500.00</u>	<u>42,362.26</u>	<u>1,630.88</u>	<u>44,493.14</u>
Unpresented chqs				0.00
Unpresented receipts				0.00
Balance		<u>42,362.26</u>	<u>1,630.88</u>	<u>43,993.14</u>
Bank : Current A/C - 16/04/20	0.00			0.00
Deposit A/C - 08/04/20		41,231.38		41,231.38
Yorkshire Bank - 01/03/20			1,630.88	1,630.88
				0.00
Balance at bank	<u>0.00</u>	<u>41,231.38</u>	<u>1,630.88</u>	<u>42,862.26</u>
difference	0.00	1,130.88	0.00	1,130.88
		Yorkshire bank account		

Signed by Responsible Finance Officer

Signed by Chairman

RESERVES

	RBS Current £	RBS Reserve £	RBS Reserve £	Total £
Current Bank Balance as per cashbook and bank statements Start of Year	500.00	63,367.87	0.00	63,867.87
* Woodland additional equipment		10,000.00	10,000.00	
Village Green improvements including sign		2,000.00	2,000.00	
General reserve	500.00	14,500.00	14,500.00	
	<u>500.00</u>	<u>26,500.00</u>	<u>26,500.00</u>	<u>53,500.00</u>
*				

Monthly Budget Monitoring

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1															
2	BASLOW AND BUBNELL PARISH COUNCIL														
3	RECEIPTS & PAYMENTS ACCOUNT 2019 - 2020														
4	Date	9th April 2020													
5	Month	12													
6															
7	PAYMENTS														
8	Administration														
9															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
21															
22															
23															
24															
25															
26															
27															
28															
29															
30															
31															
32															
33															
34															
35															
36															
37															
38															
39															
40															
41															
42															
43															
44															
45															
46															
47															
48															
49															
50															
51															
52															
53	WORKING PARTIES														
54															
55															
56															
57															
58															
59															
60															
61															
62															
63															
64															
65															
66	RECEIPTS														
67															
68															
69															
70															
71															
72															
73															
74															
75															
76															
77															
78															
79															
80															
81															
82															
83															
84															
85															
86															
87															

