



BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 312168

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

11th May 2021

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **20th July 2021 at 7.30pm in the Village Hall, Baslow.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah Porter

AGENDA

Report / Action Required

- | | |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 18 th May 2021 | To approve |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded | |
| 6. Matters Arising (actions from previous meetings to note – non-decision making):
<ul style="list-style-type: none"> • Covid 19 update • Planning • Suggestions from residents • Playground and Burial Ground • Working Parties <ul style="list-style-type: none"> ➢ Councillor bios for the website are outstanding from some Councillors • Vacancies – One interested resident attending the meeting • Correspondence – Actioned as agreed. | To note
Agenda Item 8
Agenda Item 9
Agenda Item 10
Agenda Item 11
To complete
To note
To note |
| 7. New Councillor co-option | To Co-opt |
| 8. Planning Applications
New –
<ul style="list-style-type: none"> • NP/DDD/0721/0734 – Newby House, Over Lane, Baslow - Demolition of timber conservatory. Conversion of existing garage to living space. Alterations and internal reorganisation of existing house including attic conversion from hipped to gabled roof. Erection of two single-storey side extensions including new garage and connecting links. New landscape design to the front and rear. | To discuss |

- NP/DDD/0421/0503 – Tall Trees, Eaton Hill, Baslow - Front boundary fence facing the public highway – Discussed by email - Pending
 - NP/DDD/0521/0572 - The Old Farmhouse, Nether, End Baslow - Rear extension, with a flat roof link between existing house and new store. – Discussed by email - Pending
- Existing:
- NP/DDD/0421/0462 –1 Wheatlands Lane, Baslow - Loft conversion to provide an additional bedroom and bathroom – Granted conditionally
 - NP/DDD/0321/0343 - Proposed alterations and extension to dwelling and installation of solar panels - Overhill House, White Lodge Lane, Baslow – Granted conditionally
 - NP/DDD/0321/0369 - Two ground floor single storey extensions to rear of existing residential property. - Riversyde Derwent Drive Baslow - Pending
 - NP/DDD/0421/0387 - Rear single storey extension and external works - 2 Derwent View Calver Road Baslow – Granted conditionally
 - NP/DDD/0321/0324 - Two storey rear extension (previously approved) rear hipped roof dormer - 3 Copperstone Over Road Baslow Woodland Creation Application at Home Farm, Baslow FCE2461(78) – Granted conditionally
 - NP/DDD/0320/0224 – Vehicle pull-in and pedestrian path – 3 Wheatlands Lane, Baslow – Refused. Appeal process started.
- Enforcement - None
9. Suggestions or issues from residents:
- Baslow Together Village Celebration – Flyer printing
 - Bin collections – bins seem to be being forgotten more regularly by Serco. Clerk is monitoring and reporting for residents
 - Speeding in the village especially by HGV
10. Inspections
- Issues from latest inspections?
 - Burial Ground
 - Unsafe memorials – 2 still need sorting
 - Winter debris removed and soil distributed in holes
 - Green bin reappeared and has been removed
 - New burial ground provision
 - Burial Ground regulations and fees
 - Woodland
 - Tree survey commissioned – Report chased
 - Rospa report received
 - Defibrillators – The village hall cabinet – Clerk has ordered a new electrical pack and is struggling to get an electrician to install.
 - Benches
 - Circular bench options
 - Bench on the green cleaned by a resident
 - Memorial bench request
 - Plaque for Malcolm
11. Working Party and General Updates:
- Crime data update for Tideswell, Litton, Baslow and Beeley
(<https://www.police.uk/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?tab=CrimeMap>) –
 - 28 crimes in May 2021. 5 in Baslow – 1 public order, 2 vehicle crime and 2 antisocial behaviour
 - 31 crimes in April 2021. 7 in Baslow – 3 antisocial behaviour, 1 criminal damage and arson, 1 vehicle crime, 1 other theft and 1 violence and sexual offences
 - Keep Baslow Beautiful working party – Minutes available upon request. Update to be provided to the meeting.
 - Book swap at the Village Hall has been ordered
 - Bridge End improvements
 - Parking issues
 - Available parking
 - Inconsiderate parking making access difficult especially on Bubnell Lane
 - Footpaths:
 - Doctors' surgery path – Edging options still being looked at
 - Complaint about dangerous dogs at Gorse Bank Farmyard
 - Request for a review of the surfacing of a number of the footpaths
 - Footpath No 7 - Bubnell to Calver – Chatsworth looking at repair work
12. Finance and Administration including Working Party Update:
- Audit submitted
 - Accounts to 12th July 2021 – Appendix A
 - S137 Requests – None
 - New expenditure to approve:
 - Electronic payment – Peak Playgrounds (cheque returned) - £3057 (VAT £509.50)
 - Electronic payment – Ground maintenance - £581.25

