



BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 312168

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

14th May 2024

Dear Councillor,

You are summoned to attend the annual general and ordinary meeting of Baslow and Bubnell Parish Council on **21st May 2024 at 7.30pm in the Methodist Chapel, Baslow.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah Porter

ANNUAL GENERAL MEETING AGENDA

		<i>Action Required</i>
1.	Election of Chairman and declaration of acceptance of office	Approval
2.	Election of Vice-Chairman	Approval
3.	Apologies for absence – Cllr Chalk	To note
4.	To confirm the Minutes of the Annual General Meeting held on 16 th May 2023	Approval
5.	Annual Audit Return	Approval
6.	Accounts for the year 2023-2024 – Appendix 1	Approval
7.	Code of Conduct, Standing Orders, Financial Regulations, policies and procedures. The flood policy is on the main agenda.	Approval
8.	Insurance for 2024-2025 <ul style="list-style-type: none"> • Zurich - £645.91 	Approval
9.	Appointments to outside bodies - currently: <ul style="list-style-type: none"> • Baslow Sportsfield – Cllr Jonathan Holsgrove • Baslow Charity – Cllr Richard Clark and Cllr David Dawson (this is a 4 year position) • Festivals Group – Cllr Jane Buckham • Village Hall Committee – Cllr Jayne Rawlinson • Orchard Group – Cllr David Dawson 	Approval
10.	Reports from Committees: <ul style="list-style-type: none"> • Orchard Group AGM • Sports Field AGM • Village Hall AGM 	To note
11.	Dates of meetings is approved in November and held in the Baslow Village Hall	Approval
12.	Register of Interest Forms	To complete
13.	AGM Closed move on to Council meeting	

DATE OF NEXT AGM - Tuesday 20th May 2025

Held at 7.30pm in the Village Hall, Baslow

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 07866695132

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

AGM MINUTES

For the meeting held on 16th May 2023 at Baslow Village Hall

Councillors present:	Christopher Brown	David Dawson	Apologies:	Cllr Jayne Rawlinson
	Richard Clark	Jane Buckham		PC Shaun Jakins
	Simon Chalk	Jonathan Holsgrove		Cllr Kath Potter (Peak Park)
Others:	Martin Watson	Tim Tucker		PCSO Anthony Boswell
	Steve Brown	Cllr Susan Hobson (DDDC and DCC)		
	Sarah Porter			

Action

1. Election of Chairman – Cllr Dawson nominated Cllr Brown, seconded by Cllr Clark. Unanimously approved.
2. Election of Vice-Chairman – Cllr Holsgrove nominated Cllr Dawson, seconded by Cllr Chalk. Unanimously approved.
3. Councillor vacancies
Cllr Brown explained that there were 3 vacancies and at least 3 people interested. Tim Tucker apologised that he had had to take a leave of absence last year. Everyone thanked him for his hardwork.
4. There were apologies for absence received from Cllr Jane Rawlinson, Cllr Kath Potter, PC Shaun Jakins and PCSO Anthony Boswell.
5. The Minutes of the Annual General Meeting held on 17th May 2022 were approved.
6. Annual audit return and risk assessment were approved
7. Accounts for the year 2022-2023 were approved.

£

RECEIPTS:

Precept	15,600.00
Burial Ground Fees	1,365.00
Grants & Donations Received	1,959.00
Other Income	856.30
Total Receipts	<u>19,780.30</u>

PAYMENTS:

Ordinary Expenditure	
Salary & Expenses	5,504.70
Admin Expenses	2,514.41
Woodland Recreation Area	5,079.50
Ground Maintenance	3,359.20
Other Maintenance	2,536.60
Grants & Donations Awarded	1,438.99
Other Expenses	222.00
	<u>20,655.40</u>

Extraordinary Expenditure:

Woodland Area	0.00
Emergency Planning	0.00
Book Exchange	29.00

Village Sign	0.00
Storage Unit	0.00
Other Expenditure 2	190.85
Other Expenditure 3	0.00
	<hr/>
	219.85
	<hr/>
Total Net Payments	20,875.25
	<hr/>
VAT Paid - To Reclaim	74.74
	<hr/>
Total Gross Payments	20,949.99
	<hr/>
Surplus / Defecit	-1,169.69
	<hr/>

Cash At Bank	
Opening Bank Balances at 1st April 2022	25,965.61
Add Receipts	19,780.30
Less Payments	-20,949.99
Closing Bank Balances	<hr/>
	24,795.92

8. Appointments to outside bodies:

- Baslow Sportsfield – Cllr Jonathan Holsgrove
- Baslow Charity – Cllr Richard Clark and Cllr David Dawson (this is a 4 year position)
- Festivals Group – Cllr Jane Buckham
- Village Hall Committee – Cllr Jayne Rawlinson (this is a 5 year position)
- Orchard Group – Cllr David Dawson

