

# **BASLOW AND BUBNELL PARISH COUNCIL**

Clerk: Sarah Porter

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## **AGM MINUTES**

### **For the meeting held on 17<sup>th</sup> May 2022 at Baslow Village Hall**

<b>Councillors present:</b>	Christopher Brown Richard Clark Simon Chalk	David Dawson David Dalrymple-Smith Martin Watson	<b>Apologies:</b>	Cllr Jane Buckham Cllr Jonathan Holsgrove Cllr Jayne Rawlinson Cllr Tim Tucker
<b>Others:</b>	Sarah Porter	Cllr Susan Hobson (DDDC and DCC)		Cllr Kath Potter (Peak Park) PCSO Anthony Boswell

*Action*

1. Election of Chairman – Cllr Clark nominated Cllr Brown, seconded by Cllr Dalrymple-Smith. Unanimously approved.
2. Election of Vice-Chairman – Cllr Dalrymple-Smith nominated Cllr Dawson, seconded by Cllr Brown. Unanimously approved.
3. Co-option of New Councillor  
Cllr Brown proposed that Simon Chalk being co-opted on to the Parish Council. Cllr Dawson seconded and it was unanimously approved.
4. There were apologies for absence received from Cllr Jane Buckham, Cllr Jonathan Holsgrove, Cllr Jayne Rawlinson, Cllr Tim Tucker, Cllr Kath Potter and PCSO Anthony Boswell.
5. The Minutes of the Annual General Meeting held on 18th May 2021 were approved subject to noting Cllr Holsgrove was not present.
6. Annual audit return and risk assessment were approved
7. Accounts for the year 2021-2022 were approved.

**£**

#### **RECEIPTS:**

Precept	15,000.00
Burial Ground Fees	1,705.00
Grants & Donations Received	1,384.00
Other Income	2,731.20
<b>Total Receipts</b>	<b>20,820.20</b>

#### **PAYMENTS:**

##### *Ordinary Expenditure*

Salary & Expenses	4,859.80
Admin Expenses	1,881.04
Woodland Recreation Area	3,277.00
Ground Maintenance	9,149.56
Other Maintenance	1,576.75
Grants & Donations Awarded	508.13
Other Expenses	535.00
	<b>21,787.28</b>

##### *Extraordinary Expenditure:*

Woodland Area	2,547.50
Emergency Planning	0.00

Book Exchange	2,500.00
Village Sign	0.00
Storage Unit	0.00
Other Expenditure 2	280.25
Other Expenditure 3	0.00
	<b>5,327.75</b>

<b>Total Net Payments</b>	<b>26,748.03</b>
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<b>VAT Paid - To Reclaim</b>	<b>1,365.80</b>
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<b>Total Gross Payments</b>	<b>28,113.83</b>
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<b>Surplus / Deficit</b>	<b>-7,293.63</b>
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#### **Cash At Bank**

Opening Bank Balances at 1st April 2020	33,626.24
Add Receipts	20,820.20
Less Payments	-28,480.83
<b>Closing Bank Balances</b>	<b>25,965.61</b>

#### 8. Appointments to outside bodies:

- Baslow Sportsfield – Cllr Jonathan Holsgrove
- Baslow Charity – Cllr Richard Clark and Cllr David Dawson (this is a 4 year position)
- Festivals Group – Cllr Jane Buckham
- Village Hall Committee – Cllr Tim Tucker (this is a 5 year position)
- Orchard Group – Cllr David Dawson

#### 9. Code of Conduct was approved. Same as last year.

#### 10. Register of Interest Forms will be completed and passed to Clerk.

Clerk

#### 11. Reports from Committees:

- Orchard Group AGM – Was held and are planning the 10<sup>th</sup> year anniversary of the Orchard. Debate about some different ideas such as having a water supply and making it an official picnic area.

#### 12. AGM Closed moved on to Council meeting at 7.43pm

DATE OF NEXT AGM - Tuesday 16<sup>th</sup> May 2023 at 7.30pm in the Baslow Village Hall

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**



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### MINUTES

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<b>Councillors present:</b>	Christopher Brown	David Dawson	<b>Apologies:</b>	Cllr Jane Buckham
	Richard Clark	David Dalrymple-Smith		Cllr Jonathan Holsgrove
	Simon Chalk	Martin Watson		Cllr Jayne Rawlinson
<b>Others:</b>	Sarah Porter	Cllr Susan Hobson (DDDC and DCC)		Cllr Tim Tucker
				Cllr Kath Potter (Peak Park)
				PCSO Anthony Boswell