BASLOW AND BUBNELL PARISH COUNCIL
PAYMENTS 2019 - 2020

DATE	Cheque	Paid To/Details	Meeting Approval	Cleared Account	ADMINISTRATION										BURIAL GROUND				AMENITY		OLD FORD	WOODLAND PARK					
					Clerk's Salary	Clerk's Expenses	Parish Mobile Phone	Councillor's Expenses	Training	Audit Fees	Room Hire	Subs	Website	Insurance	Stationery, Printing and Adverts	Maintenance	Rates	Refuse	Grass cutting	Grass Cutting	Other Maintenance	Grass Cutting	Safety Inspection	Playground Maintenance	Woodland Maintenance	Woodland Rent	
16/04/2019	1434	Clerk pay and expenses	16/04/2019	24/04/2019	5,808.00	340.00	72.00	75.00	200.00	100.00	350.00	125.00	1,000.00	500.00	100.00	7.32	100.00	150.00	0.00	1,200.00	1,200.00	0.00	150.00	100.00	500.00	500.00	50.00
16/04/2019	1435	Opera PR - Website	16/04/2019	07/05/2019																							
16/04/2019	1436	Baslow Village Hall	16/04/2019	08/05/2019							32.00																
16/04/2019	1437	Peak Park Parishes Forum Subs	16/04/2019	15/05/2019								24.00															
21/05/2019	1438	Clerk pay and expenses	21/05/2019	13/01/2020		464.60	20.00	6.00																			
21/05/2019	1439	Zurich	21/05/2019	29/05/2019									494.75							140.00	110.00		20.00				
21/05/2019	1440	William Brindley	21/05/2019	29/05/2019																							
21/05/2019	1441	Thompson Tree services	21/05/2019	05/06/2019																						200.00	
21/05/2009	1442	Information Commissioner	21/05/2019	03/06/2019								40.00															
21/05/2019	1443	Opera PR - Website	21/05/2019	10/06/2019																							
21/05/2019	1444	Audit	21/05/2019	05/06/2019						76.80																	
21/05/2019	1445	Peak Playground	21/05/2019	06/06/2019																							
18/06/2019	1446	Clerk pay and expenses	18/06/2019	20/06/2019		464.40	28.20	6.00																			
18/06/2019	1447	Judson Signs	18/06/2019	02/07/2019																							
18/06/2019	1448	William Brindley	18/06/2019	02/07/2019																							
18/06/2019	1449	Baslow Methodist Chapel	18/06/2019	04/07/2019							108.00																
18/06/2019	1450	HMRC	18/06/2019	01/07/2019		186.21																					
16/07/2019	1451	Clerk pay and expenses	16/07/2019	23/07/2019		945.20	40.00	12.00																			
16/07/2019	1452	William Brindley	16/07/2019	26/07/2019																							
17/09/2019	1453	Clerk pay and expenses	17/09/2019	20/09/2019		448.00	20.00	6.00																			
17/09/2019	1454	William Brindley	17/09/2019	26/09/2019																							
17/09/2019	1455	Opera PR - Website	17/09/2019	03/10/2019																							
17/09/2019	1456	Thompson Tree Services	17/09/2019	07/10/2019																							
17/09/2019	1457	Audit - PKR	17/09/2019	30/09/2019						200.00																	
17/09/2019	1458	David Robins	17/09/2019	19/09/2019																							
03/10/2019	DD	DDDC	17/09/2019	01/11/2019																							
15/10/2019	1459	Clerk pay and expenses	15/10/2019	22/10/2019		476.40	20.00	6.00																			
15/10/2019	1460	William Brindley	15/10/2019	29/10/2019																							
15/10/2019	1461	Village Hall	15/10/2019	05/11/2019							16.00																
15/10/2019	1462	Chatsworth	15/10/2019	28/10/2019																							
15/10/2019	1463	British Legion	15/10/2019	29/10/2019																							
19/11/2019	1464	Clerk pay and expenses	19/11/2019	26/11/2019		476.40	20.00	6.00	17.95																		
19/11/2019	1465	William Brindley	19/11/2019	02/12/2019																							
19/11/2019	1466	Chris Holland - Noticeboard	19/11/2019	29/11/2019																							
19/11/2019	1467	Website - Opera PR	19/11/2019	03/12/2019																							
19/11/2019	1468	St Anne's Church	19/11/2019	28/11/2019																							
10/12/2019	1469	Clerk pay and expenses	21/01/2020	20/12/2019		476.40	20.00	6.00																			
03/12/2019	1470	Tree lights	21/01/2020	10/12/2019																							
21/01/2020	1471	Clerk pay and expenses	21/01/2020	23/01/2020		357.30	20.00	6.00																			
21/01/2020	1472	Paving slabs - D Robins	21/01/2020	29/01/2020																							
17/03/2020	1	Clerk pay and expenses	17/03/2020	24/03/2020		357.30	20.00	6.00																			
17/03/2020	2	Clerk pay and expenses	17/03/2020	24/03/2020		357.30	20.00	6.00																			
17/03/2020	3	Village Hall clock - Smiths	17/03/2020	31/03/2020																							
17/03/2020	4	Website - Opera PR	17/03/2020	VOID																							
17/03/2020	5	CPRE - Friends of the Peaks	17/03/2020	20/04/2020								50.00															
17/03/2020	6	Water Plus	17/03/2020	31/03/2020																							
17/03/2020	7	Methodist Chapel hall hire	17/03/2020	23/04/2020																							
17/03/2020	8	PPPF	17/03/2020	14/04/2020																							
17/03/2020	11	Clerk pay and expenses	17/03/2020	28/04/2020		357.30	20.00	6.00																			
					5,843.21	274.70	78.00	17.95	0.00	276.80	264.00	138.00	712.97	494.75	109.31	50.00	47.90	0.00	1,050.00	1,125.00	497.50	150.00	0.00	1,000.00	320.00	50.00	
					8,209.69										1,147.90				1,622.50		150.00						

Receipts

BASLOW AND BUBNELL PARISH COUNCIL

	Totals	14,719.00	1,600.00	99.44	999.00	385.00	1,605.00	160.00	1,307.00	227.76	21,102.20
RECEIPTS 2019 - 2020	Budget	14,719.00	0.00	15.00	999.00	385.00	0.00	160.00	0.00	1,000.00	17,278.00