9. Code of Conduct was approved. Same as last year.

10. Register of Interest Forms will be completed and passed to Clerk.

Clerk

11. Reports from Committees:

- Orchard Group – After last year’s AGM there was a workshop for things which could be done. From that came a request for a picnic bench and level the access for wheelchairs. The Apple Day in October was a great success. Few Committee member changes and supported the school in planting a tree. This was a replacement to a tree which had failed. The AGM this month is on Saturday 20th May from 11.30am.
- Baslow Sports Field – There has been a struggle post covid and with increased costs. Café is doing really well. Looking for more members across the sports. Things are looking positive. Sportsfest will be in June.
- Village Hall – Undertaking fund raising events to raise the profile of the Village Hall

12. AGM Closed moved on to Council meeting at 7.51pm

DATE OF NEXT AGM - Tuesday 21st May 2024 at 7.30pm in the Baslow Village Hall

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

BASLOW AND BUBNELL PARISH COUNCIL

Bank Reconciliation At 13/05/2024

	Yorkshire Bank Current Account	Total
	£	£
Cash Book:		
Balances At 1 April 2023	24,795.92	24,795.92
plus : receipts	21,993.46	21,993.46
less : payments	-26,078.90	-26,078.90
Balance Per Cash Book	20,710.48	20,710.48
Add: Uncleared Payments	0.00	0.00
Less: Uncleared Receipts	0.00	0.00
Cleared Balance at Bank	20,710.48	20,710.48

Bank Statements:

Bank:	Date:		
Yorkshire Bank Current Account	05/04/2024	20,710.48	20,710.48
Cleared Balance at Bank		20,710.48	20,710.48
	<i>Differences</i>	<i>0.00</i>	<i>0.00</i>

Signed by Responsible Finance Officer

Signed by Chairman

Bank Accounts

Current Account
Deposit Account
Other Account 1

BASLOW AND BUBNELL PARISH COUNCIL

Detailed Receipts & Payments Account As At 14th November 2023

	Actual To Date	Budget For Year	Budgeted Spend Remaining
	£	£	£
RECEIPTS:			
Precept	<u>16,224.00</u>	<u>16,224.00</u>	
	16,224.00	16,224.00	
Burial Ground Fees	<u>1,405.00</u>	<u>0.00</u>	
	1,405.00	0.00	
Grants & Donations Received			
Council Tax Grant	0.00	0.00	
DDDC Reimbursements	999.00	999.00	
DCC Footpath Grant	770.00	385.00	
Donations & Grants	<u>2,595.46</u>	<u>0.00</u>	
	4,364.46	1,384.00	
Other Income			
Interest Received	0.00	0.00	
Website Fees	0.00	0.00	
VAT Reclaimed	0.00	0.00	
Other Income	<u>0.00</u>	<u>0.00</u>	
	0.00	0.00	
Total Receipts	21,993.46	17,608.00	
PAYMENTS:			
<i>Ordinary Expenditure</i>			
Salary & Expenses			
Clerk's Salary	5,412.00	4,912.00	-500.00
Clerk's Expenses	348.00	348.00	0.00
PC Mobile Phone	<u>72.00</u>	<u>72.00</u>	<u>0.00</u>
	5,832.00	5,332.00	-500.00
Admin Expenses			
Website	990.59	900.00	-90.59
Insurance	603.07	600.00	-3.07
Room Hire	151.25	200.00	48.75
Audit fees	102.25	340.00	237.75
Training	300.00	200.00	-100.00
Subscriptions & Registrations	35.00	35.00	0.00
Stationery, Printing & Adverts	61.00	200.00	139.00
Councillors Expenses	46.65	0.00	-46.65