- Electronic payment – Bin moved - £115
- Electronic payment – Rospa - £111.60 (£18.60 VAT)
- Electronic payment – Village Map printing - £30 (£6 VAT)
- Expenditure to note:
 - DD – ICO Data Protection Fee - £35 To note
 - Electronic payment – Ground maintenance - £370
- New income to note:
 - Burial ground - £35 To note

13. Correspondence

- Alzheimer's Society's Trek26 walking event - August 2022 To discuss
- National Park Management Plan Review – survey ended 16th July To note
- DCC Local List Consultation 2021 To respond?
- Peak District National Park Authority – Local Plan Review Workshops Invitation Anyone attend?
- Derbyshire Victim Services – Donation request To discuss
- Wildflower verges for next year To discuss

14. Feedback from Meetings and Training - None

15. For information:

- Covid 19 information circulated To note
- Missing grid on Bubnell Lane reported
- Noisy manhole cover reported

16. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- 20/21 Annual Impact Report from Citizens Advice Derbyshire Districts
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

All to be read

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall except during the current pandemic when the meetings are via Zoom - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 21st September 2021
- 16th November 2021



BASLOW AND BUBNELL PARISH COUNCIL

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MINUTES

For the meeting held on 18th May 2021 at Baslow Village Hall

Councillors present:	Christopher Brown Jane Buckham Richard Clark	David Dalrymple-Smith David Dawson Tim Tucker	Apologies:	Cllr Gabriele Di-Vitantonio Cllr Jonathan Holsgrove Cllr Jason Atkin (DCC) PCSO Anthony Boswell
Others:	Martin Watson Cllr Kath Potter (Peak Park) Cllr Susan Hobson (DDDC and DCC) Sarah Porter			

*Report / Action
Required*

- There were apologies for absence received from Cllr Gabriele Di-Vitantonio, Cllr Jonathan Holsgrove and PCSO Anthony Boswell.
- There were no declaration of Members Interests.
- Public speaking
 - Cllr Hobson –
 - Delighted to now be the County Councillor too. Looking forward to joining items up.
 - Thank you for the great information being sent out.
 - Items on the agenda about bins, please keep reporting, and HGV speeding, this is difficult to implement speed restrictions and the Police are regularly doing speed checks.
 - Cllr Potter –
 - Delighted to be back in person
 - During lockdown the Peak District National Park has been restructured
 - Disappointed with the Country File programme on 70th anniversary programme which did not feature the Chief Executive or Chair.
 - Cllr Buckham – has heard that the field by the burial ground and Prince of Wales pub is willing to be sold by Chatsworth. Does the Parish Council want to express an interest in this? Clerk will contact Chatsworth and speak to the District Council about the burial ground.
- The Minutes of the Meeting held on 16th March 2021 were approved.
- There were no items from Part 1 of the Agenda which should be taken with the public excluded.
- Matters Arising (actions from previous meetings to note – non-decision making):
 - Covid 19 update
 - Planning was discussed under Item 7
 - Suggestions from residents were discussed under Item 8
 - Playground and Burial Ground were discussed under Item 9
 - Working Parties were discussed under Item 10
 - Councillor bios for the website are outstanding from some Councillors
 - Vacancies – One interested resident attending the meeting
 - Correspondence – Actioned as agreed.

