

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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Web: www.baslowvillage.com

AGM MINUTES

For the meeting held on 21st May 2024 at Baslow Village Hall

Councillors present:	Christopher Brown Steve Brown Jane Buckham	Richard Clark David Dawson Nick Gilbert	Apologies:	Cllr Simon Chalk Cllr Jonathan Holsgrove Cllr Susan Hobson (DDDC and DCC)
Others:	John Hopkins Sarah Porter	Cllr Kath Potter (Peak Park)		PC Shaun Jakins PCSO Anthony Boswell

Action

1. Election of Chairman – Cllr Dawson nominated Cllr C Brown, seconded by Cllr Clark. Unanimously approved. Cllr Brown signed the declaration of acceptance of office.
2. Election of Vice-Chairman – Cllr C Brown nominated Cllr Dawson, seconded by Cllr Gilbert. Unanimously approved.
3. There were apologies for absence received from Cllr Simon Chalk, Cllr Jonathon Holsgrove, Cllr Susan Hobson, PC Shaun Jakins and PCSO Anthony Boswell.
4. The Minutes of the Annual General Meeting held on 16th May 2023 were approved.
5. Annual audit return and risk assessment were approved
6. Accounts for the year 2023-2024 were approved.

£

RECEIPTS:

Precept	16,224.00
Burial Ground Fees	1,405.00
Grants & Donations Received	4,638.46
Other Income	0.00
Total Receipts	<u>22,267.46</u>

PAYMENTS:

Ordinary Expenditure	
Salary & Expenses	5,832.00
Admin Expenses	2,289.81
Woodland Recreation Area	3,254.50
Ground Maintenance	3,784.51
Other Maintenance	267.00
Grants & Donations Awarded	1,133.99
Other Expenses	418.00
	<u>16,979.81</u>

Extraordinary Expenditure:

Woodland Area	2,997.00
Emergency Planning	289.40
Book Exchange	0.00
Village Sign	0.00
Storage Unit	0.00
Other Expenditure 2	4,106.35
Other Expenditure 3	0.00
	<u>7,392.75</u>

Total Net Payments	24,372.56
VAT Paid - To Reclaim	1,706.34
Total Gross Payments	26,078.90
Surplus / Defecit	-3,811.44

Cash At Bank	
Opening Bank Balances at 1st April 2022	24,795.92
Add Receipts	22,267.46
Less Payments	-26,078.90
Closing Bank Balances	20,984.48

7. Code of Conduct, Standing Orders, Financial Regulations, policies and procedures were approved.
8. Insurance for 2024-2025 will be discussed at the Ordinary Meeting
9. Appointments to outside bodies:
 - Baslow Sports Field – Cllr Jonathan Holsgrove with Cllr Steve Brown as a support
 - Baslow Charity – Cllr Richard Clark and Cllr David Dawson (this is a 4-year position renewing this year)
 - Festivals Group – Cllr Jane Buckham
 - Village Hall Committee – To be agreed once new Councillors join
 - Orchard Group – Cllr David Dawson
10. Reports from Committees:
 - Orchard Group AGM – had their AGM. About 25 members and some new members have joined the Committee. Finances are ok and the Apple Day broke even this year. Plan to replace the signs on all the trees this year.
 - Sports Field AGM – No update
 - Village Hall AGM – No update
11. Dates of meetings are approved in November and held in the Baslow Village Hall
12. Register of Interest Forms to be completed
13. AGM Closed move on to Council meeting

All

DATE OF NEXT AGM - Tuesday 20th May 2025 at 7.30pm in the Baslow Village Hall

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND



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	Steve Brown	David Dawson		Cllr Jonathan Holsgrove
	Jane Buckham	Nick Gilbert		Cllr Susan Hobson (DDDC and DCC)
Others:	John Hopkins	Cllr Kath Potter (Peak Park)		PC Shaun Jakins
	Sarah Porter			PCSO Anthony Boswell

Report / Action Required

1. There were apologies for absence received from Cllr Simon Chalk.

Cllr Jayne Rawlinson has submitted her resignation. The Council minuted their thanks.

