



**BASLOW AND BUBNELL PARISH COUNCIL**

Clerk: Sarah Porter

Phone: 01629 312168

Email: [clerk.baslow.bubnell@googlemail.com](mailto:clerk.baslow.bubnell@googlemail.com)

Web: [www.baslowvillage.com](http://www.baslowvillage.com)

11<sup>th</sup> May 2021

Dear Councillor,

You are summoned to attend the annual general and ordinary meeting of Baslow and Bubnell Parish Council on **18<sup>th</sup> May 2021 at 7.30pm at Baslow Village Hall.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah Porter

**ANNUAL GENERAL MEETING AGENDA**

		<i>Action Required</i>
1.	Election of Chairman	Approval
2.	Election of Vice-Chairman	Approval
3.	Apologies for absence	To note
4.	To confirm the Minutes of the Annual General Meeting held on 23 <sup>rd</sup> June 2021	Approval
5.	Annual Audit Return – Asset register cannot depreciate	Approval
6.	Accounts for the year 2020-2021- Appendix 1	Approval
7.	Appointments to outside bodies - currently: <ul style="list-style-type: none"> <li>• Baslow Sportsfield – Cllr Jonathan Holsgrove</li> <li>• Baslow Charity – Cllr Richard Clark and Cllr David Dalrymple-Smith (4 year position)</li> <li>• Festivals Group – Cllr Jane Buckham</li> <li>• Village Hall Committee – Cllr Tim Tucker</li> <li>• Orchard Group – Cllr David Dawson</li> </ul>	Approval
8.	Code of Conduct	Approval
9.	Register of Interest Forms	To complete
10.	Reports from Committees: <ul style="list-style-type: none"> <li>• Orchard Group AGM</li> <li>• Sports Field AGM</li> <li>• Village Hall AGM</li> </ul>	
11.	AGM Closed move on to Council meeting	

**DATE OF NEXT AGM**

- Tuesday 17<sup>th</sup> May 2022

Held at 7.30pm in the Methodist Hall, Baslow

## BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: [clerk.baslow.bubnell@googlemail.com](mailto:clerk.baslow.bubnell@googlemail.com)

Web: [www.baslowvillage.com](http://www.baslowvillage.com)

### AGM MINUTES

#### For the meeting held on 23<sup>rd</sup> June 2020 via Zoom

<b>Councillors present:</b>	Christopher Brown Jane Buckham Richard Clark David Dawson	Jonathan Holsgrove David Dalrymple-Smith Tim Tucker	<b>Apologies:</b>	Cllr Andrew Keen Cllr Gabriele Di-Vitantonio Cllr Kath Potter (Peak Park) Cllr Jason Atkin (DCC)
<b>Others:</b>	Cllr Susan Hobson (DDDC) Sarah Porter			PCSO Anthony Boswell

*Action*

1. Election of Chairman – Cllr Dawson nominated Cllr Brown, seconded by Cllr Richard Clark. Unanimously approved.
2. Election of Vice-Chairman – Cllr Brown nominated Cllr Dawson, seconded by Cllr Buckham. Unanimously approved.
3. There were apologies for absence received from Cllr Andrew Keen, Cllr Gabriele Di-Vitantonio, Cllr Kath Potter, Cllr Jason Atkin and PCSO Anthony Boswell.
4. The Minutes of the Annual General Meeting held on 21<sup>st</sup> May 2019 were approved.
5. Annual audit return and risk assessment were approved
6. Accounts for the year 2019-2020 were approved. The Council noted these had been passed by the Internal Auditor.

	RBS Current £	RBS Reserve £	Yorkshire Bank Current £	Summary £
Cash Bal b/fwd current A/C 1st April 2019	500.00	63,367.87	0.00	63,867.87
Book: plus : receipts	21,002.76	99.44	1,630.88	22,633.64
less : payments	-42,107.81			-42,107.81
unpresented items				0.00
transferred to reserve a/c	21,105.05	-21,105.05		21,105.05
	<hr/>	<hr/>	<hr/>	<hr/>
	500.00	42,362.26	1,630.88	44,493.14
Unpresented chqs				0.00
Unpresented receipts				0.00
Balance		<b>42,362.26</b>	<b>1,630.88</b>	<b>43,993.14</b>
Bank : Current A/C - 16/04/20	0.00			0.00
Deposit A/C - 08/04/20		41,231.38		41,231.38
Yorkshire Bank - 01/03/20			1,630.88	1,630.88
				0.00
Balance at bank	<b>0.00</b>	<b>41,231.38</b>	<b>1,630.88</b>	<b>42,862.26</b>

7. Appointments to outside bodies:
  - Baslow Sportsfield – Cllr Jonathan Holsgrove

- Baslow Charity – Cllr Richard Clark and Cllr David Dawson (this is a 4 year position)
- Festivals Group – Cllr Jane Buckham
- Village Hall Committee – Cllr Tim Tucker
- Peak District Housing Association – It was agreed to no longer send a representative
- Orchard Group – Cllr David Dawson

8. Code of Conduct was approved. It was noted that the Local Government Association are currently reviewing it and it is out for consultation.

