



BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 312168

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

8th November 2022

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **15th November 2022 at 7.30pm in the Methodist Chapel, Baslow.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah Porter

AGENDA

Report / Action Required

1. Apologies for absence To note
2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest To note
Please Note:
 - a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
3. Public speaking To note and action
 - a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - b) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.
 - c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
4. To approve the Minutes of the Meeting held on 4th October 2022 To approve
5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded"
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Planning Agenda Item 7
 - Suggestions from residents Agenda Item 8
 - Inspections Agenda Item 9
 - Working Parties Agenda Item 10
 - Correspondence – actioned as agreed To note
7. Planning Applications To discuss
New: To note
Discussed via email:
 - Forestry Commission Felling Proposal Ref: 017/796/2022 - Chatsworth Estate.
 Existing:
 - NP/DDD/0822/1037 - Over Lane House, Over Lane, Baslow - Proposed installation of tennis court, fencing and associated works – Granted conditionally
 - NP/DDD/0822/1061 - Over Lane House, Over Lane, Baslow - Proposed alterations and extensions to house; replacement pool and poolhouse; replacement and alterations to ancillary and other buildings; hard and soft landscaping – Granted conditionally
 - NP/DDD/0722/0976 – Parkside, Calver Road, Baslow - Replacement of existing 3no rooflights with a single new Cabrio balcony across the rear elevation of the existing property – Granted conditionally

<ul style="list-style-type: none"> NP/DDD/0522/0669 - The Beeches 15 Eaton Drive, Baslow - Proposed extensions and alterations to existing dwelling - pending NP/DDD/0622/0760 - Chatsworth House, Chatsworth, Edensor - S.73 application for the variation of condition 3 on NP/DDD/0921/1053 - Refused NP/DDD/0522/0647 - Proposed works consist of an internal reconfiguration and extension of Evona House to provide extended family accommodation. The extensions include a side extension to replace the existing conservatory, there will also be a rear extension to provide access to the first floor extension. - Evona House, Hydro Close, Baslow – Councillor visit at the request of a neighbour - Pending NP/DDD/0522/0703 - Proposed additional bedrooms set within a new lodge building to replace a large storage facility in the grounds of The Cavendish Hotel. Proposal also includes revised car parking with EV charging, garden access from the east car park to the proposed new lodge and new sensory garden to the south east of the Cavendish Hotel grounds – Cavendish Hotel, Church Lane, Baslow – Granted conditionally NP/DDD/0522/0705 - Listed Building consent - Proposed additional bedrooms set within a new lodge building to replace a large storage facility in the grounds of The Cavendish Hotel. Proposal also includes revised car parking with EV charging, garden access from the east car park to the proposed new lodge and new sensory garden to the south east of the Cavendish Hotel grounds. – Cavendish Hotel, Church Lane, Baslow - Pending NP/DDD/0322/0410 - Lawful Development Certificate for an existing dwelling - Moor View, Stonelow, Eastmoor - Pending NP/DDD/0322/0395 - Application seeks confirmation that the existing buildings on site and surrounding land have been in lawful use for a sufficient period of time that these are now lawful. - Spring View, Stonelow, Eastmoor - Pending 	To note
<p>Enforcement:</p> <ul style="list-style-type: none"> ENF 21/0100 - Hulleys of Baslow Derwent Garage Calver Road Baslow DE45 1RP 	
<p>8. Suggestions or issues from residents:</p> <ul style="list-style-type: none"> Suggestion for a defibrillator by the Co-Op – Clerk has emailed the Co-Op head office and it is being considered. Issues with maintenance of properties owned by Platform Housing – Clerk has supported 2 residents and raised with DDDC, Sarah Dines MP and Platform Housing. Both now being resolved. 	<p>To discuss</p> <p>To note</p>
<p>9. Inspections</p> <ul style="list-style-type: none"> Issues from latest inspections? <ul style="list-style-type: none"> Burial Ground <ul style="list-style-type: none"> Foliage on plots Woodland Benches Defibs – All defibs have been updated. 	<p>Cllr Dalrymple-Smith</p> <p>Clerk</p> <p>Clerk</p> <p>To note</p>
<p>10. Working Party and General Updates:</p> <ul style="list-style-type: none"> Crime data update for Tideswell, Litton, Baslow and Beeley (https://www.police.uk/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley) – <ul style="list-style-type: none"> 26 crimes in July 2022 - 4 in Baslow <ul style="list-style-type: none"> 1 theft 1 public order 2 anti-social behaviour 22 crimes in August 2022 - 1 in Baslow - violence and sexual offences 29 crimes in September 2022 - 4 in Baslow <ul style="list-style-type: none"> 2 burglary 1 anti-social behaviour 1 shoplifting Terms of reference for working parties – Appendix A Keep Baslow Beautiful working party <ul style="list-style-type: none"> Noticeboards replaced Quiet Lane development questionnaire circulated Baslow Community Orchard proposal – Appendix B SIDs <ul style="list-style-type: none"> Lamppost application submitted but won't be approved without a structural test on the lamppost which has been commissioned and details of the supplier. SID has been ordered. Parking issues: <ul style="list-style-type: none"> Request for volunteers for a working group circulated. 2 volunteers so far. 	<p>To note</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Dawson</p> <p>Clerk</p> <p>Cllr Brown</p>
<p>11. Finance and Administration:</p> <ul style="list-style-type: none"> Accounts to 24th September 2022 – Appendix C Budget setting for 2023-2024 – Appendix D S137 Requests - None 	<p>To note</p> <p>To discuss</p> <p>To note</p>

