



BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 312168

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

9th November 2021

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **16th November 2021 at 7.30pm in the Village Hall, Baslow.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah Porter

AGENDA

Report / Action Required

1. Apologies for absence – Cllr Buckham and Cllr Dawson To note
2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest To note
Please Note:
 - a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
 - b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
3. Public speaking To note and action
 - a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - b) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.
 - c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
4. To approve the Minutes of the Meeting held on 21st September 2021 To approve
5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded"
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Planning Agenda Item 7
 - Suggestions from residents Agenda Item 8
 - Playground and Burial Ground Agenda Item 9
 - Working Parties Agenda Item 10
 - Councillor bios and photos for the website are outstanding from some Councillors To complete
 - Vacancy – Vacancy to be advertised To note
 - Correspondence – Actioned as agreed. To note
7. Planning Applications To discuss
New:
 - NP/DDD/1021/1137&NP/DDD/1021/1138 - Baslow Lodges, Chatsworth Park, Chesterfield Road, Baslow - Relocation of the gate control panel and upgrade of the motors

Existing:

 - NP/DDD/0921/0942 – 1 Wheatlands Lane, Baslow - Side extension to provide an additional bedroom and bathroom, with a small utility room – Granted conditionally
 - NP/DDD/0621/0721 and NP/DDD/0621/0722 –The Cavendish Hotel, Church Lane, Baslow - Proposed replacement Garden Room and terrace area to create a larger restaurant offering the ability to access the front lawn area. Proposal also includes a

- NP/DDD/0721/0734 – Newby House, Over Lane, Baslow - Demolition of timber conservatory. Conversion of existing garage to living space. Alterations and internal reorganisation of existing house including attic conversion from hipped to gabled roof. Erection of two single-storey side extensions including new garage and connecting links. New landscape design to the front and rear. – Pending`

To note

- Hexagonal bench ordered. Clerk needs to sort plaques

- Doctors' surgery path – Edging options still being looked at

- Burials - £700

To discuss

- Friends of the Peak District News

- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Hall except during the current pandemic when the meetings are via Zoom - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 18th January 2022
- 15th March 2022
- 17th May 2022
- 19th July 2022
- 20th September 2022
- 15th November 2022
- Parish Meeting date – usually May



BASLOW AND BUBNELL PARISH COUNCIL

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MINUTES

For the meeting held on 21st September 2021 at Baslow Village Hall

| | | | | |
|-----------------------------|--|-------------------------------|-------------------|---|
| Councillors present: | Christopher Brown Richard Clark David Dalrymple-Smith | Tim Tucker Jayne Rawlinson | Apologies: | Cllr Jane Buckham Cllr David Dawson Cllr Jonathan Holsgrove Cllr Martin Watson Cllr Kath Potter (Peak Park) PCSO Anthony Boswell |
| Others: | Cllr Susan Hobson (DDDC and DCC) Sarah Porter Simon Turton | | | |

Report / Action Required

- There were apologies for absence received from Cllr Jane Buckham, Cllr David Dawson, Cllr Jonathan Holsgrove, Cllr Martin Watson, Cllr Kath Potter and PCSO Anthony Boswell. Cllr Gabriele Di-Vitantonio has resigned. The Parish Council thanked him for his service.
- There were no declaration of Members Interests.
- Public speaking
 - Cllr Susan Hobson
 - Baslow Better Together was a great event. Thank you to all who organised and supported it.
 - Crime Commissioner has met with Cllr Hobson and looked at the issues affecting Baslow and Bubnell.
 - Bar Road map is unclear and so needs some more work to understand the drains.
 - Cllr Hobson has some funding for the Community Leadership Fund and would like to use this to support village events
 - Simon Turton – Parking ideas for Bubnell Lane. He spoke to Platform Housing yesterday and they have no plans to do anything about parking unless their tenants complain. As there is enough parking for these tenants, it is unlikely Platform will assist. Simon's view is that implementing a resident parking scheme is going to be the only option. All the suggestions have a number of negatives and will need community work to bring it to fruition.
 - Community Police – Via the Clerk - Looking at current crime figures from 15th August to 14th September there have been 2 recorded crimes in Baslow - 1 minor shoplifting offence and 1 assault.
- The Minutes of the Meeting held on 20th July 2021 were approved.
- There were no items from Part 1 of the Agenda which should be taken with the public excluded.
- Matters Arising (actions from previous meetings to note – non-decision making):
 - Planning was discussed under Item 8
 - Suggestions from residents were discussed under Item 9
 - Playground and Burial Ground were discussed under Item 10
 - Working Parties were discussed under Item 11
 - Councillor bios and photos for the website are outstanding from some Councillors
 - Vacancy – Final vacancy to be filled
 - Correspondence – Actioned as agreed.
- New Councillor co-option
Cllr Brown nominated Jayne Rawlinson and it was unanimously supported.
- Planning Applications
New –
 - NP/DDD/0921/0942 – 1 Wheatlands Lane, Baslow - Side extension to provide an additional bedroom and bathroom, with a small utility room – There were no comments on this
 Existing:
 - NP/DDD/0621/0721 and NP/DDD/0621/0722 –The Cavendish Hotel, Church Lane, Baslow - Proposed replacement Garden Room and terrace area to create a larger

