



BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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AGM MINUTES

For the meeting held on 18th May 2021 at Baslow Village Hall

Councillors present:	Christopher Brown Jane Buckham Richard Clark David Dawson	Jonathan Holsgrove David Dalrymple-Smith Tim Tucker	Apologies:	Cllr Jonathan Holsgrove Cllr Gabriele Di-Vitantonio PCSO Anthony Boswell
Others:	Martin Watson Cllr Kath Potter (Peak Park) Cllr Susan Hobson (DDDC and DCC) Sarah Porter			

Action

1. Election of Chairman – Cllr Dawson nominated Cllr Brown, seconded by Cllr Dalrymple-Smith. Unanimously approved.
2. Election of Vice-Chairman – Cllr Brown nominated Cllr Dawson, seconded by Cllr Dalrymple-Smith. Unanimously approved.
3. There were apologies for absence received from Cllr Gabriele Di-Vitantonio, Cllr Jonathan Holsgrove and PCSO Anthony Boswell.
4. The Minutes of the Annual General Meeting held on 23rd June 2021 were approved.
5. Annual audit return and risk assessment were approved
6. Accounts for the year 2020-2021 were approved. The Council noted these had been passed by the Internal Auditor.

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RECEIPTS:

Precept	14,719.00
Burial Ground Fees	1,820.00
Grants & Donations Received	5,420.11
Other Income	4,839.41
Total Receipts	26,798.52

PAYMENTS:

Ordinary Expenditure

Salary & Expenses	4,804.80
Admin Expenses	2,128.33
Woodland Recreation Area	2,136.00
Ground Maintenance	4,210.26
Other Maintenance	344.00
Grants & Donations Awarded	0.00
Other Expenses	103.50
	13,726.89

Extraordinary Expenditure:

Woodland Area	16,070.59
Emergency Planning	0.00

Chairman's Signature Date.....

Book Exchange	0.00
Village Sign	3,528.61
Storage Unit	3,210.00
Other Expenditure 2	0.00
Other Expenditure 3	0.00
	22,809.20

Total Net Payments	36,536.09
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VAT Paid - To Reclaim	2,555.45
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Total Gross Payments	39,091.54
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Surplus / Deficit	-12,293.02
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Cash At Bank

Opening Bank Balances at 1st April 2020	42,862.26
Add Receipts	26,798.52
Less Payments	-39,091.54
Closing Bank Balances	30,569.24

7. Appointments to outside bodies:

- Baslow Sportsfield – Cllr Jonathan Holsgrove
- Baslow Charity – Cllr Richard Clark and Cllr David Dawson (this is a 4 year position)
- Festivals Group – Cllr Jane Buckham
- Village Hall Committee – Cllr Tim Tucker
- Orchard Group – Cllr David Dawson

8. Code of Conduct was approved. Not changed yet. Agreed to remove bullet point 3.

9. Register of Interest Forms will be completed and passed to Clerk.

Clerk

10. Reports from Committees:

- Orchard Group AGM – This hasn't happened yet. There has been no activity other than regular maintenance during the last year. Group remains financially healthy and will organise an apple day for 2021. Individuals and community groups are using the area.
- Sports Field AGM – For the AGM report on the sports field I would just say that through Covid meetings took place remotely. Understandably, the income suffered because sport was banned at various times. However, under Tony's guiding hand the sports field is still in a good financial position and there is an ambitious future ahead. Despite the opposition that existed a few years ago against the woodland park, all involved now see the value that the park adds to the offering at the sports field.
- Village Hall AGM – A difficult year and have stayed afloat with some financial support from the Government. Need some new trustees.

11. AGM Closed moved on to Council meeting at 7.40pm

DATE OF NEXT AGM - Tuesday 18th May 2020 at 7.30pm in the Methodist Hall, Baslow **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

Chairman's Signature Date

MINUTES

For the meeting held on 18th May 2021 at Baslow Village Hall

Councillors present:	Christopher Brown Jane Buckham Richard Clark	David Dalrymple-Smith David Dawson Tim Tucker	Apologies:	Cllr Gabriele Di-Vitantonio Cllr Jonathan Holsgrove Cllr Jason Atkin (DCC) PCSO Anthony Boswell
Others:	Martin Watson Cllr Kath Potter (Peak Park) Cllr Susan Hobson (DDDC and DCC) Sarah Porter			