- | | |
|--|----------------|
| <ul style="list-style-type: none"> • New expenditure to approve: <ul style="list-style-type: none"> ➢ Electronic Payment –Ground maintenance - £325.25 | To approve |
| <ul style="list-style-type: none"> • Expenditure to note: <ul style="list-style-type: none"> ➢ Standing Order - Clerk – £453.50 ➢ Electronic Payment – Ground maintenance - £455.25 ➢ Electronic Payment – Village Hall Hire - £12 ➢ Electronic Payment – website - £100.60 ➢ Electronic Payment – Church S137 - £250 ➢ Electronic Payment – Quiet Lanes consultation printing - £47.30 ➢ Electronic Payment – David Robins – Woodland management – £1,500 ➢ Electronic payment – Audit fees - £240 (£40 VAT) ➢ Electronic payment – Noticeboards - £1172.50 ➢ Electronic payment – Baslow Community Orchard S137 - £200 ➢ Electronic payment – Clerk pay award - £210 • New income to note: <ul style="list-style-type: none"> ➢ Burials - £335 | To note |
| 12. Correspondence | |
| <ul style="list-style-type: none"> • District Council Area Community Forums - November / December 2022. | To attend? |
| 13. Feedback from Meetings and Training | |
| <ul style="list-style-type: none"> • Parishes Day – 1st October | Cllr Watson |
| 14. For information: | To note |
| <ul style="list-style-type: none"> • Nether End missing road markings reported to DCC as causing parking issues. Now repainted • Bubnell Lane surfacing reported as cracking | |
| 15. Reading (circulated by email): | All to be read |
| <ul style="list-style-type: none"> • Clerks and Councils Direct (paper) • Derbyshire District's Citizen's advice 6 month report • Parish and Town Council Liaison Forum Monday 17 October 2022 • Peak District News, Views and Bulletins • Friends of the Peak District News • Media Releases from Derbyshire Dales District Council • Parishes Planning Bulletin • Peak Park Parishes Forum papers • Rural Matters Newsletter • Rural Services Network Bulletins and Press Releases • Rural Opportunities Newsletter • Weekly Rural News Digest • Police Alerts and newsletters • Neighbourhood Watch alerts | |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Chapel - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 17th January 2023
- 21st March 2023
- 16th May 2023
- 18th July 2023
- 19th September 2023
- 21st November 2023
- Parish meeting – to be agreed



BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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MINUTES

For the meeting held on 4th October 2022 at Baslow Methodist Chapel

Councillors present:

Christopher Brown
Simon Chalk
Richard Clark

David Dalrymple-Smith
David Dawson
Jonathan Holsgrove

Apologies:

Cllr Jane Buckham
Cllr Jayne Rawlinson
Cllr Martin Watson
Cllr Tim Tucker
Cllr Susan Hobson (DDDC&DCC)
Cllr Kath Potter (Peak Park)
PCSO Anthony Boswell

Others:

Sarah Porter

*Report / Action
Required*

1. There were apologies for absence received from Cllr Buckham, Cllr Rawlinson, Cllr Watson, Cllr Tucker, Cllr Susan Hobson, Cllr Kath Potter and PCSO Anthony Boswell.
2. There were no declaration of interests.
3. Public speaking
 - Resident via the Clerk – Complaint regarding the recent Chatsworth fireworks. The resident quoted the PDSA and finished with "I am not saying that Firework Displays should not be held but that due consideration be given to the Humane aspects. Thank you for considering my concerns.". The Parish Council noted the complaint and that this was a one-off event where the fireworks were closer to Baslow.
 - Cllr Hobson via the Clerk -
 - Cllr Hobson has received concerns from local residents regarding inappropriate vehicular use (i.e. HGV) on Over Lane, Baslow. There are signs saying "Unsuitable for HGVs" but there has recently been another incident on the lane where a vehicle has got stuck. The Parish Council couldn't suggest any options to alleviate this.
 - Linked to this she knows we are all aware of the issue of satnav directing vehicles on inappropriate routes throughout our area, she would be interested in any suggestions on how to improve this.
 - Cllr Hobson looks forward to hearing more about the Quiet Lane status.
 - Cllr Dawson asked about black bin cleaning. A few years ago, DDDC cleaned his bin and wondered if this was part of the current contract. No other Cllrs present remember having their bins cleaned!
 - Cllr Hobson has funding for the area if there are any specific items or projects that need some support.
4. The Minutes of the Meeting held on 19th July 2022 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Planning was discussed under Item 7
 - Suggestions from residents were discussed under Item 8
 - Inspections were discussed under Item 9
 - Working Parties were discussed under Item 10
 - Correspondence – actioned as agreed
7. Planning Applications
New:
Discussed via email:
 - NP/DDD/0822/1037 - Over Lane House, Over Lane, Baslow - Proposed installation of tennis court, fencing and associated works
 - NP/DDD/0822/1061 - Over Lane House, Over Lane, Baslow - Proposed alterations and extensions to house; replacement pool and poolhouse; replacement and alterations to ancillary and other buildings; hard and soft landscaping
 - NP/DDD/0722/0976 – Parkside, Calver Road, Baslow - Replacement of existing 3no rooflights with a single new Cabrio balcony across the rear elevation of the existing property