Clerk

Chairman's Signature Date.....

restaurant offering the ability to access the front lawn area. Proposal also includes a revised ramp access from the south car park to the proposed new patio - The Parish Council has no comments to make on this application. - Pending

- NP/DDD/0721/0734 – Newby House, Over Lane, Baslow - Demolition of timber conservatory. Conversion of existing garage to living space. Alterations and internal reorganisation of existing house including attic conversion from hipped to gabled roof. Erection of two single-storey side extensions including new garage and connecting links. New landscape design to the front and rear. - Pending
- NP/DDD/0421/0503 – Tall Trees, Eaton Hill, Baslow - Front boundary fence facing the public highway – Discussed by email - Refused
- NP/DDD/0521/0572 - The Old Farmhouse, Nether, End Baslow - Rear extension, with a flat roof link between existing house and new store. – Granted conditionally
- NP/DDD/0320/0224 – Vehicle pull-in and pedestrian path – 3 Wheatlands Lane, Baslow – Refused. Appeal dismissed.

Enforcement:

- Wooden extension at Charlie's – PDMPA do not wish to see this structure remain on a permanent basis and therefore we will be requesting its removal when things are back to normal (probably in 2022). Charlie's has been informed of this.

9. Suggestions or issues from residents:

- Baslow Together Village Celebration – This was a successful event and thanks to all who helped and attended.
- Bin collections – Please notify the Clerk as soon as possible when a bin is missed to assist the collection.
- Speeding in the village – The Clerk has informed that there is a speed watch campaign. Speed Watch was undertaken last week.
- Noise issues – Support and advice has been given.
- Verge vegetation obstructing access on to Calver Road reported to DCC.

10. Inspections

➤ Issues from latest inspections?

○ Burial Ground

- Unsafe memorials – 2 still need sorting. Agreed
- New burial ground provision – There was a discussion about the potential of providing additional space. Clerk will contact Chatsworth regarding any potential land. Clerk
- Burial Ground regulations and fees – Suggested wording for the regulations regarding the inscriptions is "Inscriptions including text and images are permitted. They should be simple, reverent, appropriate and suitable for being read and seen by the public over future years. The Parish Council reserves the right to reject an application for any memorial that it deems unsuitable." Some other tweaks were suggested, and the final regulations will be brought back to the next meeting. Clerk

○ Woodland

- Rospa report repairs have been completed. Zip wire was repaired and has broken again.
- Some fence panels are damaged and will be repaired as part of a potential new area for swings.

○ Benches

- Hexagonal bench with plaque for Malcolm is out of stock until October. Clerk
- 2 memorial requests on hexagonal bench were discussed and it was agreed to charge £50 plus the cost of the plaque. Clerk

11. Working Party and General Updates:

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?tab=CrimeMap>) –
 - 42 crimes in July 2021. 11 in Baslow – 4 burglary, 2 violence and sexual offence, 2 antisocial behaviour and 3 other crime
 - 25 crimes in June 2021. 7 in Baslow – 2 antisocial behaviour, 1 robbery and 3 violence and sexual offence and 1 other crime
- Keep Baslow Beautiful working party – Update to be provided to the meeting.
 - Book exchange at the Village Hall has been ordered
 - Village Sign is being repaired due to a faulty backboard
 - Garden Society will plant the Village Green triangle in October now due to difficulties in September. They would like a sign recognising their input. This was agreed.
 - Troughs on Over Lane and Bar Road have been cleaned out by a volunteer