9. Register of Interest Forms will be completed and passed to Clerk.

Clerk

10. Reports from Committees:

- Orchard Group AGM – This hasn't happened yet due to the pandemic. Cllr Dawson provided an update that over the last few months a tree has been planted in memory of Malcolm Roper, new labels have been added to all the trees and a noticeboard has been erected with the Parish Council.
- Sports Field AGM – No update
- Village Hall AGM – The AGM was held online, and Cllr Tucker will circulate the information.

11. AGM Closed moved on to Council meeting at 7.40pm

DATE OF NEXT AGM - Tuesday 18<sup>th</sup> May 2020 at 7.30pm in the Methodist Hall, Baslow

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

## BASLOW AND BUBNELL PARISH COUNCIL

### Detailed Receipts & Payments Account At 31st March 2021

	Actual To Date	Budget For Year	Budgeted Spend Remaining
	£	£	£
<b>RECEIPTS:</b>			
<b>Precept</b>	14,719.00	14,719.00	
	<u>14,719.00</u>	<u>14,719.00</u>	
<b>Burial Ground Fees</b>	1,820.00	0.00	
	<u>1,820.00</u>	<u>0.00</u>	
<b>Grants &amp; Donations Received</b>			
Council Tax Grant	0.00	0.00	
DDDC Reimbursements	999.00	999.00	
DCC Footpath Grant	385.00	385.00	
Donations & Grants	4,036.11	0.00	
	<u>5,420.11</u>	<u>1,384.00</u>	
<b>Other Income</b>			
Interest Received	15.13	0.00	
Website Fees	0.00	160.00	
VAT Reclaimed	4,824.28	1,000.00	
Other Income	0.00	0.00	
	<u>4,839.41</u>	<u>1,160.00</u>	
<b>Total Receipts</b>	<u>26,798.52</u>	<u>17,263.00</u>	
<b>PAYMENTS:</b>			
<i>Ordinary Expenditure</i>			
<b>Salary &amp; Expenses</b>			
Clerk's Salary	4,492.80	5,808.00	1,315.20
Clerk's Expenses	240.00	340.00	100.00
PC Mobile Phone	72.00	72.00	0.00
	<u>4,804.80</u>	<u>6,220.00</u>	<u>1,415.20</u>

**Admin Expenses**

Website	1,137.36	1,000.00	-137.36
Insurance	500.87	500.00	-0.87
Room Hire	0.00	350.00	350.00
Audit fees	250.00	100.00	-150.00
Training	0.00	200.00	200.00
Subscriptions & Registrations	59.00	125.00	66.00
Stationery, Printing & Adverts	181.10	125.00	-56.10
Councillors Expenses	0.00	75.00	75.00
Other Admin 1	0.00	0.00	0.00
Other Admin 2	0.00	0.00	0.00
	<b><u>2,128.33</u></b>	<b><u>2,475.00</u></b>	<b><u>346.67</u></b>

**Woodland Recreation Area**

Ground maintenance	2,000.00	2,150.00	150.00
Equipment Maintenance	0.00	500.00	500.00
Safety Inspection	86.00	100.00	14.00
Rent	50.00	50.00	0.00
Other Woodland 1	0.00	0.00	0.00
	<b><u>2,136.00</u></b>	<b><u>2,800.00</u></b>	<b><u>664.00</u></b>

**Ground Maintenance**

Burial Ground Grass Cutting	1,050.00	1,200.00	150.00
Burial Ground Rates & Water	47.91	150.00	102.09
Burial Ground Refuse Removal	0.00	0.00	0.00
Burial Ground Maintenance	0.00	100.00	100.00
	<b><u>1,097.91</u></b>	<b><u>1,450.00</u></b>	<b><u>352.09</u></b>

Orchard Grass Cutting	1,340.00	1,200.00	-140.00
Orchard Maintenance	467.50	0.00	-467.50
	<b><u>1,807.50</u></b>	<b><u>1,200.00</u></b>	<b><u>-607.50</u></b>