Clerk

Chairman's Signature Date.....

- NP/DDD/0722/0903 – Windrush, White Lodge Lane, Baslow - Alterations and extensions – Granted conditionally

Existing:

- NP/DDD/0622/0845 - Rossett Green, Bar Road, Baslow - S.73 application for the variation of condition 4 on NP/DDD/0322/0299 – Granted conditionally
- NP/DDD/0522/0669 - The Beeches 15 Eaton Drive, Baslow - Proposed extensions and alterations to existing dwelling.
- NP/DDD/0622/0760 – Chatsworth House, Chatsworth, Edensor - S.73 application for the variation of condition 3 on NP/DDD/0921/1053 - Pending
- NP/DDD/0522/0647 - Proposed works consist of an internal reconfiguration and extension of Evona House to provide extended family accommodation. The extensions include a side extension to replace the existing conservatory, there will also be a rear extension to provide access to the first-floor extension. - Evona House, Hydro Close, Baslow – Councillor visit at the request of a neighbour. Cllrs Brown and Dawson met with both the applicant and the neighbour. The main concern is that there is an overlooking issue. The Parish Council feel this could be addressed by screening. - Pending
- NP/DDD/0522/0703 - Proposed additional bedrooms set within a new lodge building to replace a large storage facility in the grounds of The Cavendish Hotel. Proposal also includes revised car parking with EV charging, garden access from the east car park to the proposed new lodge and new sensory garden to the south east of the Cavendish Hotel grounds – Cavendish Hotel, Church Lane, Baslow - Pending
- NP/DDD/0522/0705 - Listed Building consent - Proposed additional bedrooms set within a new lodge building to replace a large storage facility in the grounds of The Cavendish Hotel. Proposal also includes revised car parking with EV charging, garden access from the east car park to the proposed new lodge and new sensory garden to the south east of the Cavendish Hotel grounds. – Cavendish Hotel, Church Lane, Baslow - Pending
- NP/DDD/0322/0410 - Lawful Development Certificate for an existing dwelling - Moor View, Stonelow, Eastmoor - Pending
- NP/DDD/0322/0395 - Application seeks confirmation that the existing buildings on site and surrounding land have been in lawful use for a sufficient period of time that these are now lawful. - Spring View, Stonelow, Eastmoor - Pending

Clerk

Enforcement:

- ENF 21/0100 - Hulleys of Baslow Derwent Garage Calver Road Baslow DE45 1RP

8. Suggestions or issues from residents:

- Air pollution – No Councillor has any expertise in this area. A resident who does have expertise has raised a concern. It is clear there is a concern regarding the danger of wood burners. It is suggested the resident consider writing an article which can go in the Parish magazine and email group.
- Complaint regarding the BT Exchange – Clerk emailed BT contractor and fence has been repaired.
- Housing clause support – Clerk responded – Cllr Holsgrove also suggested the resident contact Derbyshire Law Centre
- Water hydrant sign reported
- Suggestion for a defibrillator by the Co-Op – Clerk has emailed the Co-Op head office and it is being considered.

Cllr Dawson

Clerk

9. Inspections

➤ Issues from latest inspections?

- Burial Ground – Cllr Dalrymple-Smith will continue to monitor.
 - There are moles which the Clerk has arranged to have them removed.
 - Foliage on plots – Clerk to arrange removal
 - 1 ashes plot approved for a previous resident
 - DDDC capacity review has been completed
- Woodland – Nothing to report
- Benches – No update
- Defibs – A manufacturer recall affects the 3 defibs in the village. Clerk has logged this with them. Collection has been staggered to one a week. The Spar defib battery had also run out and a new one has been installed.