- Bridge End Regeneration:
 - Parking (separate item)
 - Green improvements through planters and interpretation – Cllr Dawson’s paper was discussed. It was agreed that the KBB Working party will lead on this and discuss the suggestions with the businesses in the area. KBB
 - Bridge – Cllr Tucker has had a reply from Heritage England that “The repairs were undertaken by conservation architects and masons with a lot of experience of this type of work. The ethos for the repairs was a ‘like-for-like’ replacement – removing the degraded stone and replacing with new fabric of the same stone type. This is a standard approach and was agreed with Historic England. The replacement stone will look very ‘new’ for a little while, but they will soon start to darken and better blend with the earlier fabric as time goes by. The reason for using fresh cut stone with these ‘sharper’ edges is that it matches the original fabric and style of the stonework, and the original line of the opening. The new stone will itself in turn start to degrade and erode, and what looks like a sharp edge now will in the future soften down”. Cllr Tucker will continue discussions. Cllr Tucker
 - Parking issues – The issues of parking in Bubnell Lane and the whole village was discussed. The Parish Council would like to support a resolution to some of this. However, there is no data for how many parking spaces are required, how current spaces are being used. A potential option is a resident parking scheme. It was agreed that there was a need for a working party of the Parish Council with residents and businesses. An initial meeting of a working party consisting of Cllr Dawson, Cllr Tucker, Cllr Clark and Cllr Brown will be held in the next month. Clerk
 - Defibs:
 - 2 new batteries ordered and replaced
 - Village Hall cabinet repaired
 - Defibs
 - Footpaths:
 - Doctors’ surgery path – Edging options still being looked at
12. Finance and Administration including Working Party Update:
- SLCC Membership for the Clerk – £112 per annum was approved if the Clerk wishes to join Clerk
 - Dropbox space almost full – Following a discussion, it was agreed to look at storing older information on Onedrive Clerk
 - Audit questions received and answered. Final response received.
 - Accounts to 12th September 2021 were noted.
 - S137 Requests discussed and agreed: Clerk
 - Baslow Switch on of Christmas Lights – Band £115
 - Baslow Better Together event - £22
 - New expenditure approved: Clerk
 - Electronic payment – Clerk - stamps - £15.60
 - Electronic payment – website- £200 – An update on the website was requested for the next meeting.
 - Electronic payment – Cable protectors - £69.96 (£11.66 VAT)
 - Electronic payment – Ground maintenance - £350
 - Electronic payment – Audit - £240
 - Electronic payment – Baslow Better Together event - Bouncy Castle - £90
 - Expenditure noted:
 - Standing Order each month - Clerk – £405.40
 - Electronic payment - Defib batteries - £408 (£68 VAT)
 - Electronic payment - Ground maintenance - £380
 - Electronic payment - Baslow Better Together event Magician - £169 (£28.17 VAT)
 - Electronic payment - Viking direct printing - £61.44
 - New income noted:
 - None
13. Correspondence
- Royal British Legion Remembrance merchandise – Agreed to reuse the poppies and make a donation. Clerk
 - Allotment request from Chatsworth – It was agreed the Clerk did not have the time to include this in her duties. Clerk will inform Chatsworth. Clerk
14. Feedback from Meetings and Training:

- Village Hall – there is a new Chairman and the hall has re-opened for bookings. Need a marketing volunteer. Hall is in a secure position for 2 years unless bookings improve. They may look at having a 200 club. The maintenance work is on-going. All the documents have been digitised.

15. For information:

- Covid 19 information circulated
- Good Councillor guides
- Signage improvements on A623 reported
- Missing weight limit sign on the bridge reported
- Pot holes reported
- Missed bins reported

16. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- PPPF Annual General Meeting
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

17. Meetings 2022 – Future venue – The Methodist Chapel has closed and its future is unclear. It was agreed to meet in the small room at the Village Hall and move into the main hall if more people attend. Dates for 2022:

- 18th January 2022
- 15th March 2022
- 17th May 2022
- 19th July 2022
- 20th September 2022
- 15th November 2022
- Parish Meeting date – usually May

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 16th November 2021

Baslow & Bubnell Parish Council

Regenerating Bridge End: Progress report for PC meeting, November 2021

Planters

1. These were supported verbally in principle by all but one retail outlet, Vintage Living being the exception. The Beauty Salon, the Art Gallery, Simply Pale, Charlie's, the Prince of Wales and the CO-OP offered sponsorship, either in cash terms or by maintaining a planter. This needs to be formalised.
2. Sites were discussed with the most promising appear to be outside the CO-OP, outside Simply Pale and somewhere near the Art Gallery, with one on either side of the church entrance. The corner near School Lane is also a possibility.
3. A request was made to return a bench to the car entrance to the church. They were reported to have been well used before removal. (NB: There is room for a bench plus two planters).
4. Rev Graham Duncan supported the suggestion and a church volunteer has agreed to maintain those outside the churchyard. The Orchard group have verbally agreed to support maintenance of planters not maintained by businesses.
5. We need to apply for appropriate permissions from Highways.
6. Costs Per planter: £212.90 + £137.50 compost & plants= £350.40 inc VAT
Replacement bench : £387.74- £542.28 inc VAT

The PC is asked to approve the expenditure for 5 planters and a bench.

Heritage boards

1. Were supported by all businesses. The CO-OP and the Prince of Wales would be happy to display such on their buildings subject to any necessary consents. The Prince of Wales would in principle contribute financially.
2. The History Group has been asked if they will provide appropriate text for any heritage boards. An initial response is positive but, as yet, informal.
3. The History Group and Festivals Group have been approached to see if they might contribute financially to the heritage boards. Responses are awaited.
4. Locations and sizing yet to be agreed, dependent on content, before permissions can be sought from highways and planners.

Churchyard & Old Ford

1. Informal discussion with Rev Duncan has taken place on improving the riverbank. He plans to discuss with the PCC.
2. A joint PC/Church work party has cleaned the War Memorial and cleared the weeds from 3 gateways into the churchyard.
3. The clerk has received input from a landscape architect on improvement to the seating area at the Old Ford. (See attached images). This is purely guidance on what type of changes might be feasible with the site constraints.