Other Admin 1	0.00	0.00	0.00
Other Admin 2	0.00	0.00	0.00
	2,289.81	2,475.00	185.19
Woodland Recreation Area			
Ground maintenance	1,500.00	3,000.00	1,500.00
Equipment Maintenance	305.00	500.00	195.00
Safety Inspection	99.50	100.00	0.50
Rent	50.00	50.00	0.00
Other Woodland 1	1,300.00	0.00	-1,300.00
	3,254.50	3,650.00	395.50
Ground Maintenance			
Burial Ground Grass Cutting	1,260.00	1,182.00	-78.00
Burial Ground Rates & Water	0.00	60.00	60.00
Burial Ground Refuse Removal	0.00	0.00	0.00
Burial Ground Maintenance	0.00	250.00	250.00
	1,260.00	1,492.00	232.00
Orchard Grass Cutting	884.65	1,450.00	565.35
Orchard Maintenance	652.93	0.00	-652.93
	1,537.58	1,450.00	-87.58
Old Ford Grass Cutting	170.00	210.00	40.00
Old Ford Maintenance	0.00	0.00	0.00
	170.00	210.00	40.00
Paths & Roundabout	538.00	483.00	-55.00
Keep Baslow Beautiful	278.93	250.00	-28.93
Other Ground Maintenance 1	0.00	0.00	0.00
	816.93	733.00	-83.93
Total Ground Maintenance	3,784.51	3,885.00	100.49
Other Maintenance			
Bench - Maintenance & Replacement	0.00	500.00	500.00
Village Clock Maintenance	267.00	250.00	-17.00
Other Maintenance 1	0.00	0.00	0.00
	267.00	750.00	483.00
Grants & Donations Awarded			
Grants	450.00	1,000.00	550.00
Church Christmas Lights	205.00	250.00	45.00
Village Hall	0.00	0.00	0.00
Village Events	150.00	250.00	100.00
Other Donations	328.99	0.00	-328.99
	1,133.99	1,500.00	366.01
Other Expenses			
Grit	0.00	0.00	0.00
Defibrillators	165.00	230.00	65.00
Election Costs	253.00	247.85	-5.15
Dog Bins	0.00	0.00	0.00
Other Expenses 1	0.00	0.00	0.00
Other Expenses 2	0.00	0.00	0.00
	418.00	477.85	59.85
Total Ordinary Expenditure	16,979.81	18,069.85	1,090.04

Extraordinary Expenditure:

Woodland Area	2,997.00	0.00	-2,997.00
Emergency Planning	289.40	0.00	-289.40
Book Exchange	0.00	0.00	0.00
Village Sign	0.00	0.00	0.00
Storage Unit	0.00	0.00	0.00
Other Expenditure 2	4,106.35	3,500.00	-606.35
Other Expenditure 3	0.00	0.00	0.00
Total Extraordinary Expenditure	7,392.75	3,500.00	-3,892.75

Total Net Payments	24,372.56	21,569.85	-2,802.71	20,666.90
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VAT Receivable

VAT Paid - To Reclaim	1,746.34	0.00
	1,746.34	0.00

Total Gross Payments	26,078.90	21,569.85
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Surplus / Defecit	-4,085.44	-3,961.85
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Cash At Bank

Opening Bank Balances at 1st April 2020	24,795.92
Add Receipts	21,993.46
Less Payments	-26,078.90
Closing Bank Balances	20,710.48



BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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14th May 2024

Dear Councillor,

You are summoned to attend the ordinary meeting of Baslow and Bubnell Parish Council on **21st May 2024 after the AGM in the Village Hall, Baslow.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Sarah Porter

AGENDA

Report / Action Required

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| 1. Apologies for absence – Cllr Chalk.
Cllr Rawlinson has resigned with immediate effect. | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) A question shall not require a response at the meeting nor start a debate on the question. The chairman may direct that a written or oral response be given.
c) If the Police Liaison Officer, a County Council or District Council or Peak Park Member is in attendance they will be given the opportunity to raise any relevant matter.
d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and action |
| 4. To approve the Minutes of the Meeting held on 19 th March 2024. | To approve |
| 5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
Item no x, To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded" | |
| 6. Matters Arising (actions from previous meetings to note – non-decision making):
<ul style="list-style-type: none"> • Councillor updates and photos for the website • Planning • Suggestions from residents • Inspections • Working Parties • Correspondence – actioned as agreed | To nudge
Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
To note |
| 7. Planning Applications
New:
<ul style="list-style-type: none"> • NP/DDD/0524/0482 - Moorstone Cottage Over Road Baslow - Subdivision of existing dwelling back to two separate dwellings. • NP/DDD/0424/0452 – Bubnell Hall, Bubnell Lane, Baslow - Listed Building consent - Refurbishment of first and second floor bedrooms and bathroom with associated works. Discussed via email –
<ul style="list-style-type: none"> • NP/DDD/1222/1617 - Springview and Moorview, Stonelow, Eastmoor - Demolition of the existing two residential dwellings and associated outbuildings, erection of a replacement | To discuss

To note |

dwelling, access, car parking, works of hard and soft landscaping and other works incidental to the application proposals – No comments

Existing:

To note

- NP/DDD/0324/0236 – Stone Cottage, Derwent Drive, Baslow - proposed alterations and extension to existing garage - Refused
- NP/DDD/0224/0167 – 5 Stoney Furlong Road, Baslow - to add a rear extension, relocation of doors and windows and rear roof extension – Granted conditionally
- NP/DDD/0224/0157 – Brynawel, Eaton Hill, Baslow - side extension to provide a lean to porch – Granted conditionally
- NP/DDD/0124/0047 – Pinecroft, 16 Eaton Drive, Baslow – Granted conditionally
- NP/DDD/0224/0121 – Holly Trees, Derwent Drive, Baslow - Dormer extensions, garage conversion and internal alterations – Granted conditionally
- NP/DDD/1223/1511 – Belmont House, Eaton Place, Baslow – To extend the existing ground floor bedroom to provide a large en-suite, with bed and sitting area - Pending
- NP/DDD/1123/1324–Bubnell Hall, Bubnell Lane, Baslow - Listed Building consent - Replacement window to ground floor WC. – Granted conditionally
- NP/DDD/1023/1256 and 1255 – Greystones Cottage, Gorse Bank Lane, Baslow – Replace existing conservatory with new garden room extension – Granted conditionally
- NP/DDD/1222/1617 –Springview and Moorview, Stonelow, Eastmoor - Demolition of the existing two residential dwellings and associated outbuildings, erection of a replacement dwelling, access, car parking, works of hard and soft landscaping and other works incidental to the application proposals – Pending
- LDC Certificate - Spring View, Stonelow, Eastmoor

Enforcement - None

To note

8. Suggestions or issues from residents:

- Suggestion for a defibrillator by the Co-Op – Co-Op do not support defibrillators on their properties unless installed by them and they don't see a need for one in Baslow currently. To discuss
- New trees on the village green Update
- Address issue in parts of Baslow Update
- Tablet packaging recycling Update
- Street Lighting Request – Calver Road/Over Lane, Baslow – Response received from DCC To note
- Request for the village name to change from Baslow to Baslow and Bubnell To discuss

9. Inspections

➤ Issues from latest inspections?

- Trees – Chatsworth Forestry has inspected the burial ground and community orchard: Clerk
 - The oak tree in the orchard appears in good health but has tight branch unions to monitor.
 - The ash in the graveyard is in really good health.
 - The row of limes have some small deadwood but that is typical of the species and is not big enough to be considered a danger. One branch would benefit from a 50% reduction to reduce the risk of limb failure due to a weak branch union. To carry out the reduction of the highlighted limb would be at a cost of £400 + VAT.
 - A further recommendation would be to organise a working party remove the ivy on the lime trees.
- Burial Ground
 - Cremated remains plot request. Cllr Dawson
 - Wobbly headstones Clerk
- Woodland
 - New bench – installed Clerk
 - Damage to fencing Clerk
 - Climbing wall proposal Cllr S. Brown
 - Signage
 - Rospa inspection will be carried out in May Clerk
- Footpaths
 - Cavendish Hotel footpath Clerk

10. Working Party and General Updates:

- Councillor vacancies – There have been no expressions of interest to DDDC so the position can be filled by co-option. The new vacancy has been advertised. To discuss
- Flood Policy To discuss
- Traffic Group – Need a meeting Clerk
- Crime data update for Tideswell, Litton, Baslow and Beeley To note
(<https://www.police.uk/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?yourlocalpolicingteam=about-us&tab=crimemap>) –
 - 17 crimes in March 2024 – 5 crimes in Baslow
 - 2 violence and sexual offences
 - 1 anti social behaviour

- 1 public order
 - 1 other crime
 - 12 crimes in February 2024 – 4 crimes in Baslow
 - 2 violence and sexual offences
 - 2 theft
 - Keep Baslow Beautiful working party
 - Wildflower verges
 - History boards
 - Gate at Old Ford
 - Working party to clean benches, map and sign at Nether End on 29th June at 10am
 - SID – Still not operating. Swarco has been chased.
 - Superfast broadband – No update
 - Register for a .gov.uk domain – Clerk attending an introduction session on 13th May

Cllr Buckham
 Clerk
 Cllr Dawson
 Clerk
 Cllr Buckham

 Clerk
 Cllr Gilbert
 Clerk

11. Finance and Administration including Working Party Update:

- Virgin Money potential acquisition by Nationwide To note
- Accounts to 13th May 2024 – Appendix A To note
- S137 Requests - None To note
- New expenditure to approve: To approve
 - Electronic payment – Fence repairs in woodland park - £730
 - Electronic payment – Litter picks - £101.19
 - Electronic payment – Audit – £106.35
 - Electronic payment – Ground maintenance - £507.75
 - Electronic payment – Waterplus – Burial ground - £104.89
 - Electronic payment – PPPF subscription - £24
 - Electronic payment – 20s plenty stickers - £4.80
- Expenditure to note: To note
 - Standing Order - Clerk – £483.50 per month
 - Electronic payment – Grass cutting - £507.75
 - Electronic payment – TDP bench – £396.29 (£66.05 VAT)
 - Electronic payment – Paper - £73.20
 - Electronic payment – Village Hall hire - £15.75
 - Electronic payment – History Board - £192.02 (£32 VAT)
 - Electronic payment – David Robins – Woodland Park maintenance and fencing - £1915
 - Electronic payment – Baslow Luncheon Club S137 - £200
 - Direct Debit – Information Commissioner’s Office (GDPR) - £35
- New income to note: To note
 - DDDC grant - £274
 - Precept - £17,525
 - VAT reimbursed - £1746.34