*Report / Action  
Required*

- There were apologies for absence received from Cllr Jane Buckham, Cllr Jonathan Holsgrove, Cllr Jayne Rawlinson, Cllr Tim Tucker, Cllr Kath Potter and PCSO Anthony Boswell.
- There were no declaration of members interests.
- Public speaking
  - Cllr Hobson –
    - Bin issues – DDDC has written and will visit a resident who is repeatedly parking in a way that blocks the refuse lorry.
    - 13 bends is closed and is causing more traffic. Lots of roads locally affected and Cllr Hobson and the Clerk are doing their best to ensure signage is utilised to help.
    - Car park – There have been issues with the machine which have been reported.
    - EV charging points – Baslow is high up the DCC list for getting some charging points in the car park. When they are installed, those spaces will only be for electric vehicles
    - Speed indicator devices - is a new scheme which is not yet fully established, and the Clerk will continue to let the Parish Council know of developments.
    - Benches – Cllr Hobson has had a bench complaint and explained it is a Parish Council issue
    - Log burners – Cllr Hobson has forwarded some information. Cllr Dawson thanked her for this but asked about more specific data for Baslow specifically.
    - Over Lane - has been tarmacked but other areas need to be looked at
    - Bar Road - drains have finally been cleared. Thanks to Cllr Buckham for her hard work on this
    - Events – Cllr Hobson attended the Licensing for Rev Graham Duncan today and looks forward to attending the village Jubilee events.
    - Funding – Cllr Hobson has some funding available to support local projects and Jubilee events.

Cllr  
Hobson

- The Minutes of the Meeting held on 15th March 2022 were approved.
- There were no items from Part 1 of the Agenda which should be taken with the public excluded.
- Matters Arising (actions from previous meetings to note – non-decision making):
  - Planning was discussed under Item 7
  - Suggestions from residents was discussed under Item 8
  - Inspections were discussed under Item 9
  - Working Parties were discussed under Item 10
  - Correspondence – actioned as agreed
  - Vacancy – Co-option was approved at the AGM.

#### 7. Planning Applications

New - There were no comments on the following applications:

Clerk

- NP/DDD/0422/0596 - Front entrance extension, side raised decking and side doors to replace existing side window - 1 Royal Croft Drive, Baslow
- NP/DDD/0322/0443 – Proposed two-storey side extension - Little Garth, Over Lane, Baslow
- NP/DDD/0322/0305 - Partial conversion of garage with single storey extension to front. Single storey rear and side extension to main house - Lynwood, 6 Church View Drive, Baslow
- NP/DDD/0322/0409 - Listed Building consent - Repointing and stone repair works to existing hall, repair of boundary wall lintol and removal of non-historic woodchip ceiling - Bubnell Hall, Bubnell Lane, Baslow

Chairman's Signature ..... Date.....

- NP/DDD/0322/0408 - Listed Building consent - Replacement of non-historic or failed rainwater goods and replacement of non-historic roofs and associated repairs - Bubnell Hall, Bubnell Lane, Baslow
- NP/DDD/0322/0404 - Listed Building consent - Replacement front door and rear French doors - Bubnell Hall, Bubnell Lane, Baslow
- NP/DDD/0322/0373 - Removal of existing poly tunnel greenhouse and construction of new greenhouse - Bubnell Hall, Bubnell Lane, Baslow
- NP/DDD/0322/0403 - Installation of a tennis court, fencing and associated works - Over Lane House, Over Lane, Baslow

Existing:

- NP/DDD/0322/0299 - Rear extension to existing dwellinghouse to create new kitchen/dining area. front extension to improve ground floor sanitary facilities and provide porch - Rossett Green, Bar Road, Baslow - Pending
- NP/DDD/0222/0268 - Oak-framed garden room to rear following removal of existing conservatory - Rose Hill, School Lane, Baslow - Pending
- NP/DDD/1221/1336 - Change of use of part of sports pavilion to form a café - Baslow Sports Pavilion, Church Lane, Baslow - Granted conditionally
- NP/DDD/0222/0135 - Certificate of lawfulness for an existing use for siting of one caravan for use in connection with existing B&B - Robin Hood Farm, Old Brampton Road, Baslow - Pending

Enforcement:

- ENF 21/0100 - Hulleys of Baslow Derwent Garage Calver Road Baslow DE45 1RP - Raised by a resident

8. Suggestions or issues from residents:

- Neighbourhood Watch CCTV - Consultation being carried out by NHW not the Parish Council.
- Air pollution - Mike Holcombe apologises for not coming to speak under Public Speaking. He would like to know what the best way is to get his concerns investigated. Cllr Hobson has taken this forward with DDDC. They have responded and Cllr Dawson would ask that if there is any data more specific to Baslow.
- Refuge and recycling collections along Wheatlands Lane and West End disrupted by a parked car was discussed under Public Speaking. DDDC have written to the resident and will be visiting them.