Cllr Dalrymple-Smith
Clerk

Clerk

10. Working Party and General Updates:

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley>) –
 - 22 crimes in June 2022 - 8 in Baslow
 - 4 violence and sexual offences
 - 1 vehicle crime
 - 2 anti-social behaviour

- 1 burglary
- Keep Baslow Beautiful working party
 - Book Exchange set up – Some money has been found in the box and it was agreed to donate it to a local charity Clerk
 - Noticeboards being replaced
 - Quiet Lane development – Cllr Buckham has prepared a questionnaire and it was agreed to get this printed and delivered. Cllr Buckham & Clerk
 - Planters have not yet gone out. There is an ambition to get them out in early November. Cllr Dawson
- SIDs – Original suggestion was for three on – Calver Road, approach from Golden Gates and Bubnell Lane approach. Following a discussion, it was agreed to purchase one solar powered SID for Calver Road. It was also agreed to ask DCC about a speed camera instead of a SID and keep looking at the potential for a 20mph limit as implemented in parts of Cornwall and Edinburgh. Clerk will write an item for the Parish magazine and email group Clerk
- Parking issues:
 - Consultation completed and headlines discussed at the Parish Meeting. Cllr Brown has analysed the results. Cllrs Brown and Dawson and the Clerk have met, and the next step is to set up a group including residents to look at taking this forward. The main issue area is what was expected on Bubnell Lane. Additional parking spaces would help with this. It was agreed to establish a working party with residents. Cllr Dawson will prepare a document to aid the start of the discussion. Clerk Cllr Dawson

11. Finance and Administration:

- Training 6th September 2022:
 - Code of conduct and Standing Orders will be reviewed at the AGM in May
 - Working Parties need reviewing. It was agreed:
 - Finance and admin working party should consist of 3 Councillors. Cllr Clark will join.
 - Planning working party currently all the Councillors monitor the planning applications. Previously there used to be one Councillor who visited each one. It was agreed this could be disbanded as part of the whole council.
 - Keep Baslow Beautiful working party – Agreed to add another Councillor to this group.
 - Playground and recreation, Communication, Emergency Situation working parties can be disbanded
- Accounts to 24th September 2022 were noted
- Audit submitted, approved and transparency document published
- S137 Requests:
 - Church Christmas Lights Event - £125 for the Band and £125 for a Christmas Tree
- New expenditure approved:
 - Electronic payment – Dalc training - £384
 - Electronic Payment –Ground maintenance - £476.50
 - Electronic Payment – Website - £200
 - Electronic Payment – Woodland rent - £50
- Expenditure noted:
 - Standing Order - Clerk – £423.50
 - Electronic payment – Chris Holland - Noticeboard – £247.50
 - Electronic Payment – Ground maintenance - £325.25
 - Electronic Payment – Defib battery - £222 (£35 VAT)
 - Electronic Payment – Wreath - £28.99
- New income noted:
 - Burials - £235

12. Correspondence

- Devolution and County Deals will be discussed at the Liaison Forum
- Parish and Town Council Liaison Forum Monday 17 October 2022 – no available to attend
- Gate post knocked over on School Lane. Reported to DCC.

13. Feedback from Meetings and Training

- Parishes Day – 1st October

14. For information:

- Nether End missing road markings reported to DCC as causing parking issues
- Bubnell Lane surfacing reported as cracking

- Road signs by the Wheatsheaf and Calver Road reported as dirty and obscured by foliage.
- Bar Road sign reported
- WI Jubilee picnic bench installed

15. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- PPPF AGM Minutes
- CPRE PDSY Newsletter - August 2022
- Peak District Wildfire Risk Assessment Report
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

16. Future meeting dates:

- 17th January 2023
- 21st March 2023
- 16th May 2023
- 18th July 2023
- 19th September 2023
- 21st November 2023
- Parish meeting – to be agreed

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Methodist Chapel - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 15th November 2022
- 17th January 2023
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- 16th May 2023
- 18th July 2023
- 19th September 2023
- 21st November 2023
- Parish meeting – to be agreed



BASLOW AND BUBNELL PARISH COUNCIL

FINANCE AND ADMIN WORKING PARTY TERMS OF REFERENCE

1: Membership

The Working Party shall consist of a minimum of three Councillors, one of whom should be the Council Chairman, who will act as Chairman of the Working Party, plus the Clerk.

For 2022/2023 Membership is Cllr Brown (Chairman), Cllr Dawson, Cllr Clark and the Clerk

2: Meetings

The Working Party is to meet at least once per year and when necessary, throughout the year.

3: Obligations and responsibilities

The Working Party is to have an overview of the Council's finances and general administration. It will be responsible for the following:

- Review of internal audit reports
- Monitor budget against actual spending
- Make recommendations to Council about expenditure
- Recommend the level of Precept - November meeting
- Review all insurance - annually
- Review the Financial Regulations of the Council - annually
- Review all staffing matters
- Review pay scales
- Review of Footpaths and Rights of Way
- Review of noticeboards, benches and dog bins as necessary
- Managing the Rights of Way grant and any other external grants
- Any other items related to finance and admin matters

4: Delegation

All the powers and duties of the Council referred to the Finance and Admin Working Party shall stand delegated to the Working Party.

Except as here and after provided in the standing orders, delegation to or exercise of functions by any of the Working Parties of the Council are subject to:

- (i) Compliance with standing orders of the Council
- (ii) Reservation of the Council of any matter arising in the exercise of a Working Party's delegated functions, which involve new policy of major importance or the substantial variation or extension of existing policy.

The responsibility of deciding which matter shall be reserved to the Council under sub paragraph (ii) shall rest upon the Chairman of the Working Party in consultation with the Parish Clerk.