Old Ford Grass Cutting	170.00	150.00	-20.00
Old Ford Maintenance	0.00	0.00	0.00
	<b><u>170.00</u></b>	<b><u>150.00</u></b>	<b><u>-20.00</u></b>

Paths & Roundabout	535.00	330.00	-205.00
Keep Baslow Beautiful	599.85	0.00	-599.85
Other Ground Maintenance 1	0.00	0.00	0.00
	<b><u>1,134.85</u></b>	<b><u>330.00</u></b>	<b><u>-804.85</u></b>

<b>Total Ground Maintenance</b>	<b><u>4,210.26</u></b>	<b><u>3,130.00</u></b>	<b><u>-1,080.26</u></b>
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**Other Maintenance**

Bench - Maintenance & Replacement	120.00	1,000.00	880.00
Village Clock Maintenance	224.00	200.00	-24.00
Other Maintenance 1	0.00	0.00	0.00
	<b><u>344.00</u></b>	<b><u>1,200.00</u></b>	<b><u>856.00</u></b>

**Grants & Donations Awarded**

Grants	0.00	1,500.00	1,500.00
Church Christmas Lights	0.00	0.00	0.00
Village Hall	0.00	0.00	0.00
Winter Festival	0.00	0.00	0.00
Village Party	0.00	0.00	0.00
	<u>0.00</u>	<u>1,500.00</u>	<u>1,500.00</u>

#### **Other Expenses**

Grit	0.00	375.00	375.00
Defibrillators	103.50	0.00	-103.50
Election Costs	0.00	239.00	239.00
Dog Bins	0.00	0.00	0.00
Other Expenses 1	0.00	0.00	0.00
Other Expenses 2	0.00	0.00	0.00
	<u>103.50</u>	<u>614.00</u>	<u>510.50</u>

<b>Total Ordinary Expenditure</b>	<u><b>13,726.89</b></u>	<u><b>17,939.00</b></u>	<u><b>4,212.11</b></u>
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#### **Extraordinary Expenditure:**

Woodland Area	16,070.59	25,000.00	8,929.41
Emergency Planning	0.00	0.00	0.00
Book Exchange	0.00	0.00	0.00
Village Sign	3,528.61	0.00	-3,528.61
Storage Unit	3,210.00	0.00	-3,210.00
Other Expenditure 2	0.00	0.00	0.00
Other Expenditure 3	0.00	0.00	0.00
<b>Total Extraordinary Expenditure</b>	<u><b>22,809.20</b></u>	<u><b>25,000.00</b></u>	<u><b>2,190.80</b></u>

<b>Total Net Payments</b>	<u><b>36,536.09</b></u>	<u><b>42,939.00</b></u>	<u><b>6,402.91</b></u>
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#### **VAT Receivable**

VAT Paid - To Reclaim	2,555.45	0.00	
	<u>2,555.45</u>	<u>0.00</u>	

<b>Total Gross Payments</b>	<u><b>39,091.54</b></u>	<u><b>42,939.00</b></u>	
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<b>Surplus / Defecit</b>	<u><b>-12,293.02</b></u>	<u><b>-25,676.00</b></u>	
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#### **Cash At Bank**

Opening Bank Balances at 1st April 2020	42,862.26		
Add Receipts	68,045.03		
Less Payments	-80,338.05		
<b>Closing Bank Balances</b>	<u><b>30,569.24</b></u>		

**BASLOW AND BUBNELL PARISH COUNCIL**

**Bank Reconciliation At 10/05/2021**

	Yorkshire Bank Current Account £	RBS Reserve Account £	Total £
<b>Cash Book:</b>			
Balances At 1 April 2020	1,630.88	41,231.38	42,862.26
plus : receipts	68,029.90	15.13	68,045.03
less : payments	-39,091.54	-41,246.51	-80,338.05
<b>Balance Per Cash Book</b>	<b>30,569.24</b>	<b>0.00</b>	<b>30,569.24</b>
Add: Uncleared Payments	3,057.00		3,057.00
Less: Uncleared Receipts	0.00		0.00
<b>Cleared Balance at Bank</b>	<b>33,626.24</b>	<b>0.00</b>	<b>33,626.24</b>

**Bank Statements:**

<b>Bank:</b>	<b>Date:</b>		
Yorkshire Bank Current Account	31/03/2021	33,626.24	33,626.24
RBS Reserve Account	04/11/2020	0.00	0.00
<b>Cleared Balance at Bank</b>		<b>33,626.24</b>	<b>33,626.24</b>
<i>Differences</i>		<i>0.00</i>	<i>0.00</i>