Date	Received from	Payment	Cleared account	Precept	Current Account Interest	Deposit Account Interest	DDC Reimburse	DCC Footpath	Burial Ground	Website Income	Donations Grants	VAT	TOTAL
02/04/2019	Northwood&Tinkersley PC	Cheque	16/04/2019								7.00		7.00
04/04/2019	HMRC	BACS	04/04/2019									227.76	227.76
25/04/2019	DDDC	BACS	30/04/2019	14,719.00									14,719.00
30/04/2019	RBS	RBS	30/04/2019			11.16							11.16
05/05/2019	Percivals	Cheque	14/05/2019						110.00				110.00
07/05/2019	Baslow Pottery	Cheque	14/05/2019							20.00			20.00
03/05/2019	Triumph	BACS	03/05/2019							20.00			20.00
13/05/2019	Baslow Physio	BACS	13/05/2019							20.00			20.00
21/05/2019	DCC Grant	Cheque	22/05/2019								500.00		500.00
23/05/2019	Fishers	BACS	03/06/2019							40.00			40.00
23/05/2019	Rowleys	BACS	23/05/2019							40.00			40.00
31/05/2019	RBS	RBS	31/05/2019			13.23							13.23
03/06/2019	Percivals	Cheque	14/06/2019						110.00				110.00
24/06/2019	Hulleys	BACS	24/06/2019							20.00			20.00
28/06/2019	RBS	RBS	28/06/2019			8.52							8.52
16/07/2019	Daynes Monuments	Cheque	23/07/2019						35.00				35.00
31/07/2019	RBS	RBS	31/07/2019			8.69							8.69
01/08/2019	Mettams	Cheque	28/08/2019						200.00				200.00
30/08/2019	Percivals	Cheque	16/09/2019						110.00				110.00
30/08/2019	Mettams	Cheque	16/09/2019						100.00				100.00
30/08/2019	RBS	RBS	30/08/2019			7.72							7.72
30/09/2019	RBS	RBS	30/09/2019			7.92							7.92
10/10/2019	Mettams	Cheque	21/10/2019						200.00				200.00
11/10/2019	Mettams	Cheque	21/10/2019						200.00				200.00
31/10/2019	RBS	RBS	31/10/2019			7.57							7.57
23/11/2019	Percivals	Cheque	03/01/2020						35.00				35.00
29/11/2019	RBS	RBS	29/11/2020			6.93							6.93
11/12/2019	Percivals	Cheque	03/01/2020						35.00				35.00
20/12/2019	Mettams	Cheque	03/01/2020						100.00				100.00
30/12/2020	RBS	RBS	30/12/2020			7.24							7.24
06/01/2020	Mandale Memorials	Cheque	20/01/2020						35.00				35.00
14/01/2020	DDDC	BACS	16/01/2020				999.00						999.00
14/01/2020	VE Day donations - II	BACS	24/01/2020								200.00		200.00
16/01/2020	Community Grant DCC	Cheque	10/02/2020								500.00		500.00
31/01/2020	RBS	RBS	31/01/2020			6.96							6.96
18/02/2020	Mettams	Cheque	23/03/2020						100.00				100.00
18/02/2020	Mandale Memorials	Cheque	23/03/2020						35.00				35.00
20/02/2020	DDDC	BACS	24/02/2020					385.00					385.00
28/02/2020	Chatsworth	BACS	28/02/2020								100.00		100.00
28/02/2020	RBS	RBS	28/02/2020			6.27							6.27
10/03/2020	Nouth	Cheque	23/03/2020						200.00				200.00
31/03/2020	RBS	RBS	31/03/2020			7.23							7.23
24/04/2020	Yorkshire Bank	Yorkshire	24/04/2020		1,600.00								1,600.00
													0.00
				14,719.00	1,600.00	99.44	999.00	385.00	1,605.00	160.00	1,307.00	227.76	21,102.20

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

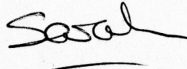
16th June 2020

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **23rd June 2020 at 7.30pm via Zoom. PLEASE CONTACT THE CLERK FOR THE ZOOM DETAILS OR THE CALENDAR ON THE BASLOW VILLAGE WEBSITE**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

- | | <i>Report / Action Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 21 st January 2020 | To approve |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 6. Matters Arising (actions from previous meetings to note – non-decision making): <ul style="list-style-type: none">• Covid 19 update<ul style="list-style-type: none">➢ Rubbish➢ Public toilets➢ Community support• Planning• Suggestions from residents• Playground and Burial Ground• Working Parties• Vacancies – still one vacancy• Correspondence – Actioned as agreed | To note

Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
To note
To note |
| 7. Planning Applications
New – <ul style="list-style-type: none">• NP/DDD/0420/0384 - Replace 2 existing sheds with a single modern log cabin - Bramley Court, Calver Road, Baslow• NP/DDD/0320/0229 - Conversion of garage to 2 no. en-suite b & b bedrooms, along with an additional 8 no. parking spaces shown - Robin Hood Farm, Old Brampton Road, Baslow – Consulted via email• NP/DDD/0320/0221 - Demolition of conservatory and stone extension and replacement with stone built extension. Alterations to bay windows, and restoration of cart opening and replacement windows - Beechcroft Cottage, School Lane, Baslow - consulted by email | To discuss |

- Cheque 00014 – Woodland maintenance - £1,000
- Cheque 00015 – Ground maintenance – £405
- Cheque 00016 – Baslow Village Hall Clock – £43.40 (forgot to add the VAT on previous cheque)
- Cheque 00017 - Clerk Pay and Expenses for April - £383.30
- Cheque 00018 – Insurance - £500.87
- Cheque 00019 – Orchard noticeboard - £347.50
- Cheque 00020 – Website - £300
- Cheque 00021 - Clerk Pay and Expenses for May - £383.30
- Cheque 00022 – Village sign - £2,145 (VAT £357.50)
- Direct Debit - Information Commissioners Office -
- New income to note: To note
 - VAT - £4,824.28
 - Interest from RBS - £13.33
 - Burial ground - £270

12. Correspondence

- Chatsworth Ash Tree Felling To note

13. Feedback from Meetings and Training - None

14. For information:

- Covid 19 information circulated To note
- Wall collapse at Nether End reported
- Complaint re the Church Easter signs in the village. Reported to Peak Park and response received that all was in order
- Tree in the river from Devonshire Arms reported to them
- Fallen sign by Cliff College reported

15. DALC Circulars (all circulated by email):

- June 2020 Newsletter To note
- May 2020 Newsletter
- April 2020 Newsletter
- March 2020 Newsletter

16. Reading (circulated by email):

- Clerks and Councils Direct (paper) All to be read
- Friends of the Peak District magazine (paper)
- Minutes of PPPF Management Committee meeting
- NPMP Advisory Group Minutes 23-01-20 and Proposed New Delivery Plan Targets
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND - 21st July, 15th September and 17th November 2020

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

MINUTES

For the meeting held on 17th March 2020 in The Methodist Hall, Baslow

Councillors present:	Christopher Brown Jane Buckham Richard Clark	David Dawson Andrew Keen	Apologies:	Cllr David Dalrymple-Smith Cllr Gabriele Di-Vitantonio Cllr Jonathan Holsgrove Cllr Tim Tucker Cllr Kath Potter (Peak Park) Cllr Jason Atkin (DCC) PCSO Anthony Boswell
Others:	Cllr Susan Hobson (DDDC)	Sarah Porter		

*Report /
Action
Required*

1. There were apologies for absence received from Cllr David Dalrymple-Smith, Cllr Gabrielle Di-Vitantonio, Cllr Jonathan Holsgrove, Cllr Tim Tucker, Cllr Kath Potter, Cllr Jason Atkin and PCSO Anthony Boswell.
2. There were no declaration of Members Interests.
3. Public speaking
 - Cllr Hobson –
 - Coronavirus will be discussed in a minute.
 - Cllr Hobson received a complaint via Cllr Buckham regarding the state of the Nether End toilets. She is taking this up with DDDC.
 - The Clerk and her walked around the village with DDDC environmental services. The Clerk will update on this later in the meeting.
 - It is wonderful to see some new shops opening up in the village but being able to park by them is a bit of an issue