BASLOW AND BUBNELL PARISH COUNCIL

KEEP BASLOW BEAUTIFUL WORKING PARTY TERMS OF REFERENCE

1: Membership

The Working Party shall consist of a minimum of three Councillors, one of whom will be elected Chairman. Other members of the public will be invited to sit on the working party as and when necessary.

For 2022/2023 Membership is Cllr Buckham (Chairman), Cllr Dawson, Cllr Tucker, a vacancy and the Clerk

2: Meetings

The Working Party is to meet at least once per year and when necessary, throughout the year.

3: Obligations and responsibilities

The Working Party is to have an overview of the Council's finances and general administration. It will be responsible for the following:

- Monitor work of Derbyshire County Council and Derbyshire Dales District Council
- Review Footpaths, Rights of Way, noticeboards, benches and dog bins as necessary
- Managing the Rights of Way grant and any other external grants
- Make recommendations to Council about expenditure for improvements to the Parish
- Any other items related to keeping Baslow and Bubnell beautiful matters

4: Delegation

All the powers and duties of the Council referred to the Finance and Admin Working Party shall stand delegated to the Working Party.

Except as here and after provided in the standing orders, delegation to or exercise of functions by any of the Working Parties of the Council are subject to:

- (ii) Compliance with standing orders of the Council
- (ii) Reservation of the Council of any matter arising in the exercise of a Working Party's delegated functions, which involve new policy of major importance or the substantial variation or extension of existing policy.

The responsibility of deciding which matter shall be reserved to the Council under sub paragraph (ii) shall rest upon the Chairman of the Working Party in consultation with the Parish Clerk.



BASLOW COMMUNITY ORCHARD GROUP

A PROPOSAL TO IMPROVE THE ORCHARD FOR WHEELCHAIR AND PUSHCHAIR USERS

Background

Earlier this year, the Community Orchard Group considered a number of possible improvements to the orchard that might improve its value as an amenity for the village. In particular, we recognised that access for people with limited mobility is difficult because of the sloping approach to the site. We also knew that the area is becoming a popular picnic site but there are no specific facilities for picnics. We felt that the orchard could be adapted relatively easily to meet both these needs.

We, therefore, surveyed residents local to the orchard seeking their views on 11 specific ways to improve the area, including improving access and picnic arrangements. Most respondents wanted little or no change but there was clear support for improving access for wheelchairs (10 for, 3 against, 13 no opinion) some support for installing additional benches (11 for, 7 against and 8 no opinion) and a split view on siting a picnic table (8 for, 11 against, 7 no opinion). Opposition to siting a picnic table seemed to be due to concern over potential reduction in the central, open space for ball games.

Our Group believe that it is possible both to create suitable access for wheelchairs and pushchairs and to position a picnic table where it will not reduce the central space (there are two suitable locations). Furthermore, a picnic table is available that allows a wheelchair or pushchair to be positioned at the table, thereby further enhancing access. The picnic table would, of course, also double as additional benches on the site.

The Proposal

Access

A short but steep slope from the adjacent public footpath limits access to the orchard but the slope is much shallower at the southeast corner. Currently, this is partially obstructed by a large boulder. Therefore, it is proposed that:

1. The boulder is either dug out completely or the top surface chiselled out to make the surface level with the adjacent grass.
2. The mown "ride" on the right side of the orchard (adjacent to the hedge boundary) would then be widened by approximately two feet.

These measures will allow a wheelchair user to follow a steady uniform incline to reach the top end of the orchard where the rest of the area becomes flat.

Picnic Table

A suitable product, the "Tansley Wheelchair Accessible Picnic Table" is available from TDP of Wirksworth. This is made of recycled plastic and is similar to other benches and planters used in Baslow of late. Measuring 1850mm x 1500mm it weighs 145kg and allows wheelchair or pushchair access at one end. Details can be found at

<https://www.tdp.co.uk/product/wheelchair-access-picnic-table/>

The table would be positioned at the north end of the orchard in one of two positions (either to the left of the oak tree or to the right of the story circle). Both positions are away from the open space and the latter is very close to the proposed wheelchair access point.



BASLOW COMMUNITY ORCHARD GROUP

Costs and Potential Funding

Costs are currently estimated at:

Picnic Table:	£547.48 + VAT (total 656.98).
Removal of stone boulder	£500 (estimated)
New signage for path	£250 (estimated)

The Orchard Group has a small reserve that could be used to part fund the project, but Councillor Hobson has indicated that the Better Derbyshire Dales Fund might look favourably on an application to them.

At this stage, no funding is requested of the Parish Council.

Action Plan

In order to proceed, the following should occur in sequence.

1. The Parish Council needs to give approval in principle. Hence this paper. (Nov 2022)
2. Further consultation with local residents to explain the detailed proposal (at next orchard work party - Nov or Dec)
3. Obtain two estimates for groundwork (suggest Harry White and David Robins) and signage (Dec 2022)
4. Apply to Better Derbyshire Dales Fund (deadline 27th January 2023)
5. If successful, place order for picnic table and commission groundwork/signage (Feb2023)
6. Modify specification given to William Brindley for cutting regime (once all in place).