Signed by Responsible Finance Officer \_\_\_\_\_

Signed by Chairman \_\_\_\_\_

**Bank Accounts**

- Current Account
- Deposit Account
- Other Account 1



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11<sup>th</sup> May 2021

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **18<sup>th</sup> May 2021 after the AGM at the Village Hall, Baslow.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah Porter

### AGENDA

- |  | <i>Report / Action Required</i>   |
|--|---|
| 1. Apologies for absence   | To note   |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please Note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note   |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.  | To note and action  |
| 4. To approve the Minutes of the Meeting held on 16 <sup>th</sup> March 2021   | To approve  |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -<br>Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded .....  |   |
| 6. Matters Arising (actions from previous meetings to note – non-decision making): <ul style="list-style-type: none"><li>• Covid 19 update</li><li>• Planning</li><li>• Suggestions from residents</li><li>• Playground and Burial Ground</li><li>• Working Parties<ul style="list-style-type: none"><li>➢ Councillor bios for the website are outstanding from some Councillors</li></ul></li><li>• Vacancies – One interested resident attending the meeting</li><li>• Correspondence – Actioned as agreed.</li></ul>  | To note<br>Agenda Item 7<br>Agenda Item 8<br>Agenda Item 9<br>Agenda Item 10<br>To complete<br>To note<br>To note |
| 7. Planning Applications<br>New – <ul style="list-style-type: none"><li>• NP/DDD/0421/0462 –1 Wheatlands Lane, Baslow - Loft conversion to provide an additional bedroom and bathroom</li><li>• NP/DDD/0321/0343 - Proposed alterations and extension to dwelling and installation of solar panels - Overhill House, White Lodge Lane, Baslow</li><li>• NP/DDD/0321/0369 - Two ground floor single storey extensions to rear of existing residential property. - Riversyde Derwent Drive Baslow</li><li>• NP/DDD/0421/0387 - Rear single storey extension and external works - 2 Derwent View Calver Road Baslow</li></ul>   | To discuss  |



- NP/DDD/0321/0324 - Two storey rear extension (previously approved) rear hipped roof dormer - 3 Copperstone Over Road Baslow
- Existing: To note
- Woodland Creation Application at Home Farm, Baslow FCE2461(78)
  - NP/DDD/0221/0232 - Erection of front porch – Woodlands, Eaton Hill, Baslow – Accepted conditionally
  - NP/DDD/0221/0166 – Over Lane House, Over Lane, Baslow - Conversion of existing barn to a 3 bedroom holiday accommodation barn/cottage – Withdrawn
  - NP/DDD/0221/0172 - Erection of a shed/workshop. - Highways Church Lane Baslow – Granted conditionally
  - NP/DDD/0221/0136 – Gorse Bank Farm, Gorse Bank Lane, Baslow - Proposed agricultural buildings and extensions to house, feed and lamb sheep and for the storage of machinery and implements – Granted conditionally
  - NP/DDD/0121/0017 – Riversyde, Derwent Drive, Baslow - Development Description - Proposed rear first floor extension; alterations to existing dormer windows; provision of new dormer window to first floor bathroom, replacement windows and surrounding timber screens; replacement garage doors and internal refurbishment of an existing residential property and provision of a new outbuilding within the rear garden – Granted conditionally
  - NP/DDD/0320/0224 – Vehicle pull-in and pedestrian path – 3 Wheatlands Lane, Baslow - Pending
- Enforcement:
- Cavendish Hotel signs – Chatsworth has informed the Clerk that an application has been submitted to Peak Park in 2020
8. Suggestions or issues from residents:
- Village Celebration Cllr Buckham
  - Bin collections – bins seem to be being forgotten more regularly by Serco. Clerk is monitoring and reporting for residents To note
  - Harry's bench – Plaque to be reinstated? To discuss
  - Restrictions to slow down lorries in the village To discuss
9. Inspections
- Issues from latest inspections?
    - Burial Ground Cllr Tucker
      - Memorial request Clerk
      - Unsafe memorials – 2 have been repaired by the stonemasons. 2 still need sorting Clerk
      - Quote received from William Brindley to clear winter debris and treat the moss in the paths for £160 Clerk
    - Woodland Clerk
      - Tree survey commissioned – Report chased
      - Interpretation panel offer – no designs have yet been presented
    - Defibrillators – The village hall cabinet – Clerk has ordered a new electrical pack. Clerk
    - Benches Clerk
      - Circular bench is now unsafe
      - Benches on the green cleaned by Cllr Buckham
10. Working Party and General Updates:
- Crime data update for Tideswell, Litton, Baslow and Beeley To note  
(<https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?tab=CrimeMap>) –
    - 22 crimes in March 2021. 3 in Baslow – 1 violence and sexual offences, 1 vehicle crime and 1 antisocial behaviour
    - 21 crimes in February 2021. 2 in Baslow – 1 violence and sexual offences and 1 Public order
  - Crest – Undertaken in the village and 2 tickets issued Cllr Buckham
  - Keep Baslow Beautiful working party – Minutes available upon request. Update to be provided to the meeting.
    - Book swap at the Village Hall
    - Bridge End improvements
    - Working Party on 22<sup>nd</sup> May
    - Litter Pick in June
  - Parking issues Cllr Dawson
  - Footpaths: To note
    - Cavendish footpath – work being completed before 17<sup>th</sup> May
    - Doctors' surgery path – Edging options still being looked at
11. Finance and Administration including Working Party Update:
- Accounts to 10<sup>th</sup> May 2021 including budget setting. Home office increase request to £25 per month from £20 – Appendix A To note
  - S137 Requests – None To approve
  - New expenditure to approve: To note