12. Correspondence

- Non domestic rates for burial ground are zero To note
- Hope Valley Active Travel Masterplan project To discuss
- Safe Places scheme To discuss
- Gypsy and Traveller Report – Clerk expressed concern over the last-minute nature of the report being issued and no information on areas affected was included. To discuss

13. Feedback from Meetings and Training – None

14. For information:

- Temporary 30 mph Speed Limit Order on A619 Chesterfield Road Baslow A619 for Drainage Works 13th May to 24th May 2024 between 09:30 and 15:30 each day (not during horse trials) To note
- A619 evening road closures – 3rd to 7th June.

15. Reading (circulated by email):

- Clerks and Councils Direct (paper) All to be read
- Brief DCC Update from Cabinet Member for Highways, Councillor Charlotte Cupit
- Councillor Briefing - Delivery of the Police and Crime Plan
- Parish & Town Council Liaison Forum: Presentation slides
- CPRE Peak District and South Yorkshire April 2024 Newsletter
- Citizens Advice Impact Report - Derbyshire Dales
- Baslow Environment Group
- DALC Newsletter
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers

- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 16th July 2024
- 17th September 2024
- 19th November 2024



BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

Phone: 07866695132

Email: clerk.baslow.bubnell@googlemail.com

Web: www.baslowvillage.com

MINUTES

For the meeting held on 19th March 2024 at Baslow Village Hall

Councillors present:	Christopher Brown	Richard Clark	Apologies:	Cllr Martin Watson
	Steve Brown	David Dawson		Cllr Jayne Rawlinson
	Jane Buckham	Nick Gilbert		PCSO Anthony Boswell
	Simon Chalk	Jonathan Holsgrove		PC Shaun Jakins
Others:	Cllr Kath Potter (Peak Park)	Cllr Susan Hobson (DDDC&DCC)		
	Sarah Porter			

Report / Action Required

1. There were apologies for absence received from Cllrs Jayne Rawlinson and Martin Watson, PC Shaun Jakins and PCSO Anthony Boswell.

Cllr Martin Watson has submitted his resignation. The Council minuted their thanks.

2. There were no declaration of interests.

3. Public speaking

- Cllr Kath Potter:
 - The Eaton Hill application was unanimously approved at the Planning Committee. The applicant’s planning agent was excellent.
 - Cllr Potter is very concerned about the settlement strategy handed out at the Parishes Day. 123 local needs applications were approved in 2006/2007 compared to only 7 in 2022/2023. The Peak District want young people to stay and they are the future of Peak Park. There was then a discussion about land possibility for local housing. There is one farm in Beeley that may have some land which could be considered for affordable housing. It sits amongst Chatsworth land.
 - Andrew Mclure is MP for National Parks and has written an article about concerns over young people leaving National Parks and rise in second homes and holiday lets.
- Cllr Susan Hobson:
 - Yesterday afternoon Cllr Hobson met with Cllr Buckham and other Parish Councillors and District Councillors at the traffic meeting at DCC with Cllr Cupit. Cllr Buckham will report on this later on the agenda.
 - Recycling Centres will have their operating hours reduced by 2 hours a day, no days of closure. Also looking at limiting and charging for items like asbestos waste, car tyres, etc. Discussion took place about limiting hours such as keep open normal at weekend and reduce weekday or shut at dusk in the winter and open as normal in the summer and over the year the saving will be made. Quietest hours should be cut.
 - Speeding issue has been shared with the Police and Clerk
 - Boundary commission boundaries, have your say. Lose Stoney Middleton and gain Winster for this ward. Not political and based on space.
 - Met lady from the Heritage Lottery Fund, Debbie Andrew at Darley Dale, she is very keen on Heritage Lottery projects including biodiversity. Like to work with Parish Councils.
 - In the budget there is funding for Village Halls
 - Cllr Cupit cabinet member for highways has written two open letters regarding potholes. There is also now a commonly asked questions section on the DCC website
 - Great British Spring Clean is currently on. Thanks for all who support.
 - Bus service improvement plan has been circulated for consultation. 218 usage has increased by about 8%. Cllr Hobson was informed that there is no space for issues around how to encourage people to use them and stressed the need for consistency.
- Clerk on behalf of PCSO Anthony Boswell – “Since date of last meeting there has been one serious assault which everyone is aware about, one theft from shop, one harassment and one theft reported. Since date of last meeting there have been reports of suspicious activity taking place of people and vehicles, parking complaints, broken down vehicles and concern for resident reported. Following consultation in January this year with the community and reviews of your concerns, passed to us at Community Engagement events and through surveys. You

Chairman’s Signature Date.....

have indicated that you would wish for Road Safety to continue as our priority along with the new one of burglary after recent burglaries that have been reported.

