Clerk: Sarah Porter Phone: 07866695132

Email: <u>clerk.baslow.bubnell@googlemail.com</u>
Web: <u>www.baslowvillage.com</u>

AGM MINUTES

For the meeting held on 16th May 2023 at Baslow Village Hall

CouncillorsChristopher BrownDavid DawsonApologies:Cllr Jayne Rawlinsonpresent:Richard ClarkJane BuckhamPC Shaun Jakins

Simon Chalk Jonathan Holsgrove Cllr Kath Potter (Peak Park)
Others: Martin Watson Tim Tucker PCSO Anthony Boswell

Steve Brown Cllr Susan Hobson (DDDC and DCC)

Sarah Porter

Action

- 1. Election of Chairman Cllr Dawson nominated Cllr Brown, seconded by Cllr Clark. Unanimously approved.
- Election of Vice-Chairman Cllr Holsgrove nominated Cllr Dawson, seconded by Cllr Chalk. Unanimously approved.
- 3. Councillor vacancies

Cllr Brown explained that there were 3 vacancies and at least 3 people interested. Tim Tucker apologised that he had had to take a leave of absence last year. Everyone thanked him for his hardwork.

4. There were apologies for absence received from Cllr Jane Rawlinson, Cllr Kath Potter, PC Shaun Jakins and PCSO Anthony Boswell.

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- 5. The Minutes of the Annual General Meeting held on 17th May 2022 were approved.
- 6. Annual audit return and risk assessment were approved
- 7. Accounts for the year 2022-2023 were approved.

RECEIPTS:	Ĺ
Precept	15,600.00
Burial Ground Fees	1,365.00
Grants & Donations Received	1,959.00
Other Income	856.30
Total Receipts	19,780.30
PAYMENTS:	
Ordinary Expenditure	
Salary & Expenses	5,504.70
Admin Expenses	2,514.41
Woodland Recreation Area	5,079.50
Ground Maintenance	3,359.20
Other Maintenance	2,536.60
Grants & Donations Awarded	1,438.99
Other Expenses	222.00
	20,655.40
Extraordinary Expenditure:	
Woodland Area	0.00
Emergency Planning	0.00
Book Exchange	29.00

Village Sign	0.00
Storage Unit	0.00
Other Expenditure 2	190.85
Other Expenditure 3	0.00
	219.85
Total Net Payments	20,875.25
VAT Paid - To Reclaim	74.74
Total Gross Payments	20,949.99
Surplus / Defecit	-1,169.69
Cash At Bank	
Opening Bank Balances at 1st April 2022	25,965.61
Add Receipts	19,780.30
Less Payments	-20,949.99
Closing Bank Balances	24,795.92

8. Appointments to outside bodies:

- Baslow Sportsfield Cllr Jonathan Holsgrove
- Baslow Charity Cllr Richard Clark and Cllr David Dawson (this is a 4 year position)
- Festivals Group Cllr Jane Buckham
- Village Hall Committee Cllr Jayne Rawlinson (this is a 5 year position)
- Orchard Group Cllr David Dawson
- 9. Code of Conduct was approved. Same as last year.
- 10. Register of Interest Forms will be completed and passed to Clerk.

Clerk

11. Reports from Committees:

- Orchard Group After last year's AGM there was a workshop for things which could be done. From that came a request for a picnic bench and level the access for wheelchairs. The Apple Day in October was a great success. Few Committee member changes and supported the school in planting a tree. This was a replacement to a tree which had failed. The AGM this month is on Saturday 20th May from 11.30am.
- Baslow Sports Field There has been a struggle post covid and with increased costs. Café is doing really well. Looking for more members across the sports. Things are looking positive. Sportsfest will be in June.
- Village Hall Undertaking fund raising events to raise the profile of the Village Hall
- 12. AGM Closed moved on to Council meeting at 7.51pm

<u>DATE OF NEXT AGM</u> - Tuesday 21st May 2024 at 7.30pm in the Baslow Village Hall **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

Chairman's Signature	 Date

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There were apologies for absence received from CIIr Rawlinson, CIIr Kath Potter, PC Shaun Jakins