Meeting suspended to have a coronavirus discussion

- Simon Turton – Talked the meeting through a section of the website dedicated to help regarding the current coronavirus situation.
- Cllr Dawson – Had been involved with setting up Northern General Emergency Plan and his thoughts regarding things the Parish Council and local groups need to think about are:
 - Food and prescriptions – covered by surgery and spar and outlets doing takeaway food
 - Social isolation – providing support and keeping people in touch. Senior citizens helping with this but need a back-up for those that may get poorly. What about others?
 - Home-care residents
 - Mental Health care and bereavement counselling
 - Keeping fit
 - Diversionary entertainment
 - Burial provision
 - Scams and exploitation
- The Parish Council role is to provide communication and signposting
- Cllr Hobson - completely agrees. She feels the Parish Council is perfectly placed to do this.
- Luci Mottram – Chair of PTA at Baslow school and was approached by Dr Waterfall to set up some volunteers to help deliver shopping and prescriptions. She has organised a Whatsapp group for this. It was agreed this was fantastic but need to be mindful for GDPR this should only be signed up to with the understanding everyone will be able to see everyone else's numbers.
- Discussion about roles and potential of zones within the village, how the groups could be utilised and what services could be offered. There was also a discussion around safeguarding.
- Becky Lynne talked about the support she can give for fitness, mental health and nutrition.

Luci
Mottram

It was agreed the Parish Council email and phone numbers would be the public point of contact as all in the public domain already. The Clerk will email out asking for volunteers and offering help and directing residents to the village website page and she will put this in the Parish magazine and on the Facebook page

Clerk

4. The Minutes of the Meeting held on 21st January 2020 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.

Chairman's Signature Date.....

6. Matters Arising (actions from previous meetings to note – non-decision making):
- Resident issue with dust – No update
 - Planning was discussed under item 7
 - Suggestions from residents were discussed under item 8
 - Playground and Burial Ground were discussed under item 9
 - Working Parties were discussed under item 10
 - Vacancies – still one vacancy
 - Correspondence – Actioned as agreed
7. Planning Applications
 Cllr Keen is not partaking part in planning application discussions and decisions
 New –
- NP/DDD/0220/0114 - Single storey rear extension, internal alterations, new window to existing garage, replacement windows to entirety, to an existing detached dwelling – Riverdale, Derwent Drive, Baslow – No comments Clerk
 - NP/DDD/0120/0089 - a proposed agricultural building to house and feed livestock - Gorse Bank Farm, Gorse Bank Lane, Baslow - consulted by email and has been withdrawn
- Existing:
- NP/DDD/1219/1319 - Demolition of the existing house and replacement with a new family home and associated works – Eastgate, School Lane, Baslow – Granted conditionally
 - NP/DDD/1219/1277 and NP/DDD/1219/1278 (planning application and listed building consent) - Proposed replacement of lead sheet roofing with zinc sheet roofing of the north and south elevations - Cavendish Hotel, Church Lane, Baslow – Granted conditionally
 - NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a spur off the existing A619/A621 roundabout east of Baslow – pending – Planning Committee 8th November
- Enforcement:
- Cavendish Hotel signs – still need planning permission and the hotel is in negotiation with the planners about what will be acceptable. Clerk chased in light of another application from the hotel
8. Suggestions or issues from residents:
- Village sign on village green and Council logo – Cllr Dawson showed the final design for the village sign. He then explained the process for building and installing it. Putting the logo on the entrance signs will be harder due to the design of the signs. Cllr Dawson
 - Street cleaning and flooding – Cllr Susan Hobson and the clerk met with DDDC Environmental Service officers and it was a very positive meeting. The District Council explained the role they undertake, and we asked for more communication about when they were coming so that we could assist in asking residents to move cars, etc. The next clean will be the end of May. Clerk
 - Additional double yellow lines – Cllr Buckham raised concerns over the parking around Hydro Close. There was a discussion about the need for more car parking in the village especially to help the new shops.
9. Inspections
- Issues from latest inspections?
 - Burial Ground – No concerns other than those discussed in the above discussion
 - Woodland
 - Bike track is moving forward and there now needs to be a site meeting to discuss these. The working party will meet when it is possible. Working party
 - The Sports Field has requested £2700 towards the grass protection path that leads to the woodland park. The £2700 was approved subject to the sign being removed in the car park and the Sports Field entrance being recognised as a pedestrian entrance (not bikes). Clerk
10. Working Party and General Updates:
- Crime data update – 16 crimes in January 2020 in Tideswell, Litton, Baslow and Beeley Community Area. 5 in Baslow:
 - 1 burglary on or near Bakewell Road
 - 1 burglary at or near the car park at Nether End
 - 1 anti-social behaviour on or near School Lane
 - 1 criminal damage and 1 anti-social behaviour at or near Hulleys
 - VE Day Celebrations – There was a discussion about postponing this until the Autumn which was thought sensible Cllr Buckham
 - Emergency plan information has been added to the website
 - Website – Needs information from the Councillors
11. Finance and Administration including Working Party Update:
- All policies, standing orders and GDPR documents remain unchanged. This was approved. Cllr Dawson
 - Asset register 2020 was approved. Cllr Dawson will check the trees at the Orchard. Clerk