We will therefore continue with our efforts to improve Road Safety and provide crime prevention / target hardening advice to reduce burglaries from taking place in the local area over the coming months and will be posting updates regarding our work on our social media channels – facebook, X (twitter) and Derbyshire Alert.”.

4. The Minutes of the Meeting held on 23rd January 2024 were approved subject to noting the correct year was 2024 not 2023 and the spelling mistake of per.

5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.

6. Matters Arising (actions from previous meetings to note – non-decision making):

- Councillor updates and photos for the website
- Lighting issue raised by a resident is being resolved by DCC. There was then a discussion about a requirement for a streetlight at the bottom of Over Lane at the junction.
- Planning was discussed under Item 7
- Suggestions from residents were discussed under Item 8
- Inspections were discussed under Item 9
- Working Parties were discussed under Item 10
- Correspondence – actioned as agreed

Clerk

7. Planning Applications

New – No comments on these:

- NP/DDD/0324/0236 – Stone Cottage, Derwent Drive, Baslow - proposed alterations and extension to existing garage
- NP/DDD/0224/0167 – 5 Stoney Furlong Road, Baslow - to add a rear extension, relocation of doors and windows and rear roof extension
- NP/DDD/0224/0157 – Brynawel, Eaton Hill, Baslow - side extension to provide a lean to porch

Clerk

Discussed via email –

- NP/DDD/0224/0121 – Holly Trees, Derwent Drive, Baslow - Dormer extensions, garage conversion and internal alterations

Existing:

- NP/DDD/0124/0047 – Pinecroft, 16 Eaton Drive, Baslow – Pending
- NP/DDD/0124/0020 – Ladywell House, Bar Road, Baslow - Two storey extension to form enlarged kitchen with bedroom above and enlarged ground floor lean-to utility room - Withdrawn
- NP/DDD/1223/1511 – Belmont House, Eaton Place, Baslow – To extend the existing ground floor bedroom to provide a large en-suite, with bed and sitting area - Pending
- NP/DDD/1223/1516 – 11 Church View Drive, Baslow - Proposed garage extension to dwelling – Granted conditionally
- NP/DDD/1123/1324–Bubnell Hall, Bubnell Lane, Baslow - Listed Building consent - Replacement window to ground floor WC. - Pending
- NP/DDD/1023/1256 and 1255 – Greystones Cottage, Gorse Bank Lane, Baslow – Replace existing conservatory with new garden room extension - Pending
- NP/DDD/0823/0971 – Apple Tree Well Cottage, Gorse Bank Lane, Baslow – Alterations and extension to dwelling – Granted conditionally
- NP/DDD/0623/0661 - Land North Of Cock Hill, Nether End, Baslow - Erection of 3no. entry level exception (affordable) homes, incorporating the landscape and ecological enhancement of the balance of the land – Pending – Planning Committee on 8th March where it was approved unanimously
- NP/DDD/1222/1617 –Springview and Moorview, Stonelow, Eastmoor - Demolition of the existing two residential dwellings and associated outbuildings, erection of a replacement dwelling, access, car parking, works of hard and soft landscaping and other works incidental to the application proposals – Pending
- LDC Certificate - Spring View, Stonelow, Eastmoor

Enforcement - None

8. Suggestions or issues from residents:

- Suggestion for a defibrillator by the Co-Op – Clerk spoke to the Co-Op and the Parish Council cannot install a defibrillator on the Co-Op but the Co-Op can. This is now being considered. Clerk chasing.
- Move gatepost from School Lane to the Prince of Wales triangle – David Robins has been asked to complete. Cllr Buckham to liaise with him about the position.
- New trees on the village green – Baslow Garden Society and replacement for the fallen tree – The clerk has heard from DCC:
 - The Council does not intend to replace the fallen tree this planting season – the intention is to look at including it with a local Authority Treescaping Fund (LATF) bid for the 2024-25 planting season.

Cllr
Buckham

- The small walled-off area is too small for the horse chestnut it previously accommodated however our Trees and Woodlands Project Officer has suggested a flowering Cherry or Wild Service Tree as suitable replacements.
- In terms of a Christmas tree it is suggested you look to plant a conifer within the main traffic island/greenspace, but this would be dependent on there being enough space.
- Western Hemlock is a good amenity tree/Christmas tree, to provide a long-lived and handsome specimen, it's popular in parks and landscaped grounds.