2. There were no declaration of interests.

3. Public speaking

Cllr Kath Potter –

- o Cllr Potter is the Parish Representative for 16 parishes for the Peak District National Park Authority.
- o She has given the clerk an organigram for the Peak Park so she can advise who to contact with any concerns.
- o Peak Park seems to be taking the conversion of barns and the need for housing seriously. There is a housing needs survey being completed and it is enlightening to see how much need there is for local provision.

• Cllr Susan Hobson:

- o Thinking about a flood warden with DDDC.
- o Highways getting on with potholes and drains. Cllr Buckham confirmed they have done every drain on Bar Road. Please continue to report potholes and blocked drains. There is a programme of drain clearance but drains get blocked up in between times. Emails to update when a report is made.
- o 5 parishes meeting on highways. Froggatt are keen to have a village gate (similar to Hope) to be a visible entrance to the village to encourage vehicles to slow down.
- o Farm safety posters free from the SNT
- o Travellers Committee is advising that the Station Yard Car Park is recommended as a temporary traveller site despite it previously being removed from the list by DDDC.

• Clerk for Ron Bailey - I am writing to ask your Council to support our campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal. As you will probably know lithium battery fires are on the increase – there have been over 1000 in the past few years, nearly 200 injuries and a dozen fatalities. Homes have been destroyed. The cost to the UK runs into £billions. Lord Foster and Electrical Safety First are promoting a Bill to ensure greater safety in the use and disposal of lithium batteries and are aiming to get it into law as soon as possible. It has its First Reading on 5th June. We have the support of many national organisations, and we are now contacting more locally based organisations, and it would be great if your Council was able to support this campaign. The Parish Council was supportive.

Clerk

- Clerk for a resident – I and two of my neighbours who live in the Platform Housing bungalows on St Anne’s Close at Bubnell would like to make the Parish Council aware that the special parking area we use and rely on outside our homes can now be used by anyone. It is a problem for us if they are not available, as if we have been shopping for example we cannot carry it from a distance back home. Plus, we have to find a parking space and this can be a long way for us, too far to walk. My worry is when the Chatsworth markets are on the situation is even worse and a big problem for us, we cannot leave our homes at this time of year it is too big a risk. Is it possible to cover this for us please by giving us the yellow cones for disabled people to put in the pull in when we are not there or something like that. The Parish Council has agreed with Chatsworth, the Police and DCC that a sign will be at the end of Bubnell Lane that says “Road closed. Resident access only”.
- Clerk on behalf of PCSO Anthony Boswell – “Between 21.05.23 and 20.05.24 there has been following crime reported in Baslow and they are:

Chairman’s Signature Date.....

- 8x Burglaries – Residential dwelling
- 4x thefts – these include shoplifting and theft from vehicle.
- 3x public order
- 1x Harassment
- 3x assaults

In relation to the burglaries there have been arrests made with some enquires ongoing. Road Safety and Burglary continue as our priorities.”.

4. The Minutes of the Meeting held on 19th March 2024 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Councillor updates and photos for the website - UPDATE
 - Planning was discussed under Item 7
 - Suggestions from residents were discussed under Item 8
 - Inspections were discussed under Item 9
 - Working Parties were discussed under Item 10
 - Correspondence – actioned as agreed

7. Planning Applications

New – No comments:

- NP/DDD/0524/0482 - Moorstone Cottage, Over Road, Baslow - Subdivision of existing dwelling back to two separate dwellings.
- NP/DDD/0424/0452 – Bubnell Hall, Bubnell Lane, Baslow - Listed Building consent - Refurbishment of first and second floor bedrooms and bathroom with associated works.