Apologies:

- There were no declaration of interests. 2.
- 3. Public speaking

Others:

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Cllr Susan Hobson – is the County Councillor and newly elected District Councillor. The County Council are having a ward boundary change and information has been circulated. Cllr Hobson has been working with the Clerk around the SID installation. The Pathways project for rewilding the verges. This is building on the DDDC Green Team project. There is some concern about the number of areas and how this is being managed rather than just being left. Clerk will email ClIr Hobson regarding this. ClIr Hobson has had quite a lot of correspondence regarding the status of Over Lane. She has also been approached by a resident requesting a reconsider for a bench in the burial ground.

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Report / Action Required

Cllr Brown for Cllr Rawlinson and Sweet Genes - Concern over the number of requests for change for the car park machine wiping out her change for the day. Sarah Titman has requested a new machine which includes a card facility. There is also some confusion over the signage for parking on the road at Nether End.

Cllr Hobson

- Cllr Chalk Obscured road sign by Golden Gates. It has been reported to DCC but yet to be done.
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- Clerk for PC Shaun Jakins:

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There have also been reports of suspicious persons and vehicles in the area recently. We would ask that any such behaviour is reported and if a registration number of a vehicle can be noted this very much helps with our enquiries which at this time are ongoing. Given the recent instances of vehicle crime and burglaries we would ask all residents to be mindful of their security and not to leave high value items on display in their vehicles or tools in work vans overnight as these are unfortunately being targeted at the moment. In regard to the dwelling burglaries and other serious acquisitive crime our new North Acquisitive Crime Team (NACT) is very much working on these at this time. Much is happening in the background that I cannot go into details with here but I would hope that at some point in the near future we can provide an update on the work that they are currently engaged in.

It is also worth saying that high value pedal cycles are a growing trend in regards to thefts, especially given the proliferation of electric bikes which can cost many thousands of pounds. Storing these items in a shed alone is unfortunately not enough to deter a criminal as sheds are, by their very nature, easy to force entry to and further efforts should be made to secure them using heavy duty bicycle/motorbike

chain locks preferably attached to something heavy and immovable such as a ground anchor.

The assistance of the local NHW and the co-ordinator is very gratefully received. The local NHW are very pro-active and have been of great assistance to the police in providing information regarding suspicious vehicles and incidents in the area. They also assist in the circulation of messages from the Derbyshire Alert messaging service, which provides crime information relevant to an individual's area and is a good way of keeping informed of any emerging local crime trends and by passing on the information from our social media such as our Facebook page.

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 - Correspondence actioned as agreed
 - Vacancies discussed at AGM

7. Planning Applications

New:

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Discussed via email – None Existing:

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Enforcement:

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- 8. Suggestions or issues from residents:

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- Suggestion for a defibrillator by the Co-Op Clerk has emailed the Co-Op head office and it is being considered.
- Weight restriction on Over Lane Response from DCC:

"The existing signage on this route that reads 'Unsuitable for HGVs' is an unenforceable sign, which means that no offence is being committed by drivers who choose to ignore it. The signage is there simply to highlight the narrowness of the route ahead.

However, if an enforceable 7.5 tonne weight limit was placed on this route then it is unlikely to make much difference to the volume of HGVs using Over Lane, as the HGVs probably require access to the properties in this area; as if they were just passing through this location then it would be quicker to stay on the A623.

Consequently, even if a weight limit was introduced on this route, then Derbyshire County Council, as the highway authority for this area, cannot stop HGVs from travelling to premises if legitimate access to them is required, even if the roads that they will utilise are not ideal for the type of vehicle that will be using it. This is national legislation and is indicated by the supplementary plates that read 'except for access' that are erected underneath all circular weight limit signs.

Therefore, a weight limit would be of little benefit on this route and so the County Council would not consider introducing one here at this time."

It is being used as a cut through to Eaton Hill and directed by Sat Nav. Therefore, could the Parish Council erect a sign on private property advising that this is a narrow lane. Clerk will reply asking for a site visit and consider a new sign.

