

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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AGM MINUTES

For the meeting held on 23rd June 2020 via Zoom

Councillors present:	Christopher Brown Jane Buckham Richard Clark David Dawson	Jonathan Holsgrove David Dalrymple-Smith Tim Tucker	Apologies:	Cllr Andrew Keen Cllr Gabriele Di-Vitantonio Cllr Kath Potter (Peak Park) Cllr Jason Atkin (DCC)
Others:	Cllr Susan Hobson (DDDC) Sarah Porter			PCSO Anthony Boswell

Action

1. Election of Chairman – Cllr Dawson nominated Cllr Brown, seconded by Cllr Richard Clark. Unanimously approved.
2. Election of Vice-Chairman – Cllr Brown nominated Cllr Dawson, seconded by Cllr Buckham. Unanimously approved.
3. There were apologies for absence received from Cllr Andrew Keen, Cllr Gabriele Di-Vitantonio, Cllr Kath Potter, Cllr Jason Atkin and PCSO Anthony Boswell.
4. The Minutes of the Annual General Meeting held on 21st May 2019 were approved.
5. Annual audit return and risk assessment were approved
6. Accounts for the year 2019-2020 were approved. The Council noted these had been passed by the Internal Auditor.

	RBS Current £	RBS Reserve £	Yorkshire Bank Current £	Summary £
Cash Bal b/fwd current A/C 1st April 2019	500.00	63,367.87	0.00	63,867.87
Book: plus : receipts	21,002.76	99.44	1,630.88	22,633.64
less : payments	-42,107.81			-42,107.81
unpresented items				0.00
transferred to reserve a/c	21,105.05	-21,105.05		21,105.05
	<hr/>	<hr/>	<hr/>	<hr/>
	500.00	42,362.26	1,630.88	44,493.14
Unpresented chqs				0.00
Unpresented receipts				0.00
Balance	<hr/>	<hr/>	<hr/>	<hr/>
		42,362.26	1,630.88	43,993.14
Bank : Current A/C - 16/04/20	0.00			0.00
Deposit A/C - 08/04/20		41,231.38		41,231.38
Yorkshire Bank - 01/03/20			1,630.88	1,630.88
				0.00
Balance at bank	<hr/>	<hr/>	<hr/>	<hr/>
	0.00	41,231.38	1,630.88	42,862.26

7. Appointments to outside bodies:
 - Baslow Sportsfield – Cllr Jonathan Holsgrove

- Baslow Charity – Cllr Richard Clark and Cllr David Dawson (this is a 4 year position)
- Festivals Group – Cllr Jane Buckham
- Village Hall Committee – Cllr Tim Tucker
- Peak District Housing Association – It was agreed to no longer send a representative
- Orchard Group – Cllr David Dawson

8. Code of Conduct was approved. It was noted that the Local Government Association are currently reviewing it and it is out for consultation.

9. Register of Interest Forms will be completed and passed to Clerk.

Clerk

10. Reports from Committees:

- Orchard Group AGM – This hasn't happened yet due to the pandemic. Cllr Dawson provided an update that over the last few months a tree has been planted in memory of Malcolm Roper, new labels have been added to all the trees and a noticeboard has been erected with the Parish Council.
- Sports Field AGM – No update
- Village Hall AGM – The AGM was held online, and Cllr Tucker will circulate the information.

11. AGM Closed moved on to Council meeting at 7.40pm

DATE OF NEXT AGM - Tuesday 18th May 2020 at 7.30pm in the Methodist Hall, Baslow

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

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Others: Cllr Susan Hobson (DDDC) Sarah Porter

*Report / Action
Required*

1. There were apologies for absence received from Cllr Andrew Keen, Cllr Gabriele Di-Vitantonio, Cllr Kath Potter, Cllr Jason Atkin and PCSO Anthony Boswell.

Cllr Keen has handed in his resignation due to other commitments. This was noted and the Council thank him for his time on the Council.

Clerk

2. There were no declaration of Members Interests.

3. Public speaking

- Cllr Hobson –
 - Toilets have been reopened in Baslow from 11 a.m. until 3 p.m.
 - A request for the hut on the car park is not possible. DDDC uses it.
 - Cllr Hobson read out a response regarding the complaint regarding the village green and roundabouts and rubbish bins. The grass cutting will happen again in 2 weeks. The Serco contractors have reduced some of the social distancing and provided PPE.
 - Great team effort regarding support during the pandemic.
- Cllr Dawson – raised a suggestion that the Parish Council adopt the Green and take on the maintenance of it. It is in a poor state more than just needing cutting. The tree canopy is stifling the grass growth. This will be discussed later on the agenda.