Discussed via email –

- NP/DDD/1222/1617 - Springview and Moorview, Stonelow, Eastmoor - Demolition of the existing two residential dwellings and associated outbuildings, erection of a replacement dwelling, access, car parking, works of hard and soft landscaping and other works incidental to the application proposals – No comments

Existing:

- NP/DDD/0324/0236 – Stone Cottage, Derwent Drive, Baslow - proposed alterations and extension to existing garage - Refused
- NP/DDD/0224/0167 – 5 Stoney Furlong Road, Baslow - to add a rear extension, relocation of doors and windows and rear roof extension – Granted conditionally
- NP/DDD/0224/0157 – Brynawel, Eaton Hill, Baslow - side extension to provide a lean to porch – Granted conditionally
- NP/DDD/0124/0047 – Pinecroft, 16 Eaton Drive, Baslow – Granted conditionally
- NP/DDD/0224/0121 – Holly Trees, Derwent Drive, Baslow - Dormer extensions, garage conversion and internal alterations – Granted conditionally
- NP/DDD/1223/1511 – Belmont House, Eaton Place, Baslow – To extend the existing ground floor bedroom to provide a large en-suite, with bed and sitting area - Pending
- NP/DDD/1123/1324–Bubnell Hall, Bubnell Lane, Baslow - Listed Building consent - Replacement window to ground floor WC. – Granted conditionally
- NP/DDD/1023/1256 and 1255 – Greystones Cottage, Gorse Bank Lane, Baslow – Replace existing conservatory with new garden room extension – Granted conditionally
- NP/DDD/1222/1617 –Springview and Moorview, Stonelow, Eastmoor - Demolition of the existing two residential dwellings and associated outbuildings, erection of a replacement dwelling, access, car parking, works of hard and soft landscaping and other works incidental to the application proposals – Pending
- LDC Certificate - Spring View, Stonelow, Eastmoor

Enforcement - None

8. Suggestions or issues from residents:

- Suggestion for a defibrillator at Co-Op end of the village – Cllr Dawson will have an informal chat with potential other sites. There was then a discussion about the defibrillators generally. Cllr Dawson
- New trees on the village green – No update. There was a discussion about not having more trees on the green and that perhaps the land at the bottom of Eaton Hill would be more appropriate, once passed to the Parish Council. Clerk
- Address issue in parts of Baslow – No update
- Tablet packaging recycling – The doctors surgery is not supportive of helping with this.
- Street Lighting Request – Calver Road/Over Lane, Baslow – Response received from DCC saying a new light is not possible at this time.
- Request for the village name to change from Baslow to Baslow and Bubnell. This was discussed and felt not a priority at this time. Clerk

9. Inspections

- Issues from latest inspections?

- Trees – Chatsworth Forestry has inspected the burial ground and community orchard:
 - The oak tree in the orchard appears in good health but has tight branch unions to monitor.
 - The ash in the graveyard is in really good health.
 - The row of limes have some small deadwood but that is typical of the species and is not big enough to be considered a danger. One branch would benefit from a 50% reduction to reduce the risk of limb failure due to a weak branch union. To carry out the reduction of the highlighted limb would be at a cost of £400 + VAT. This was approved. Clerk
 - A further recommendation would be to organise a working party remove the ivy on the lime trees.
- Burial Ground
 - Looks good
 - Cremated remains plot request – no further information at this time
 - Wobbly headstones – Cllr Dawson has a couple of potentially new wobbly headstones – Clerk has a list of headstones to watch. They are wobbly but not yet unsafe. Clerk
- Woodland
 - New bench – installed
 - Damage to fencing – It was agreed to ask the school to send out information about the use of the Woodland area and the damage caused. Discussion about asking the PTA and Tryumph to contribute to the fencing.
 - Climbing wall proposal – A company has approached the Council to install a climbing wall with support for a lottery grant. It was agreed to look into this further. Cllr S Brown & Clerk
 - Signage – Needs updating. A local resident is happy to help fund new signs to make it more prominent. It was agreed some suggested changes to be brought to the next meeting. Cllr Gilbert
 - Rospa inspection has been carried out and circulated.
- Footpaths
 - Cavendish Hotel footpath