Clerk will liaise with Garden Society

Clerk

- Address issue in parts of Baslow – Clerk has been working with the resident on resolving this. DCC are aware.
- Tablet packaging recycling – Clerk has contacted the PPG regarding this following a lack of interest when Cllr Hobson approached the Doctors.
- Woodburning stoves article – Concern that it looks like it is from the Parish Council not for discussion by the Parish Council. There was a discussion about this and the need to be very careful that the Parish Council does not endorse this. Some Councils have endorsed this kind of activity as a public health issue. The Parish Council does not endorse this but does want to share the information for residents to make their own view. A resident has sent another item regarding responsible wood burning with a suggestion that this is circulated. Clerk will send to Councillors for consideration. Concern about garden fires was also discussed. There is an item about this in the April magazine. It was agreed that items that may be contentious should be circulated to all Councillors first.

Clerk

Clerk

9. Inspections

➤ Issues from latest inspections?

- Burial Ground
 - Cremated remains plot request – there was a discussion about the request. There was a concern that the link to the village seemed to have stopped when he left the primary school. Does he have family in the village and what has he done in the village since primary school?
 - Remedi have tidied up the burial ground. Cllr Dawson to check.
 - Wobbly headstones – View on repairs if family members cannot be contacted? Suggestion they get laid flat.
- Woodland
 - fencing panels are failing and a new design is being erected. There was a concern that the fence needs a lower rail to stop children ducking underneath.
 - New bench – The possibility of a new bench or picnic bench at the Woodland Park. There was a concern that the picnic bench would cause more litter. It was agreed to email school and ask what would be most use for Forest Schools.
 - Rospa inspection in May
- Footpaths
 - Cavendish Hotel footpath - £480 but needs lifting and not had a new quote. Scrape off the tarmac
 - Doctor's footpath - £350 approved
 - Burial ground footpath – check if still needed but if needed yes £350

Clerk
Cllr
Dawson

Clerk

Clerk

10. Working Party and General Updates:

- Flooding:
 - Discussed at KBB and had a look at the flood plan written in 2013. Named people, rather than jobs, and communications have moved on. It needs a redraft. The Council will look at it at the next meeting.
 - Messages from public meeting, people were concerned about communication. Better place for sandbags and is there a role for people to look at flood resilience rather than flood response.
 - The Environment Agency had a meeting with flood group. EA is going to keep brook clear.
 - It was suggested to have a little card with relevant contact details on.
 - Suggested the Methodist Chapel as an alternative meeting point or Sports Field, School, Cavendish Hotel and pubs.
- Bar Road – Response received from DCC. Tap into amenity route as a way of funding improvements.
- Traffic items:
 - Chatsworth Christmas Market parking restrictions – Discussed at the Chatsworth Liaison meeting and all suggested changes are being implemented

Cllr
Buckham&
Clerk

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley>) –
 - 8 crimes in January 2024 – 2 crimes in Baslow
 - 2 violence and sexual offences
 - 13 crimes in November 2023 – 1 crime on the edge of Baslow
 - 1 vehicle crime
- Keep Baslow Beautiful working party
 - Birdwatch request – This was discussed and it was agreed to adapt the QR code page for the history boards Clerk
 - Environment group – 50 people and met 3 times. 3 themes:
 - Land working with Chatsworth and volunteering, bird group to increase awareness of bird life in the village
 - Energy group looking at renewable energy and planning a day symposium for what are the best ways of renewable energy and when should you buy an electric car or solar panels or heat pumps? Weir generation looked at 10/20 years ago but the changes in technology makes it worth looking at again.
 - Travel and transport group which all about buses and connectivity. The group is now looking at a formal structure.
 - Signage and stickers – options following on from 20s plenty and quiet lanes. Sharp bend maximum length 6.5m sign £58.20. 20s plenty stickers on Bubnell Lane north of bridge and Stanton Ford. £10.80 for the stickers. These were approved. Cllr Buckham& Clerk
 - History boards – Cllr Dawson showed the final draft of the first board. This was approved as a maximum cost of £220 Clerk
- SID – Data being collected and analysed. The SID was not switched off but seems to have stopped working. Swarco is looking into this. Clerk
- Internet speed – No update on the project but the Clerk has had a few discussions with residents to support them in the sign up.
- Register for a .gov.uk domain – Approved for Clerk to look into this Clerk

11. Finance and Administration including Working Party Update:

- Accounts to 11th March 2024 were noted. What do you want to do going forward so this can be planned into future budgets. All
- S137 Requests: Clerk
 - Neighbourhood Watch - £250 – There was a discussion about this and it was approved. There was a discussion that it would be nice if the NHW had a link to their site from the Baslowvillage website.
 - Luncheon Club - £200 was approved.
- New expenditure approved: Clerk
 - Electronic payment – Smiths of Derby - £320.40 (£53.40 VAT)
 - Electronic payment – Opera PR – SSL Certificate - £59.99
- Expenditure noted:
 - Standing Order - Clerk – £483.50 per month
 - Electronic payment – Village Hall hire - £37.75
 - Electronic payment – Opera PR - Website - £240
 - Electronic payment – David Robins – Fencing - £1300
- New income noted:
 - Derbyshire Crime Commissioner - £1500

12. Correspondence

- ANPR Pilot Scheme – Clerk has expressed an interest. Clerk
- Parish & Town Council Liaison Forum 16 April 2024 – No one can attend
- Derbyshire Children’s Holiday Centre (DCHC) charity request for support – This was not supported
- Consultation on boundary commission – consultation circulated
- Dalc membership – it was agreed to not join this year but use them for training.