*Report / Action
Required*

1. There were apologies for absence received from Cllr Gabriele Di-Vitantonio, Cllr Jonathan Holsgrove and PCSO Anthony Boswell.
2. There were no declaration of Members Interests.
3. Public speaking
 - Cllr Hobson –
 - Delighted to now be the County Councillor too. Looking forward to joining items up.
 - Thank you for the great information being sent out.
 - Items on the agenda about bins, please keep reporting, and HGV speeding, this is difficult to implement speed restrictions and the Police are regularly doing speed checks.
 - Cllr Potter –
 - Delighted to be back in person
 - During lockdown the Peak District National Park has been restructured
 - Disappointed with the Country File programme on 70th anniversary programme which did not feature the Chief Executive or Chair.
 - Cllr Buckham – has heard that Chatsworth may be willing to sell or lease the field by the burial ground and Prince of Wales pub. Does the Parish Council want to express an interest in this? Clerk will contact Chatsworth and speak to the District Council about the burial ground. Clerk
4. The Minutes of the Meeting held on 16th March 2021 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Covid 19 update
 - Planning was discussed under Item 7
 - Suggestions from residents were discussed under Item 8
 - Playground and Burial Ground were discussed under Item 9
 - Working Parties were discussed under Item 10
 - Councillor bios for the website are outstanding from some Councillors
 - Vacancies – One interested resident attending the meeting
 - Correspondence – Actioned as agreed.
7. Planning Applications
 - New – There were no comments on these: Clerk
 - NP/DDD/0421/0462 –1 Wheatlands Lane, Baslow - Loft conversion to provide an additional bedroom and bathroom
 - NP/DDD/0321/0343 - Proposed alterations and extension to dwelling and installation of solar panels - Overhill House, White Lodge Lane, Baslow
 - NP/DDD/0321/0369 - Two ground floor single storey extensions to rear of existing residential property. - Riversyde Derwent Drive Baslow
 - NP/DDD/0421/0387 - Rear single storey extension and external works - 2 Derwent View Calver Road Baslow
 - NP/DDD/0321/0324 - Two storey rear extension (previously approved) rear hipped roof dormer - 3 Copperstone Over Road Baslow
 - Existing:
 - Woodland Creation Application at Home Farm, Baslow FCE2461(78)
 - NP/DDD/0221/0232 - Erection of front porch – Woodlands, Eaton Hill, Baslow – Accepted conditionally
 - NP/DDD/0221/0166 – Over Lane House, Over Lane, Baslow - Conversion of existing barn to a 3 bedroom holiday accommodation barn/cottage – Withdrawn
 - NP/DDD/0221/0172 - Erection of a shed/workshop. - Highways Church Lane Baslow – Granted conditionally

- NP/DDD/0221/0136 – Gorse Bank Farm, Gorse Bank Lane, Baslow - Proposed agricultural buildings and extensions to house, feed and lamb sheep and for the storage of machinery and implements – Granted conditionally
- NP/DDD/0121/0017 – Riversyde, Derwent Drive, Baslow - Development Description - Proposed rear first floor extension; alterations to existing dormer windows; provision of new dormer window to first floor bathroom, replacement windows and surrounding timber screens; replacement garage doors and internal refurbishment of an existing residential property and provision of a new outbuilding within the rear garden – Granted conditionally
- NP/DDD/0320/0224 – Vehicle pull-in and pedestrian path – 3 Wheatlands Lane, Baslow - Pending

Enforcement:

- Cavendish Hotel signs – Chatsworth has informed the Clerk that an application has been submitted to Peak Park in 2020

8. Suggestions or issues from residents:

- Village Celebration – The committee has met and agreed the event will be between 2pm and 6pm. There is a discussion about whether or not a bouncy castle should be hired. Clerk will check the Parish Council insurance. There is £300 of sponsorship from the cancelled VE day. Cllr Dawson mentioned other events happening in the village in the autumn and questioned whether Apple Day should still go ahead this year.
- Bin collections – bins seem to be being forgotten more regularly by Serco. Clerk is monitoring and reporting for residents.
- Harry's bench – Plaque to be reinstated? The original plaque is still available. There was a discussion about other plaques that have been removed. It was suggested a new circular bench could host these.
- Restrictions to slow down lorries in the village or divert round via Hassop – this was discussed and is a County Council responsibility. The Parish Council supports the 20 is plenty campaign. A few years ago, there was a scheme in Hulland Ward and the Clerk will see if any results can be used.

Clerk

Clerk

9. Inspections

➤ Issues from latest inspections?

- Burial Ground
 - Memorial request – Clerk wanted a steer on the recent request. There was a general discussion about having a clearer policy around memorials and it was agreed to allow the current request. The Clerk will email the existing policy.
 - Unsafe memorials – 2 have been repaired by the stonemasons. 2 still need sorting
 - Quote received from William Brindley to clear winter debris and treat the moss in the paths for £160. This work will be undertaken.
- Woodland
 - Tree survey commissioned – Report chased
 - Interpretation panel offer – no designs have yet been presented
- Defibrillators – The village hall cabinet – Clerk has ordered a new electrical pack.
- Benches
 - Circular bench is now unsafe. The current bench is 90cm but the new bench would need to be larger. Clerk will look into options and email round.
 - Benches on the green cleaned by Cllr Buckham. There is one bench that needs sanding to remove the varnish. Need a volunteer to complete this.