The PC is asked to consider whether it wishes to pursue this type of project.



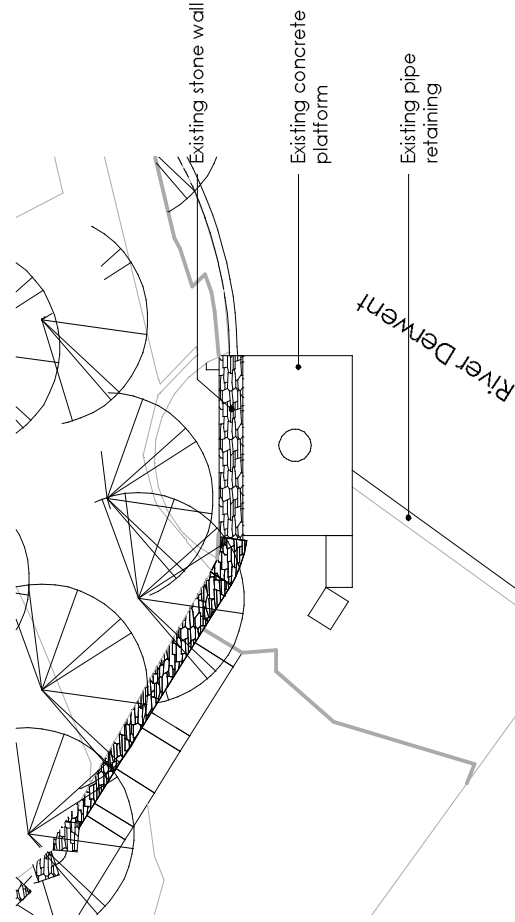
Proposed view to bridge



Proposed view onto river

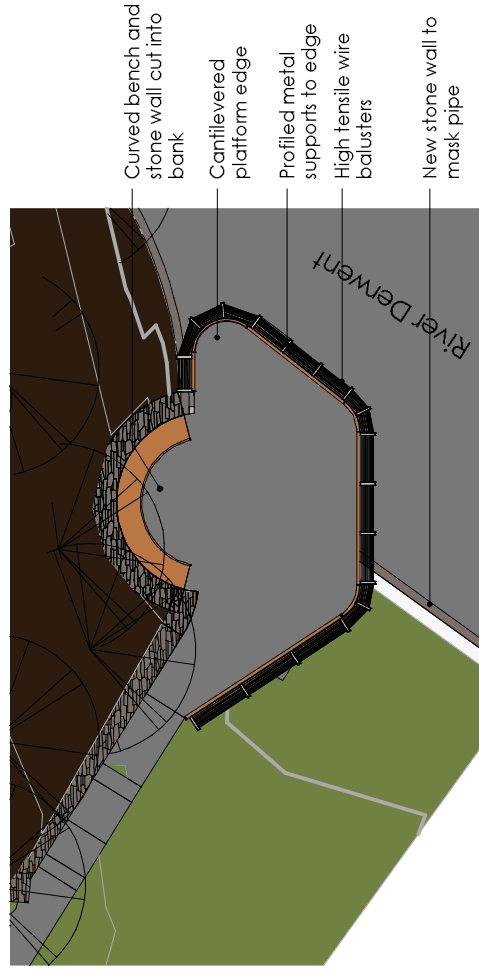


Proposed view from bridge



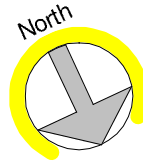
Existing Viewing Platform

1 : 100

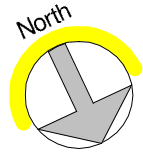


Proposed Viewing Platform

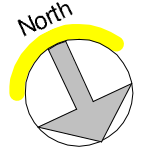
1 : 100



Sunrise and sunset at
Summer solstice



Sunrise and sunset at
Spring and Autumn
equinox



Sunrise and sunset at
Winter solstice

River Derwent Viewing Platform, Baslow

BASLOW AND BUBNELL PARISH COUNCIL

Detailed Receipts & Payments Account As At 9th November 2021

| | Actual To Date | Budget For Year | Budgeted Spend Remaining |
|--|-------------------|--------------------|--------------------------------|
| | £ | £ | £ |
| RECEIPTS: | | | |
| Precept | 15,000.00 | 15,000.00 | |
| | <u>15,000.00</u> | <u>15,000.00</u> | |
| Burial Ground Fees | 770.00 | 0.00 | |
| | <u>770.00</u> | <u>0.00</u> | |
| Grants & Donations Received | | | |
| Council Tax Grant | 0.00 | 0.00 | |
| DDDC Reimbursements | 0.00 | 999.00 | |
| DCC Footpath Grant | 0.00 | 385.00 | |
| Donations & Grants | 0.00 | 0.00 | |
| | <u>0.00</u> | <u>1,384.00</u> | |
| Other Income | | | |
| Interest Received | 0.00 | 25.00 | |
| Website Fees | 0.00 | 0.00 | |
| VAT Reclaimed | 2,555.45 | 0.00 | |
| Other Income | 0.00 | 0.00 | |
| | <u>2,555.45</u> | <u>25.00</u> | |
| Total Receipts | <u>18,325.45</u> | <u>16,409.00</u> | |
| PAYMENTS: | | | |
| <i>Ordinary Expenditure</i> | | | |
| Salary & Expenses | | | |
| Clerk's Salary | 2,620.80 | 4,700.00 | 2,079.20 |
| Clerk's Expenses | 170.00 | 340.00 | 170.00 |
| PC Mobile Phone | 42.00 | 72.00 | 30.00 |
| | <u>2,832.80</u> | <u>5,112.00</u> | <u>2,279.20</u> |
| Admin Expenses | | | |
| Website | 485.79 | 800.00 | 314.21 |
| Insurance | 546.40 | 525.00 | -21.40 |
| Room Hire | 83.00 | 300.00 | 217.00 |
| Audit fees | 276.50 | 250.00 | -26.50 |
| Training | 0.00 | 100.00 | 100.00 |
| Subscriptions & Registrations | 35.00 | 79.00 | 44.00 |
| Stationery, Printing & Adverts | 167.18 | 125.00 | -42.18 |
| Councillors Expenses | 0.00 | 0.00 | 0.00 |

