

BASLOW AND BUBNELL PARISH COUNCIL

Clerk: Sarah Porter

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AGM MINUTES

For the meeting held on 14th May 2025 at Baslow Village Hall

Councillors present:	Jane Buckham Emma Beer Simon Chalk Richard Clark	David Dawson Nick Gilbert Jonathan Holsgrove John Hopkins	Apologies:	Cllr Christopher Brown Cllr Steve Brown Cllr Susan Hobson (DDDC and DCC) Cllr Kath Potter (Peak Park) PC Shaun Jakins PCSO Anthony Boswell
Others:	Sarah Porter			

Action

1. Election of Chairman – Cllr Dawson nominated Cllr C Brown, seconded by Cllr Clark. Unanimously approved. Cllr Brown will sign the declaration of acceptance of office at the next meeting.
2. Election of Vice-Chairman – Cllr Hopkins nominated Cllr Dawson, seconded by Cllr Buckham. Unanimously approved.
3. There were apologies for absence received from Cllr Christopher Brown, Cllr Steve Brown, Cllr Susan Hobson, Cllr Kath Potter, PC Shaun Jakins and PCSO Anthony Boswell.
4. The Minutes of the Annual General Meeting held on 21st May 2024 were approved.
5. Annual audit return and risk assessment were approved
6. Accounts for the year 2024-2025 were approved.

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RECEIPTS:

Precept	17,525.00
Burial Ground Fees	2,500.00
Grants & Donations Received	274.00
Other Income	1,746.34
Total Receipts	<u>22,045.34</u>

PAYMENTS:

Ordinary Expenditure	
Salary & Expenses	6,744.14
Admin Expenses	2,328.63
Woodland Recreation Area	4,520.17
Ground Maintenance	4,550.48
Other Maintenance	624.24
Grants & Donations Awarded	484.54
Other Expenses	130.13
	<u>19,382.33</u>

Extraordinary Expenditure:

Woodland Area	1,480.00
Emergency Planning	33.48
Book Exchange	0.00
Village Sign	0.00
Storage Unit	0.00
Other Expenditure 2	105.00

Other Expenditure 3	0.00
	1,618.48
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Total Net Payments	21,000.81
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VAT Paid - To Reclaim	588.83
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Total Gross Payments	21,589.64
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Surplus / Defecit	455.70
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Cash At Bank	
Opening Bank Balances at 5th April 2024	20,710.48
Add Receipts	22,045.34
Less Payments	-21,739.64
Closing Bank Balances	21,016.18

7. Code of Conduct, Standing Orders, Financial Regulations, policies and procedures were approved.
8. Insurance for 2025-2026 was approved and will be with Zurich for £591.95
9. Appointments to outside bodies:
 - Baslow Sports Field – Cllr Jonathan Holsgrove with Cllr Steve Brown as a support
 - Baslow Charity – Cllr Richard Clark and Cllr David Dawson (this is a 4-year position renews 2027)
 - Festivals Group – Cllr Jane Buckham
 - Village Hall Committee – Cllr John Hopkins
 - Orchard Group – Cllr David Dawson
10. Reports from Committees:
 - Orchard Group AGM – had their AGM on 10th May. Minutes will be circulated.
 - Sports Field AGM – still suffering the effects of covid and increased costs. Reliant on grants so looking at options for a more sustainable income. The running track project has been raised again. The plan at the moment is to look at it running through the woodland.
 - Village Hall AGM – has yet to happen. 3 things:
 - Have their own events licence now
 - Would like some cones for the Chatsworth
 - Grant for just under £900 to sand and reseal the floor but when the work started it was clear a bigger job was required costing about £2,800.
11. Dates of meetings are approved in November and held in the Baslow Village Hall
12. Register of Interest Forms to be completed All
13. AGM Closed move on to Council meeting

DATE OF NEXT AGM - Tuesday 21st May 2026 at 7.30pm in the Baslow Village Hall
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND



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MINUTES

For the meeting held on 14th May 2025 at Baslow Village Hall

Councillors present:	Jane Buckham	David Dawson	Apologies:	Cllr Christopher Brown
	Emma Beer	Nick Gilbert		Cllr Steve Brown
	Simon Chalk	Jonathan Holsgrove		Cllr Susan Hobson (DDDC and DCC)
	Richard Clark	John Hopkins		Cllr Kath Potter (Peak Park)
Others:	Sarah Porter			PC Shaun Jakins
				PCSO Anthony Boswell