Immediate Action

The Parish Council are asked to approve this project at its next meeting

David Dawson

Chairman

31 October 2022

BASLOW AND BUBNELL PARISH COUNCIL

Detailed Receipts & Payments Account As At 9th January 2022

	Actual To Date	Budget For Year	Budgeted Spend Remaining
	£	£	£
RECEIPTS:			
Precept	<u>15,600.00</u>	<u>15,600.00</u>	
	15,600.00	15,600.00	
Burial Ground Fees	<u>865.00</u>	<u>0.00</u>	
	865.00	0.00	
Grants & Donations Received			
Council Tax Grant	0.00	0.00	
DDDC Reimbursements	0.00	999.00	
DCC Footpath Grant	0.00	385.00	
Donations & Grants	<u>960.00</u>	<u>0.00</u>	
	960.00	1,384.00	
Other Income			
Interest Received	0.00	0.00	
Website Fees	0.00	0.00	
VAT Reclaimed	856.30	0.00	
Other Income	<u>0.00</u>	<u>0.00</u>	
	856.30	0.00	
Total Receipts	18,281.30	16,984.00	
PAYMENTS:			
Ordinary Expenditure			
Salary & Expenses			
Clerk's Salary	3,001.20	4,700.00	1,698.80
Clerk's Expenses	194.00	340.00	146.00
PC Mobile Phone	<u>42.00</u>	<u>72.00</u>	<u>30.00</u>
	3,237.20	5,112.00	1,874.80
Admin Expenses			
Website	500.60	800.00	299.40
Insurance	553.60	600.00	46.40
Room Hire	58.00	250.00	192.00
Audit fees	292.25	300.00	7.75
Training	384.00	200.00	-184.00
Subscriptions & Registrations	35.00	35.00	0.00
Stationery, Printing & Adverts	146.97	350.00	203.03
Councillors Expenses	0.00	0.00	0.00

Other Admin 1	0.00	0.00	0.00
Other Admin 2	0.00	0.00	0.00
	1,970.42	2,535.00	564.58
Woodland Recreation Area			
Ground maintenance	1,500.00	4,000.00	2,500.00
Equipment Maintenance	0.00	0.00	0.00
Safety Inspection	94.50	100.00	5.50
Rent	50.00	50.00	0.00
Other Woodland 1	0.00	0.00	0.00
	1,644.50	4,150.00	2,505.50
Ground Maintenance			
Burial Ground Grass Cutting	975.00	1,125.00	150.00
Burial Ground Rates & Water	55.52	50.00	-5.52
Burial Ground Refuse Removal	0.00	0.00	0.00
Burial Ground Maintenance	0.00	250.00	250.00
	1,030.52	1,425.00	394.48
Orchard Grass Cutting	1,133.75	1,341.25	207.50
Orchard Maintenance	0.00	0.00	0.00
	1,133.75	1,341.25	207.50
Old Ford Grass Cutting	162.50	175.00	12.50
Old Ford Maintenance	0.00	0.00	0.00
	162.50	175.00	12.50
Paths & Roundabout	136.50	439.25	302.75
Keep Baslow Beautiful	199.88	1,000.00	800.12
Other Ground Maintenance 1	0.00	0.00	0.00
	336.38	1,439.25	1,102.87
Total Ground Maintenance	2,663.15	4,380.50	1,717.35
Other Maintenance			
Bench - Maintenance & Replacement	0.00	500.00	500.00
Village Clock Maintenance	0.00	250.00	250.00
Other Maintenance 1	2,245.00	0.00	-2,245.00
	2,245.00	750.00	-1,495.00
Grants & Donations Awarded			
Grants	988.99	1,000.00	11.01
Church Christmas Lights	250.00	0.00	-250.00
Village Hall	0.00	0.00	0.00
Village Events	0.00	0.00	0.00
Other Donations	200.00	0.00	-200.00
	1,438.99	1,000.00	-438.99
Other Expenses			
Grit	0.00	0.00	0.00
Defibrillators	222.00	0.00	-222.00
Election Costs	0.00	0.00	0.00
Dog Bins	0.00	0.00	0.00
Other Expenses 1	0.00	0.00	0.00
Other Expenses 2	0.00	0.00	0.00
	222.00	0.00	-222.00
Total Ordinary Expenditure	13,421.26	17,927.50	4,506.24

Extraordinary Expenditure:

Woodland Area	0.00	0.00	0.00
Emergency Planning	0.00	0.00	0.00
Book Exchange	0.00	0.00	0.00
Village Sign	0.00	0.00	0.00
Storage Unit	0.00	0.00	0.00
Other Expenditure 2	43.90	0.00	-43.90
Other Expenditure 3	0.00	0.00	0.00
Total Extraordinary Expenditure	43.90	0.00	-43.90

Total Net Payments	13,465.16	17,927.50	4,462.34
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VAT Receivable

VAT Paid - To Reclaim	58.90	0.00
	58.90	0.00

Total Gross Payments	13,524.06	17,927.50
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Surplus / Defecit	4,757.24	-943.50
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Cash At Bank