- Electronic payment – Stamps - £7.92 To approve
- Electronic payment – Ground maintenance - £290
- Electronic payment – Top soil - £240
- Electronic payment – Website - £249.99
- Electronic payment – Audit - £76.50
- Electronic payment - Viking - £37.42 To note
- Expenditure to note:
  - Electronic payment – Baslow Garden Society - £200 To note
- New income to note:
  - Precept - £15,000
  - VAT - £2,555.45

12. Correspondence

- Proposed camp site at Home Farm, Baslow To note
- Peak Park Authority donation of litter picks, buy more hoops? To discuss
- Impact New Parish Carbon Footprint Tool - <https://impact-tool.org.uk/> - 35.4t CO2e per-household territorial footprint (p.a.) To note

13. Feedback from Meetings and Training - None

14. For information:

- Covid 19 information circulated
- Water leak Bar Road Baslow reported
- Pot holes reported

To note

15. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- 20s Plenty Update
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

All to be read

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall except during the current pandemic when the meetings are via Zoom - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 20<sup>th</sup> July 2021
- 21<sup>st</sup> September 2021
- 16<sup>th</sup> November 2021

# BASLOW AND BUBNELL PARISH COUNCIL

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## MINUTES

### For the meeting held on 16<sup>th</sup> March 2021 via Zoom

<b>Councillors present:</b>	Christopher Brown Jane Buckham Richard Clark David Dalrymple-Smith	David Dawson Gabriele Di-Vitantonio Jonathan Holsgrove Tim Tucker	<b>Apologies:</b>	Cllr Kath Potter (Peak Park) Cllr Jason Atkin (DCC) PCSO Anthony Boswell
<b>Others:</b>	Cllr Susan Hobson (DDDC)	Sarah Porter		

*Report / Action  
Required*

1. There were apologies for absence received from Cllr Kath Potter, Cllr Jason Atkin and PCSO Anthony Boswell.
2. There were no declaration of Members Interests.
3. Public speaking
  - Cllr Hobson –
    - War memorial maintenance – Cllr Hobson has been trying to pin down whether the District Council is responsible.
    - Constant problem with blocked drain up Bar Road. Map sent from DDDC which states that beyond Bar House is an unadopted road and DCC and DDDC have no responsibility for maintenance on this section. There was a discussion about this.
    - Ward boundaries – the suggestion for Chatsworth Ward is that it will keep its name but extend to include the Parish of Rowsley.
    - Sarah Dines MP visited on Saturday and Cllr Hobson showed her the mini roundabout at the bottom of School Lane. The issues are the poor marking and signage but DCC don't think it needs any remedial action. Sarah Dines has said she will look into it.
    - Cllr Atkin has decided to stand down at this County Council election and Cllr Hobson is going to stand in the election.
  - Clerk on behalf of a resident raised a pitch and putt proposal from the Sports Field. The Clerk shared the design with the Councillors. The Parish Council thinks this is a good idea.
  - Police –
    - Around 4am on Thursday 4th March there was some suspicious activity in Baslow where some door handles were tried to open but no entry was gained. Officers did attend the incident but didn't find anyone acting suspicious in the village. NHW are aware of the incident due to them circulating a message around the community.
    - Speed checks have been done in the village, 4 motorists were caught. A Derbyshire Alert message and Social media message were circulated relating to these checks.
4. The Minutes of the Meeting held on 19<sup>th</sup> January 2021 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
  - Covid 19 update
  - Planning was discussed under Item 7
  - Suggestions from residents were discussed under Item 8
  - Playground and Burial Ground were discussed under Item 9
  - Working Parties were discussed under Item 10
    - Councillor bios for the website are outstanding from some Councillors
  - Vacancies – No candidates currently
  - Bridge End Regeneration consultation was discussed under Item 8
  - Correspondence – Actioned as agreed.
7. Planning Applications
  - New –
    - NP/DDD/0221/0232 - Erection of front porch – Woodlands, Eaton Hill, Baslow – No comments
    - Woodland Creation Application at Home Farm, Baslow FCE2461(78) – No comments
  - Existing:
    - NP/DDD/0221/0166 – Over Lane House, Over Lane, Baslow - Conversion of existing barn to a 3 bedroom holiday accommodation barn/cottage – Consulted via email

