

## Baslow and Bubnell NHW CCTV Scheme Data Protection Impact Assessment

May 2021 (updated January 2022)

		DPIA questions	
1	Identity	Will the project involve collecting information about individuals for the first time	No
2	Identity	Will your project compel individuals to provide information about themselves?	No
3	Sharing information	Will any information about individuals be disclosed to any other organisations?	The Police
4	Data	Are you using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?	No
5	Data	Does the project involve you using new technology that might be perceived as being privacy intrusive? For example, the use of biometrics or facial recognition or CCTV cameras.	Yes CCTV cameras will capture the number plates of passing vehicles. There is no monitoring of the cameras, but they may be consulted if requested by the Police with regards to a documented incident. The data will be regularly erased.
6	Data	Will the project result in <b>you</b> making decisions or taking action against individuals in ways that could have a significant	No

7	Data	Is the information about individuals of a kind particularly likely to raise privacy concerns or expectations? For example, health records, criminal	NO
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8	Data	Will the project require you to contact individuals in ways that they may find intrusive?	No

1. Describe the project - new service or change to service	Title of project: What is the project? What is the purpose of the project? Head of Service (insert name):	Baslow and Bubnell NHW Village CCTV project A CCTV project designed to identify vehicles used in criminality, and to pass this information securely to the Police by encrypted means To prevent and reduce criminality and detect crimes NHW Coordinator: Jon Rawlinson
2. Risk Assessment	Is there a high risk to personal data? Please give details, refer to	No
3. What personal and/or sensitive personal data will be collected?	What Personal Data be collected (List all) What sensitive personal data will be collected (list all fields)	None Vehicle registration marks only None Vehicle registration marks

4. Data Protection principles	<p>What is the legal basis for processing the data? Is the data you will collect the minimum necessary to achieve the purpose of the project?</p>	<p>To prevent and detect crime. It has been identified by the NHW coordinator that there is a need to introduce a CCTV system in the village due to an increase in serious and acquisitive crime Yes The data collected will simply be a vehicle registration number. The data will be passed to the Police securely for their information and use as appropriate.</p>
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	<p>How will the accuracy of the data be checked?</p>	<p>The accuracy of the data will be thoroughly checked by the experienced NHW coordinator. Should there be any accuracy issues then this will be made known to the Police.</p>
	<p>How long will you retain the data collected for? (The retention period may be defined by law, if not you should only retain data as long as is necessary)</p>	<p>Each piece of data will be retained only as long as is absolutely necessary before being deleted securely.</p>
	<p>What measures are in place to ensure the data is held securely?</p>	<p>All data will be stored on a designated computer only used for this purpose, which is accessed only by the NHW coordinator. The computer is protected by a sophisticated anti-virus. When not in use the computer is stored in a safe. No other persons have access to the computer in question. All data will be transferred in an encrypted format to the Police.</p>

<p>5. Risk management</p>	<p>What controls are in place to manage or mitigate any risks and have you considered whether there is a need to consult with data subjects?</p>	<p>There will be no requirement to consult with data subjects. The Police may do this during their investigations..</p> <p>All data will be stored on a designated computer only used for this purpose, which is accessed only by the NHW coordinator. The computer is protected by a sophisticated anti-virus. When not in use the computer is stored in a safe. No other persons have access to the computer in question. All data will be transferred in an encrypted format to the Police.</p>
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