Clerk

- Request for additional street lighting on Derwent Drive, Baslow Response from DCC "No new street lighting unless there's a night-time casualty record, evidence of night-time antisocial behaviour, or if justified as part of a new development".
- Bus shelters Cantilevered roof with no sides suggested. This was discussed and felt the cost involved and permissions not worth it
- Parking issues on Wheatlands Lane, Baslow The resident car that blocked the bin collections last year is parking in the same place again. This has been passed to DDDC to look at.

9. Inspections

- Issues from latest inspections?
 - o Burial Ground
 - Sunken grave top up A family member has requested to top up the soil on their grandparent's grave. Clerk has authorised this.
 - Burial Ground regulations and fees needs reviewing this year and fees approving. Finance Group to look at?
 - Volunteer for inspections Cllr Dawson
 - Cllr Dawson has lagged the water pipe.
 - Cllr Holsgrove has collected the twigs fallen.
 - Woodland Rospa will be carried out in May
 - Swings yes do some fundraising and ask Cllr Hobson for grant funding and Clerk ask PTA for an area at the July event
 - Footpaths
 - Complaint about the verge and footpath from 13 Bends junction and Baslow. Clerk has reported footpath.
 - Issue with Minor Maintenance Grant DCC has questioned this grant being used appropriately. The Clerk requested the officer speak to the ground maintenance contractor and even meet him on site. The officer did neither and visited the sites. He does not seem to have taken into account the fact the contract finishes in October and starts in March and so evidence would be hard to see in February. There was a discussion about leaving the scheme and reporting that to the village. It was felt some areas should continue to be maintained regardless e.g. the Doctors' footpath. Clerk will complain to DCC.

- 10. Working Party and General Updates:
 - Crime data update for Tideswell, Litton, Baslow and Beeley
 (https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley)
 - o 13 crimes in March 2023 3 crimes in Baslow:
 - o 1 anti-social behaviour
 - o 1 other theft
 - o 1 shoplifting
 - 15 crimes in February 2023 4 crimes in Baslow
 - o 2 violent and sexual offences
 - 1 anti-social behaviour
 - 1 shoplifting
 - Keep Baslow Beautiful working party

Chairman's Signature	Date

- Coronation Help Out work benches not done and bridge not done.
- Quiet Lane development and 20s plenty To be discussed at Parish Meeting. Clerk has been invited to join a multi Parish Clerk group about
- History boards To be discussed at Parish Meeting
- Milestone Markers in Baslow Peak Park working with a resident on improving these following a complaint from the Parish Council
- Planters will be planted up shortly
- SIDs
 - Lamppost application submitted
 - SID has been delivered and now invoiced for.
- Community Speedwatch 2 volunteers have come forward. Crest has removed the village as an active member of Community Speedwatch as nothing has happened for over a year.
- Chatsworth Christmas Market parking restrictions:
 - DCC have been speaking to Derbyshire constabulary about this
 - It is hoped that There will be "Access for residents only" signs at the entrance to Eaton Hill and School Lane at the weekends
 - Some cones can be put out in agreed spots such as Eaton Place by Chatsworth and removed by them at the weekends. The aim of the cones is to increase visibility around private accesses.

There will be a meeting with Chatsworth, the Safer Neighbourhood Team, Clerk and DCC. It was agreed that Cllr Rawlinson is invited to that meeting.