| | | | |
|---------------------------------------|------------------|------------------|-----------------|
| Other Admin 1 | 0.00 | 0.00 | 0.00 |
| Other Admin 2 | 0.00 | 0.00 | 0.00 |
| | 1,593.87 | 2,179.00 | 585.13 |
| Woodland Recreation Area | | | |
| Ground maintenance | 1,500.00 | 2,000.00 | 500.00 |
| Equipment Maintenance | 0.00 | 0.00 | 0.00 |
| Safety Inspection | 93.00 | 100.00 | 7.00 |
| Rent | 0.00 | 50.00 | 50.00 |
| Other Woodland 1 | 134.00 | 0.00 | -134.00 |
| | 1,727.00 | 2,150.00 | 423.00 |
| Ground Maintenance | | | |
| Burial Ground Grass Cutting | 910.00 | 1,050.00 | 140.00 |
| Burial Ground Rates & Water | 0.00 | 50.00 | 50.00 |
| Burial Ground Refuse Removal | 0.00 | 0.00 | 0.00 |
| Burial Ground Maintenance | 461.25 | 100.00 | -361.25 |
| | 1,371.25 | 1,200.00 | -171.25 |
| Orchard Grass Cutting | 1,020.00 | 1,280.00 | 260.00 |
| Orchard Maintenance | 0.00 | 0.00 | 0.00 |
| | 1,020.00 | 1,280.00 | 260.00 |
| Old Ford Grass Cutting | 20.00 | 140.00 | 120.00 |
| Old Ford Maintenance | 40.00 | 0.00 | -40.00 |
| | 60.00 | 140.00 | 120.00 |
| Paths & Roundabout | 160.00 | 340.00 | 180.00 |
| Keep Baslow Beautiful | 705.00 | 2,000.00 | 1,295.00 |
| Other Ground Maintenance 1 | 0.00 | 0.00 | 0.00 |
| | 865.00 | 2,340.00 | 1,475.00 |
| Total Ground Maintenance | 3,316.25 | 4,960.00 | 1,683.75 |
| Other Maintenance | | | |
| Bench - Maintenance & Replacement | 1,215.00 | 1,000.00 | -215.00 |
| Village Clock Maintenance | 224.00 | 250.00 | 26.00 |
| Other Maintenance 1 | 0.00 | 0.00 | 0.00 |
| | 1,439.00 | 1,250.00 | -189.00 |
| Grants & Donations Awarded | | | |
| Grants | 0.00 | 1,000.00 | 1,000.00 |
| Church Christmas Lights | 115.00 | 0.00 | -115.00 |
| Village Hall | 0.00 | 0.00 | 0.00 |
| Winter Festival | 0.00 | 0.00 | 0.00 |
| Village Party | 311.13 | 0.00 | -311.13 |
| | 426.13 | 1,000.00 | 573.87 |
| Other Expenses | | | |
| Grit | 0.00 | 0.00 | 0.00 |
| Defibrillators | 535.00 | 0.00 | -535.00 |
| Election Costs | 0.00 | 0.00 | 0.00 |
| Dog Bins | 0.00 | 0.00 | 0.00 |
| Other Expenses 1 | 0.00 | 0.00 | 0.00 |
| Other Expenses 2 | 0.00 | 0.00 | 0.00 |
| | 535.00 | 0.00 | -535.00 |
| Total Ordinary Expenditure | 11,870.05 | 16,651.00 | 4,820.95 |