Report / Action Required

1. There were apologies for absence received from Cllr Christopher Brown, Cllr Steve Brown, Cllr Susan Hobson, Cllr Kath Potter, PC Shaun Jakins and PCSO Anthony Boswell.
2. There were no declaration of interests.
3. Public speaking:
 - Cllr Susan Hobson via the Clerk - As I am unable to attend your Parish Council meeting, I just wanted to share some thoughts with the Parish Council members (and residents) following the recent DCC elections. Obviously with Reform having control of DCC we are not sure of what their priorities will be or how current projects will be continued. Can I remind Parish Councillors to sign up for updates from Derbyshire Dales District Council and also Derbyshire County Council as well as going through published agendas. As always, I am very responsive to emails so please do not hesitate to contact me. Looking forward to seeing you soon.
4. The Minutes of the Meeting held on 18th March 2025 were approved.
5. There were no items from Part 1 of the Agenda which should be taken with the public excluded.
6. Matters Arising (actions from previous meetings to note – non-decision making):
 - Councillor updates and photos for the website – Cllrs Gilbert and Holsgrove are still outstanding
 - Planning was discussed under Item 7
 - Suggestions from residents were discussed under Item 8
 - Inspections were discussed under Item 9
 - Working Parties were discussed under Item 10
 - Correspondence – actioned as agreed
7. Planning Applications
New - None
Discussed via email – No comments:
 - NP/DDD/0325/0320 - Beechcroft, School Lane, Baslow - erection of an outbuilding
 - NP/DDD/0325/0262 - Newby House, Over Lane, Baslow - retrospective consent for the erection of a replacement dwelling – Granted conditionally
 Existing:
 - NP/DDD/0325/0226 - Glen View, Baslow Road, Stanton Ford, Calver – LDC granted
 - NP/DDD/0225/0179 - Orchard Cottage, Bar Road, Baslow - proposed alterations and an extension. - Pending
 - NP/DDD/1224/1351 and 1352 - Park Lodge, Park Lane, Baslow - Internal alterations to create additional dwelling – Granted conditionally
 - NP/DDD/1124/1228 - Eaves Cottage, White Lodge Lane, Baslow - Proposed 1.5-storey side extension to the existing dwelling and associated internal alterations – Granted conditionally
 - NP/DDD/1224/1392 - Springview and Moorview, Stonelow, Eastmoor - S.73 application for the removal or variation of conditions 2, 3, 9, 16, 17, 21 on NP/DDD/1222/1617 – Granted conditionally.
 Conservation query:
 - 3 Bubnell Lane roofing - permitted
8. Suggestions or issues from residents:
 - Signage on Over Lane – Delivered and about to be installed.
 - Electric charging points in the village – DDDC has Nether End on the list as part of the Tender process but it will be down to the Charge Point Operators (CPO) to review all car parks and submit their response on which ones they would include. Soft market testing has

Chairman’s Signature Date.....

been carried out which looks favourably on Nether End, but as the CPO are fully funding the supply, installation and maintenance of any EVCP it will be a market decision which car parks are progressed. This is specifically for project 3 - rapid and ultra rapid electric charge points. Cllr Holsgrove asked at the Sports Field, and it is something they will look into.

- A621 Speeding – speed checks has not supported speeding being an issue, but another speed check is planned.
- Blocked culvert drain issue – No update currently.
- Complaint about the male public toilets passed to DDDC

Clerk & Cllr
Hobson
Cllr Hobson

9. Inspections

➤ Issues from latest inspections?

- Burial Ground – maintained well. Couple of old plywood boards which are splintering. Clerk to ask Mettams about storage.
 - Green bin – A green bin has appeared at the Church/Burial Ground. No one knows who has ordered it. Clerk to speak to PCC and Cllr Dawson to check for a sticker.
- Woodland
 - Gate on the path from the bike track area to the nature area. It was agreed that this is against the original vision of the area and there needs to be a wider discussion about the bike track area which may lead to different fencing or gates. It was suggested a temporary rope across could suffice in the meantime. The Sports Field also raised an issue about the use of the play area when cricket was in play. They are no conditions in the planning permission granted that prevent the use of the area. A sign recommending caution is present on the gate from the playground.
 - Colour Run approval given. This is a PTA event. They will ensure the woodchip is raked back into position and any chalk washed away.
 - Rospa inspection has been received. It was agreed to remove the bike track from the Rospa inspection and look at making the area safer. It could be an area for picnicking and could be used to extend the play area to include a slide.