- Parking issues:
 - First meeting held and very positive
 - Second meeting to be held on 22nd May 2023.
- Community Orchard Tree from the PTA as discussed at the AGM.
- 11. Finance and Administration including Working Party Update:
 - Accounts to 8th May 2023 £200 over due to overpayment by Mettams which has been returned.
 - Insurance £603.07 quote this year. Paid £553.60 last year with Zurich. It was approved to accept the quote.
 - S137 Requests None
 - New expenditure approved:
 - Electronic payment Working Party expenses £25.95
 - Electronic payment Audit £102.25
 - Electronic payment Ground maintenance £498.64
 - Electronic payment Website £200
 - Expenditure noted:
 - Standing Order Clerk £453.50
 - Electronic payment Swarco £3960 (£660 VAT)
 - Direct debit Information Commissioner's Office £35 (will be taken by 24th June)
 - New income noted:
 - Burials £510
 - Precept £16224
 - VAT £74.74
- 12. Correspondence
 - Peak District National Park Local Plan Review Minerals Topic Paper This was noted. The quarry at Hassop is still marked as an open
 - PDNPA Dales Area Ballot
 - Dog Bin Over Lane, Baslow Being moved off the lamppost by the apple trees to a post further along
 - Chatsworth Whole Estate Plan Consultation is drawing to a close. The key thing will be the next document with the details of what is planned.
- 13. Feedback from Meetings and Training - None
- 14. For information:
 - Churchyard Lime Trees 2 appear to have died. DDDC are removing 4 in the coming
 - Alzheimer's Trek26 Peak District Saturday 12th August
 - Bubnell Lane pot hole now filled but not a great job so reported again
- Reading (circulated by email): 15.
 - Clerks and Councils Direct (paper)
 - CPRE PDSY 99th Birthday Newsletter May 2023
 - Written questions: Parish & Town Council Liaison Forum 13 March 2023

Clerk and

Rawlinson

Cllr

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- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

<u>DATES OF FUTURE MEETINGS</u> - All meetings held at 7.30pm in the Methodist Chapel - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

• 18th July 2023

- 19th September 2023
- 21st November 2023
- Parish meeting to be agreed

Chairman's Signature	 Date
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- Suggestion for a defibrillator by the Co-Op Clerk has emailed the Co-Op head office and it is being considered.
- Weight restriction on Over Lane Response from DCC:

"The existing signage on this route that reads 'Unsuitable for HGVs' is an unenforceable sign, which means that no offence is being committed by drivers who choose to ignore it. The signage is there simply to highlight the narrowness of the route ahead.

However, if an enforceable 7.5 tonne weight limit was placed on this route then it is unlikely to make much difference to the volume of HGVs using Over Lane, as the HGVs probably require access to the properties in this area; as if they were just passing through this location then it would be quicker to stay on the A623.

Consequently, even if a weight limit was introduced on this route, then Derbyshire County Council, as the highway authority for this area, cannot stop HGVs from travelling to premises if legitimate access to them is required, even if the roads that they will utilise are not ideal for the type of vehicle that will be using it. This is national legislation and is indicated by the supplementary plates that read 'except for access' that are erected underneath all circular weight limit signs.

Therefore, a weight limit would be of little benefit on this route and so the County Council would not consider introducing one here at this time."

It is being used as a cut through to Eaton Hill and directed by Sat Nav. Therefore, could the Parish Council erect a sign on private property advising that this is a narrow lane. Clerk will reply asking for a site visit and consider a new sign.

Clerk

- Request for additional street lighting on Derwent Drive, Baslow Response from DCC "No new street lighting unless there's a night-time casualty record, evidence of night-time antisocial behaviour, or if justified as part of a new development".
- Bus shelters Cantilevered roof with no sides suggested. This was discussed and felt the cost involved and permissions not worth it
- Parking issues on Wheatlands Lane, Baslow The resident car that blocked the bin collections last year is parking in the same place again. This has been passed to DDDC to look at.

9. Inspections

- Issues from latest inspections?
 - o Burial Ground
 - Sunken grave top up A family member has requested to top up the soil on their grandparent's grave. Clerk has authorised this.
 - Burial Ground regulations and fees needs reviewing this year and fees approving. Finance Group to look at?
 - Volunteer for inspections Cllr Dawson
 - Cllr Dawson has lagged the water pipe.
 - Cllr Holsgrove has collected the twigs fallen.
 - Woodland Rospa will be carried out in May
 - Swings yes do some fundraising and ask Cllr Hobson for grant funding and Clerk ask PTA for an area at the July event
 - Footpaths
 - Complaint about the verge and footpath from 13 Bends junction and Baslow. Clerk has reported footpath.
 - Issue with Minor Maintenance Grant DCC has questioned this grant being used appropriately. The Clerk requested the officer speak to the ground maintenance contractor and even meet him on site. The officer did neither and visited the sites. He does not seem to have taken into account the fact the contract finishes in October and starts in March and so evidence would be hard to see in February. There was a discussion about leaving the scheme and reporting that to the village. It was felt some areas should continue to be maintained regardless e.g. the Doctors' footpath. Clerk will complain to DCC.