4. The Minutes of the Meeting held on 17th March 2020 were approved.

5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.

6. Matters Arising (actions from previous meetings to note – non-decision making):

- Covid 19 update
 - Rubbish – collections have resumed
 - Public toilets – have reopened
 - Community support has been brilliant.
- Planning was discussed under item 7
- Suggestions from residents were discussed under item 8
- Playground and Burial Ground were discussed under item 9
- Working Parties were discussed under item 10
- Vacancies – there are now 2 vacancies. Clerk will advertise.
- Correspondence – Actioned as agreed

Clerk

7. Planning Applications

New –

- NP/DDD/0420/0384 - Replace 2 existing sheds with a single modern log cabin - Bramley Court, Calver Road, Baslow. There were no comments on this.
- NP/DDD/0320/0229 - Conversion of garage to 2 no. en-suite b & b bedrooms, along with an additional 8 no. parking spaces shown - Robin Hood Farm, Old Brampton Road, Baslow – Consulted via email
- NP/DDD/0320/0221 - Demolition of conservatory and stone extension and replacement with stone built extension. Alterations to bay windows, and restoration of cart opening and replacement windows - Beechcroft Cottage, School Lane, Baslow - consulted by email

Clerk

Existing:

- NP/DDD/0220/0114 - Single storey rear extension, internal alterations, new window to existing garage, replacement windows to entirety, to an existing detached dwelling – Riverdale, Derwent Drive, Baslow – Granted conditionally
- NP/DDD/0120/0089 - a proposed agricultural building to house and feed livestock - Gorse Bank Farm, Gorse Bank Lane, Baslow - consulted by email - Withdrawn
- NP/DDD/1018/0911 - Chatsworth - Improvements and expansion of the existing car park associated with Chatsworth House, together with the creation of a new access road via a

Chairman's Signature Date.....

spur off the existing A619/A621 roundabout east of Baslow – pending – Planning Committee 8th November

Enforcement:

- Cavendish Hotel signs – still need planning permission and the hotel is in negotiation with the planners about what will be acceptable. Clerk chased in light of another application from the hotel

8. Suggestions or issues from residents:

- Village sign on village green has been erected and looks great. Thanks to Cllr Dawson for all his work. Council logo will be emailed to the Clerk. Cllr Dawson
- Street cleaning, litter, glass and dog mess – There was a discussion about the state of the village. The District Council plans to improve the village were changed due to the pandemic and they plan to return in 2 weeks but is this enough? It was suggested that the District Council should keep clearing drains, spraying and the main mowing but the Parish Council support could be to involve the community more and take on an enhancement to the areas that aren't up to a suitable standard. The trees on the green have branches blocking the paths. The Clerk will report this and look in to whether a request could be made to either take on the management of the Green or take on the maintenance of the Green including the trees. Cllr Brown suggested a working party is set up to look at this. The committee will be made up of Cllrs Dawson, Tucker and Buckham. Cllrs Dawson, Tucker and Buckham.
- New litter bin on road to Calver. This request was noted but felt it unlikely to be approved by the District Council.
- Speed restriction on Bubnell Lane and Wheatlands Lane and parking issues by Robin Hood pub were discussed. It is felt that the restrictions currently in place is enough but more reports/complaints should be made to the Police non-emergency number, 101.
- Painting Royal Mail and BT phone boxes – A resident has approached the Parish Council willing to repaint both the phone box and Royal Mail box to improve the look of the village. He is seeking permission from BT and Royal Mail. The Parish Council thanked the resident and supported it. Clerk

9. Inspections

- Issues from latest inspections?
 - Burial Ground – No issues Cllr Tucker
 - Woodland
 - Bike track – David Robins and Simon Turton have been working on a design for a bike track. Fencing is being erected to allow bikes to move from one end of the Woodland to the other without impacting on the play area. It was agreed that a design needs to be put forward for the Parish Council to approve. Clerk
 - Nature trail in the nature area has been developed. Becky Lyne is still asking for lighting on the trail. Following a discussion, it was felt lighting was not suitable for this area. Clerk will talk to David Robins about making sure the signage is erected to be clear it is a nature trail. Clerk
 - Rospa Report – the recommendations were discussed. It was felt that the 3 key points are referred to Peak Playgrounds. David Robins had looked at the other recommendations but was concerned that some screws were rusty. This will also be raised with Peak Playgrounds. Clerk
 - Emergency shed at the Village Hall – The Village Hall would like the emergency shed smartened up, however it was felt this is an opportunity to look at getting a bigger shed elsewhere and increasing the supplies available to the village such as chairs, tables and gazebos. Cllr Brown had spoken to David Robins and it is felt there would be room next to the storage unit at the Sports Field. This was supported and the Clerk will ask the Sports Field for permission. Clerk
 - Benches – Tony Watson bench on Bubnell Lane is need of some TLC. If someone is willing to do this, then could they also look at the map at the village green. Brian Edwards has redone the bench at the Orchard and the Parish Council thanked him. Clerk
Clerk