Clerk

7. Planning Applications

New – There were no comments on these:

- NP/DDD/0421/0462 – 1 Wheatlands Lane, Baslow - Loft conversion to provide an additional bedroom and bathroom
- NP/DDD/0321/0343 - Proposed alterations and extension to dwelling and installation of solar panels - Overhill House, White Lodge Lane, Baslow
- NP/DDD/0321/0369 - Two ground floor single storey extensions to rear of existing residential property. - Riversyde Derwent Drive Baslow
- NP/DDD/0421/0387 - Rear single storey extension and external works - 2 Derwent View Calver Road Baslow
- NP/DDD/0321/0324 - Two storey rear extension (previously approved) rear hipped roof dormer - 3 Copperstone Over Road Baslow

Existing:

Clerk

Chairman's Signature Date.....

- Woodland Creation Application at Home Farm, Baslow FCE2461(78)
- NP/DDD/0221/0232 - Erection of front porch – Woodlands, Eaton Hill, Baslow – Accepted conditionally
- NP/DDD/0221/0166 – Over Lane House, Over Lane, Baslow - Conversion of existing barn to a 3 bedroom holiday accommodation barn/cottage – Withdrawn
- NP/DDD/0221/0172 - Erection of a shed/workshop. - Highways Church Lane Baslow – Granted conditionally
- NP/DDD/0221/0136 – Gorse Bank Farm, Gorse Bank Lane, Baslow - Proposed agricultural buildings and extensions to house, feed and lamb sheep and for the storage of machinery and implements – Granted conditionally
- NP/DDD/0121/0017 – Riversyde, Derwent Drive, Baslow - Development Description - Proposed rear first floor extension; alterations to existing dormer windows; provision of new dormer window to first floor bathroom, replacement windows and surrounding timber screens; replacement garage doors and internal refurbishment of an existing residential property and provision of a new outbuilding within the rear garden – Granted conditionally
- NP/DDD/0320/0224 – Vehicle pull-in and pedestrian path – 3 Wheatlands Lane, Baslow - Pending

Enforcement:

- Cavendish Hotel signs – Chatsworth has informed the Clerk that an application has been submitted to Peak Park in 2020

8. Suggestions or issues from residents:

- Village Celebration – The committee has met and agreed the event will be between 2pm and 6pm. There is a discussion about whether or not a bouncy castle should be hired. Clerk will check the Parish Council insurance. There is £300 of sponsorship from the cancelled VE day. Cllr Dawson clarified other events happening in the village and whether Apple Day
- Bin collections – bins seem to be being forgotten more regularly by Serco. Clerk is monitoring and reporting for residents.
- Harry's bench – Plaque to be reinstated? The original plaque is still available. There was a discussion about other plaques that have been removed. It was suggested a new circular bench could host these.
- Restrictions to slow down lorries in the village or divert round via Hassop – this was discussed and is a County Council responsibility. The Parish Council supports the 20 is plenty campaign. A few years ago, there was a scheme in Hlland ward and the Clerk will see if any results can be used.

Clerk

Clerk

9. Inspections

➤ Issues from latest inspections?

- Burial Ground
 - Memorial request – Clerk wanted a steer on the recent request. There was a general discussion about having a clearer policy around memorials. The Clerk will email the existing policy.
 - Unsafe memorials – 2 have been repaired by the stonemasons. 2 still need sorting
 - Quote received from William Brindley to clear winter debris and treat the moss in the paths for £160. This work will be undertaken.
- Woodland
 - Tree survey commissioned – Report chased
 - Interpretation panel offer – no designs have yet been presented
- Defibrillators – The village hall cabinet – Clerk has ordered a new electrical pack.
- Benches
 - Circular bench is now unsafe. The current bench is 90cm but the new bench would need to be larger. Clerk will look into options and email round.
 - Benches on the green cleaned by Cllr Buckham. There is one bench that needs sanding to remove the varnish. Need a volunteer to complete this.