Opening Bank Balances at 1st April 2020	25,965.61
Add Receipts	18,281.30
Less Payments	-13,524.06
Closing Bank Balances	30,722.85

Budget Year on Year

RECEIPTS:

	2019/2020		2020/2021		2021/2022		2022/2023	
	Actual	Budget	Actual	Budget	Actual	Budget	Estimate for year	Budget
Precept	14,719.00	14,719.00	14,719.00	14,719.00	15,000.00	15,000.00	15,600.00	15,600.00
Burial Ground Fees	1,605.00	0.00	1,820.00	0.00	1,705.00	0.00	830.00	1,600.00
Council Tax Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DDDC Reimbursements	999.00	999.00	999.00	999.00	999.00	999.00	999.00	999.00
DCC Footpath Grant	385.00	385.00	385.00	385.00	385.00	385.00	385.00	385.00
Donations & Grants	1,307.00	507.00	4,036.11	0.00	0.00	0.00	960.00	0.00
Interest Received	1,699.44	15.00	15.13	0.00	0.00	25.00	0.00	0.00
Website Fees	160.00	160.00	0.00	160.00	0.00	0.00	0.00	0.00
VAT Reclaimed	227.76	300.00	4,824.28	1,000.00	255.45	0.00	856.30	0.00
Other Income					175.75	0.00	0.00	
Total Receipts	21,102.20	17,085.00	26,798.52	17,263.00	18,520.20	16,409.00	19,544.00	16,984.00

PAYMENTS:

	2019/2020		2020/2021		2021/2022		2022/2023	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual Oct-20	Estimate for year
Ordinary Expenditure								
Salary & Expenses								
Clerk's Salary	5,843.21	5,808.00	4,492.80	5,808.00	4,492.80	4,700.00	2,791.20	5,268.70
Clerk's Expenses	274.70	250.00	240.00	340.00	295.00	340.00	194.00	348.00
PC Mobile Phone	78.00	72.00	72.00	72.00	72.00	72.00	42.00	72.00
	6,195.91	6,130.00	4,804.80	6,220.00	4,859.80	5,112.00	3,027.20	5,688.70
Admin Expenses								
Website	712.97	1,000.00	1,137.36	1,000.00	754.26	800.00	500.60	900.60
Insurance	494.75	500.00	500.87	500.00	546.40	525.00	553.60	553.60
Room Hire	264.00	200.00	0.00	350.00	113.00	300.00	58.00	250.00
Audit fees	276.80	276.80	250.00	100.00	276.50	250.00	92.25	332.25
Training	0.00	90.00	0.00	200.00	0.00	100.00	384.00	500.00
Subscriptions & Registrations	138.00	64.00	59.00	125.00	59.00	79.00	35.00	35.00
Stationery, Printing & Adverts	109.31	125.00	181.10	125.00	131.88	125.00	146.97	230.00
Councillors Expenses	17.95	100.00	0.00	75.00	0.00	0.00	0.00	0.00
Other Admin 1								
Other Admin 2								
	2,013.78	2,355.80	2,128.33	2,475.00	1,881.04	2,179.00	1,770.42	2,801.45
Woodland Recreation Area								
Ground maintenance	320.00	320.00	2,000.00	2,000.00	3,000.00	2,000.00	1,500.00	3,000.00
Equipment Maintenance	1,000.00	350.00	0.00	0.00	0.00	0.00	0.00	0.00
Safety Inspection	0.00	0.00	86.00	100.00	93.00	100.00	94.50	94.50
Rent	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Other Woodland 1	0.00	115.00	0.00	150.00	134.00	0.00	0.00	0.00
	1,370.00	835.00	2,136.00	2,300.00	3,277.00	2,150.00	1,644.50	3,144.50

Ground Maintenance

Burial Ground Grass Cutting	1,050.00	1,125.00	1,050.00	1,200.00	1,120.00	1,050.00	975.00	1,125.00
Burial Ground Rates & Water	47.90	150.00	47.91	150.00	0.00	50.00	55.52	50.00
Burial Ground Refuse Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Burial Ground Maintenance	50.00	50.00	0.00	100.00	531.25	100.00	0.00	250.00
	1,147.90	1,325.00	1,097.91	1,450.00	1,651.25	1,200.00	1,030.52	1,380.52

	2023/2024 Budget
	17,160.00
	0.00
	0.00
	999.00
	385.00
	0.00
	0.00
	0.00
	0.00
	0.00
	18,544.00

	17,160.00
	0.00
	0.00
	999.00
	385.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	18,544.00

	2023/2024 Budget
	5,802.00
	348.00
	72.00
	6,222.00
	900.00
	600.00
	100.00
	340.00
	200.00
	35.00
	200.00
	0.00
	2,375.00
	3,000.00
	250.00
	100.00
	50.00
	0.00
	3,400.00