9. Inspections

- Issues from latest inspections?
  - Burial Ground
    - Burial Ground regulations and fees - Cllr Holsgrove to check
    - Inspections to be carried out by Cllr Dalrymple-Smith
  - Woodland - Rospa will be carried out in May
  - Benches:
    - All plaques now on the circular one
    - Cllr Holsgrove sanding the one from Bubnell Lane

Cllr  
Holsgrove  
Cllr  
Dalrymple  
-Smith

10. Working Party and General Updates:

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley>) - 19 crimes in February 2022 - 10 in Baslow:
  - 5 violence or sexual offences
  - 2 burglaries
  - 1 Anti-social behaviour
  - 2 other crimes
- Keep Baslow Beautiful working party
  - Planters' application resubmitted and out for consultation. 2 planters that didn't need permission have gone out and 3 that need permission are being stored.
  - Noticeboard - Like the existing £1650 or like the Orchard one £1450. It was approved to have one the same as the existing.
  - Street cleaning on Bubnell Lane request to extend to the last house rather than 30mph sign
  - Bar Road - DCC repaired the road and cleared all the drains properly
  - Old Ford - No further work has been done on this until a steer is given about the Council priorities for the next year in light of Speed Indicator Devices.
- Parking issues:
  - Consultation has begun to be sent out in paper form and has been emailed out.
  - Can be reported on the DCC website. Since reporting the A623 outside the shops there have been enforcement visits.
  - Cones for events will be considered after the parking survey but initial discussions with Highways and the Police is that they are not necessary

Clerk

Clerk

11. Finance and Administration including Working Party Update:
- Freedom of Information request has been received and responded to by Cllr Brown, Cllr Dawson, Cllr Holsgrove and the Clerk
  - Clerk pay award (move up to top of the band to scale 17 - £12.95 per hour) and home office contribution (increase due to increasing energy prices to £29). Clerk
  - Accounts to 9<sup>th</sup> May 2022 were noted
  - Insurance – £553.60 with Zurich – Compared prices last year and this was the best. Clerk
  - S137 Requests –
  - Jubilee - £200 for Church and £300 for Sports Field events Clerk
  - New expenditure approved: Clerk
  - Electronic payment – Working group refreshments - £12.80 and £18.35 - £31.15
  - Electronic payment – Stamps - £7.92
  - Electronic payment – Clerk backpay - £79.20
  - Electronic payment – Waterplus - £55.52
  - Electronic payment – Ground maintenance - £325.25
  - Electronic payment – Website - £200
  - Electronic payment – Audit - £92.25
  - Expenditure noted:
  - Standing Order - Clerk – £407
  - Electronic payment – JPR Farm Direct - soil – £108 (£18 VAT)
  - Electronic payment – David Robins - Maintenance and management of Woodland - £1,500
  - Electronic Payment – WE Brindley – Footpath and first cut - £1138.75
  - Electronic Payment – S Porter – Plaques - £156.90
  - Electronic Payment – Steven Povey – Moles - £70
  - Electronic Payment – Opera PR – Website - £49.99
  - Electronic Payment – Village Hall – Booking - £15
  - Electronic Payment – Consultation printing - £91.75
  - New income noted:
  - Burials - £35
  - Plaques - £175.75
  - Precept - £15,600
  - Jubilee grant - £500
12. Correspondence
- Conversion of Historic Buildings Supplementary Planning Document was noted
  - Speed Indicator Devices - 12 Month Trial Project – There was a debate about this, and it was agreed to have a working party to look into this along with a social meeting to discuss the Parish Council priorities. Clerk
  - Public Space Protection Orders - report to Community & Environment Committee was noted
  - Snowball - New Community Disability App – More relevant for local businesses and the Village Hall Clerk
  - Public Space Protection Orders 2022 – 2025 was noted
  - Parishes Day 2022 – 1<sup>st</sup> October
  - Councillor Training – Dalc can undertake Baslow only training or host an open training session. The Baslow only can be via Zoom or in person. It was agreed to hold a face-to-face training session for Baslow and potentially invite other local new Councillors from nearby Parish Councils. Clerk
13. Feedback from Meetings and Training - None
14. For information:
- Peak District Challenge, 9<sup>th</sup> - 10<sup>th</sup> July 2022
  - Pay and Display machine issues reported
  - Street Lighting and Bunting for Queen's Platinum Jubilee Celebrations rules circulated
  - Thank you card sent from the Parish Council to Dr Jordan
  - Close 13 Bends at A619 A6020 B6048 junction for Carriageway realignment and widening 16<sup>th</sup> May to 29<sup>th</sup> May 2022
  - Trek26 Peak District – Saturday 13<sup>th</sup> August 2022
15. Reading (circulated by email):
- Clerks and Councils Direct (paper)
  - Chatsworth House Trust Annual Review 2021
  - Derbyshire Dales District Council Area Community Forums - notes from February 2022
  - Peak District News, Views and Bulletins
  - Friends of the Peak District News
  - Media Releases from Derbyshire Dales District Council
  - Parishes Planning Bulletin
  - Peak Park Parishes Forum papers

- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 19th July 2022
- 20th September 2022
- 15th November 2022
- Parish Meeting date – usually May