Clerk

Clerk

Clerk

Clerk

Clerk

Clerk

10. Working Party and General Updates:

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?tab=CrimeMap>) –
 - 22 crimes in March 2021. 3 in Baslow – 1 violence and sexual offences, 1 vehicle crime and 1 antisocial behaviour
 - 21 crimes in February 2021. 2 in Baslow – 1 violence and sexual offences and 1 Public order
- Crest – Undertaken in the village and 2 tickets issued. The team were in the village today and it is believed 4 tickets were issued. The PCSO has emailed a list of the equipment required from speedwatch. He is making contact with the volunteers to finish

Clerk

Chairman's Signature Date

the training. If they wish to have the equipment, the Parish Council will fund it.

- Keep Baslow Beautiful working party – Minutes available upon request. Update to be provided to the meeting.
 - Book swap at the Village Hall the design was discussed and different door options considered. Clerk will email the contractor. Funding approved. Clerk
 - Bridge End improvements – Cllr Dawson has prepared a paper on the options which was circulated to the Parish Council previously. 66 responses and 51 offered help. There are 5 areas which are the main areas of concern:
 - Car parking which is on the agenda later
 - Making more of the old bridge and watchman's hut – the watchman's hut is due to be repointed and Clerk will chase it. A medium-term plan to add some information boards and some planters by the shops opposite and at the entrance of the Church where the benches used to be. Other suggestions were around illuminating this area and making bus only on the bridge. Clerk
 - Litter and clearing footpaths and gutters – within the remit of the working party and the working party on 22nd May is part of this. Other suggestions include removing the saplings from the riverbank.
 - Old Ford – within the remit of the working party with short term plans to clear the footpath, medium to long term plan to improve the bottom of Old Ford to cover the concrete and old pipe but floodable and could merge this into part of the Churchyard.
 - Traffic and issues around the Co-Op
- These need discussing further with the village and suggest the Parish Meeting could do this. Clerk
- Working Party on 22nd May to clear debris on Bubnell Lane
- Litter Pick on 1st June
- Triangle on the green has been cleared and soil topped up ready for planting.
- The bin at the top of Eaton Hill is still waiting to be moved.
- Map on the Village Green has been reprinted and has been delivered to be put into the frame and frame tidied up.
- Cllr Tucker asked that the Clerk write to Platform Housing regarding the fallen wall outside 3 Bubnell Lane.
- DDDC road sweeping will take place week beginning 25th May.
- Parking issues – Cllr Dawson explained that this was the biggest issue raised in the Bridge End Regeneration consultation. There are residents, visitors and bus drivers who park in this area. The parking causes problems for the buses getting through and agricultural traffic. There is no easy fix to this, but Cllr Dawson has identified 6 areas and none of them solve all the problems. None of them are simple. The ownership of the areas isn't always clear. Peak Park and Highways would need to be consulted. If we do find additional spaces, then these would need to be safeguarded for residents. None of these can be easily achieved by the Parish Council. This is not within the remit of Keep Baslow Beautiful. It was agreed that the Parish Council should help facilitate something. Cllr Dawson will prepare a paper to consult with. It will be an item on the Parish Meeting which was agreed to be on 21st July. Clerk and Cllr Dawson
- Footpaths:
 - Cavendish footpath – work being completed before 17th May
 - Doctors' surgery path – Edging options still being looked at