Clerk

Chairman's Signature ..... Date.....

- NP/DDD/0221/0172 - Erection of a shed/workshop. - Highways Church Lane Baslow – Consulted via email
- NP/DDD/0221/0136 – Gorse Bank Farm, Gorse Bank Lane, Baslow - Proposed agricultural buildings and extensions to house, feed and lamb sheep and for the storage of machinery and implements – Consulted via email
- NP/DDD/0121/0017 – Riversyde, Derwent Drive, Baslow - Development Description - Proposed rear first floor extension; alterations to existing dormer windows; provision of new dormer window to first floor bathroom, replacement windows and surrounding timber screens; replacement garage doors and internal refurbishment of an existing residential property and provision of a new outbuilding within the rear garden – Consulted via email
- NP/DDD/1220/1146 –Orchard Leigh, Eaton Hill, Baslow - Erection of Cedar greenhouse – Granted conditionally
- NP/DDD/1220/1203 - Church Cottage, Church Street, Baslow - Change of use from open market dwelling with ancillary retail space (mixed use) to open market dwelling, including minor elevational alteration – Granted conditionally
- NP/DDD/1020/0998 - Proposed replacement building to form garage/store and ancillary accommodation. - Over End Cottage School Lane Baslow – Granted conditionally
- NP/DDD/0320/0224 – Vehicle pull-in and pedestrian path – 3 Wheatlands Lane, Baslow - Pending

Enforcement:

- Cavendish Hotel signs – Chatsworth has informed the Clerk that an application has been submitted to Peak Park in 2020

8. Suggestions or issues from residents:

- Community Speedwatch – 8 volunteers have been trained. Nothing further can happen until Covid restrictions are eased.
- Bubnell Car Parking and pedestrianising the bridge proposal – This is now encompassed into the Bridge End Regeneration consultation which Cllr Dawson has delivered to every household.
- Village Celebration – Sunday 12<sup>th</sup> September has been chosen as 5<sup>th</sup> September is the provisional date for Chatsworth Country Fair. At the moment the Duke and Duchess cannot attend this date to open the bike track. There was a discussion about inviting the Duke and Duchess to Baslow to see what has been going on.
- Mick, the postman, turning 80 – putting forward for an award has proved tricky.
- War Memorial cleaning – under the Keep Baslow Beautiful working group
- Watchman’s Hut – further complaint received, and Clerk has chased DCC who has explained that the fencing remains as the mortar has not taken. The mortar will be repaired in the Spring.
- VE Day 8<sup>th</sup> May 2021 – Leave it this year as not a big year. The village celebration will acknowledge the events that have been missed during the pandemic. There was a discussion about buying the silhouette of the soldier. It was agreed to buy 2 self-supporting 4ft silhouettes.

9. Inspections

➤ Issues from latest inspections?

- Burial Ground
  - Moles have been dealt with
  - Some graves seem to have sunk. Clerk will ask Mettams to top up the graves when next at the burial ground. Clerk
  - Quote received from William Brindley to clear winter debris and treat the moss in the paths for £160. This was approved. Clerk
- Woodland
  - Tree survey commissioned. It has been carried out and awaiting the report. Clerk has been told that there are some low level maintenance suggestions which would be ½ a day’s work and cost around £120.
  - Interpretation panel offer from a resident in Baslow. The Council thanked the resident and would like to see a proposal.
  - Submitted to the National Parks Award
  - Part of bike track banking keeps collapsing so a quote to correct is £120 for the astroturf. It was felt that astroturf would not be in-keeping. Clerk
  - Suggestion to use some honeycomb style netting.
- Defibrillators – The village hall cabinet seems to have stopped working (the light is off). The village hall is not sure why as all ok in the Hall. Clerk will get some further advice and possibly an electrician. Clerk