Extraordinary Expenditure:

| | | | |
|--|------------------------|-------------------------|------------------------|
| Woodland Area | 2,547.50 | 10,000.00 | 7,452.50 |
| Emergency Planning | 0.00 | 0.00 | 0.00 |
| Book Exchange | 1,250.00 | 3,000.00 | 1,750.00 |
| Village Sign | 0.00 | 0.00 | 0.00 |
| Storage Unit | 0.00 | 0.00 | 0.00 |
| Other Expenditure 2 | 0.00 | 0.00 | 0.00 |
| Other Expenditure 3 | 0.00 | 0.00 | 0.00 |
| Total Extraordinary Expenditure | <u>3,797.50</u> | <u>13,000.00</u> | <u>9,202.50</u> |

| | | | |
|---------------------------|-------------------------|-------------------------|-------------------------|
| Total Net Payments | <u>15,667.55</u> | <u>29,651.00</u> | <u>14,023.45</u> |
|---------------------------|-------------------------|-------------------------|-------------------------|

VAT Receivable

| | | |
|-----------------------|----------------------|--------------------|
| VAT Paid - To Reclaim | <u>943.17</u> | <u>0.00</u> |
| | <u>943.17</u> | <u>0.00</u> |

| | | |
|-----------------------------|-------------------------|-------------------------|
| Total Gross Payments | <u>16,610.72</u> | <u>29,651.00</u> |
|-----------------------------|-------------------------|-------------------------|

| | | |
|--------------------------|------------------------|--------------------------|
| Surplus / Defecit | <u>1,714.73</u> | <u>-13,242.00</u> |
|--------------------------|------------------------|--------------------------|

Cash At Bank

| | |
|---|-------------------------|
| Opening Bank Balances at 1st April 2020 | 33,626.24 |
| Add Receipts | 18,325.45 |
| Less Payments | <u>-16,351.42</u> |
| Closing Bank Balances | <u>35,600.27</u> |

BASLOW AND BUBNELL PARISH COUNCIL

Bank Reconcilliation At 08/11/2021

| | Yorkshire Bank Current Account £ | Total £ |
|--------------------------------|--|------------------|
| Cash Book: | | |
| Balances At 1 April 2021 | 33,626.24 | 33,626.24 |
| plus : receipts | 18,325.45 | 18,325.45 |
| less : payments | -16,351.42 | -16,351.42 |
| Balance Per Cash Book | 35,600.27 | 35,600.27 |
| Add: Uncleared Payments | 0.00 | 0.00 |
| Less: Uncleared Receipts | 0.00 | 0.00 |
| Cleared Balance at Bank | 35,600.27 | 35,600.27 |

Bank Statements:

| | | | |
|--------------------------------|--------------------|------------------|------------------|
| Bank: | Date: | | |
| Yorkshire Bank Current Account | 25/10/2021 | 35,600.27 | 35,600.27 |
| Cleared Balance at Bank | | 35,600.27 | 35,600.27 |
| | <i>Differences</i> | 0.00 | 0.00 |

Signed by Responsible Finance Officer

Signed by Chairman

Bank Accounts

Current Account

Deposit Account

Other Account 1

BASLOW AND BUBNELL PARISH COUNCIL

Manually Input Figures in Yellow Highlighted Boxes

Budget Year on Year

Green Highlighted Boxes Automatically Update

450
15,450.00
0.00
0

RECEIPTS:

RECEIPTS:

| | 2016/2017 | | 2017/2018 | | 2018/2019 | | 2019/2020 | | 2020/2021 | | 2021/2022 | | |
|-----------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Estimate | Budget |
| | | | | | | | | | | | Oct-20 | for year | |
| 1 Precept | 14,574.00 | 14,574.00 | 14,719.00 | 14,719.00 | 14,719.00 | 14,719.00 | 14,719.00 | 14,719.00 | 14,719.00 | 14,719.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 2 Burial Ground Fees | 1,682.17 | 0.00 | 2,355.00 | 0.00 | 5,475.00 | 0.00 | 1,605.00 | 0.00 | 1,820.00 | 0.00 | 770.00 | 0.00 | 0.00 |
| 3 Council Tax Grant | 129.00 | 129.00 | 0.00 | 100.00 | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4 DDDC Reimbursements | 999.00 | 999.00 | 999.00 | 999.00 | 999.00 | 999.00 | 999.00 | 999.00 | 999.00 | 999.00 | 0.00 | 999.00 | 999.00 |
| 5 DCC Footpath Grant | 497.00 | 385.00 | 385.00 | 385.00 | 385.00 | 385.00 | 385.00 | 385.00 | 385.00 | 385.00 | 0.00 | 385.00 | 385.00 |
| 6 Donations & Grants | 5,015.59 | 0.00 | 934.00 | 0.00 | 0.00 | 0.00 | 1,307.00 | 507.00 | 4,036.11 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7 Interest Received | 14.97 | 15.00 | 30,401.55 | 15.00 | 88.29 | 15.00 | 1,699.44 | 15.00 | 15.13 | 0.00 | 0.00 | 25.00 | 25.00 |
| 8 Website Fees | 160.00 | 0.00 | 160.00 | 160.00 | 180.00 | 160.00 | 160.00 | 160.00 | 0.00 | 160.00 | 0.00 | 0.00 | 0.00 |
| 9 VAT Reclaimed | 591.71 | 0.00 | 875.04 | 0.00 | 2,133.27 | 0.00 | 227.76 | 300.00 | 4,824.28 | 1,000.00 | 2,555.45 | 0.00 | 0.00 |
| 10 Other Income | | | | | | | | | | | | | |
| Total Receipts | 23,663.44 | 16,102.00 | 50,828.59 | 16,378.00 | 23,979.56 | 16,378.00 | 21,102.20 | 17,085.00 | 26,798.52 | 17,263.00 | 18,325.45 | 16,409.00 | 16,409.00 |