10. Working Party and General Updates:

- Councillor vacancies – There have been no expressions of interest to DDDC so the position can be filled by co-option. The new vacancy has been advertised. Clerk
- Flood Policy – Flood Warden training and policy Cllr Buckham & Clerk
- Traffic Group – Need a meeting. Agreed Cllr Clark to join
- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?yourlocalpolicingteam=about-us&tab=crimemap>) –
 - 17 crimes in March 2024 – 5 crimes in Baslow
 - 2 violence and sexual offences
 - 1 anti social behaviour
 - 1 public order
 - 1 other crime
 - 12 crimes in February 2024 – 4 crimes in Baslow
 - 2 violence and sexual offences
 - 2 theft
- Keep Baslow Beautiful working party
 - Wildflower verges – Suggested areas were:
 - verge nearest main road on Eaton Hill
 - Slope by the Spar shop
 - verge by telephone exchange
 - Over Rd/Over Lane junction
 - History boards – One at the Old Ford now up and now looking at the potential to erect more, potentially in the Churchyard and by the Village Hall.
 - Gate at Old Ford – the pedestrian gate needs replacing and Clerk to get some quotes. Clerk
 - Working party to clean benches, map and sign at Nether End on 29th June at 10am. Last year 3 Councillors turned up so would be nice if others attended.
 - Now have vacancies on the working party if anyone is interested.
- SID – Operational again and data been downloaded. This will be analysed for the Parish Meeting.
- Superfast broadband – No update

- Register for a .gov.uk domain – Clerk attending an introduction session on 13th May

11. Finance and Administration including Working Party Update:

- Virgin Money potential acquisition by Nationwide
- Accounts to 13th May 2024 were noted
- S137 Requests - None
- New expenditure approved:
 - Electronic payment – Rospa at woodland park - £132 (VAT £22)
 - Electronic payment – Fence repairs in woodland park - £730
 - Electronic payment – Litter picks - £101.19
 - Electronic payment – Audit – £106.35
 - Electronic payment – Waterplus – Burial ground - £104.89
 - Electronic payment – PPPF subscription - £24
 - Electronic payment – 20s plenty stickers - £4.80
- Expenditure noted:
 - Standing Order - Clerk – £483.50 per month
 - Electronic payment – Grass cutting - £507.75
 - Electronic payment – TDP bench – £396.29 (£66.05 VAT)
 - Electronic payment – Paper - £73.20
 - Electronic payment – Village Hall hire - £15.75
 - Electronic payment – History Board - £192.02 (£32 VAT)
 - Electronic payment – David Robins – Woodland Park maintenance and fencing - £1915
 - Electronic payment – Baslow Luncheon Club S137 - £200
 - Direct Debit – Information Commissioner’s Office (GDPR) - £35
- New income noted:
 - DDDC grant - £274
 - Precept - £17,525
 - VAT reimbursed - £1746.34

Clerk

12. Correspondence

- Parishes Day – 12th October – No one able to attend
- Q&A with Sarah Dines MP – It was agreed to arrange a date for this. *NB Since the meeting an election has been called so this is now not possible*
- Non domestic rates for burial ground are zero
- Hope Valley Active Travel Masterplan project was discussed. Cllr Buckham and the Clerk are involved
- Safe Places scheme has been circulated to potential venues.
- Gypsy and Traveller Report – Clerk expressed concern over the last-minute nature of the report being issued and no information on areas affected was included.

Clerk

13. Feedback from Meetings and Training – None

14. For information:

- Temporary 30 mph Speed Limit Order on A619 Chesterfield Road Baslow A619 for Drainage Works 13th May to 24th May 2024 between 09:30 and 15:30 each day (not during horse trials)
- A619 evening road closures – 3rd to 7th June.

15. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Brief DCC Update from Cabinet Member for Highways, Councillor Charlotte Cupit
- Councillor Briefing - Delivery of the Police and Crime Plan
- Parish & Town Council Liaison Forum: Presentation slides
- CPRE Peak District and South Yorkshire April 2024 Newsletter
- Citizens Advice Impact Report - Derbyshire Dales
- Baslow Environment Group
- DALC Newsletter
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 16th July 2024
- 17th September 2024
- 19th November 2024

Chairman’s Signature Date