Chairman's Signature Date

- Accounts to 9th March 2020
- S137 Requests:
 - None
- New expenditure approved:
 - Cheque 0001 – Clerk Pay and Expenses for February (didn't cash due to RBS swap) - £383.30
 - Cheque 0002 – Clerk pay and expenses for March - £390.62
 - Cheque 0003 – Baslow Village Hall Clock – £217 (VAT - £43.40)
 - Cheque 0004 – Website – £200
 - Cheque 0005 – Friends of the Peak District subscription - £50
 - Cheque 0006 – Water Plus - £47.90
 - Cheque 0007 – Methodist Chapel hire - £108
 - Cheque 0008 – Peak Park Parishes Forum subs - £24
 - Cheque 0009 – Banner for VE Day – £70.74 (£11.79 VAT) – Will hold whilst the event plans are being considered
 - Cheque 00010 – dalc – Not approved and deferred until next meeting
 - Cheque 00011 - Clerk pay and expenses for April - £383.30
- Expenditure noted – None
- New income noted:
 - Interest from RBS - £14.20
 - DCC Minor Maintenance Grant - £385
 - Burial ground - £170

12. Correspondence

- Hedgerow near Plantation Cottage removed
- Kitchen waste being collected and mixed with garden waste. Clerk has asked DCC and yet to hear back
- New Countryside Code launched 1st March 2020
- Parish and Town Council Liaison Forum 30 March 2020 6pm at County Hall, Matlock has been cancelled
- Spring Clean appeal to Dales communities has been cancelled. Chatsworth did their litter pick as normal in early March
- Update on Electric Charge Points – They are appearing in DDDC car parks in the area

13. Feedback from Meetings and Training

- RHS Liaison Meeting – 27th February – was informative about events but most are likely to not happen now and the House is not opening yet.

14. For information:

- Flood advice circulated
- STW need to close The Old Toll Bridge Baslow to fix a Water Hydrant at Bubnell Lane junction Sunday Only 08:00 to 17:00 on 22nd March 2020
- Live stronger for longer advice
- Police Crime Commissioner Survey
- Fallen sign by Cliff College reported
- Number Plates stolen from a car in Baslow
- Campaign Aims To Highlight Dangers of Speeding Across Derbyshire
- Peak District Proud launch information circulated

15. DALC Circulars (all circulated by email):

- February 2020 Newsletter
- Circular 02 - January 2020 DALC Newsletter
- Circular 01-2020 - Index of most important elements of 2019 DALC Circulars

16. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Summary from Parishes Day
- Notes from RHS Liaison meeting
- PPPF Thriving and sustainable document
- PPPF Management Committee minutes
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters

- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 19th May 2020
- 14th July 2020
- 15th September 2020
- 17th November 2020

Baslow and Bubnell Parish Council
Bank Rec. As at 11th June 2020

	Yorkshire Bank	RBS	Summary	
	Current	Reserve		
	£	£	£	
Cash Book : Bal b/fwd current A/C 1st April 2019	1,630.88	41,231.38	42,862.26	
plus : receipts	19,813.28	13.33	19,826.61	
less : payments	-5,743.37		-5,743.37	
unpresented items			0.00	
	<u>15,700.79</u>	<u>41,244.71</u>	<u>56,945.50</u>	56,945.50
Unpresented chqs	35.00		35.00	
Unpresented receipts	270.00		270.00	
Balance	<u>15,465.79</u>	<u>41,244.71</u>	<u>56,710.50</u>	56,710.50
Bank : Yorkshire Bank - 01/06/20	15,465.79		15,465.79	
RBS Reserve - 08/06/20		41,244.71	41,244.71	
Balance at bank	<u>15,465.79</u>	<u>41,244.71</u>	<u>56,710.50</u>	56,710.50
difference	0.00			