	1,125.00
	60.00
	0.00
	250.00
	1,435.00

	2019/2020		2020/2021		2021/2022		2022/2023		2023/2024
	Actual	Budget	Actual	Budget	Actual	Budget	Actual Oct-21	Estimate for year	Budget
Orchard Grass Cutting Orchard Maintenance	1,125.00	1,200.00	1,340.00	1,200.00	1,193.75	1,280.00	1,133.75	1,133.75	1,341.25
	497.50	500.00	467.50	0.00			0.00	0.00	0.00
	1,622.50	1,700.00	1,807.50	1,200.00	1,193.75	1,280.00	1,133.75	1,133.75	1,341.25
Old Ford Grass Cutting Old Ford Maintenance	150.00	140.00	170.00	150.00	40.00	140.00	162.50	162.50	175.00
			0.00		40.00	0.00	0.00	0.00	
	150.00	140.00	170.00	150.00	80.00	140.00	162.50	162.50	175.00
Paths & Roundabout Keep Baslow Beautiful Other Ground Maintenance 1	426.00	426.00	535.00	330.00	3,768.15	340.00	136.50	160.00	500.00
			599.85		2,456.41	2,000.00	199.88	350.00	250.00
			0.00		0.00	0.00	0.00	0.00	
	426.00	426.00	1,134.85	330.00	6,224.56	2,340.00	336.38	510.00	750.00
Total Ground Maintenance	3,346.40	3,591.00	4,763.60	2,880.00	8,528.83	4,960.00	2,663.15	3,186.77	3,701.25
Other Maintenance									
Bench - Maintenance & Replacement	230.00	0.00	120.00	1,000.00	1,345.75	1,000.00	0.00	0.00	500.00
Village Clock Maintenance	217.00	280.00	224.00	200.00	231.00	250.00	0.00	250.00	250.00
Other Maintenance 1			0.00			0.00	1,072.50	1,152.00	
	447.00	280.00	344.00	1,200.00	1,576.75	1,250.00	1,072.50	1,402.00	750.00
Grants & Donations Awarded									
Grants	652.90	1,000.00	0.00	1,500.00	82.00	1,000.00	988.99	988.99	
Church Christmas Lights			0.00		115.00	0.00	250.00	250.00	1,200.00
Village Hall			0.00		0.00	0.00	0.00	0.00	250.00
Village Events			0.00		311.13	0.00	0.00	200.00	
Other Donations			0.00		0.00	0.00	0.00	0.00	250.00
	652.90	1,000.00	0.00	1,500.00	508.13	1,000.00	1,238.99	1,438.99	1,700.00
Other Expenses									
Grit	0.00	0.00	0.00	375.00	0.00	0.00	0.00	0.00	0.00
Defibrillators	50.00	50.00	103.50	0.00	535.00	0.00	222.00	222.00	230.00
Election Costs	243.09	243.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
Dog Bins	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expenses 1			0.00		0.00	0.00	0.00	0.00	
Other Expenses 2			0.00		0.00	0.00	0.00	0.00	
	293.09	293.00	103.50	375.00	535.00	0.00	222.00	222.00	480.00
Total Ordinary Expenditure	14,319.08	14,484.80	14,280.23	16,950.00	21,166.55	16,651.00	11,638.76	17,884.41	18,628.25

Orchard Grass Cutting
Orchard Maintenance

Old Ford Grass Cutting
Old Ford Maintenance

Paths & Roundabout
Keep Baslow Beautiful
Other Ground Maintenance 1

Total Ground Maintenance

Other Maintenance
Bench - Maintenance & Replacement
Village Clock Maintenance
Other Maintenance 1

Grants & Donations Awarded

Grants
Church Christmas Lights
Village Hall
Village Events
Other Donations

Other Expenses

Grit
Defibrillators
Election Costs
Dog Bins
Other Expenses 1
Other Expenses 2

Total Ordinary Expenditure

Extraordinary Expenditure:

Woodland Area
Emergency Planning
Book Exchange
Village Sign
Storage Unit
Other Expenditure 2
Other Expenditure 3
Total Extraordinary Expenditure

Total Net Payments

To be updated when receive quote

To be updated when receive quote

Estimate and to include possible work on cavendish footpath
No specific projects, £250 for unexpected expenditure

Est £500 provision for replacement benches.
Keep same budget as last year

Increase to estimate outcome for this year
Same as last year

Estimated Support for Orchard Day

Provide for another battery - £230

Provision if an election has to be paid for - Check

Speed Indicator Device - Est Cost for one - confirm figures

	2019/2020		2020/2021		2021/2022		2022/2023		2023/2024
	Actual	Budget	Actual	Budget	Actual	Budget	Actual Oct-21	Estimate for year	Budget
VAT Receivable									
VAT Paid - To Reclaim	4,824.28	4,900.00	2,555.45	0.00	1,365.80	1,000.00	18.90	0.00	0.00
Total Gross Payments	42,107.81	44,384.80	39,644.88	16,950.00	27,860.10	30,651.00	11,701.56	17,938.31	22,128.25
Surplus / Defecit	(21,005.61)	(27,299.80)	(12,846.36)	313.00	(9,339.90)	(14,242.00)	6,544.74	1,605.69	(3,584.25)