- 10. Working Party and General Updates:
 - Crime data update for Tideswell, Litton, Baslow and Beeley
 (https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley)
 - o 13 crimes in March 2023 3 crimes in Baslow:
 - o 1 anti-social behaviour
 - o 1 other theft
 - o 1 shoplifting
 - 15 crimes in February 2023 4 crimes in Baslow
 - o 2 violent and sexual offences
 - 1 anti-social behaviour
 - 1 shoplifting
 - Keep Baslow Beautiful working party

Chairman's Signature	Date

- Coronation Help Out work benches not done and bridge not done.
- Quiet Lane development and 20s plenty To be discussed at Parish Meeting. Clerk has been invited to join a multi Parish Clerk group about road safety.
- History boards To be discussed at Parish Meeting
- Milestone Markers in Baslow Peak Park working with a resident on improving these following a complaint from the Parish Council
- Planters will be planted up shortly
- SIDs
 - Lamppost application submitted
 - SID has been delivered and now invoiced for.
- Community Speedwatch 2 volunteers have come forward. Crest has removed the village as an active member of Community Speedwatch as nothing has happened for over a year.
- Chatsworth Christmas Market parking restrictions:
 - DCC have been speaking to Derbyshire constabulary about this
 - It is hoped that There will be "Access for residents only" signs at the entrance to Eaton Hill and School Lane at the weekends
 - Some cones can be put out in agreed spots such as Eaton Place by Chatsworth and removed by them at the weekends. The aim of the cones is to increase visibility around private accesses.

There will be a meeting with Chatsworth, the Safer Neighbourhood Team, Clerk and DCC. It was agreed that Cllr Rawlinson is invited to that meetina.

- Parking issues:
 - First meeting held and very positive
 - Second meeting to be held on 22nd May 2023.
- Community Orchard Tree from the PTA as discussed at the AGM.
- 11. Finance and Administration including Working Party Update:
 - Accounts to 8th May 2023 £200 over due to overpayment by Mettams which has been returned.
 - Insurance £603.07 quote this year. Paid £553.60 last year with Zurich. It was approved to accept the quote.
 - S137 Requests None
 - New expenditure approved:
 - Electronic payment Working Party expenses £25.95
 - Electronic payment Audit £102.25
 - Electronic payment Ground maintenance £498.64
 - Electronic payment Website £200
 - Expenditure noted:
 - Standing Order Clerk £453.50
 - Electronic payment Swarco £3960 (£660 VAT)
 - Direct debit Information Commissioner's Office £35 (will be taken by 24th June)
 - New income noted:
 - Burials £510
 - Precept £16224
 - VAT £74.74
- 12. Correspondence
 - Peak District National Park Local Plan Review Minerals Topic Paper This was noted. The quarry at Hassop is still marked as an open
 - PDNPA Dales Area Ballot
 - Dog Bin Over Lane, Baslow Being moved off the lamppost by the apple trees to a post further along
 - Chatsworth Whole Estate Plan Consultation is drawing to a close. The key thing will be the next document with the details of what is planned.
- 13. Feedback from Meetings and Training - None
- 14. For information:
 - Churchyard Lime Trees 2 appear to have died. DDDC are removing 4 in the coming
 - Alzheimer's Trek26 Peak District Saturday 12th August
 - Bubnell Lane pot hole now filled but not a great job so reported again
- Reading (circulated by email): 15.
 - Clerks and Councils Direct (paper)
 - CPRE PDSY 99th Birthday Newsletter May 2023
 - Written questions: Parish & Town Council Liaison Forum 13 March 2023

Clerk and

Rawlinson

Cllr

- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters
- Neighbourhood Watch alerts

<u>DATES OF FUTURE MEETINGS</u> - All meetings held at 7.30pm in the Methodist Chapel - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

• 18th July 2023

- 19th September 2023
- 21st November 2023
- Parish meeting to be agreed

Chairman's Signature	 Data
Chairnan S Sidhalule	 Date