10. Working Party and General Updates:

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?tab=CrimeMap>) –
 - 19 crimes in February 2020. 8 in Baslow
 - Anti-social behaviour – 1
 - Burglary – 1
 - Shoplifting - 1
 - Vehicle crime – 2
 - Public order – 1
 - Other crime - 2

- 18 crimes in March 2020. 4 in Baslow
 - Anti-social behaviour - 1
 - Violence and sexual offences – 2
 - Drugs - 1
 - 35 crimes in April 2020. 8 in Baslow
 - Anti-social behaviour - 5
 - Violence and sexual offences – 2
 - Vehicle crime - 1
 - VE Day Celebrations – the main event had to be postponed. The day was marked by people celebrating in their own gardens. It was originally planned to try again in the Autumn but this may be too soon. It was agreed to try and hold an event in the Spring to celebrate both VE day and also the community effort supporting the village during the pandemic. Cllr Buckham
 - Website – Has cost a bit more at the start of the crisis setting up the additional page and adding more information. It also needs information from the Councillors. Needs to be made more accessible as per the audit. Councillors
11. Finance and Administration including Working Party Update:
- Audit – The policies need to be on the website along with a website accessibility statement. Clerk
 - Accounts to 11th June 2020 were approved
 - S137 Requests:
 - Paint for the phone box and post box – Approved subject to the permissions being sought. Clerk
 - New expenditure approved: Clerk
 - Cheque 00010 – dalc subscription – It was agreed to suspend membership for the time being.
 - Cheque 00023 – Clerk pay and expenses for June - £383.30
 - Cheque 00024 – Stamps - £7.80
 - Cheque 00025 – Audit - £50
 - Cheque 00026 – Ground maintenance - £350
 - Cheque 00027 – Rospa - £103.20 (£17.20 VAT)
 - Cheque 00028 – Village sign pole - £1633.33 (£272.22 VAT)
 - Cheque 00029 – Village sign concrete - £456 (£76 VAT)
 - Cheque 00030 – Sports Field Path and Orchard noticeboard - £2,820
 - Cheque 00031 – Fencing for Woodland Park - £2004.60 (£334.10 VAT)
 - Cheque 00032 - Clerk pay and expenses for July - £383.30
 - Expenditure noted:
 - Cheque 00013 – Website – £200
 - Cheque 00014 – Woodland maintenance - £1,000
 - Cheque 00015 – Ground maintenance – £405
 - Cheque 00016 – Baslow Village Hall Clock – £43.40 (forgot to add the VAT on previous cheque)
 - Cheque 00017 - Clerk Pay and Expenses for April - £383.30
 - Cheque 00018 – Insurance - £500.87
 - Cheque 00019 – Orchard noticeboard - £347.50
 - Cheque 00020 – Website - £300
 - Cheque 00021 - Clerk Pay and Expenses for May - £383.30
 - Cheque 00022 – Village sign - £2,145 (VAT £357.50)
 - Direct Debit - Information Commissioners Office - £35
 - New income noted:
 - VAT - £4,824.28
 - Interest from RBS - £13.33
 - Burial ground - £270
12. Correspondence
- Chatsworth Ash Tree Felling was noted
 - Residential annexes supplementary planning document (spd) – consultation draft was noted
13. Feedback from Meetings and Training – None
14. For information:
- Covid 19 information circulated
 - Wall collapse at Nether End reported
 - Complaint re the Church Easter signs in the village. Reported to Peak Park and response received that all was in order
 - Tree in the river from Devonshire Arms reported to them
 - Fallen sign by Cliff College reported

- Blocked drains on Bar Road reported to DCC. There was a discussion about the gulleys at the top of Bar Road need regularly maintaining.

15. DALC Circulars (all circulated by email):

- June 2020 Newsletter
- May 2020 Newsletter
- April 2020 Newsletter
- March 2020 Newsletter

16. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Friends of the Peak District magazine (paper)
- Minutes of PPPF Management Committee meeting
- NPMP Advisory Group Minutes 23-01-20 and Proposed New Delivery Plan Targets
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 15th September 2020
- 17th November 2020