Signed by Responsible Finance Officer

Signed by Chairman

RESERVES

	RBS	
	Reserve	
	£	
Current Bank Balance as per cashbook and bank statements Start of Year	1,630.88	
	<u> </u>	
* Woodland additionaly equipment	10,000.00	
Village Green improvements including sign	2,000.00	
General reserve	14,500.00	
	<u>26,500.00</u>	
* £		<u>800</u>

Monthly Budget Monitoring

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1															
2	BASLOW AND BUBNELL PARISH COUNCIL														
3	RECEIPTS & PAYMENTS ACCOUNT 2020-2021														
4	Date	11th June 2020													
5	Month	2													
6															
7	PAYMENTS														
8		Administration	Year to Date at 11.06.2020			Full Year Projection									
9		Clerk's salary	Actual £	Budget £	Difference	Actual £	Budget £	Difference							
10		Clerk's expenses	To Date	To Date	£	Projected	For Year	£							
11		Parish Mobile phone													
12		Councillor's expenses (travel & sub - £10 / person)													
13		Training													
14		Audit fees													
15		Room hire													
16		Subscription DALC + PPP Forum													
17		Website maintenance													
18		Insurance													
19		Stationery, Printing and Adverts													
20			1,802.47	1,445.00	(357.47)	8,409.00	8,670.00	261.00							
21		Burial Ground													
22		Maintenance	0.00	16.67	16.67	300.00 B	100.00	(200.00)							
23		Rates inc. water	0.00	25.00	25.00	150.00 B	150.00	0.00							
24		Refuse removal	0.00	0.00	0.00	100.00 B	0.00	(100.00)							
25		Grass cut	210.00	200.00	(10.00)	1,125.00 B	1,200.00	75.00							
26			210.00	241.67	31.67	1,675.00	1,450.00	(225.00)							
27		Community Orchard and Amenity Area													
28		Grass cutting	165.00	200.00	35.00	1,325.00 B	1,200.00	(125.00)							
29		Other Maintenance	347.50	0.00	(347.50)	347.50 B	0.00	(347.50)							
30			512.50	200.00	(312.50)	1,672.50	1,200.00	(472.50)							
31		Old Ford													
32		Grass cutting	10.00	25.00	15.00	140.00 B	150.00	10.00							
33			10.00	25.00	15.00	140.00	150.00	10.00							
34		Woodland Park													
35		Safety Inspection	0.00	16.67	16.67	150.00 B	100.00	(50.00)							
36		Playground Maintenance	0.00	83.33	83.33	500.00 B	500.00	0.00							
37		Woodland Maintenance	1,000.00	83.33	(916.67)	500.00 B	500.00	0.00							
38		Woodland Rent	0.00	8.33	8.33	0.00 B	50.00	50.00							
39		Woodland Spraying	0.00	25.00	25.00	175.00 B	150.00	(25.00)							
40			1,000.00	216.67	(783.33)	1,325.00	1,300.00	(25.00)							
41		Misc													
42		Village clock maintenance	0.00	33.33	33.33	200.00 B	200.00	0.00							
43		Bench - maintenance	1,787.50	166.67	(1,620.83)	1,000.00 B	1,000.00	0.00							
44		Grit Bins x 5 / 2 x fills	0.00	62.50	62.50	375.00 B	375.00	0.00							
45		Grit - store for paths/roads	0.00	0.00	0.00	0.00 B	0.00	0.00							
46		Election Costs	0.00	239.00	239.00	0.00 B	239.00	239.00							
47		Parish Paths	20.00	330.00	310.00	320.00 B	330.00	10.00							
48		Dog Bins	0.00	0.00	0.00	0.00 B	0.00	0.00							
49		Contingency	0.00	0.00	0.00	0.00 B	0.00	0.00							
50			1,807.50	831.50	(976.00)	1,895.00	2,144.00	249.00							
51		S137 Grants													
52		S137 grants (incl Village Hall donations)	0.00	250.00	250.00	1,500.00 B	1,500.00	0.00							
53			0.00	250.00	250.00	1,500.00	1,500.00	0.00							
54		WORKING PARTIES													
55		WP - Emergency Planning	0.00	0.00	0.00	0.00 B	0.00	0.00							
56		WP - Woodland	0.00	0.00	0.00	0.00 B	0.00	0.00							
57		WP - Orchard	0.00	0.00	0.00	0.00 B	0.00	0.00							
58			0.00	0.00	0.00	0.00	0.00	0.00							
59		Total Payments	5,342.47	3,209.83	(2,132.64)	16,616.50	16,414.00	(202.50)							
60		VAT	400.90	0.00	(400.90)	0.00	0.00	0.00							
61		Total Payments after VAT	5,743.37	3,209.83	(2,533.54)	16,616.50	16,414.00	(202.50)							
62															
63															
64															
65		RECEIPTS	Actual £	Budget £	Difference	Actual £	Budget £	Difference							
66		Bank Interest	To Date	To Date	£	Projected	For Year	£							
67		RBS Deposit	0.00	0.00	0.00	15.00 B	0.00	15.00							
68		DDDC Reimbursements	13.33	0.00	13.33	15.00 B	0.00	15.00							
69		DCC Footpath Grant (Right of way Grant)	0.00	166.50	(166.50)	999.00 B	999.00	0.00							
70		Burial Ground	0.00	64.17	(64.17)	385.00 B	385.00	0.00							
71		Website	270.00	0.00	270.00	0.00 B	0.00	0.00							
72		Donations	0.00	26.67	(26.67)	160.00 B	160.00	0.00							
73		Vat	0.00	0.00	0.00	0.00 B	0.00	0.00							
74			4,824.28	166.67	4,657.61	0.00 B	1,000.00	-1,000.00							
75		Total Receipts before precept	5,107.61	424.00	4,683.61	1,574.00	2,544.00	(970.00)							
76		Precept	14,719.00	2,453.17	12,265.83	14,719.00 A	14,719.00	0.00							
77		TOTAL RECEIPTS including PRECEPT	19,826.61	2,877.17	16,949.44	16,293.00	17,263.00	(970.00)							
78															
79		PROFIT / (LOSS) for year to 31st March 2020	14,083.24	-332.67	14,415.91	-323.50	849.00	-1,172.50							
80															
81															
82															
83															
84															
85		Cumulative Bank Balances as at 1st April 2017				#REF!									
86		Forecast surplus in year				-323.50									
87															
88		Forecast Cumulative Bank Balances as at 31st March 2018				#REF!									