11. Finance and Administration including Working Party Update:

- Accounts to 10th May 2021 including budget setting was approved. Home office increase request to £25 per month from £20 was approved.
- S137 Requests – None
- New expenditure approved: Clerk
 - Electronic payment – Stamps - £7.92
 - Electronic payment – Ground maintenance - £290
 - Electronic payment – Topsoil - £240
 - Electronic payment – Website - £249.99
 - Electronic payment – Audit - £76.50
 - Electronic payment – Viking - £37.42 (£6.24 VAT)
- Expenditure noted:
 - Electronic payment – Baslow Garden Society - £200
- New income noted:
 - Precept - £15,000
 - VAT - £2,555.45
 - Burial Ground - £35

12. Correspondence

- Proposed camp site at Home Farm, Baslow between 12th July and 6th September

- Peak Park Authority donation of litter picks, buy more hoops? It was approved to buy 6.
- Impact New Parish Carbon Footprint Tool - <https://impact-tool.org.uk/> - 35.4t CO2e per-household territorial footprint (p.a.)

13. Feedback from Meetings and Training - None

14. For information:

- Covid 19 information circulated
- Water leak Bar Road Baslow reported
- Potholes reported

15. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- 20s Plenty Update
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
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BASLOW AND BUBNELL PARISH COUNCIL

Bank Reconcilliation At 12/07/2021

	Yorkshire Bank Current Account £	Total £
Cash Book:		
Balances At 1 April 2021	33,626.24	33,626.24
plus : receipts	17,625.45	17,625.45
less : payments	-3,923.18	-3,923.18
Balance Per Cash Book	47,328.51	47,328.51
Add: Uncleared Payments	0.00	0.00
Less: Uncleared Receipts	0.00	0.00
Cleared Balance at Bank	47,328.51	47,328.51

Bank Statements:

Bank:	Date:		
Yorkshire Bank Current Account	12/07/2021	47,328.51	47,328.51
Cleared Balance at Bank		47,328.51	47,328.51
	<i>Differences</i>	0.00	0.00

Signed by Responsible Finance Officer

Signed by Chairman

Bank Accounts

Current Account
Deposit Account
Other Account 1

BASLOW AND BUBNELL PARISH COUNCIL

Summary Receipts & Payments Account As 12th July 2021

	Actual To Date £	Budget For Year £	Budgeted Spend Remaining £
RECEIPTS:			
Precept	15,000.00	15,000.00	
Burial Ground Fees	70.00	0.00	
Grants & Donations Received	0.00	1,384.00	
Other Income	2,555.45	25.00	
Total Receipts	17,625.45	16,409.00	
PAYMENTS:			
<i>Ordinary Expenditure</i>			
Salary & Expenses	1,211.20	5,112.00	3,900.80
Admin Expenses	1,002.29	2,179.00	1,176.71
Woodland Recreation Area	134.00	2,150.00	2,016.00
Ground Maintenance	1,469.75	4,960.00	3,490.25
Other Maintenance	224.00	1,250.00	1,026.00
Grants & Donations Awarded	0.00	1,000.00	1,000.00
Other Expenses	135.00	0.00	-135.00
	4,176.24	16,651.00	12,474.76
<i>Extraordinary Expenditure:</i>			
Woodland Area	0.00	10,000.00	10,000.00
Emergency Planning	0.00	0.00	0.00
Book Exchange	0.00	3,000.00	3,000.00
Village Sign	0.00	0.00	0.00
Storage Unit	0.00	0.00	0.00
Other Expenditure 2	0.00	0.00	0.00
Other Expenditure 3	0.00	0.00	0.00
	0.00	13,000.00	13,000.00
Total Net Payments	4,176.24	29,651.00	25,474.76
VAT Paid - To Reclaim	6.24	0.00	
Total Gross Payments	4,182.48	29,651.00	
Surplus / Defecit	13,442.97	-13,242.00	
Cash At Bank			
Opening Bank Balances at 1st April 2020	33,626.24		
Add Receipts	17,625.45		
Less Payments	-3,923.18		
Closing Bank Balances	47,328.51		