10. Working Party and General Updates:

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?tab=CrimeMap>) –

- 41 crimes in January 2021. 11 in Baslow – 6 violence and sexual offences, 2 vehicle crime, 2 antisocial behaviour and 1 other crime
  - 35 crimes in December 2020. 8 in Baslow – 4 violence and sexual offences, 2 antisocial behaviour, 1 other theft and 1 other crime
  - Keep Baslow Beautiful working party – Minutes from the last meeting attached as Appendix A:
    - Bridge End Regeneration – Cllr Dawson has delivered the consultation to households. He has analysed the first 30 responses. There is a lot of support and help being offered particularly with litter picking. There are a number of broad areas the same around car parking, Old Ford, Watchman’s hut. No real support for closing the Bridge but suggestions around banning larger vehicles or making it buses only. Suggestions on interpretation boards and flood lighting the bridge. Suggestions to improve car parking and double yellow lines. A number of the suggestions are already being worked on for example:
      - Yellow lines outside the Co-Op
      - Painting the phone box
      - Improving the Old Ford
    - Clerk has 15 more responses to share. The document will be updated and discussed at the Keep Baslow Beautiful meeting next week. Clerk and Cllr Dawson
    - Request to fund some Wet and Forget product to clean the footpaths was approved Clerk
    - Parish Council to buy their own litter pickers and rubbish bag hoops to lend out. To buy 6 litter pickers and 6 hoops with delivery is £116.83 was approved. Clerk
    - Moving the litter bin at the top of Eaton Hill £100 was approved. Clerk
    - Fly-tipping was discussed
    - Chatsworth Litter Pick is 1<sup>st</sup> April and suggest that the village join in. This was agreed. Clerk
    - Village green triangle has been cleared kindly by Jon Rawlinson. He was unable to remove all the roots and the Garden Society feel it would be better to put topsoil on top to plant into. The suggestion is to have about 6 tonnes. One quote received is £60 per tonne delivered including VAT. This was approved. Clerk, Cllr Buckham and Cllr Dawson
    - Temporary repairs for the map on the village green would be about £80. This does not include a new map. It was agreed to undertake this once the new map is printed.
  - Footpaths:
    - Cavendish footpath has been inspected by William Brindley. A lot of the issues are due to the damp weather. Once spring is here, William can do some repairs to the path. He has quoted £180 which was approved. Clerk
    - Plantation Cottage path – the workmen have been asked to keep this as clear as possible
    - Doctors’ surgery path – wooden edging has started to disintegrate. It was agreed to ask William Brindley to look at this to see whether it should be patched or all replaced. Clerk
11. Finance and Administration including Working Party Update:
- Accounts to 8<sup>th</sup> March 2021 including budget setting and ground maintenance (£2,670) and Woodland maintenance (£1,500 per 6 months) renewal. This was approved. Clerk
  - Electronic payments instead of cheques – Clerk currently writes the cheques and drops to the Chairman for signing. Looked into electronic payments and there currently isn’t a 2-step approval system. The Clerk has emailed Yorkshire Bank asking to set this up. In the meantime, it is suggested that the Clerk makes the payments electronically and the Chairman and Vice Chairman checks the payments. There was a discussion about setting a limit. There was a discussion about moving on and away from cheques. It was agreed to undertake electronic payments this month with Cllr Brown and the Clerk being together when they are paid and seek to set up 2-step approval. Clerk and Cllr Brown
  - Approve asset register – It was agreed that depreciation should be added at 20% Clerk
  - S137 Requests – None
  - New expenditure approved: Clerk
    - Electronic payment – Clerk Pay and Expenses for March - £400.40
    - Electronic payment – Website - £200
    - Electronic payment – Consultation printing - £35.30 (£1.39 VAT)
    - Electronic payment – Village Hall Clock - £268.80 (£44.80 VAT)
    - Electronic payment – Waterplus – supply to burial ground - £47.91
    - Electronic payment – Peak Park Parishes Forum subscription - £24.00
    - Electronic payment – Woodland maintenance - £1,500
  - Expenditure noted:

- Cheque 00061 – Bike track - £2,428
- Cheque 00062 - Clerk pay and expenses for February - £400.40
- Electronic payment – Leaf clearance on doctor’s footpath - £50
- New income noted:
  - Burial ground - £35
  - Minor Maintenance grant - £385