BASLOW AND BUBNELL PARISH COUNCIL
PAYMENTS 2020 - 2021

DATE	Cheque	Paid To/Details	Meeting Approval	Cleared Account	ADMINISTRATION										BURIAL GROUND				AMENITY		OLD FORD	WOODLAND PARK				
					Clerk's Salary	Clerk's Expenses	Parish Mobile Phone	Councillor's Expenses	Training	Audit Fees	Room Hire	Subs	Website	Insurance	Stationery, Printing and Adverts	Maintenance	Rates	Refuse	Grass cutting	Grass Cutting	Other Maintenance	Grass Cutting	Safety Inspection	Playground Maintenance	Woodland Maintenance	Woodland Rent
28/04/2020	13	Opera PR - Websie	17/03/2020	04/05/2020	5,808.00	340.00	72.00	75.00	200.00	100.00	350.00	125.00	1,000.00	500.00	100.00	100.00	150.00	0.00	1,200.00	1,200.00	0.00	150.00	100.00	500.00	500.00	50.00
28/04/2020	14	D Robins - Woodland	17/03/2020	05/05/2020									200.00													
28/04/2020	15	W Brindley - Ground maintenance	23/06/2020	14/05/2020														210.00	165.00		10.00				1,000.00	
28/04/2020	16	Smiths - Clock error	23/06/2020	22/05/2020																						
28/04/2020	17	Clerk pay and expenses	23/06/2020	19/05/2020		357.30	20.00	6.00																		
15/05/2020	18	Zurich - Insurance	23/06/2020	01/06/2020										500.87												
15/05/2020	19	Chris Holland - Noticeboard	23/06/2020	20/05/2020																						
15/05/2020	20	Opera PR - Websie	23/06/2020	28/05/2020									300.00													
20/05/2020	21	Clerk pay and expenses	23/06/2020	26/05/2020		357.30	20.00	6.00																		
21/05/2020	22	Notions by Design - Village sign	23/06/2020	01/06/2020																						
21/05/2020	DD	ICO - GDPR	23/06/2020												35.00											
					714.60	40.00	12.00	0.00	0.00	0.00	0.00	0.00	500.00	500.87	35.00	0.00	0.00	0.00	210.00	165.00	347.50	10.00	0.00	0.00	1,000.00	0.00
					1,802.47										210.00				512.50		10.00					