Clerk

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10. Working Party and General Updates:

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?tab=CrimeMap>) –
 - 22 crimes in March 2021. 3 in Baslow – 1 violence and sexual offences, 1 vehicle crime and 1 antisocial behaviour
 - 21 crimes in February 2021. 2 in Baslow – 1 violence and sexual offences and 1 Public order
- Crest – Undertaken in the village and 2 tickets issued. The team were in the village today and it is believed 4 tickets were issued. The PCSO has emailed a list of the equipment required from speedwatch. He is making contact with the volunteers to finish the training. If they wish to have the equipment, the Parish Council will fund it.
- Keep Baslow Beautiful working party – Minutes available upon request. Update to be provided to the meeting.
 - Book swap at the Village Hall the design was discussed, and different door options considered. Clerk will email the contractor. Funding approved.

Clerk

Clerk

- Bridge End improvements – Cllr Dawson has prepared a paper on the options which was circulated to the Parish Council previously. 66 responses and 51 offered help. There are 5 areas which are the main areas of concern:
 - Car parking which is on the agenda later
 - Making more of the old bridge and watchman's hut – the watchman's hut is due to be repointed and Clerk will chase it. A medium-term plan to add some information boards and some planters by the shops opposite and at the entrance of the Church where the benches used to be. Other suggestions were around illuminating this area and making bus only on the bridge.
 - Litter and clearing footpaths and gutters – within the remit of the working party and the working party on 22nd May is part of this. Other suggestions include removing the saplings from the riverbank.
 - Old Ford – within the remit of the working party with short term plans to clear the footpath, medium to long term plan to improve the bottom of Old Ford to cover the concrete and old pipe but floodable and could merge this into part of the Churchyard.
 - Traffic and issues around the Co-Op

Clerk

These need discussing further with the village and suggest the Parish Meeting could do this.

Clerk

- Working Party on 22nd May to clear debris on Bubnell Lane
- Litter Pick on 1st June
- Triangle on the green has been cleared and soil topped up ready for planting.
- The bin at the top of Eaton Hill is still waiting to be moved.
- Map on the Village Green has been reprinted and has been delivered to be put into the frame and frame tidied up.
- Cllr Tucker asked that the Clerk write to Platform Housing regarding the fallen wall outside 3 Bubnell Lane.
- DDDC road sweeping will take place week beginning 25th May.
- Parking issues – Cllr Dawson explained that this was the biggest issue raised in the Bridge End Regeneration consultation. There are residents, visitors and bus drivers who park in this area. The parking causes problems for the buses getting through and agricultural traffic. There is no easy fix to this, but Cllr Dawson has identified 6 areas and none of them solve all the problems. None of them are simple. The ownership of the areas isn't always clear. Peak Park and Highways would need to be consulted. If we do find additional spaces, then these would need to be safeguarded for residents. None of these can be easily achieved by the Parish Council. This is not within the remit of Keep Baslow Beautiful. It was agreed that the Parish Council should help facilitate something. Cllr Dawson will prepare a paper to consult with. It will be an item on the Parish Meeting which was agreed to be on 21st July.
- Footpaths:
 - Cavendish footpath – work being completed before 17th May
 - Doctors' surgery path – Edging options still being looked at

Clerk and
Cllr Dawson

11. Finance and Administration including Working Party Update:

- Accounts to 10th May 2021 including budget setting was approved. Home office increase request to £25 per month from £20 was approved.
- S137 Requests – None
- New expenditure approved:
 - Electronic payment – Stamps - £7.92
 - Electronic payment – Ground maintenance - £290
 - Electronic payment – Topsoil - £240
 - Electronic payment – Website - £249.99
 - Electronic payment – Audit - £76.50
 - Electronic payment - Viking - £37.42 (£6.24 VAT)
- Expenditure noted:
 - Electronic payment – Baslow Garden Society - £200
- New income noted:
 - Precept - £15,000
 - VAT - £2,555.45
 - Burial Ground - £35

Clerk

12. Correspondence

- Proposed camp site at Home Farm, Baslow between 12th July and 6th September
- Peak Park Authority donation of litter picks, buy more hoops? It was approved to buy 6.
- Impact New Parish Carbon Footprint Tool - <https://impact-tool.org.uk/> - 35.4t CO2e per-household territorial footprint (p.a.)

13. Feedback from Meetings and Training - None

Chairman's Signature Date

14. For information:
- Covid 19 information circulated
 - Water leak Bar Road Baslow reported
 - Potholes reported
15. Reading (circulated by email):
- Clerks and Councils Direct (paper)
 - 20s Plenty Update
 - Peak District News, Views and Bulletins
 - Friends of the Peak District News
 - Media Releases from Derbyshire Dales District Council
 - Parishes Planning Bulletin
 - Peak Park Parishes Forum papers
 - Rural Matters Newsletter
 - Rural Services Network Bulletins and Press Releases
 - Rural Opportunities Newsletter
 - Weekly Rural News Digest
 - Police Alerts and newsletters
 - Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall except during the current pandemic when the meetings are via Zoom - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 20th July 2021
- 21st September 2021
- 16th November 2021