| 1.00 |
|--------|
| Budget |

Note

Average Burial Ground
Last 5 years Last 2 Years
£2,377.43 802.50

Will get something

Assume nothing next year due to covid?
Exclude from budget process?

PAYMENTS:

Ordinary Expenditure

1 Salary & Expenses

- 2 Clerk's Salary
- 3 Clerk's Expenses
- 4 PC Mobile Phone
- 5
- 6
- 7 Admin Expenses
- 8 Website
- 9 Insurance
- Room Hire
- 10
- 11 Audit fees
- 12 Training
- 13 Subscriptions & Registrations
- 14 Stationery, Printing & Adverts
- 15 Councillors Expenses
- 16 Other Admin 1
- 17 Other Admin 2
- 18
- 19
- 20 Woodland Recreation Area
- 21 Ground maintenance
- 22 Equipment Maintenance
- 23 Safety Inspection
- 24 Rent
- 25 Other Woodland 1
- 26
- 27
- 28 Ground Maintenance
- 29 Burial Ground Grass Cutting
- 30 Burial Ground Rates & Water
- 31 Burial Ground Refuse Removal
- 32 Burial Ground Maintenance
- 33
- 34
- 35 Orchard Grass Cutting
- 36 Orchard Maintenance
- 37

| | 2016/2017 | | 2017/2018 | | 2018/2019 | | 2019/2020 | | 2020/2021 | | 2020/2021 | | |
|-----------------------------------|-----------|----------|-----------|----------|-----------|----------|-----------|----------|-----------|----------|-----------|----------|----------|
| | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Estimate | Budget |
| | | | | | | | | | | | 44,105.00 | for year | |
| 1 Salary & Expenses | | | | | | | | | | | | | |
| 2 Clerk's Salary | 5,077.50 | 5,808.00 | 5,210.16 | 5,808.00 | 5,690.25 | 5,808.00 | 5,843.21 | 5,808.00 | 4,492.80 | 5,808.00 | 2,620.80 | 4,700.00 | 4,700.00 |
| 3 Clerk's Expenses | 238.92 | 340.00 | 247.94 | 340.00 | 277.00 | 340.00 | 274.70 | 250.00 | 240.00 | 340.00 | 170.00 | 340.00 | 340.00 |
| 4 PC Mobile Phone | 72.00 | 36.00 | 72.00 | 36.00 | 72.00 | 36.00 | 78.00 | 72.00 | 72.00 | 72.00 | 42.00 | 72.00 | 72.00 |
| 5 | 5,388.42 | 6,184.00 | 5,530.10 | 6,184.00 | 6,039.25 | 6,184.00 | 6,195.91 | 6,130.00 | 4,804.80 | 6,220.00 | 2,832.80 | 5,112.00 | 5,112.00 |
| 6 | | | | | | | | | | | | | |
| 7 Admin Expenses | | | | | | | | | | | | | |
| 8 Website | 423.98 | 500.00 | 554.98 | 500.00 | 829.98 | 500.00 | 712.97 | 1,000.00 | 1,137.36 | 1,000.00 | 485.79 | 800.00 | 800.00 |
| 9 Insurance | 412.30 | 1,000.00 | 425.62 | 500.00 | 429.65 | 500.00 | 494.75 | 500.00 | 500.87 | 500.00 | 546.40 | 525.00 | 525.00 |
| Room Hire | 292.00 | 350.00 | 276.00 | 350.00 | 108.00 | 350.00 | 264.00 | 200.00 | 0.00 | 350.00 | 83.00 | 300.00 | 300.00 |
| 10 | | | | | | | | | | | | | |
| 11 Audit fees | 276.80 | 200.00 | 176.80 | 300.00 | 76.20 | 300.00 | 276.80 | 276.80 | 250.00 | 100.00 | 276.50 | 250.00 | 250.00 |
| 12 Training | 60.00 | 250.00 | 120.00 | 250.00 | 45.00 | 250.00 | 0.00 | 90.00 | 0.00 | 200.00 | 0.00 | 100.00 | 100.00 |
| 13 Subscriptions & Registrations | 386.85 | 125.00 | 392.79 | 125.00 | 438.85 | 125.00 | 138.00 | 64.00 | 59.00 | 125.00 | 35.00 | 79.00 | 79.00 |
| 14 Stationery, Printing & Adverts | 113.96 | 650.00 | 119.41 | 100.00 | 57.54 | 100.00 | 109.31 | 125.00 | 181.10 | 125.00 | 167.18 | 125.00 | 125.00 |