Clerk

Clerk

Clerk

10. Working Party and General Updates:

- Crime data update for Tideswell, Litton, Baslow and Beeley (<https://www.police.uk/pu/your-area/derbyshire-constabulary/tideswell-litton-baslow-and-beeley/?yourlocalpolicingteam=about-us&tab=crimemap>) –
 - 13 crimes in February 2025 – 4 crimes in Baslow:
 - 1 bicycle theft
 - 1 criminal damage and arson
 - 1 vehicle crime
 - 1 anti social behaviour (out of the village beyond the Robin Hood)
 - 12 crimes in January 2025 – 1 crime in Baslow:
 - 1 burglary
- Website progressing
- SID data circulated and still planned to be rotated
- Cllr Buckham has painted the benches on the Prince of Wales triangle. She was thanked.
- Cllr Buckham raised the flooding of the Cavendish Hotel footpath. This led to a wider discussion about the minor maintenance grant. The Clerk will talk to DCC regarding this path and the minor maintenance grant.

Clerk

Clerk

11. Finance and Administration including Working Party Update:

- A finance meeting was held on 12th May and was conceived to go through each line of the budget to look for potential savings. Cllr C Brown had provided a breakdown of each budget line as a percentage of the whole budget. It is suggested that a group meet with David Robins to understand what he undertakes. The other ground maintenance costs can be amended to look at reducing the regularity of the mowing. It was felt a group should be set up to look at this. There was a long discussion about the running of the Council and succession planning. There was then a discussion about the website. This was supported at this meeting. It was agreed Cllr Dawson and the Clerk will meet with David Robins. It was agreed Cllrs Buckham, Clark, Dawson, Gilbert and Clerk would review the specification after viewing the appropriate areas.
- Accounts to 6th May 2025 were noted. A resident has expressed concern over how the precept was constructed. He was invited to attend a meeting to raise these.
- VAT claim submitted for £588.83
- S137 Requests:
 - Apple Day request for £150 towards the toilet was approved.
- New expenditure approved:
 - Electronic payment – WE Brindley – Ground maintenance - £373.50
 - Electronic payment – David Robins – Fencing - £1215.00

Cllrs
Buckham,
Clark,
Dawson,
Gilbert &
Clerk

Clerk

- Electronic payment – East Midlands Audit Service - £114.00
- Electronic payment – Opera PR – Website - £780.00 (£130 VAT)
- Electronic payment – Room booking - £16
- Electronic payment – Waterplus - £124.86
- Electronic payment – Playsafety – Rospa - £134.40 (£22.40 VAT)
- Expenditure noted:
 - Standing Order - Clerk – £502.40 per month
 - Electronic payment – Village Hall Hire - £18.00
 - Electronic payment – Opera PR - £480.00
 - Electronic payment – WE Brindley - £151.75
 - Electronic payment – David Robins - £1500.00
- New income noted:
 - Burial Ground - £2050
 - DDDC Precept – 24185.00
 - DCC Minor Maintenance Grant - £385
 - DDDC Reimbursable expenditure - £999

12. Correspondence

- The Peak District National Park Authority is looking for two new Members was noted
- Workshop: Your Fire Service, Your Views – 21st or 23rd May – No one available to attend
- Baslow Gold Gate roundabout changes by Chatsworth - plan to mow the planted area to control weed issues and over seed the central area with a grass mix, to establish a base layer which Chatsworth will maintain going forward. They plan to then add a bulb layer over time for Spring interest, and utilise a meadow regime going forward, which should provide a natural and diverse sward over time. Chatsworth was thanked for this update. Clerk
- DCC Council Plan 2025-29 was noted
- Issues raised by PPPF – Village Green – It was agreed to look at whether the Green at Nether End is designated as a Village Green. Cllr Holsgrove agreed to look into this. Cllr Holsgrove
- DCHC: Council Funding Request – It was agreed to not fund at this time.

13. Feedback from Meetings and Training

- Derwent Drive Flood meeting – 6th May 2025 – Some residents on Derwent Drive approached the flood group which led to a meeting being held. They have agreed to establish a WhatsApp group for that area with the flood wardens on it. The notes of the meeting will be circulated to the Councillors. Clerk

14. For information:

- Temporary Road Closures, Various Roads, Derbyshire Dales: Carriageway Surface Dressing - 6 May to 15 August 2025
- Trail Running Event - Saturday 7th June 2025.

15. Reading (circulated by email):

- Clerks and Councils Direct (paper)
- Severn Trent Councillor Newsletter
- Immediate Justice Newsletter February 2025
- Baslow Environment Group
- DALC Newsletters
- Peak District News, Views and Bulletins
- Friends of the Peak District News
- Media Releases from Derbyshire Dales District Council
- Parishes Planning Bulletin
- Peak Park Parishes Forum papers and newsletters
- Rural Matters Newsletter
- Rural Services Network Bulletins and Press Releases
- Rural Opportunities Newsletter
- Weekly Rural News Digest
- Police Alerts and newsletters

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 22nd July 2025
- 16th September 2025
- 18th November 2025