13. Feedback from Meetings and Training

- Chatsworth Liaison meeting discussed above in item 10
- Road Group Meeting – A joint meeting with Stoney Middleton, Froggatt, Curbar and Calver. Grindleford hope to join. They met with Cllr Cupit with DDDC Councillors including Cllr Hobson. Agreed to meet to hear the problems of the parishes. Speeding and size of vehicles is a common issue. Some positive suggestions, negative in other ways. The result was an agreement to carry on working together and DCC to listen to us. There was a query if the DCC officers would. Cllr Buckham has written a report on what are the issues for Baslow. Clerk will circulate this for comment. Cllr Buckham& Clerk

14. For information:

Chairman’s Signature Date

- Trail Running Event - Saturday 1st June 2024
- Census data link circulated to Councillors
- Baslow WI will be taking part in the Great British Spring Clean as usual. Members will litter pick their own home area or favourite spot, using waste packaging for collection. The contents will go in their own home refuse bins, recycled if hygienic. On March 27th we will litter pick Goose Green, Baslow Car Park and Baslow Village Hall area.
- The school is organising a litter pick later in the year and took part in the Chatsworth litter pick on 5th March.

15. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- No complaints fully upheld in investigation into Hasker Farm negotiations – DDDC update
- Baslow Environment Group
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 21st May 2024
- 16th July 2024
- 17th September 2024
- 19th November 2024

BASLOW AND BUBNELL PARISH COUNCIL

Bank Reconciliation At 13/05/2024

	Yorkshire Bank Current Account	Total
	£	£
Cash Book:		
Balances At 5th April 2024	20,710.48	20,710.48
plus : receipts	19,545.34	19,545.34
less : payments	-3,710.31	-3,710.31
Balance Per Cash Book	36,545.51	36,545.51
Add: Uncleared Payments	0.00	0.00
Less: Uncleared Receipts	0.00	0.00
Cleared Balance at Bank	36,545.51	36,545.51

Bank Statements:

Bank:	Date:		
Yorkshire Bank Current Account	14/05/2024	36,545.51	36,545.51
Cleared Balance at Bank		36,545.51	36,545.51
	<i>Differences</i>	0.00	0.00

Signed by Responsible Finance Officer

Signed by Chairman

Bank Accounts

Current Account
Deposit Account
Other Account 1

BASLOW AND BUBNELL PARISH COUNCIL

Summary Receipts & Payments Account As 14th April 2024

	Actual To Date	Budget For Year	Budgeted Spend Remaining
	£	£	£
RECEIPTS:			
Precept	17,525.00	17,525.00	
Burial Ground Fees	0.00	0.00	
Grants & Donations Received	274.00	1,384.00	
Other Income	1,746.34	0.00	
Total Receipts	<u>19,545.34</u>	<u>18,909.00</u>	
PAYMENTS:			
<i>Ordinary Expenditure</i>			
Salary & Expenses	683.50	6,178.00	5,494.50
Admin Expenses	15.75	2,335.00	2,319.25
Woodland Recreation Area	1,820.00	3,670.00	1,850.00
Ground Maintenance	762.77	4,232.50	3,469.73
Other Maintenance	330.24	750.00	419.76
Grants & Donations Awarded	0.00	1,350.00	1,350.00
Other Expenses	0.00	330.00	330.00
	<u>3,612.26</u>	<u>18,845.50</u>	<u>15,233.24</u>
<i>Extraordinary Expenditure:</i>			
Woodland Area	0.00	0.00	0.00
Emergency Planning	0.00	0.00	0.00
Book Exchange	0.00	0.00	0.00
Village Sign	0.00	0.00	0.00
Storage Unit	0.00	0.00	0.00
Other Expenditure 2	0.00	0.00	0.00
Other Expenditure 3	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Net Payments	<u>3,612.26</u>	<u>18,845.50</u>	<u>15,233.24</u>
VAT Paid - To Reclaim	98.05	0.00	
Total Gross Payments	<u>3,710.31</u>	<u>18,845.50</u>	
Surplus / Defecit	<u>15,835.03</u>	<u>63.50</u>	
Cash At Bank			
Opening Bank Balances at 5th April 2024	20,710.48		
Add Receipts	19,545.34		
Less Payments	-3,710.31		
Closing Bank Balances	<u>36,545.51</u>		