| 15 Councillors Expenses | 29.45 | 100.00 | 0.00 | 100.00 | 56.85 | 100.00 | 17.95 | 100.00 | 0.00 | 75.00 | 0.00 | 0.00 | 0.00 |
| 16 Other Admin 1 | | | | | | | | | | | | | |
| 17 Other Admin 2 | | | | | | | | | | | | | |
| 18 | 1,995.34 | 3,175.00 | 2,065.60 | 2,225.00 | 2,042.07 | 2,225.00 | 2,013.78 | 2,355.80 | 2,128.33 | 2,475.00 | 1,593.87 | 2,179.00 | 2,179.00 |
| 19 | | | | | | | | | | | | | |
| 20 Woodland Recreation Area | | | | | | | | | | | | | |
| 21 Ground maintenance | 326.62 | 2,000.00 | 574.50 | 849.50 | 325.00 | 849.50 | 320.00 | 320.00 | 2,000.00 | 2,000.00 | 1,500.00 | 2,000.00 | 2,000.00 |
| 22 Equipment Maintenance | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 350.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 23 Safety Inspection | 66.50 | 140.00 | 108.50 | 150.00 | 89.93 | 150.00 | 0.00 | 0.00 | 86.00 | 100.00 | 93.00 | 100.00 | 100.00 |
| 24 Rent | | | 0.00 | 0.00 | 50.00 | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 | 0.00 | 50.00 | 50.00 |
| 25 Other Woodland 1 | | | 0.00 | 175.00 | 115.00 | 175.00 | 0.00 | 115.00 | 0.00 | 150.00 | 134.00 | 0.00 | 0.00 |
| 26 | 393.12 | 2,640.00 | 683.00 | 1,674.50 | 579.93 | 1,674.50 | 1,370.00 | 835.00 | 2,136.00 | 2,300.00 | 1,727.00 | 2,150.00 | 2,150.00 |
| 27 | | | | | | | | | | | | | |
| 28 Ground Maintenance | | | | | | | | | | | | | |
| 29 Burial Ground Grass Cutting | 900.00 | 660.00 | 975.00 | 1,125.00 | 1,270.00 | 1,125.00 | 1,050.00 | 1,125.00 | 1,050.00 | 1,200.00 | 910.00 | 1,050.00 | 1,050.00 |
| 30 Burial Ground Rates & Water | 27.43 | 150.00 | 28.84 | 150.00 | 32.38 | 150.00 | 47.90 | 150.00 | 47.91 | 150.00 | 0.00 | 50.00 | 50.00 |
| 31 Burial Ground Refuse Removal | 0.00 | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 32 Burial Ground Maintenance | 150.00 | 300.00 | 170.00 | 300.00 | 50.00 | 300.00 | 50.00 | 50.00 | 0.00 | 100.00 | 461.25 | 100.00 | 100.00 |
| 33 | 1,077.43 | 1,210.00 | 1,173.84 | 1,675.00 | 1,352.38 | 1,675.00 | 1,147.90 | 1,325.00 | 1,097.91 | 1,450.00 | 1,371.25 | 1,200.00 | 1,200.00 |
| 34 | | | | | | | | | | | | | |
| 35 Orchard Grass Cutting | 906.62 | 1,000.00 | 1,239.52 | 1,325.00 | 1,251.92 | 1,325.00 | 1,125.00 | 1,200.00 | 1,340.00 | 1,200.00 | 1,020.00 | 1,280.00 | 1,280.00 |
| 36 Orchard Maintenance | 160.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 497.50 | 500.00 | 467.50 | 0.00 | 0.00 | 0.00 | 0.00 |
| 37 | 1,066.62 | 1,000.00 | 1,239.52 | 1,325.00 | 1,251.92 | 1,325.00 | 1,622.50 | 1,700.00 | 1,807.50 | 1,200.00 | 1,020.00 | 1,280.00 | 1,280.00 |

| 2021/2022 |
|-----------|
| Budget |

Note

est for increase
£100 estimate and £240 home office
12*6

Reduce to historic figures
est for increase?
Assume back to physical meetings next year

What is the £250 made up of
Restart training next year?
ICO GDPR and PPPF

Quote from Dave Robins

From Williams Brindleys Quote
Same again
Same again

From Williams Brindleys Quote
0.00

[illegible]