12. Correspondence

- PPPF has written to Sarah Dines MP expressing concern about PDNPA being able to fulfil its duties due to lack of funding
- Have your say on ward boundaries for Derbyshire Dales District Council. No comment.
- 20's Plenty for Derbyshire – Agreed to express an interest in this.
- Licensing Act 2003 - Review Of Alcohol, Entertainment And Late Night Refreshment Licensing Policy. Noted
- Consultation on Climate Change Supplementary Planning Document. Noted
- Residential Annexes Supplementary Planning Document. Noted
- Covid breach concerns – advised to ring 101. Police has more officers on duty at weekends to address this

Clerk

13. Feedback from Meetings and Training - None

14. For information:

- Covid 19 information circulated
- Road closure notices circulated
- Over hanging hedges, blocked drains and other issues reported as Clerk receives requests
- Census 2021 information circulated

15. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- CPRE News and Events
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall except during the current pandemic when the meetings are via Zoom - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 18<sup>th</sup> May 2021
- 21<sup>st</sup> September 2021
- 20<sup>th</sup> July 2021
- 16<sup>th</sup> November 2021

**BASLOW AND BUBNELL PARISH COUNCIL**

**Summary Receipts & Payments Account As At 10th May 2021**

	Actual To Date	Budget For Year	Budgeted Spend Remaining
	£	£	£
<b>RECEIPTS:</b>			
Precept	15,000.00	15,000.00	
Burial Ground Fees	0.00	0.00	
Grants & Donations Received	0.00	1,384.00	
Other Income	2,555.45	25.00	
<b>Total Receipts</b>	<b><u>17,555.45</u></b>	<b><u>16,409.00</u></b>	
<b>PAYMENTS:</b>			
<i>Ordinary Expenditure</i>			
Salary & Expenses	400.40	5,112.00	4,711.60
Admin Expenses	55.30	2,179.00	2,123.70
Woodland Recreation Area	134.00	2,150.00	2,016.00
Ground Maintenance	480.00	4,960.00	4,480.00
Other Maintenance	224.00	1,250.00	1,026.00
Grants & Donations Awarded	0.00	1,000.00	1,000.00
Other Expenses	0.00	0.00	0.00
	<b><u>1,293.70</u></b>	<b><u>16,651.00</u></b>	<b><u>15,357.30</u></b>
<i>Extraordinary Expenditure:</i>			
Woodland Area	0.00	10,000.00	10,000.00
Emergency Planning	0.00	0.00	0.00
Book Exchange	0.00	3,000.00	3,000.00
Village Sign	0.00	0.00	0.00
Storage Unit	0.00	0.00	0.00
Other Expenditure 2	0.00	0.00	0.00
Other Expenditure 3	0.00	0.00	0.00
	<b><u>0.00</u></b>	<b><u>13,000.00</u></b>	<b><u>13,000.00</u></b>
<b>Total Net Payments</b>	<b><u>1,293.70</u></b>	<b><u>29,651.00</u></b>	<b><u>28,357.30</u></b>
<b>VAT Paid - To Reclaim</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Gross Payments</b>	<b><u>1,293.70</u></b>	<b><u>29,651.00</u></b>	
<b>Surplus / Defecit</b>	<b><u>16,261.75</u></b>	<b><u>-13,242.00</u></b>	
<b>Cash At Bank</b>			
Opening Bank Balances at 1st April 2020	33,626.24		
Add Receipts	17,555.45		
Less Payments	-1,034.40		
<b>Closing Bank Balances</b>	<b><u>50,147.29</u></b>		

**BASLOW AND BUBNELL PARISH COUNCIL**

**Bank Reconciliation At 10/05/2021**

	<b>Yorkshire Bank Current Account</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cash Book:</b>		
Balances At 1 April 2021	33,626.24	33,626.24
plus : receipts	17,555.45	17,555.45
less : payments	-1,034.40	-1,034.40
<b>Balance Per Cash Book</b>	<b>50,147.29</b>	<b>50,147.29</b>
Add: Uncleared Payments	0.00	0.00
Less: Uncleared Receipts	0.00	0.00
<b>Cleared Balance at Bank</b>	<b>50,147.29</b>	<b>50,147.29</b>

**Bank Statements:**

<b>Bank:</b>	<b>Date:</b>		
Yorkshire Bank Current Account	03/05/2021	50,147.29	50,147.29
<b>Cleared Balance at Bank</b>		<b>50,147.29</b>	<b>50,147.29</b>

*Differences* 0.00 0.00

**Signed by Responsible Finance Officer**

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**Signed by Chairman**

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**Bank Accounts**

Current Account  
Deposit Account  
Other Account 1